94th Session of the Senate of the Associated Students

Agenda for Wednesday, December 2nd, 2026, at 5:30 P.M.
In Person: Rita Laden Senate Chambers, 3rd Floor of the Joe Crowley Student Union
Zoom Meeting: https://unr.zoom.us/j/81792961863

1. CALL MEETING TO ORDER

2. COMPLIANCE WITH NEVADA OPEN MEETING LAW

a. Was the agenda posted three full working days by 9 am, not including the meeting date?
   i. https://nevadaasun.com/meetings/senate-of-the-associated-students-54/
b. Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda?
c. Is the Zoom link working and available to the public?

If the answer to any of these questions is no, this meeting must be ended immediately unless NOML covers a legitimate correction.

3. PLEDGE OF ALLEGIANCE AND LAND ACKNOWLEDGMENT

Pledge of Allegiance: I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Land Acknowledgement: "We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory.

4. ROLL CALL

Roll Call must be listed by the Legislative Clerk.

5. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Speaker may elect to take public comment on action items on this agenda. The Speaker may impose reasonable limits on the length members of the public may speak.

Members of the public may participate in the meeting without being physically present by submitting public comment via email to speaker@asun.unr.edu or via Zoom conference call. Please email the Senate

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POSTED ON OR BEFORE 9:00 a.m. ON THE THIRD WORKING DAY BEFORE THE MEETING

Posted at the ASUN Offices in the Joe Crowley Student Union and online at www.nevadaasun.com. Requests for supporting material for an agenda item should be directed to the Speaker of the Senate at speaker@asun.unr.edu.

If you would like a copy of any of the agenda items listed, please contact the Senate Secretary at joshuafan@unr.edu.

Secretary for the meeting details through joshuafan@unr.edu.

6. ADOPTION OF MINUTES (FOR POSSIBLE ACTION)

The Senate will consider approval of written minutes from the following meeting dates *(*Access written minutes):

a. There are no minutes to be approved of at this time.

7. RECEIPT OF PETITIONS AND CORRESPONDENCE TO THE SENATE AND REFERRAL (FOR POSSIBLE ACTION)

The Senate will receive communications addressed to the Senate and may refer each to the appropriate committee or approve of the communications immediately. Directors, Assistant Directors, the Chief Justice, and Associate Justices shall be approved under agenda item 11 upon approval under this agenda item if submitted with a fast-track memorandum; otherwise, they shall be referred to the appropriate committee. Subsidiary positions under the aforementioned positions shall be approved under agenda item 14 upon approval under this agenda item. Appointments to the Senate shall be approved under agenda item 12 upon approval under this agenda item.

a. No items were submitted to the Speaker of the Senate.

8. REPORTS OF ASUN OFFICERS (INFORMATION ONLY)

The Speaker shall recognize any senior officer of the Association to offer a report on official activities since the previous meeting and make any summary announcements. The Speaker may impose reasonable limits on the length of time each officer may speak.

a. President of the Associated Students, Dillon Moss
b. Vice President of the Associated Students, Luke Calderon
c. Chief Justice, Emma Silveyra
d. Director of Executive Outreach, Troy Barrera
e. Chief of Staff, Madison Atkinson
f. Director of Clubs and Organizations, Sienna Nepa
g. Director of Programming, Antonio Munoz
h. Director of Government Affairs, Isabelle Hatch
i. Director of IDEA, Jorge Benuto
j. Director of Sustainability, Kendra Cook
k. Director of Campus and Public Relations, Keira Mendoza
l. Director of Campus Wellness, Jordan Brown
m. Director of Ethics & Compliance, Andrew Sanchez
n. Speaker of the Senate, Jason Issa

9. REPORTS OF THE SENATE COMMITTEES (INFORMATION ONLY)

The Speaker shall recognize the chairperson of each standing committee and special committee, as well as the Speaker Pro Tempore and Parliamentarian to report on the committee's activities since the previous meeting. The Speaker may impose reasonable restrictions on time allotted for each individual.

a. Chair, Committee on Academics and Student Affairs, Michael Nubel
b. Chair, Committee on Budget and Finance, Henry Lawson
c. Chair, Committee on Democratic Civic Engagement, Kaylee Radtke
d. Chair, Committee on Inclusion, Diversity, Equity & Accessibility, Viviana Castro
e. Chair, Committee on Government Operations, Lance Zuniga

f. Chair, Committee on Safety, Sustainability, and Wellness, Mikayla Williams
g. Chair, Special Committee on Food Insecurity, Alexander Saporito
h. Parliamentarian, Faith Strabala
i. Speaker Pro Tempore, Dominic Evans
j. Chair, Committee on Oversight, Jason Issa

10. REPORTS OF SECRETARIES OFFICE (INFORMATION ONLY)

The Speaker shall recognize the Senate Secretaries and Legislative Clerk to offer a report on official activities since the previous meeting and make any summary announcements. The Speaker may impose reasonable restrictions on time allotted for each individual.

a. Senate Secretary, Joshua Fan
b. Senate Secretary, Maania Manha
c. Legislative Clerk, Daphne Gutierrez

11. MOTIONS TO FAST-TRACK APPOINTMENTS (FOR POSSIBLE ACTION)

The motion to fast track an appointment confirmation shall be in order if recommended by the department or committee of relevant jurisdiction. If approved, the appointment will be considered under agenda item 12.

a. There were no items submitted to the Speaker of the Senate.

12. APPROVAL OF APPOINTMENTS OF SENATORS AND ASUN OFFICIALS (FOR POSSIBLE ACTION)

The Senate will consider the following nominations for Association office. When the Senate has concluded its deliberations, the Senate may approve the nomination, reject the nomination, or take no action upon the nomination.

a. No appointments were submitted to the Speaker of the Senate.

13. VETO MESSAGES FROM THE PRESIDENT (FOR POSSIBLE ACTION)

The Senate may reconsider acts vetoed by the ASUN President if they are returned by the President with his/her objections.

a. There were no veto messages submitted to the Speaker of the Senate.

14. CONSENT AGENDA (FOR POSSIBLE ACTION)

The Speaker shall sequentially proceed through nominations for subsidiary positions under Directors and Assistant Directors. Such positions shall be considered adopted by consent, unless a single senator rises in objection thereto. All acts so objected are immediately placed on the agenda for a debate and vote.

a. No items were submitted to the Speaker of the Senate.

15. FIRST READING OF LEGISLATION (FOR POSSIBLE ACTION)

The following legislation will receive approval from the Senate to move forward to agenda items 16, 17, or 18. A piece of legislation whose sponsor has submitted a fast-track memorandum shall proceed to agenda item 16 if approved under this item, and then to agenda item 18 if approved under agenda item 16. A piece of legislation whose sponsor has not submitted a fast-track memorandum shall proceed to agenda item 17 if approved under this item.

a. No legislation was submitted to the Speaker of the Senate.

16. MOTIONS TO FAST-TRACK LEGISLATION (FOR POSSIBLE ACTION)

A Senator may move that legislation under item 16 of this agenda be considered at this meeting. Such a motion shall only be in order provided that the legislation's sponsor has provided a fast-track memorandum to be attached to this agenda. The motion shall be decided without debate and shall require the consent of a two-thirds majority of all members present.

a. No legislation was submitted to the Speaker of the Senate.

17. REFERRALS TO COMMITTEE (FOR POSSIBLE ACTION)

The Senate shall refer all legislation approved under agenda item 15 and not fast-tracked to committee.

a. No legislation was submitted to the Speaker of the Senate.

18. SECOND READING OF LEGISLATION (FOR POSSIBLE ACTION)

The following legislation, if favorably recommended by the committee(s) it was seen by, or approved through a fast-track under agenda item 16, shall be considered. The Speaker may impose reasonable restrictions on time for each Senator to speak.

a. S.R. 94.23 – A Resolution Urging Clarification for Environmentally Caused Absences
Urges the University of Nevada, Reno and its faculty to excuse student absences resulting from environmental conditions, including severe weather, wildfires, poor air quality, flooding, and road closures; further encourages faculty to include provisions in course syllabi allowing environmentally caused absences to be excused when students provide at least two hours' notice before class.

b. S.B. 94.63 – An Act to Expand and Restructure the Department of Sustainability
Restructures the ASUN Department of Sustainability by redesignating the existing Assistant Director position as the Assistant Director of Event Programming and establishing an additional Assistant Director of Marketing and Communications, with defined responsibilities for each position; proposes reallocating $3,090 from the Center for Student Engagement's personnel budget to fund the new position for the remainder of the 94th Session and amending the ASUN Governing Documents to reflect these changes.

19. MISCELLANEOUS BUSINESS (FOR POSSIBLE ACTION / INFORMATION ONLY)

a. Senate Committee Changes and Additions *(For Possible Action)*
The Senate may consider and take action on changes to committee assignments, including the appointment, reassignment, or removal of Senators from standing committees to address vacancies, changes in membership, committee staffing needs, or requests from individual Senators.

b. Senator Reports *(Information Only)*
The Senate will share progress they have made in ASUN-related activities that they have been working on.

20. COMMENTS AND ANNOUNCEMENTS (INFORMATION ONLY)

The Speaker shall recognize in turn Senators requesting the floor. The Speaker may impose reasonable restrictions on the time each Senator may speak.

21. PUBLIC COMMENT (INFORMATION ONLY)

The Speaker may elect to take public comment on items on or off this agenda. The Speaker may impose reasonable limits on the length members of the public may speak.

22. ADJOURNMENT

NOTES

Agenda items may be taken out of the order to be presented at the discretion of the Speaker. The Senate may combine two or more agenda items for consideration. The Senate may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Any inquiries or requests for supporting material for an agenda item should be directed to the Secretary of the Senate at joshuafan@unr.edu.

The Associated Students supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call ASUN at (775) 784-6589 or email the Speaker of the Senate at speaker@asun.unr.edu in advance so that arrangements may be conveniently made.

[DISCUSSION DRAFT]

94th SESSION
2026-2027

S.R. 94.23

A Resolution Urging Clarification for Environmentally Caused Absences

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In the Senate of the Associated Students

9/29/2026

Submitted to the Senate of the Associated Students by Senator Giammona Wilber

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Whereas, environmental factors shall include snow and ice (when plows are needed/being used in the area), fire (when structures are being threatened), smoke (when the Air Quality Index exceeds the number 200 in the area, or 125 if a student has documented respiratory issues), extreme heat (when the temperature is reported at over 105 degrees Fahrenheit), flooding (when roads or areas of buildings are submerged by standing water), or road closures (clarified by the City of Reno and/or the Nevada Department of Transportation);

Whereas, The University Inclement Weather Policy, and UAM 3.020 provide some safeguards relating to this issue but are not widely known or easily accessible for students;

Whereas, This resolution is written to work with the Inclement Weather Policy and UAM 3.020 in order to provide and set a clear precedent of the rules of missing class due to environmental factors;

Whereas, conditions vary across the greater Reno-Sparks area, and the current environment at the University of Nevada, Reno campus does not accurately reflect current conditions in other areas;

Whereas, approximately 81% of University of Nevada, Reno students and over 99% of faculty live off campus and commute to campus for school or work[1];

Whereas, students who do not live on campus likely have to commute to campus via car, public transportation, or by other means along local roadways;

Whereas, students commuting via roadways from all around the greater Reno area are subject to the conditions of those roadways;

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[1] *University of Nevada--Reno Student Life - US News Best Colleges*, www.usnews.com/best-colleges/university-of-nevada-reno-2568/student-life. Accessed 25 Aug. 2026.

Whereas, the University of Nevada, Reno has seen backlash when not closing campus on days where environmental factors affected many students, such as during the winter storms in late 2024 and early 2025 and the Hawk Fire at the beginning of the 2026-2027 academic year;

Whereas, the Hawk Fire burned at least 30 structures including homes in the Stead area of Reno, north of the University of Nevada, Reno's campus[2];

Whereas, the average fatality rate is 3.6 times higher on icy roadways than on any other type of roadway[3], and nearly 2,000 people die and 135,000 are injured yearly due to automobile crashes caused by icy road conditions[4]; and

Be it resolved, that the University of Nevada, Reno, and its faculty are urged to not charge students unexcused absences, per individual attendance policies, for classes they are unable to attend due to environmentally related factors.

Be it further resolved, that the syllabus of every in-person class is urged to include a section explaining that environmentally caused absences with at least a two hour notice (from when class starts) are to be counted as excused absences, per individual attendance policies.

Be it further resolved, that a copy of the legislation be sent to the following:

- Vice President for Student Services - *Heather Speed*
- Executive Director of Environmental Health & Safety - *Cheston Carpenter*
- Chair of the Faculty Senate - *Dr. Cheryl Hug-English*
- Director of Student Government - *Dion Webb-Figueroa*
- Associate Director of Student Government - *Luis Aguilar-Herrera*

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[2] Palma, Maria, and Michel Martin. "30 Structures Burned in Reno's Hawk Fire, Officials Say." *NPR*, 25 Aug. 2026, www.npr.org/2026/08/25/nx-s1-5943559/30-structures-burned-in-renos-hawk-fire-officials-say. Accessed 25 Aug. 2026.

[3] "Icy Road Accident Statistics." *Icy Road Safety.Com - Prepare for Weather's Most Underrated Hazard*, icyroadsafety.com/fatalitystats.shtml. Accessed 27 Aug. 2026.

[4] *Winter Driving Statistics in 2026 | the Zebra*, www.thezebra.com/resources/research/winter-driving-statistics/. Accessed 27 Aug. 2026.

- President of ASUN - *Dillon Moss*
- Vice President of ASUN - *Luke Calderon*
- Speaker of the 94th Senate - *Jason Issa*
- Chair of the Committee on Safety, Sustainability, and Wellness - *Mikayla Williams*
- Chair of the Committee on Academic Student Affairs - *Michael Nubel*

94th SESSION
2026-2027

S. B. 94.63 –
AN ACT TO EXPAND AND RESTRUCTURE THE DEPARTMENT OF SUSTAINABILITY

IN THE SENATE OF THE ASSOCIATED STUDENTS

NOVEMBER 24TH, 2026

SUBMITTED TO THE SENATE OF THE ASSOCIATED STUDENTS
BY SENATOR BHARDWAJ AND SENATOR WILLIAMS

94th SESSION | 2026-27

S. B. 94.63
AUTHORS

AUTHORS

SENATOR KEN BHARDWAJ, SCHOOL OF MEDICINE & ORVIS SCHOOL OF NURSING

SENATOR MIKAYLA WILLIAMS, COLLEGE OF LIBERAL ARTS

SENATOR ALEXANDER SAPORITO, COLLEGE OF LIBERAL ARTS

KENDRA COOK, DIRECTOR OF SUSTAINABILITY

Whereas, the Department of Sustainability currently operates with two officers, placing it among the smallest executive departments despite its extensive programming and operational responsibilities; and

Whereas, the Department of Sustainability is expected to complete room reservations, Lounge requests, marketing materials, plan and execute events, address students' environmental concerns, while overseeing the Sustainable Nevada Initiative Fund; and

Whereas, the Department of Sustainability hosts 3 awareness weeks during each session, with an event each day; and

Whereas, the Department of Sustainability relies on volunteer support from the Senate Committee on Safety, Sustainability, and Wellness and other ASUN entities, which may vary depending on availability and competing organizational commitments; and

Whereas, the Department of Sustainability's current organizational structure places significant administrative, operational, and promotional responsibilities on just two officers, limiting the department's capacity to effectively distribute its workload; and

Whereas, the planning and execution of sustainability initiatives require consistent coordination between university departments, student organizations, and community partners, responsibilities that extend beyond the management of individual events; and

Whereas, establishing dedicated Assistant Director positions for *Event Programming* and *Marketing and Communications* would allow for a clearer distribution of responsibilities, greater accountability, and more consistent execution of departmental initiatives; and

Whereas, expanding the Department of Sustainability's organizational structure would allow its officers to devote greater attention to long-term initiatives, student engagement, and the broader environmental priorities of the University; and

Whereas, the reallocation of $3090.00 from Executive Branch Outreach to Executive Branch Student Wages and associated fringe expenditures within PG03996 would provide funding for the

newly established Assistant Director for Marketing and Communication position without increasing the total appropriation to the Executive Branch; and

THE STUDENTS OF THE UNIVERSITY OF NEVADA

REPRESENTED IN THE SENATE, DO ENACT AS FOLLOWS:

Be it enacted, that the existing Assistant Director of Sustainability position shall be restructured as the Assistant Director of Event Programming, and that an additional Assistant Director of Marketing and Communications position shall be established within the Department of Sustainability, with their respective duties and responsibilities defined pursuant to Title II, Chapter 207 of the ASUN Governing Documents; and

Be it further enacted, to separate the roles and responsibilities of the Department of Sustainability officers to improve task assignment clarity and streamline the department in its workflow; and

Be it further enacted, that the Assistant Director of Event Programming and Assistant Director of Marketing and Communications shall be classified as Level III appointed officers pursuant to Title IV, Chapter 402 of the ASUN Governing Documents; and

Be it further enacted, that the amendments outlined in Addendums A and B shall be incorporated into the ASUN Governing Documents upon enactment of this Act, and that the budgetary amendments outlined in Addendum C shall be implemented accordingly; and

Be it further enacted, that, as reflected in Addendum C, $3090.00 shall be reallocated from the Executive Branch Outreach within PG03996, of which $3,000.00 shall be allocated to Student Wages for the Assistant Director of Marketing and Communications within the Department of Sustainability and $90.00 shall be allocated to associated fringe expenditures; and

Be it further enacted, that this Act shall take effect immediately upon enactment, that the amendments outlined in Addendums A-C shall be implemented no later than March 1, 2027, and shall remain in effect for subsequent sessions unless otherwise amended or repealed; and

Be it further enacted, that compensation for the Assistant Director position established under this Act shall be disbursed only upon the official appointment and confirmation of the respective officer, subject to the availability for appropriated funds and applicable payroll procedures; and

DISTRIBUTION OF LEGISLATION

Be it further enacted, that a copy of the legislation be sent to the following:

CENTER FOR STUDENT ENGAGEMENT

DION WEBB-FIGUEROA, DIRECTOR OF STUDENT ENGAGEMENT

LUIS AGUILAR-HERRERA, ASSOCIATE DIRECTOR OF STUDENT GOVERNMENT

WEI JIANG, ASSOCIATE DIRECTOR OF BUSINESS OPERATIONS

ASUN EXECUTIVE BRANCH

DILLON MOSS, PRESIDENT OF THE ASSOCIATION

LUKE CALDERON, VICE PRESIDENT OF THE ASSOCIATION

KENDRA COOK, DIRECTOR OF SUSTAINABILITY

EDEN JESER, ASSISTANT DIRECTOR OF SUSTAINABILITY

ASUN SENATE

HENRY LAWSON, CHAIR OF BUDGET AND FINANCE

MIKAYLA WILLIAMS, CHAIR OF SAFETY, SUSTAINABILITY, AND WELLNESS

KEN BHARDWAJ, VICE CHAIR OF SAFETY, SUSTAINABILITY, AND WELLNESS

JASON ISSA, SPEAKER OF THE 94TH SENATE

Addendum A

TITLE IV: COMPENSATION
CHAPTER 402: APPOINTED OFFICERS

SECTION 01: ESTABLISHMENT
There is hereby established a pay scale for appointed ASUN Officers.

SECTION 02: LEVELS OF COMPENSATION
a) The three levels of pay shall be as follows:
   1) Level I: $7,000 distributed evenly over a 12-month period in a single term.
   2) Level II: $5,000 distributed evenly over a 12-month period in a single term.
   3) Level III: $3,000 distributed evenly over a 12-month period in a single term.
   4) Level IV: $1,500 distributed evenly over a 12-month period in a single term.

SECTION 03: OFFICIALS COVERED BY PAY SCALE
The following elected officials officers are included in the pay scale:
   a) Level I:
      1) Director of Clubs and Organizations
      2) Director of Programming
      3) Speaker of the Senate
         i. The Speaker shall receive compensation in lieu of that of a Chair.
   b) Level II:
      1) Assistant Directors of Programming
      2) Director of Ethics
      3) Director of Government Affairs
      4) Director of Campus and Public Relations
      5) Director of IDEA
      6) Director of Executive Affairs
      7) Director of Executive Outreach
      8) Assistant Directors of Clubs and Organizations
      9) Director of Sustainability
      10) Director of Campus Wellness

   c) Level III:
      1) Assistant Director of Government Affairs
      2) Policy Director
      3) Student Outreach Coordinator
      4) Advocacy Director
      5) Programmers
      6) Projects Director
      7) Club Commissioner
      8) Assistant Director of Campus and Public Relations
      9) Assistant Director of IDEA

10) IDEA Commissioners
11) Assistant Director of Event Programming
12) Assistant Director of Marketing and Communications
13) Chief Justice
14) Assistant Director of Campus Wellness

d) Level IV:
   1) Associate Justice
   2) Speaker Pro-Tempore
      i) The Speaker Pro-Tempore shall receive both Elected Officer Level III and Appointed Officer Level IV compensation.
   3) Parliamentarian
      i) The Parliamentarian shall receive both Elected Officer Level III and Appointed Officer Level IV compensation.
   4) Senate Committee Chairs
      i) Senators who are also Senate Committee Chairs shall receive both Elected Officer Level III and Appointed Officer Level IV compensation.
      ii) A Senator who serves as the chair of a special committee shall receive both Elected Officer Level III and Appointed Officer Level IV compensation.

SECTION 04: WORK HOURS AND PROCEDURES

a) All Officers must follow University, NSHE state, and Federal regulations regarding student employment.
b) The payment of officers shall be input by ASUN Central Station utilizing the Workday system. This will be done by dividing their total compensation across the pay periods throughout the officer's term.

SECTION 05: COMPENSATION LIMITS

a) The total pay-out for Level I compensated appointed officers shall not exceed $7000 per 12-month term.
b) The total pay-out for Level II compensated officers shall not exceed $5000 per 12-month term.
c) The total pay-out for Level III compensated officers shall not exceed $3000 per 12-month term.
d) The total pay-out for Level IV compensated officers shall not exceed $1500 per 12-month term, with the exception of the Speaker Pro-Tempore, Parliamentarian, and the Senate Committee Chairs, whose total pay-out shall not exceed $500 per 12-month term.
   i) In the event that the Speaker Pro Tempore or Parliamentarian is also a committee chair, the individual shall receive both stipends.
e) Those entering into office after the beginning of the term shall not be entitled to the full compensation for the term as listed above.

SECTION 06: EMPLOYMENT
Once an officer has been confirmed by Senate the officer can only begin to work once the following obligations are met:

a) The Officers have been dutifully sworn in;
b) The Officers have provided two viable forms of I.D. to the accounting office as outlined by the federal I- 9 form;
c) The Officers have provided a correct and signed I-9 to the accounting office.

Until the above necessary qualifications have been met, student officers will not receive their compensation. Upon completion of the requirements in Section 06, the officer will receive their stipend prorated from their Senate confirmation.

SECTION 07: AUTHORIZATIONS OF APPROPRIATIONS
There is hereby authorized to be appropriated such sums as are necessary to carry out the provisions of this Title.

Addendum B

TITLE II: THE EXECUTIVE BRANCH
CHAPTER 207: DEPARTMENT OF SUSTAINABILITY

SECTION 01: ESTABLISHMENT
There is hereby established a Department of Sustainability as an executive department of the Association.

SECTION 02: MISSION
The primary mission of the Department is to:

a) Pursue initiatives that improve the eco-friendliness and overall sustainability of the university and the Reno community
b) Ensure that the student body is well educated and aware of issues pertaining to sustainability on the local and national level
c) Host events that are both engaging and informational for students to learn about sustainability and how to adopt a sustainable lifestyle
d) Execute the Sustainable Nevada Initiative Fund
e) Other matters properly relating thereto

SECTION 03: DUTIES
The Department of Sustainability shall consist of a Director and one two Assistant Directors, both of whom shall report directly to the Director of Sustainability. In the event of a vacancy in either Assistant Director position, the Director of Sustainability may temporarily reassign the vacant position's responsibilities among existing departmental officers until the position is filled.

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SECTION 05: ASSISTANT DIRECTOR OF EVENT PROGRAMMING

a) IN GENERAL:
There will be an Assistant Director of Event Programming, appointed by the Director, with the consent of the Senate.
b) FUNCTIONS:
1) Act as the Director of Sustainability in the Director's absence or at the Director's request.
2) Work with various ASUN department to host year-round events with themes of sustainability.
3) Work with any officers hosting events to help make the events as sustainable as possible.
4) Program and promote events for nationally recognized holidays relevant to environmental preservation, such as Public Lands Day, Earth Day, and Arbor Day.
5) Perform any tasks pertaining to department marketing and promotion.

1) Act as the Director of Sustainability in the Director's absence when designated by the Director or other appropriate appointing authority.
2) Coordinate with ASUN departments, student organizations, and community partners to develop and execute sustainability-related events and programming.
3) Oversee the planning, scheduling, logistics, and execution of departmental events, including room reservations, facility requests, and other necessary operational arrangements.
4) Coordinate event volunteers and support the planning and execution of sustainability awareness weeks and other departmental initiatives.
6) Work on community projects involving the university and off-campus partners.
7) Act as a standing member of the Sustainable Nevada Initiative Fund committee.
8) Responsible to attend all ASUN retreats, and trainings as decided by the Director of Sustainability and the Director of Executive Outreach.
9) Proactively address environmental and sustainability concerns and policy issues in areas of Campus Life including, but not limited to, transportation, food and dining, facilities, recycling and waste, or any area the Director identifies as a current priority.
10) Pursue various means of improving the campus transportation system that prioritizes walking, biking, public transportation, and shared community.
11) Coordinate the planning, scheduling, logistics, and execution of departmental events, including room reservations, facility requests, and other necessary operational arrangements.
12) Coordinate with student organizations, ASUN departments, and event volunteers to support the planning and execution of sustainability-related programming.

SECTION 06: ASSISTANT DIRECTOR OF MARKETING AND COMMUNICATIONS

a) IN GENERAL

There will be an Assistant Director of Marketing and Communications, appointed by the Director, with the consent of the Senate.

b) FUNCTIONS

1) In accordance with the Director, to focus on increasing the visibility of the Department in greater campus, local, state and national communities.
2) Collaborate with the Director of Sustainability and the Department of Campus and Public Relations to develop and distribute multimedia content highlighting departmental initiatives, funding opportunities, upcoming events, and other sustainability-related programming.
3) Perform any tasks pertaining to department marketing and promotion.
4) In collaboration with other Assistant Director(s), to work with any officers hosting events to help make the events as sustainable as possible.
5) Promote events for nationally recognized holidays relevant to environmental preservation, such as Public Lands Day, Earth Day, and Arbor Day.
6) Work on community projects involving the university and off-campus partners.
7) Responsible for attending all ASUN retreats, and trainings as decided by the Director of Sustainability and the Director of Executive Outreach.

8) Proactively address environmental and sustainability concerns and policy issues in areas of Campus Life including, but not limited to, transportation, food and dining, facilities, recycling and waste, or any area the Director identifies as a current priority.
9) Work with the Director and other Assistant Director(s) to develop the departmental strategic plan.
10) Develop and implement a departmental communications strategy to increase student awareness of sustainability initiatives, funding opportunities, events, and opportunities for involvement.

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Addendum C

PG03996	Executive Board			
	Student Wages:			
	President			$8,800.00
	Vice President			7,000.00
	Director of Ethics & Compliance			5,000.00
	Director of Public Relations			5,000.00
	Asisstant Director of Public Relations			3,000.00
	Communications Coordinator			3,000.00
	Communications Coordinator			3,000.00
	Director of Executive Affairs			5,000.00
	Director of Executive Outreach			5,000.00
	Director of Sustainability			5,000.00
	Assistant Director of Event Programming			3,000.00
	Assistant Director of Marketing and Communications			3,000.00
	Director of Campus Wellness			5,000.00
	Assistant Director of Campus Wellness			3,000.00
	Fringe			1,610
	Travel			5,000.00
	Host			
	Exec Branch Outreach			(127) 123,910.00
				T. Allocated

		Obligation	Per SAS
$8,800.00	-	Obligation	Per SAS
7,000.00	-	Obligation	Per SAS
5,000.00	-	Obligation	Per SAS
5,000.00	-	Obligation	Per SAS
3,000.00	-	Obligation	Per SAS
3,000.00	3,000.00	Obligation	
3,000.00	3,000.00	Obligation	
5,000.00	-	Obligation	Per SAS
5,000.00	-	Obligation	Per SAS
5,000.00	-	Obligation	Per SAS
3,000.00	-	Obligation	Per SAS
-	3,000.00	Obligation	Per SAS
5,000.00	-	Obligation	Per SAS
3,000.00	-	Obligation	Per SAS
1,520	90	Self calculate	
5,000.00	-		
37,000.00	(90) 86,910.00		
T. Allocated	T. Allocated		