Department of Event Programming

Department of Event Programming of the Associated Students 94th Session
Agenda for Friday, November 13th, 2026, at 4pm
In Person- Frankie Sue Del Papa President's Conference Room (JCSU Room 332)
3rd Floor of the Joe Crowley Student Union
Virtual-
https://teams.microsoft.com/meet/2548581230821903?p=F4Xzd3xJZOsCaL2rsz
Meeting ID: 254 858 123 082 190 3
Passcode: eA2wS9oh

1. CALL MEETING TO ORDER

Call Meeting to Order must be listed by Secretaries or Director.

2. COMPLIANCE WITH NEVADA OPEN MEETING LAW

a. Was the agenda posted three full working days by 9am, not including the meeting date?
b. Is the meeting taking place on the day of the week, month, day, year at the time and location listed on the agenda?
c. Is the Teams link working and available to the public, and is it being recorded?
d. If the answer to any of these questions is no, this meeting must be ENDED IMMEDIATELY unless NOML covers a legitimate correction

3. LAND ACKNOWLEDGEMENT

We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory.

4. ROLL CALL

Roll Call must be listed by Secretaries or director.

a. Event Programmer, Vivianna Ferrer De Morias
b. Event Programmer, Sarah Klein
c. Event Programmer, Taytem Lommori

NOTES

This agenda has been posted at the ASUN Offices in the Joe Crowley Student Union, online at www.nevadaasun.com and notice.nv.gov a minimum of three (3) business days prior to the meeting in accordance with Nevada Open Meeting Law (NOML).

Items on the agenda may be taken out of order. The Director may combine two or more agenda items for consideration. The Director may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Please email Director Munoz at directorofprogramming@asun.unr.edu to arrange for appropriate accommodations should you need any or if you would like a copy of any of the listed agenda items or supporting materials.

d. Event Programmer, Mary Slater
e. Event Programmer, Kloe Sorge
f. Event Programmer, Mari Stone
g. Event Programmer, Jackson Tegtmeyer
h. Assistant Director, Rena Arneson
i. Assistant Director, Jaden Ottaviano
j. Director, Antonio Munoz

5. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Director may elect to take public comment on action items on this agenda. The Director may impose reasonable limits on the length members of the public may speak.

6. ADOPTION OF MINUTES (FOR POSSIBLE ACTION)

The following minutes have been submitted to approve:
Minutes from October 5th, 2026.
Minutes form October 16th, 2026.

7. REPORTS (INFORMATION ONLY)

Officers of the Department of Event Programming may give a report if they have pertinent information. The Director may also ask an Officer to give a report. If an Officer has no pertinent updates, they may indicate by saying "No Report."

a. Director, Antonio Munoz
b. Assistant Director, Rena Arneson
c. Assistant Director, Jaden Ottaviano
d. Event Programmer, Vivianna Ferrer De Morias
e. Event Programmer, Sarah Klein
f. Event Programmer, Taytem Lommori
g. Event Programmer, Mary Slater
h. Event Programmer, Kloe Sorge
i. Event Programmer, Mari Stone
j. Event Programmer, Jackson Tegtmeyer

8. OLD BUSINESS (FOR POSSIBLE ACTION)

There is no old Business at this time.

NOTES

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9. NEW BUSINESS (FOR POSSIBLE ACTION)

a. Packsgiving Budget
The Body will discuss the following budget and anything regarding this event.

b. Crafts in the KC
The Body will discuss the following budget and anything regarding this event.

10. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Director may elect to take public comment on action items on this agenda. The Director may impose reasonable limits on the length members of the public may speak.

11. ADJOURNMENT

NOTES

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Please email Director Munoz at directorofprogramming@asun.unr.edu to arrange for appropriate accommodations should you need any or if you would like a copy of any of the listed agenda items or supporting materials.

Department of Programming

The Associated Students of the University of Nevada 94thSession
Minutes for Monday, October 5th, 2026 at 8:00 P.M.
William J. Raggio Building Room 2007

1. CALL MEETING TO ORDER

a. Director Munoz calls the meeting of the Department of Programming to order at 8:00 P.M. in the **Raggio Building Room 2007 and on Teams.**

2. COMPLIANCE WITH NEVADA OPEN MEETING LAW

a. Was the agenda posted three full working days by 9 am, not including the meeting date?
   i. Yes.
b. Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda?
   i. Yes.
c. Is the Zoom link working and available to the public?
   i. Yes.

3. LAND ACKNOWLEDGEMENT

"We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory."

4. Roll Call

a. Event Programmer, Vivianna Ferrer De Morias- Absence Excused
b. Event Programmer, Sarah Klein- Absence Excused
c. Event Programmer, Taytem Lommori- Present
d. Event Programmer, Mary Slater- Present
e. Event Programmer, Kloe Sorge- Present
f. Event Programmer, Mari Stone- Absence Excused
g. Event Programmer, Jackson Tegtmeyer- Present

POSTED ON OR BEFORE 9:00 a.m. ON THE THIRD WORKING DAY BEFORE THE MEETING

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center and online at www.nevadaasun.com. Requests for supporting material for an agenda item should be directed to the Archives of the Associated Students.

If you would like a copy of any of the agenda items listed, please contact the Senate Secretary at senatesecretary@asun.unr.edu

h. Assistant Director, Rena Arneson- Present
i. Assistant Director, Jaden Ottaviano- Present
j. Director, Antonio Munoz- Present
    i. A quorum is present.

5. PUBLIC COMMENT

a. There is no public comment at this time.

6. ADOPTION OF MINUTES

a. 09.11.2026
    i. Director Munoz seeks a motion to approve agenda item 6a through unanimous consent.
    ii. So moved by Programmer Tegtmeyer.
    iii. Second by Programmer Lommori.
    iv. Seeing no dissent, those minutes are approved.

7. REPORTS (INFORMATION ONLY)

a. Director, Antonio Munoz- Homecoming is in a few weeks, we have an upcoming meeting with Maddie Wilson so prepare you budgets and make sure to complete them and submit your online orders and your credit card forms for the day of if you are going shopping day of.
b. Assistant Director, Rena Arneson- We have an upcoming Budget and Finance review coming up so we need to have all of our budgets up to date.
c. Assistant Director, Jaden Ottaviano- Please reach out if you have any questions about being a mentor, I want all of the interns to feel welcome and have a good time in the department.
d. Event Programmer, Vivianna Ferrer De Morias- No report at this time.
e. Event Programmer, Sarah Klein- No report at this time.
f. Event Programmer, Taytem Lommori- Programmer Stone and I are working on the Movie night, I posted a teams poll and I want all of you to vote on one of the three movies.
g. Event Programmer, Mary Slater- Programmer Morias and I have been working on the smores event, we want it to be a big thing with more than just marshmallows.
h. Event Programmer, Kloe Sorge- We have all of our stuff set up now that we have the budget approved and we placed our amazon orders so those are good.
i. Event Programmer, Mari Stone- No report at this time.
j. Event Programmer, Jackson Tegtmeyer- Programmer Klien and I have been working on the rise and shine event, we want to have food trucks and handout picknick blankets.

8. OLD BUSINESS (FOR POSSIBLE ACTION)

a. There is no old business to be discussed at this time.

9. NEW BUSINESS

a. ASUN Food Access Fair Budget

The Body will discuss the following budget and anything regarding this event.

    i. Director Munoz presents the budget for the ASUN Food Access Fair.
    ii. Programmer Tegtmeyer asks why it is coming out of our budget and not Senate's
    iii. Director Munoz answers that it's because Senate's process to approve budgets is so much longer than ours.
    iv. Programmer Tegtmeyer asks what a Swiss charge is.
    v. Director Munoz answers that he doesn't know, it was Senator Saporito that put together this budget.

vi. Director Munoz seeks a motion to approve the budget for the ASUN Food Access Fair.
vii. So moved by Programmer Tegtmeyer.
viii. Second by Programmer Lommori.
ix. Seeing no dissent, that budget is passed.

b. Homecoming After Party Budget

The Body will discuss the following budget and anything regarding this event.

i. Programmer Sorge presents the budget for the Homecoming After Party.
ii. Programmer Lommori asks if they are getting a cotton candy machine.
iii. Director Munoz answers that they are getting one yes.
iv. Programmer Slayter asks why we are buying Pepsi.
v. Director Munoz answers that it's because we aren't putting in a Pepsi order in this time and let me know a few weeks in advance if you want me to put in a Pepsi order.
vi. Director Munoz seeks a motion to approve the budget for the Homecoming After Party.
vii. So moved by Programmer Tegtmeyer.
viii. Second by Programmer De Morais.
ix. Seeing no dissent, that budget is approved.

c. Rise N' Shine Budget

The Body will discuss the following budget and anything regarding this event.

i. Programmer Tegtmeyer presents the budget for Rise N' Shine.
ii. Programmer Slayter asks what food trucks they are looking at.
iii. Programmer Tegtmeyer answers that they are looking at a bunch of breakfast ones.
iv. Director Munoz asks where the event will be.
v. Programmer Tegtmeyer answers that it will be on the KC lawn.
vi. Director Monuz seeks a motion to approve the budget for Rise N' Shine.
vii. So moved by Programmer Lommori.
viii. Second by Programmer Slayter.
ix. Seeing no dissent, that budget is approved.

d. S'more Love for the PACK

The Body will discuss the following budget and anything regarding this event.

i. Programmer De Morias presents the budget for S'more Love for the PACK.
ii. Programmer Lommori asks what they are using the cowboy bandanas for.
iii. Programmer De Morais answers that it's cowboy themed so they're gonna be wearing them.
iv. Director Munoz asks what is up with line items 2 and 3.
v. Programmer De Morais answers that because the prices went down on Amazon they prices in the quotes are the marked down.
vi. Director Munoz seeks a motion to approve the budget for S'more Love for the Pack.
vii. So moved by Programmer Tegtmeyer.
viii. Second by Programmer Lommori.
ix. Seeing no dissent, that budget is approved.

e. Movie with Mackay

The Body will discuss the following budget and anything regarding this event.

i. Programmer Lommori presents the budget for Movie with Mackay.
ii. Programmer Klein asks that we could use the popcorn machine on campus.
iii. Programmer Lommori answers that we can look into it yeah.
iv. Programmer Tegtmeyer asks what a mini scoop is.
v. Programmer Lommori answers that the M&Ms come in a big bag so it's a scoop so people

aren't putting their hands in the bag.

vi. Director Munoz seeks a motion to approve the budget for Movie with Mackay.
vii. So moved by Programmer De Morais.
viii. Second by Programmer Tegtmeyer.
ix. Seeing no dissent, that budget is approved.

10. PUBLIC COMMENT

a. Senator Saporito comments that you guys are doing such a good job and sorry that we are taking money from you guys. We can send you what it costs to put on the Food Access Fair once we have a budget meeting,

11. ADJOURNMENT

a. Director Munoz adjourns the Department of Programming at 8:40 P.M. in the **Raggio Building Room 2007 and on Teams.**

Department of Event Programming of the Associated Students

The Associated Students of the University of Nevada 94thSession
Minutes for Friday, October 16th, 2026 at 4:00 P.M.
332, 3rd Floor of the Joe Crowley Student Union

1. CALL MEETING TO ORDER

a. Director Munoz calls the meeting of the Department of Programming to order at 4:00 P.M. in the Frankie Sue Del Papa President's Conference Room and on Zoom.

2. COMPLIANCE WITH NEVADA OPEN MEETING LAW

a. Was the agenda posted three full working days by 9 am, not including the meeting date?
   i. Yes.
b. Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda?
   i. Yes.
c. Is the Zoom link working and available to the public?
   i. Yes.

3. LAND ACKNOWLEDGEMENT

"We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory."

4. Roll Call

a. Event Programmer, Vivianna Ferrer De Morias- Present
b. Event Programmer, Sarah Klein- Present
c. Event Programmer, Taytem Lommori- Absence Excused
d. Event Programmer, Mary Slater- Present

POSTED ON OR BEFORE 9:00 a.m. ON THE THIRD WORKING DAY BEFORE THE MEETING

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If you would like a copy of any of the agenda items listed, please contact the Senate Secretary at senatesecretary@asun.unr.edu

e. Event Programmer, Kloe Sorge- Present
f. Event Programmer, Mari Stone- Present
g. Event Programmer, Jackson Tegtmeyer- Present
h. Assistant Director, Rena Arneson- Present
i. Assistant Director, Jaden Ottaviano- Present
j. Director, Antonio Munoz- Present
    i. A quorum is present.

5. PUBLIC COMMENT

a. There is no public comment at this time.

6. ADOPTION OF MINUTES

a. There are no minutes to adopt at this time.

7. REPORTS (INFORMATION ONLY)

a. **Event Programmer, Vivianna Ferrer De Morias-** She has been finalizing the budget and the amazon requests so it's just down to the shopping.
b. **Event Programmer, Sarah Klein-** All we still have to do is shopping and get a facilities request for the trashcans.
c. **Event Programmer, Taytem Lommori-** No report at this time.
d. **Event Programmer, Mary Slater-** I put in all the forms for the Joe and shopping, its all been sorted out and I think that everyone should wear their pajamas for the smores event.
e. **Event Programmer, Kloe Sorge-** I have done all the lounge requestions and those are all good, but we need to have a flyer to get our credit card request approved.
f. Event Programmer, Mari Stone- Accounting helped us out to make sure the movie event is good, but dress warm it will be a little cold.
g. **Event Programmer, Jackson Tegtmeyer-** "Programmer Klein and I are obviously the best programmers here."
h. **Assistant Director, Rena Arneson-** We have out budget and finance meeting on Monday but it went well.
i. **Assistant Director, Jaden Ottaviano-** "Hey! Thank you all for your help with the marketing. You may notice the posts going up on Instagram, so please just help spread the word about these events. For the Homecoming Parade After Party, we confirmed Lety's Taco's and Super Swirl Ice Cream as food trucks in attendance. Just a reminder that students will have to pay for these, we are only providing the Canes. Regarding the interns, they should have all reached out to you by now to set up your regular meetings. If they have not done so, please let me know. If you need any help with anything regarding your intern, please reach out to me at any time and I would be happy to help. If you need something to talk about, they have some deadlines coming up for the events they are planning, so you can check in with them about that. Keep up the great work!"
j. **Director, Antonio Munoz-** Everything is going well, please fill out your availability on the form and don't start skipping classes. And let me know if you guys need help shopping or anything.

8. OLD BUSINESS (FOR POSSIBLE ACTION)

a. Homecoming After Party Budget
The Body will discuss the following budget and anything regarding this event.
    i. Director Munoz presents the budget for the Homecoming After Party.
    ii. Director Munoz seeks a motion to approve the budget for the Homecoming After

Party.
iii. So moved by Assistant Director Ottaviano.
iv. Second by Programmer Slayter.
v. Seeing no dissent, that budget is passed.

b. Rise N' Shine Budget
The Body will discuss the following budget and anything regarding this event.
i. Programming Tegtmeyer presents the budget for Rise N' Shine.
ii. Director Munoz asks why we are getting 30 gallons of milk.
iii. Programmer Klien answers that she calculated based on the amount of cereal we are getting.
iv. Director Munoz asks if they submitted a facilities request yet for tables and trashcans.
v. Programmer Klien answers that she is meaning to do that.
vi. Director Munoz seeks a motion to approve the budget for Rise N' Shine.
vii. So moved by Assistant Director Ottaviano.
viii. Second by Programmer Slayter.
ix. Seeing no dissent, that budget is passed.

c. S'more Love for the PACK
The Body will discuss the following budget and anything regarding this event.
i. Programmer Slayter presents the budget for S'more Love for the Pack.
ii. Director Munoz asks what the expected timeline for the Amazon orders.
iii. Programmer De Morais answers that everything that is essential will be approved and come in time.
iv. Director Munoz asks if they have checked out the grills from the storage unit yet.
v. Programmer Slayter answers that not yet and she doesn't know how to get access to it.
vi. Director Munoz seeks a motion to approve the budget for S'more Love for the PACK through unanimous consent.
vii. So moved by Assistant Director Ottaviano.
viii. Second by Programmer Tegtmeyer.
ix. Seeing no dissent, that budget is passed.

d. Movie with Mackay
The Body will discuss the following budget and anything regarding this event.
i. Director Munoz presents the budget for Movie with Mackay.
ii. Director Munoz seeks a motion to approve the budget for Movie with Mackay.
iii. So moved by Programmer Slayter.
iv. Second by Programmer Tegtmeyer.
v. Seeing no dissent, that budget is passed

9. NEW BUSINESS
a. No new business at this time.

10. PUBLIC COMMENT
a. Luis Aguilar-Herrera, Associate Director of Student Government comments
b. Programmer Slayter comments to try to wear pajama pants to the S'more Love for the Pack event.

11. ADJOURNMENT
a. Director Munoz adjourns the Department of Event Programming at 4:25 P.M. in the Frankie Sue Del Papa President's Conference Room and on Zoom.

ASUN DEPARTMENT OF PROGRAMMING
EVENT & BUDGET PROPOSAL FORM

CONTACT INFORMATION:

Organizer(s)/Intern(s): Jaden Ottaviano, Austin Moore, Gianna Barsanti, Kayla Gabay, Kyonne Bryant, Trinity Lynch

Email(s): admarketing@asun.unr.ed, austinamoore@unr.edu, gbarsanti@unr.edu, kgabay@unr.edu, kyonneb@unr.edu, trinitylynch@unr.edu

Learning Outcomes:

1. Students will gain an improved sense of community and socialize with other students.
2. Students will reflect on what they are grateful for at a Thanksgiving themed event.
3. Students will feel welcomed and included at the event and gain a sense of belonging.

EVENT INFORMATION:

Event Name:	**Packsgiving**	**Date:**	**11/23/26**
Event Location:	**KC Rotunda**	**Time:**	**2pm-5pm**
Expected Attendance:	**150**	**Cost Per Student:**	**$3.80**

BUDGET INFORMATION: *Please itemize your ENTIRE event budget below:*

DESCRIPTION:	AMOUNT:	VENDOR:
1. 38 pizzas ($7.99/pizza, ~2 slices/person)	$303.62	Little Caesar's
2. 4 variety chip bag boxes (50ct) Link to Chips	$73.92	Sam's Club
3. 2 cases of 40ct Water Bottles Link to Water Bottles	$8.56	Sam's Club

4. 2 packs 100 ct Paper Plates Link to Plates	$11.16	Walmart
5. Napkins (500ct) Link to Napkins	$3.66	Walmart
6. 4 Assorted Cookie Trays (84ct) Link to Cookies	$79.72	Sam's Club
7. Baby Carrots (10lb), Vegan option Link to Carrots	$12.35	Walmart
8. 3 Hummus containers, Vegan option Link to Hummus	$8.91	Walmart
9. 2 packs of Oreos, Vegan option Link to Oreos	$7.92	Walmart
10. 2 Packs of Construction Paper for gratitude activity Link to Paper	$7.88	Walmart
11. Miscellaneous (10%)	$51.77	

TOTAL EVENT BUDGET:	**$517.70**	
TOTAL ASUN BUDGET:	**$569.47**	

ASUN DEPARTMENT OF PROGRAMMING
EVENT & BUDGET PROPOSAL FORM

CONTACT INFORMATION: (775)297-6328 (Peyton), (775)437-6980 (Scarlett Hu),

Organizer(s)/Intern(s): Jaden Ottaviano, Peyton Kwasna, Evelynn Hendrix, Brianna Danielson, Scarlett Hu

E-mail(s): admarketing@asun.unr.edu, pkwasna@unr.edu, ehendrix@unr.edu, bdanielson@unr.edu, scarletthu@unr.edu

Learning Outcomes:

1. Students are able to destress before finals week
2. Students will be able to bond with other students
3. Students can express creative liberty

EVENT INFORMATION:

Event Name:	**Crafts in the KC**	**Date:**	**17th Dec. 2026**
Event Location:	**KC Rotunda**	**Time:**	**5-8pm**
Expected Attendance:	**150**	**Cost Per Student:**	**$3.15**

BUDGET INFORMATION: *Please itemize your ENTIRE event budget below:*

DESCRIPTION:	AMOUNT:	VENDOR:
1. Blank ornaments (50 ct clear fillable x2 -->$41.97,)	$27.98	Amazon
2. Paint/paint brushes set $25.99	$31.99	Amazon
3. 45 chunky glitter x1 ($9.99)	$9.99	Amazon
5. foam beads : (x1)	$6.99	Amazon
6. glue gun + glue sticks	$16.99	Amazon
7. Ornament Hook 120 PCS	$5.99	Amazon

8. Pom Pom Variety Pack 1000 PCS	$9.99	Amazon
9. Pipe Cleaners (200 PCS)	$5.99	Amazon
10. popsicle sticks (300 PCS)	$ 9.29	Amazon
11. Mini Christmas Tree (50 PCS)	$18.99	Amazon
12. Hot Coco (50 pkt x2)	$34.72	Amazon
13. Glue dots (1000pc) x1 --> $5.49	$5.99	Amazon
14 Cookies 32cts x 3 --> $35.91	$35.91	Walmart
15. Sugar Free Whipped Cream x 2 Normal Whipped x 5	$20.09	Walmart
16. Torani Caramel Sauce x1	$30.22	Amazon
17. Jet puffs (regular) x1 --> $1.98 Dehydrated marshmallow x1 $12.59	$14.57	Amazon
18. Candy Cane (120 pc) x1	$35.14	Amazon
20. Little Ceasars Pizza Cheese (x6) Pepperoni (x6)	$95.88	Little Ceasars
21. (6 pack) Crystal Geyser Alpine Spring Water, 1 Gallon Plastic Jug	$9.36	Walmart
22. Great Value Purified Drinking Water, 16.9 fl oz, 24 Count	$3.97	Walmart
Misc (10%)	$43	

TOTAL EVENT BUDGET:	**$430.04**	
TOTAL ASUN BUDGET:	**$473.04**	