

Department of Event Programming

Department of Event Programming of the Associated Students 94th Session

Agenda for Monday, October 5th, 2026, at 8pm

In Person- William J. Raggio Building Room 2007

Virtual-

<https://teams.microsoft.com/join/283182916224748?p=ZbLmlrUrqfajiBzBuQ>

Meeting ID: 283 182 916 224 748

Passcode:NA2vA3qq

1. CALL MEETING TO ORDER

Call Meeting to Order must be listed by Secretaries or Director.

2. COMPLIANCE WITH NEVADA OPEN MEETING LAW

- a. Was the agenda posted three full working days by 9am, not including the meeting date?
- b. Is the meeting taking place on the day of the week, month, day, year at the time and location listed on the agenda?
- c. Is the Teams link working and available to the public, and is it being recorded?
- d. If the answer to any of these questions is no, this meeting must be ENDED IMMEDIATELY unless NOML covers a legitimate correction

3. LAND ACKNOWLEDGEMENT

We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory.

4. ROLL CALL

Roll Call must be listed by Secretaries or director.

- a. Event Programmer, Vivianna Ferrer De Morias
- b. Event Programmer, Sarah Klein
- c. Event Programmer, Taytem Lommori

NOTES

This agenda has been posted at the ASUN Offices in the Joe Crowley Student Union, online at www.nevadaasun.com and notice.nv.gov a minimum of three (3) business days prior to the meeting in accordance with Nevada Open Meeting Law (NOML).

Items on the agenda may be taken out of order. The Director may combine two or more agenda items for consideration. The Director may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Please email Director Munoz at directorofprogramming@asun.unr.edu to arrange for appropriate accommodations should you need any or if you would like a copy of any of the listed agenda items or supporting materials.

- d. Event Programmer, Mary Slater
- e. Event Programmer, Kloe Sorge
- f. Event Programmer, Mari Stone
- g. Event Programmer, Jackson Tegtmeyer
- h. Assistant Director, Rena Arneson
- i. Assistant Director, Jaden Ottaviano
- j. Director, Antonio Munoz

5. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Director may elect to take public comment on action items on this agenda. The Director may impose reasonable limits on the length members of the public may speak.

6. ADOPTION OF MINUTES (FOR POSSIBLE ACTION)

The following minutes have been submitted to approve:
Meeting Minutes from September 11th, 2026.

7. REPORTS (INFORMATION ONLY)

Officers of the Department of Event Programming may give a report if they have pertinent information. The Director may also ask an Officer to give a report. If an Officer has no pertinent updates, they may indicate by saying "No Report."

- a. Director, Antonio Munoz
- b. Assistant Director, Rena Arneson
- c. Assistant Director, Jaden Ottaviano
- d. Event Programmer, Vivianna Ferrer De Morias
- e. Event Programmer, Sarah Klein
- f. Event Programmer, Taytem Lommori
- g. Event Programmer, Mary Slater
- h. Event Programmer, Kloe Sorge
- i. Event Programmer, Mari Stone
- j. Event Programmer, Jackson Tegtmeyer

8. OLD BUSINESS (FOR POSSIBLE ACTION)

There is no old business to be discussed at this time.

NOTES

This agenda has been posted at the ASUN Offices in the Joe Crowley Student Union, online at www.nevadaasun.com and notice.nv.gov a minimum of three (3) business days prior to the meeting in accordance with Nevada Open Meeting Law (NOML).

Items on the agenda may be taken out of order. The Director may combine two or more agenda items for consideration. The Director may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Please email Director Munoz at directorofprogramming@asun.unr.edu to arrange for appropriate accommodations should you need any or if you would like a copy of any of the listed agenda items or supporting materials.

9. NEW BUSINESS (FOR POSSIBLE ACTION)

a. ASUN Food Access Fair Budget

The Body will discuss the following budget and anything regarding this event.

b. Homecoming After Party Budget

The Body will discuss the following budget and anything regarding this event.

c. Rise N' Shine Budget

The Body will discuss the following budget and anything regarding this event.

d. S'more Love for the PACK

The Body will discuss the following budget and anything regarding this event.

e. Movie with Mackay

The Body will discuss the following budget and anything regarding this event.

10. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda.

Action may not be taken on items raised under public comment. The Director may elect to take public comment on action items on this agenda. The Director may impose reasonable limits on the length members of the public may speak.

11. ADJOURNMENT

NOTES

This agenda has been posted at the ASUN Offices in the Joe Crowley Student Union, online at www.nevadaasun.com and notice.nv.gov a minimum of three (3) business days prior to the meeting in accordance with Nevada Open Meeting Law (NOML).

Items on the agenda may be taken out of order. The Director may combine two or more agenda items for consideration. The Director may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Please email Director Munoz at directorofprogramming@asun.unr.edu to arrange for appropriate accommodations should you need any or if you would like a copy of any of the listed agenda items or supporting materials.

Department of Event Programming

The Associated Students of the University of Nevada 94th Session
Meeting minutes for Friday, September 11th, 2026 at 3:30 P.M.
Frankie Sue Del Papa President's Conference Room 3rd Floor

1. **CALL MEETING TO ORDER**

- a. Director Munoz calls the meeting of the Department of Event Programming to order at 3:30 P.M.

2. **COMPLIANCE WITH NEVADA OPEN MEETING LAW**

- a. Was the agenda posted three full working days by 9 am, not including the meeting date?
 - i. Yes it was.
- b. Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda?
 - i. Yes it is.
- c. Is the Zoom link working and available to the public?
 - i. Yes it is.

3. **LAND ACKNOWLEDGEMENT**

"We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory."

4. **Roll Call**

- a. Event Programmer, Vivianna Ferrer De Morias- Present
 - b. Event Programmer, Sarah Klein- Present
 - c. Event Programmer, Taytem Lommori- Absence Excused
 - d. Event Programmer, Mary Slater- Present
 - e. Event Programmer, Kloe Sorge- Present
 - f. Event Programmer, Mari Stone- Present
 - g. Event Programmer, Jackson Tegtmeier- Absence Excused
-



POSTED ON OR BEFORE 9:00 a.m. ON THE THIRD WORKING DAY BEFORE THE MEETING

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center and online at www.nevadaasun.com. Requests for supporting material for an agenda item should be directed to the Archives of the Associated Students.

If you would like a copy of any of the agenda items listed, please contact the Senate Secretary at senatesecretary@asun.unr.edu

- h. Assistant Director, Rena Arneson- Present
- i. Assistant Director, Jaden Ottaviano- Present
- j. Director, Antonio Munoz-Present

5. PUBLIC COMMENT

- a. There is no public comment at this time.

6. ADOPTION OF MINUTES

- a. Meeting Minutes from August 13th, 2026.
 - i. Director Munoz seeks a motion to approve agenda item 6a.
 - ii. So moved by Assistant Director Arneson.
 - iii. Second by Assistant Director Ottaviano.
 - iv. Seeing no dissent, the agenda item is approved.

7. REPORTS (INFORMATION ONLY)

- a. Director, Antonio Munoz- A big thank you to everyone for all your hard work during Welcome Week. I am so excited for Homecoming week coming up. I will be messaging people individually for the accounting office regarding receipts.
- b. Assistant Director, Rena Arneson- I have been testing out a couple of different ways of reaching out to people about events, I am using Lounge and posting an event directly on the pages to hopefully get more engagement.
- c. Assistant Director, Jaden Ottaviano- "Hello everyone! Great work with Welcome Week and all your efforts in promoting it! Homecoming Week should be pretty similar so keep it up! For the internship program, I hope you all have had a chance to meet all of the interns! We have had two meetings so far covering the basics of event programming and preparing for their planned events. Please be ready to help them if they come to you with any questions. Great work and keep it up!"
- d. Event Programmer, Vivianna Ferrer De Morias- I am making sure all my receipts are in the Box so accounting has them. I am so excited for Homecoming week.
- e. Event Programmer, Sarah Klein- I am getting all of my invoices sorted out and they are a doozy.
- f. Event Programmer, Taytem Lommori- No report at this time.
- g. Event Programmer, Mary Slater- I am excited for Homecoming week and so happy that Welcome Week was such a success.
- h. Event Programmer, Kloe Sorge- I have been submitting my receipts so they should all be in there and we did donate all the clothes to Catholic Charities USA.
- i. Event Programmer, Mari Stone- You guys all did so well at Wolf It Down, it was really well attended. I am trying my best to get the receipts but they are being a little difficult.
- j. Event Programmer, Jackson Tegtmeyer- No report at this time.

8. OLD BUSINESS (FOR POSSIBLE ACTION)

- a. There is no old business to be discussed at this time.

9. NEW BUSINESS (FOR POSSIBLE ACTION)

- a. 9.11-Week Budget
The Body will discuss the following 9.11-week budget and anything regarding this event.

b. October 1 Tribute Budget

The Body will discuss the following October 1 Tribute, and anything regarding this event.

- i. Director Munoz presents the plans for the October 1 Tribute event. There will be different locations around campus handing out chocolate bars. This is a collaboration event with DEO Barrera and his department.
- ii. Programmer Stone asks what kind of chocolate will there be.
- iii. Director Munoz answers that there will be an assortment.
- iv. Programmer Sorge asks what their jobs will be during this event.
- v. Director Munoz answers that the programmers will be helping hand out the chocolate at the different locations.
- vi. Programmer Slater asks if they're all going to be spread out.
- vii. Director Munoz answers yes they will be spread out over the different locations
- viii. Programmer Stone asks if there is anything else that goes with the chocolate.
- ix. Emma Doti, former senator from the 91st to 93rd sessions answers that yes they will be printing out little profiles about the victims names and a little bit about them on the chocolate bars themselves.
- x. Director Munoz seeks a motion to approve the budget for the October 1 Tribute event.
- xi. So moved by Programmer Stone.
- xii. Second by Assistant Director Ottaviano.
- xiii. Seeing no dissent, the motion passes.

c. Homecoming Week Assignments

The Body will discuss the following Homecoming Week assignments, and anything regarding this event.

- i. Director Munoz presents the Homecoming Week assignments. We are still collaborating with Exec about the exact dates. Director Munoz assigns the different events to the programmers.

10. PUBLIC COMMENT

- a. There is no public comment at this time.

11. ADJOURNMENT

- a. Director Munoz adjourns the Department of Event Programming at 3:49 P.M. In the Frankie Sue Del Papa President's Conference Room and on Teams.

ASUN DEPARTMENT OF PROGRAMMING EVENT & BUDGET PROPOSAL FORM

CONTACT INFORMATION:

Organizer(s)/Intern(s): Alexander Saporito, Brianna Scherschel, Antonio Munoz, Kendra Cook, Jill Moe, Jolene Cook

E-mail(s): senatorsaporito@asun.unr.edu, senatorscherschel@asun.unr.edu, directorofprogramming@asun.unr.edu, directorsustainability@asun.unr.edu, jmoe@unr.edu, jolene@renofoodsystems.org

Learning Outcomes:

1. Spread awareness & provide information on facilities located both on & off campus for students who may be experiencing food insecurity while enrolled at UNR.
2. Provide free & fresh produce to students at the University to assist them w/ potential future shopping runs.
3. Develop relations with external organizations to spread awareness of ASUN and the critical need for Pack Provisions on campus.

EVENT INFORMATION:

Event Name:	ASUN Food Access Fair	Date:	10/09/2026
Event Location:	KC Lawn	Time:	12:00PM – 2:00PM

BUDGET INFORMATION: *Please itemize your ENTIRE event budget below:*

DESCRIPTION:	AMOUNT:	VENDOR:
1. Sam's Club Bannanas, 3lbs. (\$0.49/lb) Bananas, 3 lbs. - Samsclub.com	\$1.47 x 25 \$36.75	Sam's Club
2. Sam's Club Apples, 8-12 ct (refrigerated) Envy Apples, 4 lbs. -	\$5.85 x 25 \$146.25	Sam's Club

Samsclub.com		
3. Sam's Club Organic Sweet Carrots (refrigerated) Organic Tender Sweet Carrots, 5 lbs. - Samsclub.com	\$3.37 x 30 \$134.80	Sam's Club
4. Sam's Club Member's Mark Blueberry Muffins Member's Mark Blueberry Muffins, 6 ct. - Samsclub.com	\$6.74 x 15 \$101.10	Sam's Club
5. Sam's Club Member's Mark Cinnamon Crunch Muffins Member's Mark Cinnamon Crunch Muffin, 6 ct. - Samsclub.com	\$6.74 x 15 \$101.10	Sam's Club
6. Sam's Club Yoplait Yogurt 18ct (6oz) (refrigerated) Yoplait Original Lowfat Yogurt Variety Pack, 6 oz., 18 ct. - Samsclub.com	\$7.98 x 20 \$159.60	Sam's Club
7. Sam's Club Member's Mark Purified 4 Gallon for Water Dispensers Member's Mark Purified Water 4 Gallon for Water Dispensers - Samsclub.com	\$6.98 x 4 (rent cooler + gas station ice + dispenser) \$27.92	Sam's Club
8. Sam's Club Gatorade Sports Drink Core Variety Pack 12 fl. Oz., 28pk	\$15.78 x 5 \$78.90	Sam's Club

Gatorade Sports Drinks Core Variety Pack 12 fl. oz., 28 pk. - Samsclub.com		
9. Walmart Fresh Raspberries, 6 oz. Container (\$0.54/oz) Fresh Produce, Fresh Raspberries, 6 oz. Container, Hand-Picked - Walmart.com	\$3.27 x 40 \$130.80	Walmart
10. Walmart Fresh Mandarin Oranges, 3 lb Bag (\$0.10/oz) Fresh Produce, Fresh Mandarin Oranges, 3 lb Bag, Seedless, Juicy - Walmart.com	\$4.97 x 35 \$173.95	Walmart
11. Desert Farming Initiatives Potatoes (Butter Ball & Russet): 5lbs for \$25	\$25 x 3 \$75.00	Desert Farming Initiatives (DFI)
12. Desert Farming Initiatives Jalapeno: 3lbs for \$22	\$22 x 3 \$66.00	Desert Farming Initiatives (DFI)
13. Reno Food Systems Spicy Garlic Bulbs	125 x 1 \$50.00	Reno Food Systems (Non-Profit)
14. Reno Food Systems Swiss Chard	\$50.00	Reno Food Systems (Non-Profit)
Misc (9%)	\$119.83	

TOTAL EVENT BUDGET:	\$1,332.17	
TOTAL ASUN BUDGET:	\$1,452.00	

ASUN DEPARTMENT OF PROGRAMMING EVENT & BUDGET PROPOSAL FORM

CONTACT INFORMATION:

Organizer(s)/Intern(s): Kloe Sorge, Antonio Munoz, Jaden Ottaviano

E-mail(s): Programmersorge@asun.unr.edu, admarketing@asun.unr.edu ,
directorofprogramming@asun.unr.edu

Learning Outcomes:

1. Students will participate in the traditional Homecoming Parade across campus.
2. Everyone who stays through the parade will get to enjoy food, games, music, and a speech from President Sandoval.
3. Students will be able to create long lasting memories and bring high energy into the schools Homecoming Game.

EVENT INFORMATION:

Event Name:	Homecoming Parade After Party	Date:	10/18/26
Event Location:	KC Lawn	Time:	6:30-8:30PM
Expected Attendance:	300	Cost Per Student:	\$23.61

BUDGET INFORMATION: *Please itemize your ENTIRE event budget below:*

DESCRIPTION:	AMOUNT:	VENDOR:
1.Canes 3 finger combos	\$989	Canes
2.REMSA (\$75/hr x 3)	\$225	REMSA
3.UNR PD	\$1,500	UNR PD
4.ESI Security	\$1,200	ESI
5.Activities	a. \$600	Fun Events NV

a. Rock wall b. Wipeout c. Crazy Wave d. 65ft Adrenaline Rush Obstacle Course	b. \$600 c. \$450 d. \$600 =\$2,250	
6. Amazon a. Popcorn Kernels b. Cotton candy sugar c. Glowsticks 400 ct d. Popcorn bags 200 ct	a.\$13.28 b.\$62.99 c.\$29.99 d.\$19.98 =\$126.24	Amazon
7. Water 80 pk (2 x \$9.78)	\$19.56	Sams Club
8. Pepsi Mini a. Regular (2 x \$15.98) b. Wild Cherry (2 x \$15.98) c. Zero sugar (2 x \$15.98)	a. \$31.96 b. \$31.96 c. \$31.96 =\$95.88	Sams Club
9. Mini Soda Variety Pack (2 x \$16.98)	\$33.96	Sams Club
Misc (10%)	\$643.96	

TOTAL EVENT BUDGET:	\$6,439.64	
TOTAL ASUN BUDGET:	\$7,083.60	

ASUN DEPARTMENT OF PROGRAMMING EVENT & BUDGET PROPOSAL FORM

CONTACT INFORMATION:

Organizer(s)/Intern(s): Sarah Klein and Jackson Tegtmeyer

E-mail(s): programmerklein@asun.unr.edu and programmertegtmeyer@asun.unr.edu

Learning Outcomes:

1. Create a sense of community by hosting a picnic style event for students and their friends
2. Provide a fun breakfast for students
3. Inform students about local businesses/food trucks

EVENT INFORMATION:

Event Name:	Rise and Shine	Date:	10/19/2026
Event Location:	KC Lawn OR JCSU Plaza	Time:	8-10 am
Expected Attendance:	300	Cost Per Student:	\$8.07

BUDGET INFORMATION: *Please itemize your ENTIRE event budget below:*

DESCRIPTION:	AMOUNT:	VENDOR:
1.Food Truck #1	\$1000	TBD
2.Food Truck #2	\$1000	TBD
3. Picnic Blankets x20	\$199.80	Amazon
4. MISC (10%)	\$219.98	

TOTAL EVENT BUDGET:	\$ 2,199.80	
TOTAL ASUN BUDGET:	\$2,419.78	

ASUN DEPARTMENT OF PROGRAMMING EVENT & BUDGET PROPOSAL FORM

CONTACT INFORMATION:

Organizer(s)/Intern(s): Vivianna and Mary

E-mail(s): vferrerdemorais@unr.edu

Learning Outcomes:

1. Strengthen sense of belonging by engaging in a social event with other students.
2. Create a sense of tradition and pack pride through an inclusive event.
3. Unwind through a slow event after/during midterms with other students.

EVENT INFORMATION:

Event Name:	S'more Love for The Pack	Date:	October 20th, 2026
Event Location:	Joe Plaza	Time:	6:00 PM - 8:00 PM
Expected Attendance:	300	Cost Per Student:	\$3.70

BUDGET INFORMATION: *Please itemize your ENTIRE event budget below:*

DESCRIPTION:	AMOUNT:	VENDOR:
1. Propane Tank (67.94 x 4)	\$ 271.76	Home Depot
2. Propane Take Triple Adapter (31.99 x 1)	\$28.49	Amazon
3. Propane Tank Y Splitter (17.99 x 1)	\$14.99	Amazon

4. Honey Maid Honey Graham Crackers, 14.4 oz., 4 pk. X4	\$25.84	Sam's Club
5. Marshmallows 12oz pack of 5 X6	\$59.40	amazon
6. Hershey Chocolate Bars 3 x 36 pack	\$107.46	Amazon
7. Gluten Free Graham Crackers (3 x \$4.97)	\$14.91	Walmart
8. S'more Sticks 10pcs (\$8.99x5)	\$44.95	Amazon
9. Waters, Great Value 40 Pack (5 x \$5.47)	\$27.35	Walmart
10. JCSU Gateway plaza	\$207.00	JCSU
11. Blue Cowbells pack of 12pcs (\$16.99 x3)	\$50.97	amazon
12. Cowboy Bandanas Blue and White 40 ct	\$20.99	Amazon
13. Under Grill Mats (5 x \$26.99)	\$134.95	Amazon
MISC (10%)	\$100.91	

TOTAL EVENT BUDGET:	\$1,009.06	
TOTAL ASUN BUDGET:	\$1,109.97	

ASUN DEPARTMENT OF PROGRAMMING EVENT & BUDGET PROPOSAL FORM

CONTACT INFORMATION:

Organizer(s)/Intern(s): Mari Stone and Taytem Lommori

E-mail(s): programmerstone@asun.unr.edu and programmerlommori@asun.unr.edu

Learning Outcomes:

1. I hope that people enjoy the movie with the popcorn and candy with a cute movie experience
2. I want to burn no popcorn
3. I want to make sure everyone is respectful and has a great time.

EVENT INFORMATION:

Event Name:	Movie With Mackay	Date:	Wednesday, October 21 st , 2026
Event Location:	The Quad	Time:	7 - 9 pm
Expected Attendance:	400	Cost Per Student:	\$14.42

BUDGET INFORMATION: Please itemize your ENTIRE event budget below:

DESCRIPTION:	AMOUNT:	VENDOR:
1. Inflatable Movie Screen, and Movie Licensing Licensing estimate: \$1,250.00 Air screen: \$2901.62	\$4,151.62	FunFlicks
2. Popcorn Machine	\$199.99	Amazon
3. Popcorn boxes X 2	\$81.98	Amazon
4. Mini scoop set of 2	\$19.98	Amazon

5. Butter for popcorn X2	\$64.36	Amazon
6. M&Ms Halloween candy X2	\$33.96	Sam's Club
7. Kernel Season's Movie night popcorn seasoning X 2	\$19.96	Sam's Club
8. Handi Pak Popcorn 12.5 lbs 4 pk	\$54.98	Sam's Club
9. Full-size candy bars X 7	\$400.26	Sam's Club
10. Soda Pepsi zero sugar 36 pack X 3 (\$53.94) Pepsi Cols 36 pack X 2 (\$35.96) A&W Root Beer 36 pack X2 (\$34.56) Starry Mini Cans 30 Pk X2 (\$31.96) Mountain Dew 36 pk (\$17.28) Mountain Dew Baja Blast/Cabo Citrus 28 pk X 3 (\$41.94)	\$215.64	Sam's Club
11. MISC (10%)	\$524.27	

TOTAL EVENT BUDGET:	\$5,242.73	
TOTAL ASUN BUDGET:	\$5,767.00	