



Special Committee on Food Insecurity

Senate of the Associated Students, 94th Session

Agenda for Friday, August 31st, 2026, at 6:15 PM

Rita Laden Senate Chambers, Joe Crowley Student Union, 3rd Floor, Rm 356, 1664
North Virginia St., Reno, NV 89557

Zoom Link:

<https://unr.zoom.us/j/8194353742?omn=84477432909>

Meeting ID: 819 435 3742

Email Senator Saporito for any problems with the Zoom Link:

senatorsaporito@asun.unr.edu

1. **CALL MEETING TO ORDER**

2. **COMPLIANCE WITH NEVADA OPEN MEETING LAW**

- a. Was the agenda posted three full working days by 9 am, not including the meeting date?
 - i. <https://nevadaasun.com/meetings/special-committee-on-food-insecurity-9/>
- b. Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda?
- c. Is the Zoom link working and available to the public?

If the answer to any of these questions is no, this meeting must be ENDED IMMEDIATELY unless NOML covers a legitimate correction.

3. **LAND ACKNOWLEDGEMENT**

“We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory.”

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4. ROLL CALL

The Secretary must list roll call.

5. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on actions on this agenda. The Chair may impose reasonable limits on the length of time members of the public may speak.

6. ADOPTION OF MINUTES (FOR POSSIBLE ACTION)

There are no minutes to be approved at this time.

- a. 7/24/26 (FOR POSSIBLE ACTION)
- b. 6/26/26 (FOR POSSIBLE ACTION)

7. AUDIO OR MINUTES MISSING FOR PREVIOUS MEETINGS OF THIS BODY THAT DO NOT MEET 30 DAY POSTING OF NEVADA OPEN MEETING LAW (FOR POSSIBLE CORRECTIVE ACTION)

Minutes or audio files for previous meetings that are missing must be listed here with the date of each meeting.

8. REPORTS (INFORMATION ONLY)

- a. Chair Saporito
- b. Vice Chair Scherschel
- c. Senator Bhardwaj
- d. Senator Castro
- e. Senator Espionza
- f. Speaker Pro Tempore Evans
- g. Senator Giammona Wilber
- h. Senator Radke
- i. Senator Price

9. OLD BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION/FOR POSSIBLE CORRECTIVE ACTION)

There is no old business to be discussed at this time.

10. NEW BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION)

- a. Food Access Fair Report (INFORMATION ONLY)
 - i. Catholic Charities of Northern Nevada
 - ii. Reno Food Systems
 - iii. Desert Farming Initiative
- b. Homecoming Pack Provision Fundraising Event (INFORMATION ONLY)

- i. Exec Meeting, FSL Report
- ii. YAC UNR/Alumni Chapters Report
- c. Sierra Hall Feasibility Study Update (INFORMATION ONLY)

11. MISCELLANEOUS BUSINESS (FOR POSSIBLE ACTION)

- a. Liaison changes and additions
 - 1. **Pack Provisions** — Chair Saporito, Vice Chair Scherschel
 - 2. **Nevada Dining** — Chair Saporito
 - 3. **Desert Farming Initiatives** — Speaker Pro Tempore Evans, Senator Radke
 - 4. **Assistant Director of Business Operations (Food Ins. Committee/Reslife)** —
Senator Bhardwaj
 - 5. **Livestock Coordinator & Supervisor (Main Station, CABNR)** — Senator Espinoza
 - 6. **Wolf Pack Meats** — Senator Wilber
 - 7. **FISH (Friends in Service, Helping)** — Senator Castro
* Potentially changing to Reno Food Systems (RFS)
 - 8. **Catholic Charities of Northern Nevada** — Senator Price

12. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on actions on this agenda. The Chair may impose reasonable limits on the length of time members of the public may speak.

13. ADJOURNMENT

NOTES:

Agenda items may be considered out of order at the discretion of the Chair. The committee may combine two or more agenda items for consideration. The Committee may remove an item from the agenda or delay discussion of an item at any time.

PROJECT LIFE CYCLE MILESTONES

Every project has a life cycle, regardless of its size. That said, larger projects, or those with more complexity will move through the cycle slower than smaller, less complicated projects. In general, the milestones include:

1. **Scope Development** – a request is submitted by the RD through the FSD online estimate request system (<https://www.unr.edu/facilities/estimate-request>); the assigned Project Manager (PM) reviews the details with the requestor, develops a scope of work, and, if feasible, provides a rough order of magnitude estimate; this process can take several weeks.
2. **Estimate Provided** – this is when FSD provides a rough order of magnitude cost estimate for consideration; the project will remain in this status until the RD makes a decision about whether to proceed or not, or 60-days, whichever is shorter.
3. **Programming/pre-design** – this status is used only occasionally for projects requiring complex scope development or when further assessment of a problem is desired. Typically performed by an architect or engineering firm to assist with an assessment prior to the actual design of the project.
4. **Consultant Selection** – this is for a project requiring formal design and indicates FSD is in the process of selecting a design consultant and placing them under contract.
5. **Design** – this status is used for a project requiring design, but is less complex, usually only requiring one submittal at the end of the design phase; projects like these usually move through this phase in under six months.
6. **Schematic Design, Design Development, Construction Documents** – this is a project with several phases of design (schematic, design development, and construction document development); usually the more complex projects have separate design milestones like these requiring submittals by the design team for review at each

milestone by the RD and other stakeholders with an interest in the project – FSD, IT, EHS, Disability Resources, etc. Designs in this category usually take more than six months and can take up to 18 months, in the instance of a large capital improvement project.

7. **Agency Review** – this is after the design is complete and is under review with internal stakeholders and external agencies having jurisdiction – usually the State Fire Marshal and the State Public Works Division. Once plans are reviewed and any comments or additions/deletions are made, a permit for construction is issued; this process can take six to 18 weeks to complete.
8. **Solicitation** – this is when the project is approved to move forward and the services are solicited. For construction projects under \$25,000, this may be as simple as requesting a single quote; for projects in the \$25,000 to \$99,999 range, conducting an expedited bid for three quotes is required; for projects costing \$100,000 or more, a public solicitation using the services of BCN Purchasing is required. The solicitation process can take from several days to more than a month to complete.
9. **Contract Processing** – after solicitation, the contract is drafted and sent around for review and signatures; the time to complete varies depending upon the spending level and can take several weeks to complete.
10. **Construction** – this is the phase when all design (if required), reviews, permits, solicitation and contracting are complete and the physical work begins.
11. **Close-out** – this is when the construction is substantially complete and the project is being closed out – final punch lists are completed, testing and balance is done, final as-built drawings and equipment manuals are received, training is conducted on equipment (if applicable), final payments are made, and retention is released.
12. **Warranty** – projects that have a warranty period are placed in this status. At 11 months post-construction, a walk through with the department, Facilities Services, and the design and construction teams is conducted to ensure all warrantied items are working.
13. **Closed** – the project is completely finished, including the warranty period, if applicable.

A project may move through the series of steps in a couple of weeks, or more likely several months. Large capital improvement projects may take several years.

11. PROJECT PHASING CONSIDERATIONS

The feasibility study should evaluate phased implementation opportunities, which may include:

Phase	Potential Scope
Phase 1	Basic pantry operations, storage, and distribution with administrative office and volunteer area
Phase 2	Expanded student support and community resource spaces
Phase 3	Enhanced finishes, furnishings, and donor-driven improvements

Each phase should include associated ROM cost estimates and operational considerations.

12. DESIGN PRINCIPLES

The proposed facility should reflect the following principles:

- Student-centered design.
 - Dignity and inclusivity.
 - Operational efficiency.
 - Flexibility and adaptability.
 - Durability and maintainability.
 - Cost-effective implementation.
 - Long-term scalability.
-

13. DELIVERABLES

The planning effort shall provide:

1. Feasibility assessment report.
 2. Conceptual space plans.
 3. Preliminary design renderings.
 4. Rough Order of Magnitude cost estimate.
 5. Preliminary phasing strategy.
 6. Summary of identified constraints and recommendations.
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14. CONCLUSION

The Sierra Hall Food Pantry Expansion represents an opportunity to strengthen the University's commitment to student success, wellness, and basic needs support. Through careful planning and strategic investment, the proposed facility can provide a sustainable, functional, and welcoming environment that supports students while accommodating future program growth.



[WRITTEN MINUTES]

Special Committee on Food Insecurity

Senate of the Associated Students, 94th Session

Agenda for Friday, June 26th, 2026, at 3:00 PM

Frankie Sue Del Papa President's Conference Room, Joe Crowley Student Union, 3rd Floor, 1664
North Virginia St., Reno, NV 89557

Zoom link:

<https://unr.zoom.us/j/8194353742?omn=85476371800>

Meeting ID: 819 435 3742

Email Senator Saporito for any problems with the Zoom Link: senatorsaporito@asun.unr.edu

1. CALL MEETING TO ORDER

- a. Chair Saporito calls the meeting of the Special Committee on Food Insecurity to order at 3:02 P.M.

2. COMPLIANCE WITH NEVADA OPEN MEETING LAW

- a. Was the agenda posted three full working days by 9 am, not including the meeting date?
 - i. Yes.
- b. Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda?
 - i. Yes.
- c. Is the Zoom link working and available to the public?
 - i. Yes.

If the answer to any of these questions is no, this meeting must be ENDED IMMEDIATELY unless NOML covers a legitimate correction.

3. LAND ACKNOWLEDGEMENT

“We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone),

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Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory.”

4. ROLL CALL

- a. Chair Saporito- Present
- b. Vice Chair Scherschel- Present
- c. Senator Bhardwaj- Present
- d. Senator Castro- Present
- e. Senator Espinoza- Absence Excused
- f. Speaker Pro Tempore Evans- Present
- g. Senator Giammona Wilber- Present
- h. Senator Radke- Present
- i. Senator Price- Absence Excused

5. PUBLIC COMMENT (INFORMATION ONLY)

- a. No public comment at this time

6. ADOPTION OF MINUTES (FOR POSSIBLE ACTION)

There are no minutes to be approved at this time.

- a. 5/29/26 (FOR POSSIBLE ACTION)
 - i. Vice Chair Scherschel moved to pass the minutes unanimously; no dissent was called.

7. AUDIO OR MINUTES MISSING FOR PREVIOUS MEETINGS OF THIS BODY THAT DO NOT MEET 30 DAY POSTING OF NEVADA OPEN MEETING LAW (FOR POSSIBLE CORRECTIVE ACTION)

- a. There are no audio minutes to be approved of at this time.

8. REPORTS (INFORMATION ONLY)

- a. Chair Saporito
 - i. Discussed goals and initiatives the Special Committee had conducted in the previous ASUN Legislative Session, including analyzing statistics from the CSE’s 2024 Civic Engagement Survey, partnerships with external organizations such as Carson City’s food pantry FISH, reaching out Nevada Legislature Assembly Members & State Senators, and conducting a Farmer’s Market. Chair Saporito & Vice Chair Scherschel began discussing initiatives they would like to conduct in the 94th session, such as the Sierra Hall Expansion for Pack Provisions and initiating a Homecoming Fundraising Event for the pantry.

- b. Senator Castro - No report at this time.
- c. Senator Espionza - No report at this time.
- d. Speaker Pro Tempore Evans - No report at this time.
- e. Senator Giammona Wilber - No report at this time.
- f. Senator Radke - No report at this time.
- g. Senator Scherschel - No report at this time.
- h. Senator Price - No report at this time.

9. OLD BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION/FOR POSSIBLE CORRECTIVE ACTION)

There is no old business to be discussed at this time.

10. NEW BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION)

- a. Appointment of Vice Chair

11. MISCELLANEOUS BUSINESS (FOR POSSIBLE ACTION)

- a. Liaison changes and additions
 - 1. **Pack Provisions** — Chair Saporito, Vice Chair Scherschel
 - 2. **Nevada Dining** — Chair Saporito
 - 3. **Desert Farming Initiatives** — Speaker Pro Tempore Evans
 - a. Senator Radke appointed herself to this liaison position through unanimous consent.
 - 4. **Assistant Director of Business Operations (Food Ins. Committee/Reslife)** — VACANT (For Possible Action)
 - a. Senator Bhardwaj appointed himself to this liaison position through unanimous consent.
 - 5. **Livestock Coordinator & Supervisor (Main Station, CABNR)** — Senator Espinoza
 - 6. **Wolf Pack Meats** — Senator Wilber
 - 7. **FISH (Friends in Service, Helping)** — Senator Castro
 - 8. **Pack Rides** — Senator Price

12. PUBLIC COMMENT (INFORMATION ONLY)

- a. Jason Issa - Speaker of the 94th Session
 - i. Thanked the Special Committee on the initiatives discussed during the meeting; interested in partnering with Chair Saporito & Vice Chair Scherschel to run Percentage Nights for Interns during the 94th session.

13. ADJOURNMENT

- a. Chair Saporito adjourns the meeting of the Special Committee on Food Insecurity at 3:25 P.M.

Special Committee on Food Insecurity

Senate of the Associated Students of the University of Nevada 94th Session

Agenda for Friday, July 24th, 2026, at 3 P.M.

Frankie Sue Del Papa President's Conference Room, 3rd Floor of the Joe Crowley Student Union

Email Senator Saporito senatorSaporito@asun.unr.edu for more information

1. CALL MEETING TO ORDER

- a. Chair Saporito calls the meeting of the Special Committee on Food Insecurity to order at 3:02 P.M.

2. COMPLIANCE WITH NEVADA OPEN MEETING LAW

- a. Was the agenda posted three full working days by 9 am, not including the meeting date?
 - i. Yes.
- b. Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda?
 - i. Yes.
- c. Is the Zoom link working and available to the public?
 - i. Yes.

3. LAND ACKNOWLEDGEMENT

- a. We recognize that the University of Nevada, Reno, sits on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous peoples and we recognize the deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory.

4. ROLL CALL

- a. Chair Saporito- Present
- b. Vice Chair Scherschel- Present
- c. Senator Bhardwaj- Present
- d. Senator Castro- Present
- e. Senator Espinoza- Absence Excused
- f. Speaker Pro Tempore Evans- Present
- g. Senator Giammona Wilber- Present
- h. Senator Radke- Present
- i. Senator Price- Present

5. PUBLIC COMMENT

- a. No public comment at this time



POSTED ON OR BEFORE 9:00 a.m. ON THE THIRD WORKING DAY BEFORE THE MEETING

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center and online at www.nevadaasun.com. Requests for supporting material for an agenda item should be directed to the Archives of the Associated Students.

If you would like a copy of any of the agenda items listed, please contact the Senate Secretary at senatesecretary@asun.unr.edu

6. ADOPTION OF MINUTES

- a. There are no minutes to be adopted at this time.

7. REPORTS (INFORMATION ONLY)

- a. Vice Chair Scherschel- No report at this time.
- b. Senator Bhardwaj- No report at this time.
- c. Senator Castro- No report at this time.
- d. Senator Espinoza- No report at this time.
- e. Speaker Pro Tempore Evans- No report at this time.
- f. Senator Giammona Wilber- No report at this time.
- g. Senator Radke- No report at this time.
- h. Senator Price- No report at this time.

8. OLD BUSINESS

- a. There is no old business to be discussed at this time.

9. NEW BUSINESS

- a. S.B. 94 - An Act to Use Capital Funds to Fund the Feasibility Study of the Sierra Hall Expansion for Pack Provisions
 - i. Vice Chair Scherschel expertly presents not only the proposed bill but the overall expansion plan for Sierra Hall.
 - ii. Ryan Syad asks to what level Pack Provisions will have during the proposed expansion?
 - iii. Chair Saporito answers that Pack Provisions will be very involved or hopes that they will be during this time.
 - iv. Ryan Syad asks how long the study will take and mentions that 30-40% of students are just food insecure but very food insecure.
 - v. Chair Saporito answers that the study will take about a month to complete.
 - vi. Senator Bhardwaj asks what would make this expansion a “success” in the eyes of the university and who would eventually need to say yes after the survey.
 - vii. Luis Aguilar-Herrera answers the survey will provide the answers on how much it will cost and what burden the students and university will have to take on. A favorable study will essentially greenlight the project.
 - viii. Chair Saporito seeks a motion to approve agenda item 9a though unanimous consent.
 - ix. So moved by Vice Chair Scherschel.
 - x. Second by Senator Castro.
 - xi. Seeing no dissent, the bill is favorably recommended.

10. MISCELLANEOUS BUSINESS (FOR POSSIBLE ACTION)

- a. Liaison changes and additions
 - i. Pack Provisions — Chair Saporito, Vice Chair Scherschel- reports that she is looking into various fundraising opportunities, especially during homecoming. Hopefully the Committee on Budget and Finance will be able to meet soon so that the bill can see the Senate floor.
 1. Ryan Syad asks where the budget for this committee comes from.
 2. Vice Chair Scherschel answers that most of the time it comes from the outreach budget or donations from other ASUN departments.
 - ii. Nevada Dining — Chair Saporito

- iii. Desert Farming Initiatives — Speaker Pro Tempore Evans, Senator Radke
- iv. Assistant Director of Business Operations (Food Ins. Committee/Reslife) — Senator Bhardwaj
- v. Livestock Coordinator & Supervisor (Main Station, CABNR) — Senator Espinoza
- vi. Wolf Pack Meats — Senator Wilber
- vii. FISH (Friends in Service, Helping) — Senator Castro
- viii. Pack Rides — Senator Price

11. PUBLIC COMMENT

- a. No public

12. ADJOURNMENT

- a. Chair Saporito adjourns the meeting of the Special Committee on Food Insecurity at 3:31 P.M.