

Department of Event Programming

Department of Event Programming of the Associated Students 94th Session

Agenda for Monday, September 4th, 2026, at 4pm

In Person- Frankie Sue Del Papa President's Conference Room (JCSU Room 332)

3rd Floor of the Joe Crowley Student Union

Virtual-

<https://teams.microsoft.com/meet/284382379557114?p=o2fDzky70HqLT27ZYj>

Meeting ID: 284 382 379 557 114

Passcode: zZ2Gw6hP

1. CALL MEETING TO ORDER

Call Meeting to Order must be listed by Secretaries or Director.

2. COMPLIANCE WITH NEVADA OPEN MEETING LAW

- a. Was the agenda posted three full working days by 9am, not including the meeting date?
- b. Is the meeting taking place on the day of the week, month, day, year at the time and location listed on the agenda?
- c. Is the Teams link working and available to the public, and is it being recorded?
- d. If the answer to any of these questions is no, this meeting must be ENDED IMMEDIATELY unless NOML covers a legitimate correction

3. LAND ACKNOWLEDGEMENT

We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory.

4. ROLL CALL

Roll Call must be listed by Secretaries or director.

- a. Event Programmer, Vivianna Ferrer De Morias
- b. Event Programmer, Sarah Klein
- c. Event Programmer, Taytem Lommori

NOTES

This agenda has been posted at the ASUN Offices in the Joe Crowley Student Union, online at www.nevadaasun.com and notice.nv.gov a minimum of three (3) business days prior to the meeting in accordance with Nevada Open Meeting Law (NOML).

Items on the agenda may be taken out of order. The Director may combine two or more agenda items for consideration. The Director may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Please email Director Munoz at directorofprogramming@asun.unr.edu to arrange for appropriate accommodations should you need any or if you would like a copy of any of the listed agenda items or supporting materials.

- d. Event Programmer, Mary Slater
- e. Event Programmer, Kloe Sorge
- f. Event Programmer, Mari Stone
- g. Event Programmer, Jackson Tegtmeyer
- h. Assistant Director, Rena Arneson
- i. Assistant Director, Jaden Ottaviano
- j. Director, Antonio Munoz

5. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Director may elect to take public comment on action items on this agenda. The Director may impose reasonable limits on the length members of the public may speak.

6. ADOPTION OF MINUTES (FOR POSSIBLE ACTION)

The following minutes have been submitted to approve:
Meeting Minutes from August 13th, 2026.

7. REPORTS (INFORMATION ONLY)

Officers of the Department of Event Programming may give a report if they have pertinent information. The Director may also ask an Officer to give a report. If an Officer has no pertinent updates, they may indicate by saying "No Report."

- a. Director, Antonio Munoz
- b. Assistant Director, Rena Arneson
- c. Assistant Director, Jaden Ottaviano
- d. Event Programmer, Vivianna Ferrer De Morias
- e. Event Programmer, Sarah Klein
- f. Event Programmer, Taytem Lommori
- g. Event Programmer, Mary Slater
- h. Event Programmer, Kloe Sorge
- i. Event Programmer, Mari Stone
- j. Event Programmer, Jackson Tegtmeyer

8. OLD BUSINESS (FOR POSSIBLE ACTION)

There is no old business to be discussed at this time.

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9. NEW BUSINESS (FOR POSSIBLE ACTION)

a. 9.11-Week Budget

The Body will discuss the following 9.11-week budget and anything regarding this event.

b. October 1 Tribute Budget

The Body will discuss the following October 1 Tribute, and anything regarding this event.

c. Homecoming Week Assignments

The Body will discuss the following Homecoming Week assignments, and anything regarding this event.

10. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Director may elect to take public comment on action items on this agenda. The Director may impose reasonable limits on the length members of the public may speak.

11. ADJOURNMENT

NOTES

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Department of Event Programming

Department of Event Programming of the Associated Students 94th Session

Minutes for Thursday, August 13th, 2026 at 12pm

Frankie Sue Del Papa President's Conference Room (JCSU Room 332)

3rd Floor of the Joe Crowley Student Union

1. CALL MEETING TO ORDER

2. COMPLIANCE WITH NEVADA OPEN MEETING LAW

- a. Yes, the agenda was posted three full working days by 9am, not including the meeting date.
- b. Yes, the meeting is taking place on the day of the week, month, day, and year at the time and location listed on the agenda.
- c. Yes, the Teams link is working and available to the public. Yes, it is being recorded.
- d. The meeting has met the open meeting law and is continuing.

3. LAND ACKNOWLEDGEMENT

4. ROLL CALL

Director Antonio Munoz, Assistant Director Rena Arneson, Assistant Director Jaden Ottaviano, Event Programmers Sarah Klein, Mari Stone, Jackson Tegtmeyer, Kloe Sorge, Mary Slater, and Taytem Lommori were present.

Event Programmer Vivianna Ferrer De Morias was absent excused.

A quorum was present.

5. PUBLIC COMMENT

There were no public comments at this time.

6. MINUTES

Meeting minutes from July 20th, 2026, were submitted to approve.

7. REPORTS (INFORMATION ONLY)

- a. Director, Antonio Munoz stated that he would like to continue finalizing the plan, including set up, pre-program, and working on fire safety certification. He stated information about a course on August 21st, 2026. Additionally, he is reaching out to companies to see what is causing the delay with specific items. He discussed the arrival of Amazon packages, Welcome week, and a team's group chat at the next meeting.
- b. Assistant Director, Rena Arneson stated that she is in contact with Madison Atkinson, Chief of Staff about items via email and working on Microsoft forms. Additionally, she stated that she has a truck to help with the movement of the items.

- c. Assistant Director, Jaden Ottaviano stated about stickers being printed out and the plan being posted on Instagram. He discussed the ASUN Internship going well and that he will continue to do interviews for the next week.
- d. Event Programmer, Vivianna Ferrer De Morias was not present for this meeting.
- e. Event Programming, Sarah Klein stated that she secured vehicles for the evening and is working on finding reel ideas. Additionally, she stated that she would love to hear any creative ideas.
- f. Event Programmer, Taytem Lommori stated that if anybody needed help, he is here to help as well.
- g. Event Programmer, Mary Slater stated that her and other programmers have been working on the final plans for the events. There are 15 cones for traffic, and discussing a reel trend.
- h. Event Programmer, Kloe Surge stated that credit cards requests and amazon requests have been approved. A request form for RESMA has been submitted. As for charity, she stated had been contacted and stated to wait a week to contact again.
- i. Event Programmer, Mari Stone stated that Programmer Clyne and her received notes from Madison Atkinson. Today, they are finishing the shift list for everyone with volunteers. There was a lacking funding with DJ, but she secured someone who would do it for free. Additionally, there are a few things that need to be set up. She has been talking with Lindsay Harris about some aspects of the project. She stated that she has completed most of her safety training and fire extinguisher training should be completed by next Friday. She mentioned unaffiliated chapters not allowed to recruit during the events, so keep an eye for that. Then shopping is an on-process activity, which is good.
- j. Event Programmer, Jackson Tegtmeier stated that amazon and credit card requests have been approved, and lounge pass has been established.

8. OLD BUSINESS (FOR POSSIBLE ACTION)

a. Welcome back Budgets

The following Welcome week events and their budgets were discussed:

- 1a. Battle Born BBQ
 - Location, Date, Time, Expect Attendance, Cost Per Student, and Budget Information was discussed. The motion has passed.
- 2b. Wolf Down
 - Location, Date, Time, Expect Attendance, Cost Per Student, and Budget Information was discussed. The motion has passed.

9. NEW BUSINESS (FOR POSSIBLE ACTION)

a. Welcome PACK Concert Budget was discussed.

Three questions were asked:

1. When is the event and how much is it for per student?

Ans: The concert is on August 28, 2026. It is \$13.17/per student.

2. What are the black hand towels for?

Ans: For the artists, to accommodate them.

3. What is our main responsibility for the event?

Ans: Our primary responsibility for the event is to distribute wrist bands and check student IDs.

Rena Arneson stated that student tickets will be going on sale for \$20, on the day of the event it will be \$25.

The motion has been approved.

b. Collage Colors Budget

Three questions were asked:

1. Will the leftover T-shirts be used for Homecoming?

Ans: Homecoming T-shirts will be used as color T-shirts.

2. What are the colors of the T-shirts?

Ans: From a sustainability perspective, we are promoting school colors.

3. Are we collaborating with the Alumni Association?

Ans: Yes.

Motion has been approved.

10. PUBLIC COMMENTS (INFORMATION ONLY)

There were no public comments at this time.

11. ADJOURNMENT

ASUN DEPARTMENT OF PROGRAMMING EVENT & BUDGET PROPOSAL FORM

CONTACT INFORMATION:

Organizer(s)/Intern(s): Chai-Glenn Cook, John Pratt, Veteran Services, Antonio Munoz, Alexander Saporito

E-mail(s): chaicook@unr.edu, jlpratt@unr.edu, veteranservices@unr.edu, directorofprogramming@asun.unr.edu, senatorsaporito@asun.unr.edu,

Learning Outcomes:

1. Spread awareness & commemorate citizens who sacrificed their lives during the attack on the Twin Towers.
2. Develop areas for Veteran Alumni, Students, & Families to feel more united on campus.
3. Develop greater connections & relations w/ the Department on Veteran Services.

EVENT INFORMATION:

Event Name:	9.11 Week	Date:	9/8/2026 – 9/12/2026
Event Location:	Joe Crowley, KC Lawn, JCSU Theatre, Wiegand Fitness Center, Mackay Stadium	Time:	

BUDGET INFORMATION: *Please itemize your ENTIRE event budget below:*

DESCRIPTION:	AMOUNT:	VENDOR:
1 American Flags 500 ct. on 24” dowel	\$309.99 x 2: \$619.98	Amazon Link
2. Open Reel Fiberglass Tape Measures 100ft by 1/2 inch	\$15.99 x 20: \$319.80	Amazon Link
3. Phillips Screwdriver set w/ Magnetic Tips	\$13.99 x 12: \$167.88	Amazon Link

Misc (8%)		\$88.60
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TOTAL EVENT BUDGET:	\$1,107.56	
TOTAL ASUN BUDGET:	\$1,196.16	

ASUN DEPARTMENT OF PROGRAMMING EVENT & BUDGET PROPOSAL FORM

CONTACT INFORMATION:

Organizer(s)/Intern(s): Troy Barrera & Antonio Muonz

E-mail(s): executiveoutreach@asun.unr.edu & directorofprogramming@asun.unr.edu

Learning Outcomes:

1. Students will learn about the October 1, 2017, shooting in Las Vegas.
2. Students will have the opportunity to memorialize and learn about the 58 victims that lost their lives in the October 1, 2017, shooting in Las Vegas.

EVENT INFORMATION:

Event Name:	October 1 Tribute	Date:	10/1/2026
Event Location:	KC, Quad, JCSU, and Residential Halls	Time:	8:00 AM – 5:00 PM
Expected Attendance:	700	Cost Per Student:	\$1.14

BUDGET INFORMATION: *Please itemize your ENTIRE event budget below:*

DESCRIPTION:	AMOUNT:	VENDOR:
1. Variety Pack Candy Bars a. 52 pk x 14	\$800.52 (\$57.18 x 14)	Sam's Club
2. 10% Misc	\$80.05	

TOTAL EVENT BUDGET:	\$800.52	
TOTAL ASUN BUDGET:	\$880.57	

Homecoming Week Assignments!

Event name: Rise N' Shine

Date/time/location: Monday 10/19/26, 8-10am, KC Lawn/ KC breezeway

Expected Attendance: 300

Budget: \$2,200.00

Programmers: Sarah, Jack

Event name: S'more Love for the PACK

Date/time/location: Tuesday 10/20/26, 6-8pm, JCSU Gateway Plaza

Expected Attendance: 300

Budget: \$3,000.00

Programmers: Vivianna, Mary

Event name: Movie @ Mackay/ Movie with Mackay/ Packflix

Date/time/location: Wednesday 10/21/26 7-9pm, Mackay Stadium/ the quad/ KC lawn/ Intermural fields/ fieldhouse?

Expected Attendance: 400

Budget: \$7,000.00

Programmers: Mari, Taytem

Event name: Homecoming Parade (after party)

Date/time/location: Thursday 10/22/26, TBD, TBD (KC Lawn?)

Expected Attendance: 300

Budget: \$12,000.00]

Programmers: Kloe, Antonio

Event name: Paint the N (rescheduled)

Date/time/location: Sunday 10/25/26, 8am-12pm, Reno sports complex

Expected attendance: 200

Budget: \$1,000.00

Programmers: Antonio