

Department of Event Programming

Department of Event Programming of the Associated Students 94th Session

Minutes for Thursday, August 13th, 2026 at 12pm

Frankie Sue Del Papa President's Conference Room (JCSU Room 332)

3rd Floor of the Joe Crowley Student Union

1. CALL MEETING TO ORDER

2. COMPLIANCE WITH NEVADA OPEN MEETING LAW

- a. Yes, the agenda was posted three full working days by 9am, not including the meeting date.
- b. Yes, the meeting is taking place on the day of the week, month, day, and year at the time and location listed on the agenda.
- c. Yes, the Teams link is working and available to the public. Yes, it is being recorded.
- d. The meeting has met the open meeting law and is continuing.

3. LAND ACKNOWLEDGEMENT

4. ROLL CALL

Director Antonio Munoz, Assistant Director Rena Arneson, Assistant Director Jaden Ottaviano, Event Programmers Sarah Klein, Mari Stone, Jackson Tegtmeyer, Kloe Sorge, Mary Slater, and Taytem Lommori were present.

Event Programmer Vivianna Ferrer De Morias was absent excused.

A quorum was present.

5. PUBLIC COMMENT

There were no public comments at this time.

6. MINUTES

Meeting minutes from July 20th, 2026, were submitted to approve.

7. REPORTS (INFORMATION ONLY)

- a. Director, Antonio Munoz stated that he would like to continue finalizing the plan, including set up, pre-program, and working on fire safety certification. He stated information about a course on August 21st, 2026. Additionally, he is reaching out to companies to see what is causing the delay with specific items. He discussed the arrival of Amazon packages, Welcome week, and a team's group chat at the next meeting.
- b. Assistant Director, Rena Arneson stated that she is in contact with Madison Atkinson, Chief of Staff about items via email and working on Microsoft forms. Additionally, she stated that she has a truck to help with the movement of the items.

- c. Assistant Director, Jaden Ottaviano stated about stickers being printed out and the plan being posted on Instagram. He discussed the ASUN Internship going well and that he will continue to do interviews for the next week.
- d. Event Programmer, Vivianna Ferrer De Morias was not present for this meeting.
- e. Event Programming, Sarah Klein stated that she secured vehicles for the evening and is working on finding reel ideas. Additionally, she stated that she would love to hear any creative ideas.
- f. Event Programmer, Taytem Lommori stated that if anybody needed help, he is here to help as well.
- g. Event Programmer, Mary Slater stated that her and other programmers have been working on the final plans for the events. There are 15 cones for traffic, and discussing a reel trend.
- h. Event Programmer, Kloe Surge stated that credit cards requests and amazon requests have been approved. A request form for RESMA has been submitted. As for charity, she stated had been contacted and stated to wait a week to contact again.
- i. Event Programmer, Mari Stone stated that Programmer Clyne and her received notes from Madison Atkinson. Today, they are finishing the shift list for everyone with volunteers. There was a lacking funding with DJ, but she secured someone who would do it for free. Additionally, there are a few things that need to be set up. She has been talking with Lindsay Harris about some aspects of the project. She stated that she has completed most of her safety training and fire extinguisher training should be completed by next Friday. She mentioned unaffiliated chapters not allowed to recruit during the events, so keep an eye for that. Then shopping is an on-process activity, which is good.
- j. Event Programmer, Jackson Tegtmeier stated that amazon and credit card requests have been approved, and lounge pass has been established.

8. OLD BUSINESS (FOR POSSIBLE ACTION)

a. Welcome back Budgets

The following Welcome week events and their budgets were discussed:

- 1a. Battle Born BBQ
 - Location, Date, Time, Expect Attendance, Cost Per Student, and Budget Information was discussed. The motion has passed.
- 2b. Wolf Down
 - Location, Date, Time, Expect Attendance, Cost Per Student, and Budget Information was discussed. The motion has passed.

9. NEW BUSINESS (FOR POSSIBLE ACTION)

a. Welcome PACK Concert Budget was discussed.

Three questions were asked:

1. When is the event and how much is it for per student?

Ans: The concert is on August 28, 2026. It is \$13.17/per student.

2. What are the black hand towels for?

Ans: For the artists, to accommodate them.

3. What is our main responsibility for the event?

Ans: Our primary responsibility for the event is to distribute wrist bands and check student IDs.

Rena Arneson stated that student tickets will be going on sale for \$20, on the day of the event it will be \$25.

The motion has been approved.

b. Collage Colors Budget

Three questions were asked:

1. Will the leftover T-shirts be used for Homecoming?

Ans: Homecoming T-shirts will be used as color T-shirts.

2. What are the colors of the T-shirts?

Ans: From a sustainability perspective, we are promoting school colors.

3. Are we collaborating with the Alumni Association?

Ans: Yes.

Motion has been approved.

10. PUBLIC COMMENTS (INFORMATION ONLY)

There were no public comments at this time.

11. ADJOURNMENT