

Special Committee on Food Insecurity

Senate of the Associated Students, 94th Session

Agenda for Friday, July 24th, 2026, at 3:00 PM

Frankie Sue Del Papa President's Conference Room, Joe Crowley Student Union,
3rd Floor, 1664 North Virginia St., Reno, NV 89557

Zoom link:

<https://unr.zoom.us/j/8194353742?omn=88938496759>

Meeting ID: 819 435 3742

Email Senator Saporito for any problems with the Zoom Link:
senatorsaporito@asun.unr.edu

1. CALL MEETING TO ORDER

2. COMPLIANCE WITH NEVADA OPEN MEETING LAW

- a. Was the agenda posted three full working days by 9 am, not including the meeting date?
 - i. <https://nevadaasun.com/meetings/special-committee-on-food-insecurity-8/>
- b. Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda?
- c. Is the Zoom link working and available to the public?

If the answer to any of these questions is no, this meeting must be ENDED IMMEDIATELY unless NOML covers a legitimate correction.

3. LAND ACKNOWLEDGEMENT

“We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory.”

4. ROLL CALL

The Secretary must list roll call.

5. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on actions on this agenda. The Chair may impose reasonable limits on the length of time members of the public may speak.

6. ADOPTION OF MINUTES (FOR POSSIBLE ACTION)

There are no minutes to be approved at this time.

7. AUDIO OR MINUTES MISSING FOR PREVIOUS MEETINGS OF THIS BODY THAT DO NOT MEET 30 DAY POSTING OF NEVADA OPEN MEETING LAW (FOR POSSIBLE CORRECTIVE ACTION)

Minutes or audio files for previous meetings that are missing must be listed here with the date of each meeting.

8. REPORTS (INFORMATION ONLY)

- a. Chair Saporito
- b. Vice Chair Scherschel
- c. Senator Bhardwaj
- d. Senator Castro
- e. Senator Espionza
- f. Speaker Pro Tempore Evans
- g. Senator Giammona Wilber
- h. Senator Radke
- i. Senator Price

9. OLD BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION/FOR POSSIBLE CORRECTIVE ACTION)

There is no old business to be discussed at this time.

10. NEW BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION)

- a. **S.B. 94 - An Act to Use Capital Funds to Fund the Feasibility Study of the Sierra Hall Expansion for Pack Provisions**

11. MISCELLANEOUS BUSINESS (FOR POSSIBLE ACTION)

- a. Liaison changes and additions
 1. **Pack Provisions** — Chair Saporito, Vice Chair Scherschel
 2. **Nevada Dining** — Chair Saporito
 3. **Desert Farming Initiatives** — Speaker Pro Tempore Evans, Senator Radke
 4. **Assistant Director of Business Operations (Food Ins. Committee/Reslife)** — Senator Bhardwaj

5. **Livestock Coordinator & Supervisor (Main Station, CABNR)** — Senator Espinoza
6. **Wolf Pack Meats** — Senator Wilber
7. **FISH (Friends in Service, Helping)** — Senator Castro
8. **Pack Rides** — Senator Price

12. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on actions on this agenda. The Chair may impose reasonable limits on the length of time members of the public may speak.

13. ADJOURNMENT

NOTES:

Agenda items may be considered out of order at the discretion of the Chair. The committee may combine two or more agenda items for consideration. The Committee may remove an item from the agenda or delay discussion of an item at any time.

[DISCUSSION DRAFT]

94th SESSION
2026-2027

S. B. 94 -

**AN ACT TO USE CAPITAL FUNDS TO FUND THE
FEASIBILITY STUDY OF THE SIERRA HALL
EXPANSION FOR PACK PROVISIONS**

IN THE SENATE OF THE ASSOCIATED STUDENTS

JULY 7, 2026

SUBMITTED TO THE SENATE OF THE ASSOCIATED STUDENTS BY SENATOR SAVORITO &
SCHERSCHEL
SPONSORED BY PRESIDENT MOSS

Whereas, an appropriation from the Capital Fund has been requested; and

Whereas, the request is to fund a Feasibility Study that is meant for the migration and expansion of Pack Provisions into Sierra Hall; and

Whereas, Pack Provisions serves as the campus food-pantry for all students, staff, and faculty facing food-insecurity; and

Whereas, Pack Provisions visits have risen from the facility's rebrand in 2015, increasing from **78 visits** during the 2015-2016 academic year, to **13,927 visits** during the 2024-2025 academic year¹; and

¹ [Nevada Sagebrush: UNR Students Face Food Insecurity, ASUN Seeks to Help – Malory Shaw](#)

Whereas, increase in living costs and student tuition have issued a greater demand for community-oriented programs such as Pack Provisions; and

Whereas, Civic Engagement Surveys, such as the Spring 2024 Food Housing & Financial Security Biennial Survey² has found that 33% of students report feeling food insecure; and

Whereas, this survey has also found more students feeling overwhelmed by debt, facing housing security and difficulty paying rent; furthermore, students facing housing or food insecurity are more likely to experience lower GPA scores and retention rates; and

Whereas, Pack Provisions migrated to the JCSU in 2007; compared to two decades ago, current demands are being challenged by the limited capacity the facility can hold; and

Whereas, funding this study will offer more opportunity for Pack Provisions to migrate to the Second Floor of Sierra Hall, which will greatly enhance the facility in a multitude of ways, including but not limited to:

- Massively expand square footage for business operations³
- Enhance facility exposure to the newly transitioning undergraduate freshmen classes via vicinity to the dormitories
- Assist acclimated on-campus students financially struggling with their meal-plan on top of their tuition costs
- Greatly assist with their current storage issue within the CSE, offering more opportunities for the facilities to receive more produce and reach out to further external organizations; and

Whereas, the feasibility study will provide Pack Provisions with analysis of HVAC, electricity, pipes and plumbing, and ADA accessibility, to make sure that the further progression of this initiative properly follows state and federal guidelines; and

² [Reports and Surveys | Office of Student Persistence Research | University of Nevada, Reno](#)

³ See schematics in **Figure B**

Whereas, the new storage location would support within the Private Storage area 2 refrigerators, 2 freezers, cleaning storage, storage for flatbed carts and dry-good shelving, and within the Public Distribution Area, 2 refrigerators, 1 freezer, 5 produce bins, and dry-good shelving⁴; the design shall also accommodate 4 industrial refrigerators, 3 industrial freezers, as well as heavy-duty shelving and palletized storage; and

Whereas, if funding for the feasibility study is passed, a portion of the design costs will be credited through the feasibility study, resulting in a lower overall design cost; and

Whereas, the cost breakdown is outlined below and will be attached in **Figure A**:

- Total needed for Feasibility Study:
 - ASUN Capital Request: \$28,750.00; now; therefore

Be it enacted by the Senate of the Associated Students, that the Capital Fund be approved to spend \$28,750.00 to fund the feasibility study for Pack Provisions migration to Sierra Hall; and

Be it further enacted that a copy of the legislation be sent to the following:

- Vice President of Architects + LLC, *Paul D. Wash*;
- Project Manager of Facility Services, *Ariel Lauzardo*;
- Executive Director of RLHFS, *Dean F. Kennedy*;
- Associate Director of Facilities Operations, *Vincent M. Keller*;
- Facilities Manager of RLHFS, *Ryan Moore*;
- Vice President of Student Affairs, *Heather F. Speed*;
- Director of Design Services, *Scott D. Brown*;
- Senior Associate Director, *Amy Koeckes*;
- Coordinator of Pack Provisions, *Toni Ortega*;
- Associate Director of Student Government, *Luis Aguilar-Herrera*;
- President of ASUN, *Dillon Moss*;

⁴ Ibid. -- Section 8.2: Food Distribution & Storage

- Vice President of ASUN, *Luke Calderon*;
- Speaker of the 94th Senate, *Jason Issa*; and
- Chair of Budget & Finance, *Henry Lawson*;

[FIGURE A]

architects + LLC

35 Martin Street • Reno, Nevada 89509 • (775) 329-8001



June 18, 2026

Ariel Lauzardo
Project Manager
Facilities Services, Planning and Construction
University of Nevada Reno
Mail Stop 0182
Reno, Nevada 89557

Re: Feasibility Study for Sierra Hall Food Pantry

Dear Ariel,

We have reviewed the scope of work associated with providing a feasibility study for the potential conversion of the second floor of Sierra Hall into a Food Pantry, as described in the Facilities Planning Program that was provided earlier. A copy of the planning program is attached as the basis of this proposal. We appreciate the opportunity to provide feasibility study services for this potential project.

Architects + LLC agrees to address the project goals and objectives, as well as provide the scope of services included in the Facilities Planning Program document. We will evaluate and accommodate the indicated program requirements where possible. Architects + LLC will evaluate and provide potential alternate accommodations or recommendations where the indicated program requirements conflict with existing conditions or are accompanied by excessive cost implications. We will evaluate the facility and potential layouts for any accessibility issues and general building code compliance.

Architects + LLC scope of services will include evaluation and implications of the existing conditions and constraints of the Sierra Hall facility where they may impact the ability to accommodate the proposed food pantry. These constraints include maintaining and separating the facilities residential operations from the food pantry, structural implications or load constraints presented by the existing facility, and evaluation of the existing facilities plumbing and restroom constraints.

Our scope of services will include project phasing considerations and the implications of the project's potential development in three separate phases. The feasibility study will include cost implications for the individual scopes included in the potential three phases of development, as well as an overall likely project cost associated with the total scope of proposed improvements.

Our deliverables will also include a feasibility assessment report, conceptual space plans, cost statements for each phase and overall project, preliminary phasing strategy, summary of identified constraints, and potential recommendations on addressing the identified constraints. To facilitate fundraising efforts for this project we will include two or three donor quality conceptual renderings as part of our deliverables scope of services.

It is understood that the owner will provide Architects + LLC record drawings of the existing Sierra hall facility, Cad files of the basic floor plans and site plan of the facility, any structural evaluations previously provided on the facility, any previous evaluations or documentation of the existing infrastructure limitations, and guidelines or recommendations on the potential availability of parking for this project.

Gregory L. Erny, FAIA • Paul D. Walsh, AIA

Ariel Lauzardo
 Re: Feasibility Study for Sierra Hall Food Pantry
 6-18-2026
 Page 2

For the feasibility study services indicated we propose a 'not to exceed' fee of **\$28,750**. This fee is offered for the services and deliverables described above. These services do not include any substantial modifications to project scope once the conceptual phase plans have been accepted or approved by the owner. Design or scope of work changes, if required after conceptual plans have been approved, will be billed as additional services at a pre-negotiated rate or fee. The additional fee shall be approved by the owner and design professional, prior to commencing with any required additional work. A copy of our standard fee schedule is attached for your review.

The indicated fee is broken down per the individual scopes of work as follows;

Feasibility Assessment Report	\$ 4,000.00
Conceptual Space Plans	\$ 4,000.00
Preliminary Design Renderings	\$ 7,500.00
Rough Order of Magnitude Cost Estimates (3 phases & total)	\$ 5,000.00
Preliminary Phasing Strategy (3 phase plans)	\$ 4,750.00
Summary of Identified Constraints and Recommendations	<u>\$ 3,500.00</u>
	\$ 28,750.00

We look forward to working with you on this project. If there are any questions or concerns with the enclosed fee or scope of services, please do not hesitate to contact me.

Respectfully,

Architects + LLC



Paul D. Walsh AIA
 Vice-President
 Attachment;



□ **ARCHITECTS + LLC HOURLY BILLING RATES AS FOLLOWS:**

Principal	\$250.00/hr
Project Architects	\$230.00/hr
Draftsman	\$175.00/hr
Administrative Staff	\$145.00/hr

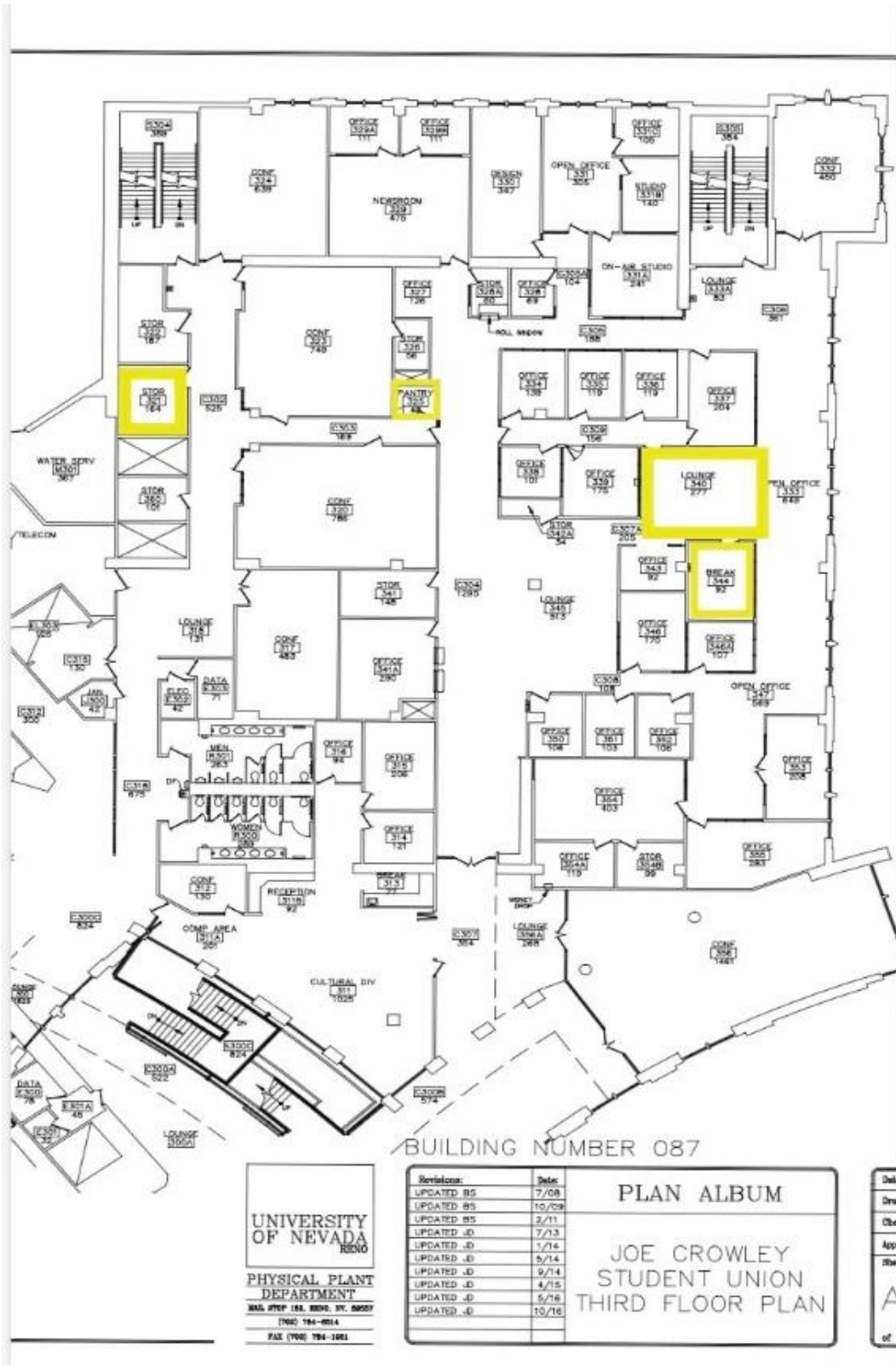
□ **REIMBURSABLE EXPENSES:**

Copies - 8 2 x 11 (In House)	\$.35/each
Copies - 11 x 17 (In House)	\$.70/each
Copies - Color 8 2 x 11 (In House)	\$ 1.50/each
Copies (Subcontracted)	cost x 1.1
OCE / Drafting Copies – 24" x 36" - (In House)	\$ 7.50/each
OCE / Drafting Copies – 30" x 42" - (In House)	\$ 8.50/each
OCE / Drafting Copies (Subcontracted)	cost x 1.1
Renderings + models	cost x 1.1
Shipping / Fedex, UPS, USPS	cost x 1.1
Travel	
Auto Mileage (door to door)	75 cents/mile
Airfare, Car Rental, Lodging, Meals	cost x 1.1

□ **EXTRA SERVICES OF ARCHITECTS + LLC OR CONSULTANTS USED ON A PROJECT SHALL BE PRE-APPROVED AND BILLED EITHER:**

1. Pre-negotiated Fees
- or
2. Hourly rates included herein for Architects + LLC
Hourly rates x 1.1 for Consultant Services

[FIGURE B]



[illegible]

Date: 09/26/17
 Drawn: JD
 Checked:
 Approved:
 Sheet:
 A-2
 of 6 Sheets

8.2 Food Distribution & Storage

The facility shall support:

- Separation between food storage and public distribution areas.
 - Private Back food Storage area- Not open to client selection
 - Dry food back stock storage.
 - 2 Refrigerators
 - 2 Freezers
 - Dry good shelving
 - Cleaning storage
 - Storage for flatbed carts
 - Public distribution area - Open to client selection
 - 2 Refrigerators
 - 1 Freezer
 - 5 Produce Bins
 - Dry good shelving

The design shall accommodate:

- Four industrial refrigerators.
- Three industrial freezers.
- Heavy-duty shelving and palletized storage.

Floor systems and finishes must support anticipated loading requirements associated with food storage and equipment.
