

Committee on Government Operations

Senate of the Associated Students 93rd Session
Agenda for WEDNESDAY APRIL 8, 2026 at 10:00 AM
Frankie Sue Del Papa, President's Conference Room
ASUN Center for Student Engagement 3rd Floor
Joe Crowley Student Union
1664 N. Virginia Street
Reno, Nevada 89557
<https://unr.zoom.us/j/2669104490>

1. CALL MEETING TO ORDER

2. COMPLIANCE WITH NEVADA OPEN MEETING LAW

- a. Was the agenda posted three full working days by 9 am, not including the meeting date?
<https://nevadaasun.com/meetings/>
- b. Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda?
- c. Is the Zoom link working and available to the public?
- d. If the answer to any of these questions is no, this meeting must be ENDED IMMEDIATELY unless NOML covers a legitimate correction.

3. ROLL CALL

Chair Bohlander
Vice Chair Moss
Senator Saporito
Senator Issa
Senator Villa
Senator McAndrews
Senator Johnson
Senator Banks

4. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on actions on this agenda. The Chair may impose reasonable limits on the length of time members of the public may speak.

5. ADOPTION OF MINUTES

There are no minutes to be approved at this time.

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center, and online at www.nevadaasun.com. ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate persons with physical disabilities who wish to attend the meeting. Please call ASUN at (775) 784-6589 in advance so that arrangements can be made conveniently. If you would like a copy of any of the agenda items listed, please contact Senator Bohlander at senatorbohlander@asun.unr.edu

6. AUDIO OR MINUTES MISSING FOR PREVIOUS MEETINGS OF THIS BODY THAT DO NOT MEET 30 DAY POSTING OF NEVADA OPEN MEETING LAW

Minutes or audio file for previous meetings that are missing must be listed here with the date of each meeting.

7. OLD BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION)

8. NEW BUSINESS (FOR POSSIBLE ACTION AND FOR POSSIBLE CORRECTIVE ACTION/INFORMATION ONLY)

- S.B.R. 93 - A Binding Resolution to Reform & Clarify the Duties of the Committee on Democratic Civic Engagement
- S.B.R. 93 - A Binding Resolution to Amend & Clarify Senate Outreach Requirements
- S.B. 93 - An Act to Establish Resignation & Removal Standards in the Executive Branch
- S.B. 93 - A Binding Resolution to Extend the Special Committee on Food Insecurity into the 94th Session of the Associated Students
- S.B. 93 - An Act to Reconcile, Clarify & Correct the Statutes of the Associated Students

9. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on action items on this agenda. The Chair may impose reasonable limits on the length of time members of the public may speak.

10. ADJOURNMENT

NOTES:

Agenda items may be considered out of order at the discretion of the Chair. The committee may combine two or more agenda items for consideration. The Committee may remove an item from the agenda or delay discussion of an item at any time.

[DISCUSSION DRAFT]

93rd SESSION
2025-2026

S.B.R. 93 -
A BINDING RESOLUTION TO REFORM &
CLARIFY THE DUTIES OF THE COMMITTEE
ON DEMOCRATIC CIVIC ENGAGEMENT

IN THE SENATE OF THE ASSOCIATED STUDENTS

DECEMBER 4TH, 2025

SUBMITTED TO THE COMMITTEE ON GOVERNMENT OPERATIONS BY PARLIAMENTARIAN ISSA

Whereas, the Committee on Democratic Civic Engagement is charged with advancing civic participation, democratic engagement, and student advocacy, all of which require coordination with multiple campus offices, external partners, and governmental entities; and

Whereas, the existing Senate Rules governing the Committee on Democratic Civic Engagement are written in a broad, unstructured format that lacks clarity regarding scope of authority, division of responsibilities, and expectations for liaison roles; and

Whereas, the current rules include vague or impractical provisions, including undefined references to “policy formulation,” ambiguous liaison titles, and initiatives whose logistical implementation was not clearly established at the time of adoption; and

Whereas, the absence of clearly codified liaison responsibilities has resulted in inconsistent implementation, loss of institutional memory between Senate sessions, and uncertainty regarding coordination with professional staff and external partners; and

Whereas, the Committee has, in practice, expanded its work to include structured civic programming, voter engagement, community service initiatives, and commemorative events that are not adequately reflected or protected in the current rules; and

Whereas, clearly defining liaison roles and responsibilities promotes accountability, continuity, and effective collaboration between the Senate, campus offices, and external entities while respecting institutional boundaries and legal constraints; and

Whereas, it is in the best interest of the students of the University of Nevada, Reno for the duties of the Committee on Democratic Civic Engagement to be modernized, clarified, and organized in a manner that reflects current practice and future needs; and

Whereas, the requirement that the Committee on Democratic Civic Engagement create and maintain a “Student to Senate Forum” Canvas page has proven logistically impractical; and

Whereas, responsibilities related to tuition and mandatory student fees are more appropriately aligned with the Committee on Academics and Student Affairs and fall outside the core mission of the Committee on Democratic Civic Engagement; and

Whereas, the evolving scope of civic engagement, voter participation, and institutional coordination at the University of Nevada, Reno necessitates the formal inclusion of additional liaison relationships to ensure accuracy, compliance, continuity, and effective collaboration with both campus offices and external entities; and

Whereas, the addition of liaison relationships with the Washoe County Registrar of Voters and the Office of Admissions and Records strengthens nonpartisan voter education and registration efforts, enhances the Committee's ability to disseminate accurate and official election information, and supports lawful and informed civic participation among students; and

Whereas, organizing the duties and responsibilities of the Committee on Democratic Civic Engagement in a structured format, including clearly delineated sections for purpose, responsibilities, and liaison roles, provides greater clarity than traditional paragraph formatting as used for other Senate committees, particularly given the breadth and complexity of the Committee's work; now, therefore,

***THE STUDENTS OF THE UNIVERSITY OF NEVADA REPRESENTED IN THE
SENATE, ARE RESOLVED AS FOLLOWS:***

Be it resolved, that the changes outlined in Addendum A be adopted into the rules of the Senate of the Associated Students; and

Be it further resolved, that a copy of this binding resolution be sent to the following individuals:

- Vice President, Student Services, *Heather Speed*;

- Director, Center for Student Engagement, *VACANT*;
- Senior Associate Director, Center for Student Engagement, *Amy Koeckes*;
- Associate Director, Student Government, *Luis Aguilar-Herrera*;
- Manager of Government Affairs, Office of Government and Community Engagement, *Austin Daly*;
- Director, Office of Community-Engaged Learning & Leadership, *Matthew Little*;
- Director, Veterans Services, *Chai Cook*;
- Coordinator, Veterans Services, *John Pratt*;
- Registrar of Voters, Washoe County, *Andrew McDonald*;
- President, Associated Students, *Carmina Aglubat*;
- Vice President, Associated Students, *Ethan McNamara*;
- Speaker, 93rd Senate, Associated Students, *Leaf Acklin*;
- Chair, Committee on Democratic Civic Engagement, *Jason Issa*;
- Vice Chair, Committee on Democratic Civic Engagement, *Kaylee Radtke*;
- Director, Department of Government Affairs, *Isabelle Hatch*; and
- Director, Campus & Public Relations, *Keira Mendoza*

Addendum A

Rule X: STANDING COMMITTEE DUTIES

c) COMMITTEE ON DEMOCRATIC CIVIC ENGAGEMENT

The Committee on Democratic Civic Engagement shall be responsible for promoting civic engagement to the students, faculty, and administration of the university as well as the Reno community. The Committee shall be responsible for formulating policies regarding bodies of governance at the local, state, and federal level, including the Reno City Council, the Nevada System of Higher Education Board of Regents, and the Nevada State Legislature. The committee shall voice student concerns regarding the tuition and fees of the university while collaborating with the Student Fee Committee to report on student fee increases or decreases and provide updates on the progress of all student fee changes. The committee shall be responsible for working with the Center of Student Engagement Professional Staff on democratic and civic engagement initiatives such as GivePulse and the Silver Paw Award. The Committee on Democratic Civic Engagement shall support academic courses that endorse activism in the local and national community. The committee shall outreach to local non-profits to provide opportunities for students to serve in the community. The committee shall be responsible for planning the annual Veteran's lunch, and paying tribute in honor of 9/11. The Committee shall liaison with: The Office of Service Learning and Civic Engagement, Associate Director of Student Engagement, Coordinator of Democratic Engagement and Special Events, Coordinator of Student Engagement Outreach, the Director of Campus and Public Relations, and the Nevada Political Officers. The Committee on Democratic Civic Engagement shall be charged with the creation, implementation and maintenance of the "ASUN Senate to Student Forum" Canvas Page

PURPOSE AND SCOPE:

- a. The Committee on Democratic Civic Engagement (DCE) shall serve as the Senate's primary body for advancing civic participation, democratic engagement, public service, and student advocacy.
- b. The Committee's scope shall include engagement within the University of Nevada, Reno community and the broader Reno and Northern Nevada region where student interests are implicated.
- c. The Committee shall engage with, monitor, and advocate before local, state, and federal bodies of governance on matters affecting students, including but not limited to:
 - i. The Reno City Council;
 - ii. The Nevada System of Higher Education (NSHE) Board of Regents; and

iii. The Nevada State Legislature

CORE RESPONSIBILITIES:

- a. Promote student participation in civic life, including voting, advocacy, public discourse, and community service.
- b. Collaborate with campus partners to support democratic and civic engagement initiatives, including participation-tracking and recognition programs.
- c. Support and promote academic and co-curricular programs that encourage civic participation, activism, and public engagement at the local, state, and national levels.
- d. Conduct outreach to local and regional nonprofit organizations to identify and promote service-learning, volunteer, and civic engagement opportunities for students.
- e. Coordinate and support signature civic and commemorative programming, including:
 - i. Constitution Day programming;
 - ii. Pack in Action;
 - iii. The annual Veterans Day Luncheon;
 - iv. Veterans Day of Gratitude; and
 - v. Any additional civic engagement or public service initiatives as determined by the Committee.

LIAISON POSITIONS AND RESPONSIBILITIES:

- a. The Committee shall maintain formal liaison relationships with the following offices and entities, and shall have the responsibilities enumerated below:
 - i. Office of Community-Engaged Learning & Leadership—
 1. To coordinate communication between the Committee and the Office, elevate student perspectives on service-learning initiatives, and support alignment between ASUN civic engagement efforts and institutional community partnerships.
 - ii. Senior Associate Director of Student Engagement—
 1. To coordinate strategic alignment between the Committee and Student Engagement leadership, support continuity of civic engagement initiatives, and assist in institutional coordination of Committee priorities.
 - iii. Coordinator of Democratic Engagement and Special Events—
 1. To coordinate collaboration on democratic engagement programming and special events, support the execution of nonpartisan civic participation initiatives, and assist in promoting student involvement in democratic engagement activities.
 - iv. Coordinator of Student Engagement Outreach—
 1. To coordinate campus-wide civic engagement outreach efforts, including the planning and implementation of “Pack in Action” and Constitution

Day programming, and shall collaborate with campus partners to promote student participation in Committee-led initiatives.

v. Department of Government Affairs—

1. To coordinate communication between the Committee and the Department regarding student advocacy and civic engagement initiatives, assist in aligning civic participation efforts with ASUN advocacy priorities, and elevate student perspectives on public policy issues affecting students at the local, state, and federal level, including the NSHE Board of Regents.

vi. Office of Government Relations and Community Engagement—

1. To coordinate communication between the Committee and the Office regarding university-level governmental and community engagement efforts, relay student perspectives as appropriate, and assist in aligning Committee initiatives with institutional engagement activities.

vii. Veterans Services—

1. Shall coordinate collaboration between the Committee and Veterans Services, including the planning and support of the annual Veterans Day Luncheon and Veterans Day of Gratitude, and shall assist in elevating student veteran engagement and concerns.

viii. Washoe County Registrar of Voters—

1. To coordinate nonpartisan voter education and registration efforts, collaborate to promote student certification as election poll workers, receive periodic updates on voter registration statistics, and assist in disseminating official election information to students.

ix. Department of Campus and Public Relations—

1. Coordinate communication and promotional efforts related to the Committee's initiatives and ensure that public-facing messaging is accurate, accessible, and consistent with ASUN standards.
2. Any Senator assigned this liaison shall also be assigned at least one additional liaison.

[DISCUSSION DRAFT]

93rd SESSION
2025-2026

**S.B.R. 93 -
A BINDING RESOLUTION TO AMEND &
CLARIFY SENATE OUTREACH
REQUIREMENTS**

IN THE SENATE OF THE ASSOCIATED STUDENTS

DECEMBER 26TH, 2025

SUBMITTED TO THE SENATE OF THE ASSOCIATED STUDENTS BY PARLIAMENTARIAN ISSA, SENATOR BARRUS &
SENATOR SAPORITO

COSPONSORED BY SENATOR NUBEL

Whereas, the rules of the Senate of the Associated Students of the University of Nevada currently require Senators to complete outreach hours every two-week period pursuant to Rule II, Subsection (g); and

Whereas, the current system of outreach permits Senators to satisfy outreach requirements through a narrow range of activities without ensuring meaningful or consistent engagement with their designated colleges or constituencies; and

Whereas, the absence of a required minimum of college-specific outreach has resulted in uneven representation, with some colleges receiving little engagement with their elected Senators; and

Whereas, the existing system of outreach lacks a clear structural distinction between internal governance responsibilities, external engagement, and college representation, leading to confusion regarding expectations and inconsistent reporting practices; and

Whereas, the current outreach rules rely heavily on discretionary interpretation by the Speaker of the Senate and the Committee on Oversight without sufficient codified guidance, reducing transparency, predictability, and uneven enforcement for Senators attempting to comply in good faith; and

Whereas, the lack of defined outreach categories and limits has complicated equitable enforcement and review by the Committee on Oversight, increasing administrative burden and inconsistency in accountability determinations; and

Whereas, the existing outreach model does not adequately recognize the differing value and time commitment of internal legislative work, administrative engagement, and external service, resulting in a system that treats substantively different activities as functionally equivalent; and

Whereas, clear, structured outreach requirements improve accountability, equity, and transparency while ensuring Senators prioritize direct engagement with their respective colleges and constituencies; and

Whereas, the revised outreach model, as outlined in Addendum A, establishes a six-hour outreach requirement per outreach period, including mandatory college-specific outreach and a tiered system with defined limits to balance flexibility with accountability in outreach hours; and

Whereas, the adoption of a tiered outreach system promotes meaningful engagement while preventing overreliance on a single category of outreach and ensuring Senators engage both internally and externally;

Whereas, a Senator receives \$208.32 on a biweekly basis during the school year and \$189.67 over the summer, totaling \$5,000 by the end of their term; and

Whereas, a Senator serving as Chair for any accommodated Committee receives biweekly \$228.33 during the school year and \$207.89 over the summer; and

Whereas, a Senator is paid to work 6 hours a week, as further described on the University's Workday Hub;

Whereas, other ASUN departmental positions, such as assistant directors, secretaries, programmers, and judicial associates, are all generally expected to work 10–15 hours per week at a lower hourly wage, averaging approximately \$12.50 per hour; and

Whereas, this discrepancy in both hourly compensation and required weekly hours creates an imbalance in pay structure among ASUN positions with comparable levels of responsibility and institutional contribution; and

Whereas, adjusting the ratio between hours worked and compensation for senators would make the senate position more complementary and equitable relative to other ASUN employment roles within the university organization; and

Whereas, the changes outlined in Addenda A and B will not affect Senator's wages in any way; and

Whereas, these reforms are not intended to center on Senator compensation, but instead to ensure that all students are represented by Senators whose level of engagement, accountability, and service reflects the trust placed in them and the resources allocated to student government;

***THE STUDENTS OF THE UNIVERSITY OF NEVADA REPRESENTED IN THE
SENATE, ARE RESOLVED AS FOLLOWS:***

Be it resolved, that the changes outlined in Addendum A be adopted into the rules of the Senate of the Associated Students; and

Be it further resolved, that the changes outlined in Addendum B be made to the ASUN Senator job posting on Workday; and

Be it further resolved, that this binding resolution shall not take effect until the beginning of the 94th Session of the Senate of the Associated Students; and

Be it further resolved, that a copy of this binding resolution be sent to the following individuals:

- Vice President, Student Services, *Heather Speed*;
- Senior Associate Director, Center for Student Engagement, *Amy Koeckes*;
- Associate Director, Student Government, *Luis Aguilar-Herrera*;
- Dean, College of Liberal Arts, *Casilde Isabelli*;
- Dean, College of Business, *Gregory Mosier*;

- Dean, College of Science, *Louisa Hope-Weeks*;
- Dean, College of Engineering, *Tom Weller*;
- Dean, School of Public Health, *Muge Akpinar-Elci*;
- Dean, Honors College, *Matt Means*;
- Dean, College of Agriculture, Biotechnology & Natural Resources, *William Payne*;
- Dean, School of Social Work, *Lillian Wichinsky*;
- Dean, Reynolds School of Journalism, *Gi W. Yun*;
- Dean, College of Education & Human Development, *Donald Easton-Brooks*;
- Dean, Orvis School of Nursing, *Charles Yingling*;
- President, Associated Students, *Carmina Aglubat*;
- Vice President, Associated Students, *Ethan McNamara*;
- Speaker, 93rd Senate, Associated Students, *Leaf Acklin*;
- Speaker Pro Tempore, 93rd Senate, Associated Students, *Dillon Moss*;
- Parliamentarian, 93rd Senate, Associated Students, *Jason Issa*; and
- Chair, Committee on Government Operations, *Nicholas Bohlander*

Addendum A

Rule II: MEMBERSHIP OF THE SENATE

g) OUTREACH HOURS

1) Each Senator must conduct ~~four (4)~~ six (6) outreach hours in total, every two-week period. These hours must be reported to and determined by the Speaker of the Senate

a) If for any case a Senator is not mentoring an intern, they will be responsible to conduct an additional two (2) hours of outreach per two weeks.

2) Tiered Outreach Structure:

All outreach hours shall fall within the following tiers, subject to the limits and definitions established herein:

a) Tier 1: Mandatory College Outreach:

i) Of the six (6) required outreach hours, two (2) hours shall be mandatory outreach conducted on behalf of the Senator's designated college.

ii) Mandatory College Outreach may include, but is not limited to:

1) Tabling within the Senator's College;

2) Meetings with college administrative faculty or administrators;

3) Assisting with staffing college-sponsored events; and

4) Meetings with college councils, advisory boards, or student leadership bodies.

b) Tier 2: Internal Outreach (ASUN/CSE):

Outreach under this tier may include:

i) Writing legislation (maximum of two (2) hours per outreach period);

ii) Meetings with CSE staff (maximum of one (1) hour);

iii) Meetings with ASUN Officers (maximum of one (1) hour);

iv) Staffing/Managing ASUN events (maximum of one (1) hour); and

v) Assisting CSE programs (maximum of one (1) hour).

c) Tier 3: External Meetings and Engagement:

Outreach under this tier may include:

i) Volunteering or tabling (maximum of two (2) hours per outreach period);

- ii) Campus committees not otherwise required by Senate Rules (maximum of one (1) hour);
- iii) Student advisory boards (maximum of one (1) hour);
- iv) Scheduling meetings or substantive outreach-related correspondence (maximum of one (1) hour);
- v) Engagement with external organizations (maximum of one (1) hour); and
- vi) Attendance at campus events (maximum of one (1) hour).

3) Outreach hours are comprised of “hours of service.” This includes but is not limited to:

- a) Meeting in person with or virtually with faculty, staff, or community members (each individual meeting limited to one hour of service)
- b) Writing legislation (each individual piece of legislation is limited to two hours of service)
- c) Volunteering at a University-sponsored community service event (each individual event limited to two hours of service)
- d) Volunteering at any ASUN or CSE-sponsored event (each individual event limited to two hours of service)
- e) Sitting on campus committees (not including Senate committees) (each individual meeting limited to one hour of service)
- f) Attending college Student Advisory Board or Diversity Board meetings (each individual meeting limited to an hour of service)
- g) Any other quantifiable outreach is up to the discretion of the Speaker of the Senate

3) Each Senator will be required to attend the monthly townhalls hosted by the Department of IDEA and attend every Student Advisory Board or Student Council meeting and Diversity Board meeting hosted by their respective college.

- a) If youra Senator’s college does not have a Student Advisory Board or Diversity Board, youthat college’s Senator(s) will be required to start the process to create one.

4) Each Senator will document and total outreach interactions within each two-week pay period. The Senate Secretary/Speaker of the Senate shall maintain a list of each Senator’s outreach interactions.

6) Each Senator will give, at the discretion of the Speaker, a report on the student feedback gained from their outreach interactions at the Senate table.

5) Whenever a Senator accumulates six hours’ worth of absences from their outreach hours, it shall be counted as one Senate absence to be reviewed by the Committee on Oversight in the same manner as in the case of absences from meetings as provided in Rule 2, Subsection f. (Note: 1 missed hour = 1/3 point)

- 6) Missed or denied outreach may be excused or appealed upon the petition of the Speaker of the Senate. Senators may petition the Speaker of the Senate by emailing the Speaker to request an excuse for missed outreach or to ask for approval of items not defined in Subsection 32 within one week of the missed requirement. The Speaker shall review all petitions on a case-by-case basis.
- 7) In the case of holidays, emergencies, or actions that result in facility closures, the Speaker of the Senate may decrease the number of outreach interactions needed within a given period.

Addendum B

Responsibilities

The Senator is in the prime position to communicate between students and heads of colleges. The duties of the Senator include, but are not limited to:

- Host **four** **six** office hours within a two-week period
- Regularly attend the entirety of the convening of the Senate and its committees to which the Senator has been assigned. Inability to attend the entirety of Senate meetings on a weekly basis will result in disqualification from the Office of Senator. In the instance of disqualification, a Senator shall resign from office
- Report during committee meetings to which the senator is assigned with respect to the Senators activities as the previous meeting, whenever the chair of the committee requests
- Mentor and educate Legislative Intern(s) that may be assigned to them in concurrence with the standards proposed by the Speaker Pro Tempore and approved by the Senate body for that session
- Regularly attend meetings of the Student Advisory Board of the college which the officers are representing or take initiative regarding an inactive or nonexistent advisory board

This ASUN Student Leader position is an appointed member of the student government. By applying for this position, you are considered a candidate for the position and must meet the requirements of eligibility for the office for which they are running as stated in the ASUN Constitution and the ASUN Statutes of the Associated Students. Applying for this position does not automatically employ you into this position and the candidate must partake in being interviewed by peers and to be appointed by the ASUN Senate to this position. Please refer <http://www.nevadaasun.com/documents/> for more information.

Required Qualifications

During my tenure in this appointed position, I agree to adhere to the following guidelines:

- Candidate must be enrolled at the University of Nevada, Reno
- Maintain a 2.0 GPA and be enrolled in at least 7 credits
- Must have a declared major in the college you wish to represent
- Perform all duties and instructions outlined by the ASUN Governing Documents Uphold the Nevada Student Code of Conduct

- Meet all deadlines set forth
- Attend all required meetings and training
- Work scheduled hours
- Properly complete and submit HR paperwork on time
- Assist in the promotion of the mission of ASUN and Nevada
- Behave in a manner that is ethical, maintaining a high level of integrity
- Other duties as called upon by my position
- I understand not adhering to the items outlined in this agreement or what is stated in the ASUN Governing Documents, my position may be subject to disciplinary action by the ASUN Judicial Council and/or the University of Nevada

Compensation Grade

Student Employee Level 3

\$17.36/hour through a stipend for the 93rd session that runs from April 2025 - April 2026
\$13.02/hour through a stipend for the 94th session that runs from April 2026 - April 2027

Disclaimer:

The Association reserves the right to request additional documents for employment. The Association reserves the right NOT to fill this position.

Exempt

No

Full-Time Equivalent

30.0% 40.0%

[DISCUSSION DRAFT]

93rd SESSION
2025-2026

S.B. 93 -
AN ACT TO ESTABLISH RESIGNATION &
REMOVAL STANDARDS IN THE EXECUTIVE
BRANCH

IN THE SENATE OF THE ASSOCIATED STUDENTS

FEBRUARY 23RD, 2026

SUBMITTED TO THE SENATE OF THE ASSOCIATED STUDENTS BY PARLIAMENTARIAN ISSA & SENATOR BOHLANDER

Whereas, the Associated Students of the University of Nevada (ASUN) employs student officers throughout the Executive Branch to administer programs, provide services, and advance initiatives that directly impact the student body; and

Whereas, student officers within the Executive Branch represent a vital leadership opportunity whose continuity, institutional knowledge, and engagement contribute significantly to program effectiveness and organizational stability; and

Whereas, officer transitions, including resignation, release, and removal, are inherent within student leadership environments due to academic progression, graduation, evolving organizational needs, and personal circumstances; and

Whereas, the absence of consistent administrative practices governing officer transitions may result in uneven documentation, reduced institutional awareness, and diminished opportunities for organizational learning; and

Whereas, transparent acknowledgment of officer departures supports continuity of operations, preserves institutional memory, and promotes accountability; and

Whereas, opportunities for structured reflection following officer separation may provide meaningful insight into leadership experiences, supervisory practices, and programmatic effectiveness; and

Whereas, such reflective practices may contribute to the identification of systemic challenges, inform future leadership opportunities, and strengthen officer retention and engagement strategies; and

Whereas, professional staff within the Center for Student Engagement provide advising and operational continuity for ASUN programs and are positioned to facilitate constructive communication during officer transitions; and

Whereas, communication among student leadership and professional staff during periods of potential removal from office may promote shared understanding of circumstances and encourage collaborative problem-solving; and

Whereas, consultation prior to officer removal may create space for dialogue, clarify expectations, and, where appropriate, support exploration of alternatives that preserve student engagement and organizational participation; and

Whereas, involvement of the ASUN President in consultation related to potential officer removal reflects the President's executive responsibility for oversight of Executive Branch operations and stewardship; and

Whereas, distinguishing consultation processes from post-separation feedback mechanisms preserves the integrity and purpose of each practice within the leadership lifecycle; and

Whereas, documentation generated through officer transition processes may provide valuable information for awareness, program assessment, and organizational continuity when appropriately communicated within advising structures; and

Whereas, establishing clear yet flexible administrative practices governing officer transitions contributes to a professionalized student government environment that reflects principles of transparency, collaboration, and responsible organizational management; and

Whereas, the Senate of the Associated Students maintains an interest in promoting governance practices that support effective administration, officer experience, and institutional continuity across all branches of the Association; now, therefore,

***THE STUDENTS OF THE UNIVERSITY OF NEVADA REPRESENTED IN THE
SENATE, DO ENACT AS FOLLOWS:***

Be it enacted, that the changes outlined in Addendum A be adopted into the Statutes of the Associated Students under the designation of SAS Title II.214; and

Be it further enacted, that a copy of this bill be sent to the following individuals:

- Vice President, Student Services, *Heather Speed*;
- Director, Center for Student Engagement, *VACANT*;
- Senior Associate Director, Center for Student Engagement, *Amy Koeckes*;
- Associate Director, Student Government, *Luís Aguilar-Herrera*;
- President, Associated Students, *Carmina Aglubat*;
- Vice President, Associated Students, *Ethan McNamara*;
- Speaker, 93rd Senate, Associated Students, *Leaf Acklin*;
- Chief of Staff, *Gabriella Detrick*;
- Director, Executive Outreach, *Naomi Tecson*;
- Director, Ethics & Compliance, *Trip Evans*; and
- Chief Justice, Judicial Council, *Rena Arneson*

Addendum A

TITLE II: THE EXECUTIVE BRANCH

CHAPTER 214: RESIGNATION & REMOVAL PRACTICES

SECTION 01: ESTABLISHMENT

There is hereby established resignation & removal practices for the Executive Branch of the Associated Students of the University of Nevada.

SECTION 02: PURPOSE

The purpose of this chapter is to establish consistent administrative practices governing the separation of student officers within the Executive Branch of the Association. These practices are intended to ensure awareness of officer resignations, provide structured opportunities for post-separation feedback, promote collaborative consultation prior to removal decisions, and facilitate appropriate documentation of exit processes. Through these provisions, the Associated Students seeks to support organizational continuity, professional standards, and effective communication between student leadership and professional staff.

SECTION 03: DEFINITIONS

For the purposes of this chapter, the terms below are defined as follows:

- a) Supervising officer:
 - i) The President of the Associated Students, in the case of Directors; or
 - ii) The Director of the department in which the officer served.
- b) Professional advisor:
 - i) The designated staff member within the Center for Student Engagement responsible for advising and supporting the relevant Executive Branch department or officer.

SECTION 04: READING OF RESIGNATIONS

- a) Upon becoming aware of the resignation of a student officer within the Executive Branch, the supervising officer of that individual shall, within fourteen (14) calendar days, read the resignation into the record at a meeting of the Senate of the Associated Students that occurs during that period.
 - i) If no meeting of the Senate of the Associated Students occurs within the fourteen (14) calendar day period, the resignation shall be read into the record at the next available meeting of the Senate.

- b) Such record may consist of the officer's written letter of resignation or other documented indication of resignation.

SECTION 04: EXIT INTERVIEWS FOLLOWING RESIGNATION

- a) A student officer who resigns or is otherwise released from their position, and is not removed, shall be offered the option to participate in an exit interview conducted by their direct professional advisor within the Center for Student Engagement.
- b) The advisor shall initiate outreach to the employee within fourteen (14) calendar days of the separation to provide the opportunity for such an interview.

SECTION 05: CONSULTATION PRIOR TO REMOVAL

- a) Prior to the removal of a student officer within the Executive Branch, the supervising officer responsible for initiating the removal shall participate in a consultation involving:
 - i) The professional advisor within the Center for Student Engagement;
 - ii) The supervising officer; and
 - iii) The President of the Associated Students.
- b) The purpose of the consultation shall be to facilitate communication among leadership regarding the proposed removal, to ensure awareness of the circumstances surrounding the potential separation, to provide guidance on appropriate next steps, and to explore whether alternative paths forward may exist that could avoid removal where appropriate.
- c) The consultation required under this section shall occur before the removal is carried out.
- d) The consultation described in this section shall not constitute, nor substitute for, any exit interview conducted pursuant to this chapter.
- e) Ultimately, removal of a student officer still lies within the duty of the supervising officer.

SECTION 06: EXIT INTERVIEW FOLLOWING RELEASE

- a) A student officer who is removed shall participate in an exit interview conducted by their direct professional advisor within the Center for Student Engagement.
- b) The professional advisor shall initiate outreach to the employee within fourteen (14) calendar days of the termination for the purpose of scheduling and conducting the exit interview as soon as reasonably practicable.

SECTION 07: TRANSMISSION OF DOCUMENTATION

- a) The professional advisor should keep notes and/or documentation produced during an exit interview
- b) Notes or documentation produced by the professional advisor during any exit interview conducted pursuant to this chapter shall be transmitted to the professional advisor's supervisor promptly following completion of the interview.
- c) The professional advisor may, at their discretion, share relevant information from such documentation with the former officer's supervising officer as deemed appropriate.

[DISCUSSION DRAFT]

93rd SESSION
2025-2026

S. B. 93 -
A BINDING RESOLUTION TO EXTEND THE SPECIAL
COMMITTEE ON FOOD INSECURITY INTO THE 94TH
SESSION OF THE ASSOCIATED STUDENTS

IN THE SENATE OF THE ASSOCIATED STUDENTS

FEBRUARY 26TH, 2026

AUTHORED BY SENATOR SAPORITO & SENATOR ATKINSON

A Binding Resolution to Extend the Special Committee on Food Insecurity into the 94th Session of the Associated Students

Whereas, the 2024 Civic Engagement Survey recorded 3,901 student participants, accounting for roughly 22% of the student-body within Spring 2024;

Whereas, the 2024 Civic Engagement Survey found that, within the 2024 Spring Semester, 23% of respondents had experienced very high food insecurity, while 22% experienced medium food insecurity and 25% had experienced any form of housing insecurity¹;

Whereas, levels of food insecurity were measured using 5 items adapted from the USDA's U.S. Household Food Security Survey Model: Six-Item Short Form;

Whereas, data from Pack Provisions highlighted that unique visitors to the campus pantry doubled from FY22 to FY23²;

Whereas, in December 2024, the Committee on Budget and Finance located within identified that the Marcynzski Student Emergency Fund was in the negatives due to increased student demand for emergency funds³;

Whereas, in December 2024, the Board of Regents passed an extra \$237.50 per semester in fees for a 15-credit semester⁴;

Whereas, in July 2025, federal legislation mandated that refugees, asylees, or other humanitarian arrivals were no longer eligible for SNAP benefits, effecting thousands of Nevada families, residents, and children⁵;

Whereas, in October 2025, federal funding for SNAP-Ed was officially revoked⁶, nearly ending 50 years of educational programming for individuals eligible for SNAP;

Whereas, in January 2026, the Nevada Board of Regents approved a 12% tuition increase⁷ for Universities within the NSHE district, starting effective immediately in Fall 2026;

¹ UNR Civic Engagement Survey (2024)

² Data Reported to ASUN Senate Committee on Budget & Finance, November 3rd, 2023

Whereas, in March 2026, federal legislation will require extra verifications for individuals to remain and stay eligible for SNAP benefits;

Whereas, these new provisions elicit work reporting repetitiveness from individuals who have been historically exempt, including veterans, mothers with new-born children, and individuals who are disabled;

Whereas, these new provisions require individuals to report 20 hours of work a week to continue receiving SNAP benefits, potentially placing up to 45,000 Nevadans at risk of losing their beneficiaries⁸;

Whereas, local, state, federal, and University-level policies have consistently risen the cost of living, further hurting and expanding our communities and families on campus already facing economic challenges;

Whereas, the Special Committee on Food Insecurity was established April 16th, 2025 to identify, assess, and address the growing issue of student food insecurity at the University of Nevada, Reno;

Whereas, the purpose of the Committee regarded developing consistent meetings with focused agendas, receiving more input from the student body, and building a foundation for long-term efforts to combat food insecurity;

Whereas, within the last 10 months, the Special Committee has research and analyzed Student Food-Insecurity statistics throughout Universities within the Nation, spread awareness of food insecurity, assisted Pack Provisions for Campus Food & Meal Swipe Donation Drives (as well

³ Data Reported to ASUN Senate Committee on Budget & Finance, December 2nd, 2024

⁴ NV Sagebrush: Regents Approve All Student Fee Increases, Cost of Attendance Rises; December 6th, 2024

⁵ USDA: Snap Provisions of the One Big Beautiful Bill Act of 2025 — Information Referendum

⁶ UNR: SNAP-Ed, Federal Funding Eliminated by U.S. Congress Budget Reconciliation Bill

⁷ Procedure & Guidelines Manual Revision, Increases in Tuition & Fees, Academic Years 26-27, 27-28, 28-29

⁸ News 4: More than 44,000 Nevadans will Lose SNAP Benefits March 1st under New Federal Requirements

as spread awareness of its facilities), fostered valuable connections with organizations & departments within ASUN, the CSE, and University-wide faculty, developed connections with external organizations located throughout Nevada, advocated on behalf of the Student Body to Nevada State Senators & Assembly Members, developed connections with University Student-Club Leadership (as seen with the YDSA), advocated for more student-led donation features for mandatory dormitory meal-plans, and is currently managing a future Farmer's Market Event with assistance from the Department of Sustainability and the Residential Hall Association;

Whereas, the Special Committee does not count as one of the two mandatory committees a senator is supposed to sit on, yet still is filled, currently holding nine members (as of February 2026);

Whereas, addressing food insecurity has been a significant priority for many Senators of the 93rd Session, the legislative interns of the 93rd Session, and the numerous candidates running for the 94th Session;

Be it resolved by the Associated Students, that the Special Committee on Food Insecurity is extended to the 94th Session of the Senate of the Associated Students effective April 15th, 2026;

Be it further resolved by the Associated Students, the Chair for the Special Committee shall be elected by the Senate and report to the Senate;

Be it further resolved by the Associated Students, that the Special Committee shall meet at least once every two weeks during the fall and spring semesters;

Be it further resolved by the Associated Students, membership in this committee may or may not count as one of a Senator's mandatory two committees at the discretion of the Speaker;

Be it further resolved by the Associated Students, the student Director of Pack Provisions, Coordinator of Pack Provisions, and Senior Associate Director shall be consistently updated on the Committee's plans, goals, and progress throughout the 94th Session, with both the

Coordinator and student Director added into any line of communication that addresses the entire Special Committee (*i.e. the Microsoft Teams Group-Chat*);

Be it further resolved by the Associated Students, the Special Committee shall be dissolved by resolution when the 94th Session of the Senate of Associated Students adjourns sine die unless the Senate chooses to carry it over to the 95th session, either as a Special Committee or Standing Committee;

Be it further resolved by the Associated Students, that a copy of the resolution shall be sent to

- President of ASUN, Carmina Aglubat;
- Senior Associate Director of ASUN, Amy Koeckes;
- Coordinator of Pack Provisions, Toni Ortega;
- Associate Director of ASUN, Luis Aguilar Herrera;
- Speaker of the Senate and Chair of the Committee on Oversight, Leaf Acklin;

[DISCUSSION DRAFT]

93rd SESSION
2025-2026

S.B. 93 -
AN ACT TO RECONCILE, CLARIFY &
CORRECT THE STATUTES OF THE
ASSOCIATED STUDENTS

IN THE SENATE OF THE ASSOCIATED STUDENTS

JANUARY 18TH, 2026

SUBMITTED TO THE SENATE OF THE ASSOCIATED STUDENTS BY SENATOR BOHLANDER & PARLIAMENTARIAN ISSA

Whereas, the Statutes of the Associated Students are intended to function as a single, comprehensive, and well-organized body of law governing the operations of the Association; and

Whereas, the integrity, clarity, and accessibility of the Statutes are essential to ensuring effective governance, transparency, and accountability within the Associated Students; and

Whereas, over time, amendments to the Statutes have been adopted in a piecemeal manner, resulting in inconsistencies in formatting, redundancies in language, and provisions that no longer reflect the current structure, practices, or needs of the Association; and

Whereas, the Committee on Government Operations conducted a comprehensive audit of the Statutes of the Associated Students during the 93rd Session to evaluate the accuracy, functionality, and coherence of the governing document; and

Whereas, this audit identified widespread clerical, grammatical, and formatting errors, including improper page breaks, inconsistent indentation, typographical mistakes, and irregular numbering, that detract from the professionalism and usability of the Statutes; and

Whereas, the audit further revealed structural inconsistencies across multiple Titles, including duplicated and conflicting language, and improperly organized sections that obscure the intent and application of statutory law; and

Whereas, the audit identified provisions in which duties and authorities were improperly assigned, including the Department of Government Affairs having a department position that has not existed for a number of years, thereby creating ambiguity in governance and administrative practice; and

Whereas, the audit also identified statutory language that is outdated or inconsistent with current practices of the Association; and

Whereas, in addition to corrective changes, the audit process provided an opportunity to clarify, modernize, and strengthen statutory language across multiple branches of the Association, including the Legislative, Executive, and Judicial branches, as well as financial and administrative provisions; and

Whereas, the changes contained within this legislation expand beyond clerical corrections to include substantive clarifications to officer duties, departmental structures, judicial procedures, and financial governance in order to better align the Statutes with the present-day operations of the Association ; and

Whereas, the adoption of uniform formatting, consistent terminology, and clear structural organization across all Titles of the Statutes will enhance their accessibility for Senators, officers, administrators, and the student body; and

Whereas, maintaining an accurate, modern, and internally consistent body of statutory law is essential to preserving institutional knowledge, supporting future legislative bodies, and ensuring continuity in governance; and

Whereas, the clerical errors identified in this bill are meant to serve as a guide for updating the Statutes with proper formatting and grammar; now, therefore,

***THE STUDENTS OF THE UNIVERSITY OF NEVADA REPRESENTED IN THE
SENATE, DO ENACT AS FOLLOWS:***

Be it enacted, that the changes outlined in Addenda A through J be adopted into the Statutes of the Associated Students; and

Be it further enacted, that SAS Title I.101.03 be updated by removing the page break between the phrases “voices of the students during” and “the Senators term as Senator,” as well

as removing the page break between the phrases “from an institution of higher education,” and “b) DUTIES:”; and

Be it further enacted, that SAS Title I.101 of the Statutes of the Associated Students be updated by removing the page break preceding Section 06; and

Be it further enacted, that SAS Title II.202 be updated by fixing the margin at the bottom of the page immediately following Section 11 to match the margins consistent with other pages of the SAS; and

Be it further enacted, that SAS Title II.202.04.b.1.ix and SAS Title II.202.04.b.1.x be updated by aligning those two numbered list items with the rest of the numbered list in the section; and

Be it further enacted, that a copy of this bill be sent to the following individuals:

- Vice President, Student Services, *Heather Speed*;
- Senior Associate Director, Center for Student Engagement, *Amy Koeckes*;
- Associate Director, Student Government, *Luis Aguilar-Herrera*;
- Associate Director, Business Operations, *Wei Jiang*;
- President, Associated Students, *Carmina Aglubat*;
- Vice President, Associated Students, *Ethan McNamara*;
- Speaker, 93rd Senate, Associated Students, *Leaf Acklin*;
- Speaker Pro Tempore, 93rd Senate, Associated Students, *Dillon Moss*;
- Parliamentarian, 93rd Senate, Associated Students, *Jason Issa*;
- Chair, Committee on Government Operations, *Nicholas Bohlander*;
- Chief Justice, Judicial Council, *Rena Arneson*; and
- Director, Government Affairs, *Isabelle Hatch*

Addendum A

TITLE I: THE LEGISLATIVE BRANCH

CHAPTER 101: COMPOSITION

SECTION 03: SENATORS

a) IN GENERAL:

A Senator, elected by peers in the college of the senator's major, serves a broad set of functions within the Association. However, the primary role of the Senator is that of legislator, amending and generating bills and resolutions which best reflect the needs and voices of the students during the Senator's term as Senator. Senators must maintain a GPA consistent with the requirements of the Constitution, from an institution of higher education.

b) DUTIES:

The Senator is in the prime position to communicate between students and heads of colleges. The duties of the Senator include, but are not limited to:

- 1) ~~Host four office hours within a two-week period~~ Conduct four hours of outreach within a two-week period, as the rules of the Senate prescribe.
- 2) Regularly attend the entirety of the convening of the Senate and its committees to which the Senator has been assigned. Inability to attend the entirety of Senate meetings on a weekly basis will result in disqualification from the Office of Senator. In the instance of disqualification, a Senator shall resign from Office.
- 3) Report during committee meetings to which the senator is assigned with respect to the Senators activities as the previous meeting, whenever the chair of the committee requests.
- 4) Mentor and educate Legislative Intern(s) that may be assigned to them in concurrence with the standards proposed by the Speaker Pro Tempore and approved by the Senate body for that session.
- 5) Regularly attend meetings of the Student Advisory Board of the college which the officers are representing or take initiative regarding an inactive or nonexistent advisory board
- 6) Regularly attend meeting of the IDEA Committee of the college which the officers are representing or take initiative regarding an inactive or nonexistent diversity committee.

- 7) Below are the minimum attendance requirements expected from a senator for the above duties outlined in Title 1, Section 03, B lines five and six, but officers can serve any additional time at their discretion:
- a) Senators are only required to sit on half of the semesterly meetings for each group (SAB and DEI boards).
 - b) For colleges that only have one senator, that senator is expected to meet a quarter of semesterly scheduled meetings, so long as they are regularly attending their diversity committee meetings and their student advisory meetings.
 - c) For unique scheduling circumstances, the expected attendance of the senator will be at the discretion of the Speaker of the Senate.
 - d) Any senator has the option to satisfy all of their attendance requirements by being a member of just one board or committee but must be permitted by the Speaker to do so. Only strenuous scheduling circumstances are recommended to be permitted and the senator is expected to collaborate with fellow senators of their college on the information they learn in their role as a member.
- 8) Responsible to attend all ASUN retreats, and trainings as decided by the Speaker of the Senate and the Director of Executive Outreach.

Addendum B

TITLE II: THE EXECUTIVE BRANCH

CHAPTER 201: OFFICE OF THE PRESIDENT

SECTION 01: DUTIES OF THE PRESIDENT

The following shall be considered the duties of the President of the Associated Students:

- 1) To attend meetings of the Nevada System of Higher Education Board of Regents.
- 2) To make all appointments to University Committees.
- 3) To appoint and remove all inferior officers of the executive branch unless otherwise specified by law. Should a dire circumstance impede with the functions and operations of an executive department, the President may temporarily withhold appointment of executive officer(s) with a majority vote approval from the Senate of the Associated Students.
 - a. If an executive position is not hired in a two-week period, the Speaker of the Senate must place the question of appointment for the position on the agenda where the Speaker sees fit. The senators will vote whether the President can delay the hiring of an officer or must hire an officer in the coming two weeks. The President will be allowed a presentation, followed by discussion of the senators, then a vote.
- 4) To attend meetings of the Foundation Board of Trustees.
- 5) To attend meetings of the Alumni Association Council.
- 6) To communicate regularly with the President of the University and members of the University Administration.
- 7) To expend funds from the Capital Account and any existing ASUN accounts comprised of student fees, bookstore profits, grants, and revenues as allocated by the Senate.
- 8) Shall have the power to co-sponsor events through the Office of the President, subject to Senate funding.
- 9) To submit requests for positions necessary for the function of the Executive Branch at the time of presentation of the budget to the Senate for approval.
- 10) Shall have the power to issue proclamations, or opinions of the Office of the President.
- 11) To transmit to the Senate a statement showing the whole number of persons in each college and school, and the number of Representatives to which each college and school, and the number of the then existing number of Senators.

- 11) To transmit to the Senate a statement indicating the total number of students enrolled in each college and school, the number of Representatives allocated to each, and the current total number of Senators.

SECTION 02: DUTIES OF THE VICE PRESIDENT

The following shall be considered the duties of the Vice-President of the Association:

- 1) To assist, the president, in preparing and maintaining an operating budget for ASUN.
- 2) To act as a liaison between the Senate and the Executive Branch.
- 3) To act as a liaison between the Senate and the ASUN funded student publications.
- 4) To develop and coordinate volunteers for the ASUN Orientation presentation.
- 5) To work with the Career Studio to run the Pack Internship Grant Program or designate someone to do so.
- 6) To act as liaison between the government of ASUN and the services of ASUN.
- 7) To act a liaison between Athletics and ASUN
- 8) To have a report read or spoken into record at minimum every other Senate meeting.
- 9) To be responsible for all operations of the Pack Friendly Business Campaign including, but not limited to, outreaching to potential partners, communicating with affiliated partners, and managing discount renewals on an annual basis.
- 10) To serve as a member of the University Leadership Alliance.
- 11) Responsible to attend all ASUN retreats, and trainings as decided by the President and the Director of Executive Outreach.

SECTION 03: CHIEF OF STAFF

a) ESTABLISHMENT:

There is hereby established an office of Chief of Staff who shall be appointed by the President with the consent of the Senate.

b) DUTIES:

- 1) To assist the President at their discretion.
- 2) To serve as an advisor to the ASUN President regarding all executive matters.
- 3) Act as a representative of the President and when necessary.
- 4) Alongside the Director of Executive Affairs, oOrganize and execute introductory meetings with officers and departments as well as exit interviews to ensure the goals of the Association are met.
- 5) Oversee the logistics of ASUN internship process to coordinate marketing to the student body. The Chief of Staff shall review internship candidates for eligibility with the assistants of the Administrative Faculty of the Center for Student Engagement and distribute among departments for further review.
- 6) Plan, organize, and execute the curriculum of the Executive Internship Program at their discretion.

- 7) To have a report read or spoken into the record at minimum every other Senate meeting.

SECTION 03: DIRECTOR OF EXECUTIVE OUTREACH

a) ESTABLISHMENT:

There is hereby established an office of Director of Executive Outreach who shall be appointed by the President with the consent of the Senate.

b) DUTIES:

- 1) To assist the Vice President at their discretion.
- 2) To engage and conduct all outreach to the student body and within the Association that is pertinent to the limitations and duties of the Executive Branch. This shall not replace nor supersede any other outreach done in any other part of the Association.

Addendum C

TITLE II: THE EXECUTIVE BRANCH

CHAPTER 202: DEPARTMENT OF CLUBS AND ORGANIZATIONS

SECTION 01: ESTABLISHMENT

- a) There is hereby established a Department of Clubs and Organizations as an ASUN executive department.
- b) There is hereby established a Club Commission in the Department of Clubs and Organizations.

Addendum D

TITLE II: THE EXECUTIVE BRANCH

CHAPTER 208: THE DEPARTMENT OF GOVERNMENT AFFAIRS

SECTION 05: DEPARTMENT COMPOSITION

a) POLICY DIRECTOR AND ADVOCACY DIRECTOR

- 1) There is a Policy Director, nominated by the Director, with the consent of the Senate.
- 2) The Policy Director shall develop strategic short-term and long-term policies for appropriate bodies to consider. The Policy Director shall develop strategic short-term and long-term policy proposals and recommendations for consideration by appropriate governing, legislative, and advisory bodies, including but not limited to the Nevada System of Higher Education Board of Regents, the University of Nevada Faculty Senate and administration, the Reno City Council and other municipal or regional bodies, the Nevada State Legislature, and federal entities, as directed by the Director of Government Affairs. The Policy Director shall keep the Director of Government Affairs apprised of Local, State, Federal, and Global policy as instructed by the Director of Government Affairs. The Policy Director shall keep the Director of Government Affairs apprised of local, state, federal, and global policy developments that directly or indirectly affect the students of the University of Nevada, Reno, as instructed by the Director of Government Affairs.
- 3) The Policy Director shall keep track of Local, State, Federal, and Global policy initiatives that impact the students of the University of Nevada, Reno.
- 4) The Policy Director shall analyze Local, State, Federal, and Global policy initiatives that impact the students of the University of Nevada, Reno, and produce policy briefs and newsletters to inform the Executive Branch, the Senate, and the students of the University of Nevada, Reno.
- 5) The Policy Director shall routinely send out policy briefs and a newsletter detailing relevant news events on the local, state, federal, and global level.
- 6) The Advocacy Director will track the legislative process, sit in on external meetings, and connect students to their representatives to voice their opinions. The Advocacy Director will register as a lobbyist during school years which the Nevada State legislature will be in session. The Policy

Director and Advocacy Director will work under the direction of the Government Affairs Director to identify opportunities for advocacy on relevant issues.

- 5) The Policy Director and Advocacy Director shall be required to attend scheduled Department of Government Affairs meetings unless the presiding officer grants an excused absence prior to the meeting convening.

b) PROJECTS DIRECTOR AND STUDENT OUTREACH COORDINATOR

- 1) There is a Projects Director, nominated by the Director, with the consent of the Senate, and a Student Outreach Coordinator, nominated by the Director, with the consent of the Senate.
- 2) The Projects Director shall coordinate and organize any grassroots events, voter registration drives, and efforts to educate and empower students. The Projects Coordinator shall assist the Projects Director in their efforts.
- 3) The Student Outreach Coordinator shall facilitate and organize efforts to gauge students and interests in opinions on various issues. They should lead department outreach efforts such as but not limited to student town halls, tabling, and discussions. Additionally, they should assist the Projects Director to ensure events are representative and inclusive of all students' interests.
- 4) The Student Outreach Coordinator and Advocacy Director shall work together to provide opportunities for student involvement in the legislative process.
- 4) The Projects Director and Student Outreach Coordinator shall be required to attend scheduled Department of Government Affairs meetings unless the presiding officer grants an excused absence prior to the meeting convening.

c) ADVOCACY DIRECTOR

- 1) The Advocacy Director will track the legislative process, sit in on external meetings, and connect students to their representatives to voice their opinions. The Advocacy Director will register as a lobbyist during school years during which the Nevada State legislature will be in session. The Advocacy Director, with the Policy Director, will work under the direction of the Director of Government Affairs to identify opportunities for and participate in advocacy on relevant policy issues at the Local, State, Federal, and Global levels.
- 2) The Advocacy Director shall actively solicit, collect, and synthesize student input, concerns, and testimony for the purpose of informing advocacy priorities, policy positions, and future advocacy initiatives of the Department of Government Affairs.
- 3) The Advocacy Director shall monitor local government bodies and boards, including but not limited to the Reno City Council, and shall advocate on behalf of students on matters of municipal or regional policy that impact the University of Nevada, Reno student body.
- 4) The Advocacy Director shall be required to attend scheduled Department of Government Affairs meetings unless the presiding officer grants an

excused absence prior to the meeting convening.

d) GOVERNMENT AFFAIRS INTERNS

The Assistant Director shall oversee the Government Affairs Internship Program. Responsibilities include: managing interns, creating and executing, the curriculum for the Government Affairs Interns.

SECTION 06: AUTHORIZATION OF APPROPRIATIONS

There is authorized to be appropriated such sums as may be necessary to carry out the provisions of this Chapter.

Addendum E

TITLE III: THE JUDICIAL BRANCH

CHAPTER 301: JUDICIAL BRANCH COMPOSITION

SECTION 02: ASSOCIATE JUSTICE DUTIES

The Duties of an Associate Justice include, but are not limited to:

- a) Interpret the legal and governing documents of the Associated Students of the University of the Nevada.
- b) Hear all charges brought against the executive and legislative branches of the Association.
- c) Review past decisions of previous Judicial Councils in order to establish foundation for precedent.
- d) Meet no less than twice per semester to discuss and review matters of legality and constitutionality within the Association. a. Additional meetings should be held if necessary for preparation purposes.
- e) Administer oaths of office as necessary to officers in the Association whenever the Chief Justice is not available.
- f) Shall be relieved by the Chief Justice from all matters concerning a hearing if at any time it is recognized that the officer possesses a conflict of interest, as defined under SAS Title III.302.
- g) Review all rulings made by the Chief Justice during a hearing if an objection is raised.
- h) Responsible to attend all ASUN retreats, and trainings as decided by the Chief Justice and the Director of Executive Outreach.

SECTION 03: SENIOR ASSOCIATE JUSTICE DUTIES

In addition to all of the duties of Associate Justice, the duties of the Senior Associate Justice include, but are not limited to:

- a) Assume the duties of the Chief Justice in an instance of the Chief's absence.
- b) Act as the interim Chief Justice in a judicial hearing in an instance where the Chief Justice possesses a conflict of interest, as defined under SAS Title III.302.
- c) Sit on the Elections Violations Appeal Commission.
- d) Responsible to attend all ASUN retreats, and trainings as decided by the Chief Justice and the Director of Executive Outreach.

SECTION 04: CHIEF JUSTICE DUTIES

In addition to all of the duties of Associate Justice, the duties of Chief Justice include, but are not limited to:

- a) Delegate operating duties of the Judicial Council as defined in SAS 302 to Associate Justices.
- b) Determine operating procedures for the Judicial Branch not defined in the governing documents of the Association.
- c) Set guidelines for Judicial Council training
- d) Administer oaths of office as necessary to officers in the Association.
- e) Present a new appointment to the Senate within the following two weeks of said committee or Senate meeting if an executive appointment is reported unfavorably by the Senate committee on Oversight or if an appointee is not passed by the Senate, or in the event that the Chief Justice unable to find a qualified candidate within those two weeks the Chief Justice must present to the Committee on Oversight and explain the circumstances.
- f) Administer the appointment of a Senior Associate Justice.
- g) Ask to be relieved from all matters concerning a hearing if at any time the Chief Justice recognizes that the Chief Justice possesses a conflict of interest, as defined under SAS Title III.302.
- h) Assign a Justice to consult with the participants in a hearing regarding procedural matters and aid in the smooth progression of prehearing matters if the Council accepts a case.
- i) Be responsible for calling all meetings, arranging all hearings of the Council, conducting all meetings, and maintaining order at hearings and to be generally responsible for all administrative functions of the Council.
- j) Maintain attendance records of the Council, propose the Council's budget to the Senate, report to the Senate on the status of pending cases, and any other duties within Title III.302.1.
- k) Review Judicial Internship candidates for eligibility with the assistance of the administrative faculty of the Center for Student Engagement.
- l) Plan, organize, and execute the curriculum of the Judicial Internship Program to include:
 - 1) Produce the education components twice a semester to include sentiments such as: reviewing past cases and discussing the pros and cons, finding an area of the legal documents that the interns are interested in and becoming an expert of that section, administering oaths, interpreting ASUN legal documents.
 - 2) Presentations or guest speakers that increase the learning mission of the program.
- m) Responsible to attend all ASUN retreats, and trainings as decided by the President and the Director of Executive Outreach.

Addendum F

TITLE III: THE JUDICIAL BRANCH

CHAPTER 302: THE JUDICIAL RULES OF PROCEDURE

SECTION 01: ESTABLISHMENT OF RULES

The following is established as the Rules of the Judicial Council of the Associated Students pursuant to Art. IV, sec. 3(c) of the Constitution of the Associated Students:

a) Rule 1: Scope, Purpose, Accommodations to Disabled Persons

1) SCOPE AND PURPOSE:

These rules govern the procedure in all proceedings in the Associated Students Judicial Council or any other judicial body within the jurisdiction of the Associated Students. The purpose of these Judicial Council Rules of Procedure is to establish guidelines for the conduct of the Judicial Council, and members of the Association, and to provide for the proper execution of its duties laid forth in Article IV of the Constitution.

2) EQUAL PROTECTION:

These rules of procedure ensure that the ASUN Judicial Council provides every person or group with an equal opportunity to receive fair and just protection under the ASUN Constitution, and under all other rules and regulations of the Association.

3) ACCOMMODATIONS TO DISABLED PERSONS:

The Council shall make reasonable efforts to provide accommodations to people with disabilities, as required under the Americans with Disabilities Act and other related laws or regulations.

b) Rule 2: Power to Issue Orders; Enforceability

The Council shall have the power to issue orders to ensure the proper execution of its responsibilities and authority derived from the ASUN Constitution and from the laws, rules and regulations of the ASUN.

c) Rule 3: Pre-Hearing Procedures

1) INITIATION OF ACTIONS:

- i) Judicial Council may summon anybody of the Association that seeks to affect the Judicial Council or its actions to a hearing to determine the legality of the body's actions.
 - 1) Should the body refuse to appear, the Judicial Council may continue to behave according to these Rules or the status quo.
 - ii) A written request for judicial action or remedy may be brought to the Council by any member of the Association. Such written materials will be considered from the time the judicial actions are submitted and reviewed in a regular Judicial Council meeting.
 - iii) Failure to abide by the guidelines for the filing of documents set forth by these rules of procedure may result in a Default Judgment at the time of the hearing (see JRP 4(1)).
- 2) CONSULTATION OF PROCEDURAL MATTERS:
Justices of the Judicial Council will be available for consultation on procedural matters.
- 3) CONFLICTS OF INTEREST:
- i) A conflict of interest is a situation in which a person or organization is involved in multiple interests, (financial, personal, emotional, or otherwise), one of which could possibly corrupt the motivation of the individual or organization.
 - ii) If at any time a Justice recognizes that the Justice might possess a conflict of interest, that individual shall be relieved from all matters concerning the hearing.
 - iii) If at any time the Attorney General might possess a conflict of interest the Chair of the Committee on Government Operations shall act as a special prosecutor to act as and perform the elections duties of the Attorney General, insofar as the Attorney General's conflict is concerned.
- 4) TYPES OF HEARINGS:
- i) GENERAL HEARING:
For a general hearing, the hearing shall take place no sooner than seven business days after the case is accepted and no later than fourteen business days after the day of acceptance.
 - ii) EXPEDITED HEARING:
Any form of hearing may proceed according to an expedited schedule if the Council deems it necessary. The hearing will take place after all parties have been notified; however, the hearing must take place within seven business days after a case has been accepted.
 - iii) HEARINGS OF ELECTION CODE VIOLATIONS:

Any Judicial case that is a violation of SAS Title VII.702 – Elections Code shall be subject to all procedures listed in SAS VII.702.13(h) – Filing a Complaint.

4) TYPES OF HEARINGS:

i) GENERAL HEARING:

For a general hearing, the hearing shall take place no sooner than seven business days after the case is accepted and no later than fourteen business days after the day of acceptance.

ii) EXPEDITED HEARING:

Any form of hearing may proceed according to an expedited schedule if the Council deems it necessary. The hearing will take place after all parties have been notified; however, the hearing must take place within seven business days after a case has been accepted.

iii) HEARINGS OF ELECTION CODE VIOLATIONS:

Any Judicial case that is a violation of SAS Title VII.702 – Elections Code shall be subject to all procedures listed in SAS VII.702.13(h) – Filing a Complaint.

5) INITIATING THE HEARING PROCESS:

i) CHARGE SHEET:

- 1) To request a hearing, a charge sheet must be filed in writing with the Council. Copies of the charge sheet must also be filed with the Attorney General, and with the ASUN Director. The Council requests six copies of the charge sheet.

ii) PUBLIC RECORDS:

- 1) Charge sheets are accessible to the public once the charge sheets are filed.
- 2) Charge sheets are not accessible to anyone other than the Justices if the petitioner files the sheet under seal. The Council may unseal the charge at any time.
- 3) Charge sheet forms will be made available at the Judicial Council's office and on the ASUN Web site, if at all possible.

iii) THE CHARGE SHEET SHALL INCLUDE:

- 1) The names and e-mail addresses of the person(s) filing charges.
- 2) The list of persons charged, along with e-mail addresses when available.
- 3) For all cases, list all parties that could be directly affected by the outcome of the hearing.
 - a) All specific violations the petitioner complains about.
 - b) All relevant supporting evidence, or detailed descriptions of such evidence.

- c) Statements as to the constitutional, statutory, and/or regulatory provisions allegedly violated.
 - d) The type of judicial relief sought.
 - e) Requests for Preliminary Injunctions and the rationale (regarding irreparable harm) for the request.
 - f) Requests for an expedited hearing, and the rationale for the request.
 - g) Whether the Charge Sheet is being filed under seal and the rationale for the request.
- iv) REVIEW OF CHARGE SHEETS:
- 1) After the filing of a charge sheet, the Council shall meet within seven business days to determine if the case should be accepted. In order to accept a case, the Council must find that four conditions are met:
 - a) The case is within its jurisdiction.
 - b) The factual allegations constitute violations of the Constitution, statutory, and/or regulatory provisions stated on the charge sheet.
 - c) The constitutional, statutory, and/or regulatory provisions cited provide adequate grounds for the remedies requested.
 - d) The case is filed in good faith. The following are nonrestrictive guidelines for determining this condition:
 - Election violation cases are considered filed in good faith if the violation is originally filed before 4 p.m. on the Tuesday following the close of polls.
 - Appeals for election violation cases are considered filed in good faith if they are filed within seven days following the release of the original decision.
 - Cases to invalidate an election are considered filed in good faith if they are filed within seven days after the election count.
 - A case is not filed in good faith if it can be shown that the petitioner has a malicious intent to delay or interfere with the judicial process.
 - 2) Charge sheets shall be construed in the most favorable light possible in favor of the petitioner in order that a case may proceed to the issuance of summons to a respondent. The acceptance of a case is without prejudice to the respondent challenging the bringing of a case on procedural grounds (e.g., jurisdiction,

standing, justifiability, etc.). The intent of initial on camera review is to ensure the proper filing of a charge sheet and not to rule on substantive matters.

- 3) A majority vote of those Justices participating at a meeting shall determine if the case is accepted.
- 4) The Council shall review the charge sheets in closed sessions.
- 5) In the extreme event the Council does not believe a hearing will provide any substance to its consideration of the controversy brought to its attention, the Council may issue a summary judgment directly after considering and accepting the case. The Council may issue such a judgment without prior consultation with, or consent from, either party involved in the case.

v) NOTIFICATION:

- 1) If the Council rejects the case, the petitioner(s) shall be notified of the decision. Explanation shall be given in writing.
- 2) If the Council accepts the case, all parties shall be notified of the time and place of the hearing.
- 3) If the respondent does not wish to contest the charge, the respondent must so indicate to the petitioner and the Justice assigned to oversee their case.
- 4) Notice shall be given of the hearing by posting at ASUN posting locations.

6) PRELIMINARY INJUNCTION:

The Council will issue a Preliminary Injunction when there is adequate reason to believe irreparable harm will be done prior to a formal hearing of the Council. Such an order will preserve the status quo of the situation at the time of filing and shall be rescinded upon a decision of the Council.

1) EMERGENCY PRELIMINARY INJUNCTION:

- 1) Any Justice may order an Emergency Preliminary Injunction if there is adequate reason to believe irreparable harm will be done before the Council can meet.
- 2) Before issuing such an order, a Justice must consider, in the individual's own best opinion, that the four criteria for accepting a case are met by the petitioner's charges.
- 3) Before issuing such an order, a Justice will make a good faith attempt to contact the opposing party and offer the opportunity, within the applicable time constraints, to issue rebuttal to argumentation for irreparable harm against the petitioner and/or to offer their own argumentation for irreparable harm against the defense.

- a) The Justice will not wait longer than the maximum time before, in the individuals own best opinion, irreparable harm would be done.
 - 4) Before issuing such an order, an Associate Justice will contact the Chief Justice and/or the Senior Associate Justice for consultation. The Senior Associate Justice will then contact the Chief Justice.
 - 5) An Emergency Preliminary Injunction is considered to be an order of the Judicial Council en banc if it is not rescinded at the meeting immediately following its inception.
- 7) REQUEST FOR APPEARANCE AND INFORMATION:
 - i) Request for Appearance and Information: Any Justice may authorize the issuance of a summons, which is an order compelling the appearance of person(s) at a hearing.
 - ii) Requests for Information: Counsels for both sides are responsible for providing the Judicial Council with names and contact information of the people and a list of all relevant evidence the Judicial Council wishes to introduce at the hearing.
- 8) WITNESSES AND EVIDENCE:
 - i) WITNESS LISTS:
A list of all witnesses testifying in a hearing shall be submitted to the Council and opposing parties 2 business days prior to the time briefs are due.
 - ii) EVIDENCE:
 - 1) All evidence relevant to a hearing must be submitted to the Council and opposing parties Two Business Days prior to the time briefs are due.
 - 2) If it is not logistically feasible to submit the actual evidence to the Council and the opposing parties prior to the hearing, a list with detailed descriptions of the evidence may be submitted instead.
 - a) Individual Justices may compel the parties in a hearing to submit the actual evidence prior to the brief's due date if the Justice believes it is logistically feasible to do so.
 - iii) INFORMATION REQUESTS:
A list of all information requested shall be submitted to the Council and opposing parties 2 business days prior to the time briefs are due.
- 9) BRIEFS:
 - i) A brief shall include a summary of the party's arguments and all relevant evidence.

- ii) A written brief must be filed and e-mailed to the Council by both the petitioner(s) and the respondent(s) no later than Five Business Days before a general hearing (note JRP 4(a)).
- iii) Six copies of the brief must be filed with the Council, and a copy delivered to the opposing party or parties.
- iv) An amicus curiae brief may be submitted by an interested party before the hearing only if the brief is also submitted to both parties Two Business Days before the hearing.

10) JUDICIAL REMEDIES:

The following remedies may follow as the result of a hearing:

- i) Direct Judgment: The direct judgment states the rights of the parties or expresses the opinion of the Council on a matter of law.

11) INFORMAL RESOLUTION:

- i) If a respondent does not wish to contest the charge, the respondent must notify the petitioner and a Justice of their decision. The Justice will then forward the notification to the rest of the Council for judicial consideration and approval.
- ii) In the event the petitioner and respondent come to an agreement regarding a remedy for a legal controversy, the petitioner may present it to the Council for judicial consideration and approval. Such presentation may take the form of briefs or a hearing, or any other forum the Council deems fit.

12) OFFICIAL MEANS OF SUBMISSION:

- i) The official means of submission of filing with the Council are restricted to e-mail or physical delivery.
- ii) E-mail deliveries should be made to the Chief Justice of the Council.
- iii) Physical deliveries should be made to the Judicial Council drop-box at ASUN front desk mailboxes.

d) Rule 4: Hearing Procedures

1) DEFAULT JUDGMENT:

If either party to a hearing fails to meet any of the requirements set forth in Rule 3 of these Rules of Procedure, or fails to appear at the hearing, the Council may declare a Default Judgment against the delinquent party if a majority of the Council determines that the violation prevented the opposing party from receiving a fair hearing. In applying this rule, the Council shall first consider all other judicial remedies.

2) CONFLICT OF INTEREST:

- i) A charge of conflict of interest may be brought against a Justice participating in the hearing by a petitioner or respondent before the Oral

Arguments. Any petitioner or respondent may enter arguments on the question of whether a Justice should be dismissed from the case for conflict of interest.

- ii) In order for a Justice to be dismissed from a case for conflict of interest, it must be demonstrated to the Council that the Justice has an interest (financial, personal, emotional, or otherwise) that would lead to personal concern over the outcome of the case.
- iii) The Justice in question shall have an opportunity to speak to the allegations.
- iv) A motion for dismissal on the grounds of conflict of interest shall be decided by a majority vote of all Justices present, excluding the Justice in question. The charged Justice shall not sit as a member of the Council during consideration of the motion and shall not participate in the Council's deliberations concerning the alleged conflict of interest. The Council shall not be subject to quorum requirements in considering such a motion.

3) SPOKESPERSON FOR EACH PARTY:

- i) The official spokesperson for each party must be designated and duly recognized by the Council before the opening of oral arguments.
- ii) Only those designated and recognized spokespersons may address the Council during oral arguments to make arguments, present evidence, examine witnesses, and raise objections.
- iii) Each party shall have one spokesperson unless the requesting party can demonstrate to the Council a compelling need for more than one spokesperson. The Chief Justice of the Council shall rule on the request.
- iv) Spokespersons for the various parties in a hearing will be members of the Association. The intent of this provision is to bar attorneys from representing parties in a case in Council.

4) ORDER OF ORAL ARGUMENTS AND PRESENTATION OF EVIDENCE:

- i) Hearing Procedures:
 - The petitioner shall be given 30 minutes to present oral arguments, witnesses, and evidence on the matter before the Council.
 - The respondent shall be given 30 minutes to present oral arguments, witnesses, and evidence on the matter before the Council.
 - The petitioner and the respondent each will be allotted ten minutes for Cross Examination and Closing Arguments.
 - The Attorney General shall be given 30 minutes to present the position of the Association in the matter.
 - The Justices may ask questions of the speakers at any time.

- With the approval of the Chief Justice, presentations may be modified in anyway that allows the petitioner and the respondent equal time to present their arguments.

5) RULES OF EVIDENCE:

- i) Evidence is anything offered to the Council to prove or disprove an alleged fact.
- ii) All evidence presented to the Council must be relevant to the proceedings. Relevant evidence is that which tends to prove or to disprove the factual issue in the complaint.
- iii) Evidence shall be submitted with the brief, or at any time prior to the brief's due date. Any evidence not submitted by deadline for brief submission may be suppressed by the Council if the opposing party has not had sufficient time to prepare cross examination or counter evidence. The opposing party must proof of insufficient preparation time.
- iv) Evidence that violates a petitioner's rights may not be submitted unless the respondent waives such rights.
- v) All parties have the right to examine all evidence once submitted to the Council.
- vi) All evidence presented is admitted if there are no valid objections.

6) RULES OF WITNESSES:

- i) A witness is any individual other than a spokesperson who provides testimony before the Council in a hearing.
- ii) Witnesses must, to the best of their ability, provide the Council with relevant and truthful testimony.
- iii) Witnesses who are testifying may not speak, or be spoken to, except to answer questions directed to them through direct examination, cross examination, or Council questioning.
 - Witnesses must be physically separated from all other individuals at a hearing while the Witnesses are testifying. It is up to the discretion of the Council to separate witnesses for the duration of the hearing.
- iv) If a witness is unable to attend the hearing, the Witness may submit an affidavit for the Council's consideration. Prior to the affidavit's submission to the Council, all parties in a hearing must be notified and have their questions addressed in the affidavit.
 - If all parties in a hearing have not had their questions addressed by the witness' affidavit, the parties may request the affidavit be suppressed.

7) RULES FOR RAISING OBJECTIONS:

- i) Objections may be raised at any time by any recognized spokesperson of either party or by a Justice.
 - ii) Objections may be raised to challenge any of the following:
 - The relevance of evidence presented.
 - A witness may be speculating.
 - An examiner is badgering a witness.
 - A question has already been asked of a witness, and that witness has already answered the question.
 - A party has not had sufficient time to examine submitted evidence, or evidence submitted at a hearing.
 - A spokesperson is being argumentative.
 - iii) The party that did not raise the objection may respond to the objection.
 - iv) The Chief Justice shall rule on all objections raised.
- 8) **RULINGS OF THE CHIEF JUSTICE:**
- i) The Chief Justice may deviate from these rules to facilitate or ease the progress of a hearing when necessary to protect the interests of justice and so long as no individual's or party's rights are substantively harmed by the deviation.
 - ii) The Chief Justice may issue compelling orders to maintain hearing stability.
 - iii) All rulings made by the Chief Justice during a hearing shall be subject to review by the rest of the Council if an objection is raised. The Chief Justice shall explain the ruling. A majority vote of the Justices present is necessary to overturn The Chief Justice's ruling.
- 9) **Behavior of Participants: BEHAVIOR OF PARTICIPANTS:**
- i) All participants in a Judicial Council hearing shall truthfully, accurately, and concisely answer any question addressed to them.
 - ii) The participants must also conduct in a courteous manner. Violation may result in the removal of the party from the hearing.
 - iii) The Council may declare, either during or after a Council hearing, a participant may be dismissed by the Council for any of the following actions before the Judicial Council:
 - Interrupting Justices or participants in the hearing intentionally.
 - Disrespectful behavior or disregard for the formality due the Council.
 - Defying an order of the Council, either issued by the Council en banc or by an individual Justice.
 - Disparaging a Justice.
 - Malicious requests for information.

- Knowingly providing false or misleading testimony or evidence to the Council.

e) Rule 5: Post-Hearing Procedure

1) JUDGMENT:

- i) After a hearing, the Council shall discuss and consider the case in closed deliberation in order to arrive at a decision. The Council must reach a decision and produce their ruling which must be distributed to the parties involved within two weeks after the hearing.
- ii) In order to find the respondent in violation of the ASUN Constitution or Laws, the Council shall decide that the following conditions have been met:
 - The factual allegation(s) are supported by clear and convincing evidence.
 - The conduct in question violates a stated provision in the ASUN Constitution or Laws.
 - The remedy arrived at is proportionate to the severity of the offense and in full compliance with the ASUN Constitution and Laws.
- iii) A decision is formulated at any time the Council comes to a formal opinion on a matter before the Council. If a decision cannot be reached for lack of a majority opinion, the Council may request advice from the legal advisor.
 - When a fragmented Council decides a case and no single rationale explaining the result enjoys the assent of a majority of the Justices, the holding of the Council may be viewed as that position taken by those Justices who concurred in the judgments on the narrowest grounds. In the final decision, the Council shall state the narrowest rationale for the decision.
- iv) If the reason for which any hearing was held is not satisfied by that hearing, or if for any other reason the Council decides that the hearing should not have taken place or cannot render a reasonable decision or remedy due to lack of evidence in the matter, the case may be dismissed with explanation. No consequence follows as a result.
- v) The judgment of the Council shall be held in strict confidence until a formal written judgment can be approved and issued by the Council.
- vi) A copy of the Council's decision will be given to petitioner(s), respondent(s), senate secretary, Council Advisor, ASUN Director, and Associate Director of Student Activities within two weeks after the ruling has been approved by the Council.

- vii) Every Justice participating in the decision (either majority or dissenting) must read the decision and give their approval to the language for it to be released.
 - viii) Once the Council has released its decision the Chief Justice must report to Senate of the ASUN to explain the ruling and be open for questions.
- 2) REHEARING:
- i) To request a rehearing, a petition for rehearing must be filed in writing with the Council.
 - ii) The Council will grant a rehearing for any of the following reasons:
 - Introduction of newly discovered evidence of a significant nature which could not have been introduced before.
 - Demonstration that previously introduced evidence is false.
- 3) ~~Appeal~~ APPEAL:
- i) When appealing, the burden of proof rests on the petitioner. Appeals may be granted for any of the following:
 - Demonstration that a reversible error with regard to a conclusion of law may exist.
 - Demonstration that judgment was significantly influenced by a violation of due process, as set forth in these rules of procedure.

f) Rule 6: Administrative Provisions

- 1) ORDERS:
- i) Orders issued by the Council as a whole may only be rescinded by the Council as a whole.
 - ii) Orders issued under the authority of the Council by individual Justices are subject to review by the Council. Such orders may be rescinded by the Justice who issued the order or by the Council as a whole.
 - iii) The Chief Justice may stay an order issued by another Justice. Individual orders issued by the Chief Justice may be stayed upon an agreement of the next two Associate Justices forming a majority of the Council.
- 2) PERMANENT RECORD OF THE COUNCIL:
- i) A written, audio, or video recording will be made at all official hearings for the future use of all Justices.
 - ii) A Permanent Record of hearing material for all hearings shall be kept including the charge sheet, briefs, decisions, and all other relevant material.
 - When the Permanent Record for an academic year is complete, one copy will be held in the Association's archives (or succeeding organization), and one copy will be retained by the Clerk of the Council such that the records will be immediately available to the Council.

- iii) The permanent record shall be available to all members and employees of the Association.

3) DECISIONS:

- i) Justices must have been participating during oral arguments and deliberations in order to participate in a judgment.
- ii) No decisions may be handed down without a written statement of the Council's conclusions.
- iii) Those participating Justices in disagreement are entitled to write a minority or dissenting opinion(s), which shall be included along with the majority decision for distribution.

4) COUNCIL ADVISOR:

- i) The Council Advisor shall be available for consultation to Council Justices. The Council Advisor shall also be available at the discretion for consultation with other members of the Association.\

5) RESIGNATION:

- i) A Justice is considered resigned from the Council when the Justice provides written notice of the same to the President of the Associated Students.

Addendum G

TITLE IV: COMPENSATION

CHAPTER 401: ELECTED OFFICERS

SECTION 01: ESTABLISHMENT

There is hereby established a pay scale for elected ASUN Officers.

SECTION 02: LEVELS OF COMPENSATION

- a) The three levels of pay shall be as follows:
 - 1) Level I: \$8,800 distributed evenly over a 12-month period in a single term.
 - 2) Level II: \$7,000 distributed evenly over a 12-month period in a single term.
 - 3) Level III: \$3,917.20\$5,000 distributed evenly over a 12-month period in a single term.

SECTION 03: OFFICIALS COVERED BY PAY SCALE

The following elected officials are included in the pay scale:

- a) Level I:
 - 1) President
- b) Level II:
 - 1) Vice President
- c) Level III:
 - 1) Senators

SECTION 04: WORK HOURS AND PROCEDURES

- a) All Officers must follow University, NSHE state, and Federal regulations regarding student employment.
- b) The payment of officers shall be input by ASUN Central Station utilizing the Workday system. This will be done by dividing their total compensation across the pay periods throughout the officer's term.

SECTION 05: COMPENSATION LIMITS

The total payout for each elected office shall not exceed the following:

- a) Level I:
 - 1) President: \$8,800 per term

- b) Level II:
 - 1) Vice President: \$7,000 per term
- c) Level III
 - 1) Senator: The aggregate amount of equivalent to the cost of six undergraduate credit-hours per semester at the university. This is to include and be limited to the Undergraduate Registration Fee, ASUN fee, Technology Fee, Health Center Fee, Counseling Services Fee, Performing Arts Fee, Student Union Fee, Fitness Center Fee, and Academic Success Fee. \$5,000 per term
- d) Those entering into office after the beginning of the term shall not be entitled to the full compensation for the term as listed above.

SECTION 06: AUTHORIZATION OF APPROPRIATIONS

There is hereby authorized to be appropriated such sums as are necessary to carry out the provisions of this chapter.

Addendum H

TITLE VI: TREASURY OF THE ASSOCIATION

CHAPTER 601: TREASURY OF THE ASSOCIATION

SECTION 01: TREASURY OF THE ASSOCIATED STUDENTS; REFERENCES; FUNDS WITHIN THE TREASURY

- a) **IN GENERAL:** The Government of the Associated Students has a Treasury of the Associated Students, which consists of two primary divisions as follows:
 - 1) General Fund.
 - 2) Capital Fund.
- b) **REFERENCES TO TREASURY:**

Any reference to the Treasury or the Treasury of the Associated Students in any law, regulation, report, or other document shall be deemed to be a reference to the funds placed in the General Fund unless the context indicates otherwise.
- c) **CAPITAL FUND:**

There is established a Capital Fund which must be used to receive all excess revenues from the ASUN Bookstore and account for all expenditures made from this account in furtherance of the purposes as set out in law.

Addendum I

TITLE VI: TREASURY OF THE ASSOCIATION

CHAPTER 604: THE CAPITAL FUND

SECTION 03: PURPOSE

The general purpose of the Capital Fund is limited to spending on:

- a) **c**Capital equipment and improvements;
- b) **s**Scholarships and other awards;
- c) **g**Grants or loans to student organizations or University entities;
- d) **e**Emergency funding to maintain the solvency of the Association;
- e) **t**Temporary transfers to maintain balance in the General Fund;
- f) **e**Emergency funding for the Nevada Wolf Shop; and
- g) **o**Other projects as expressly provided for by law.

SECTION 04: TEMPORARY TRANSFER FROM THE CAPITAL FUND

- a) LIMITATION ON TEMPORARY TRANSFERS:

Money transferred from the Capital Fund may be used only to offset structural deficits within the General Fund as a result of overspending actual fee revenues deposited into the General Fund from the fall, spring, and summer semesters. Funds transferred on this basis may not be used to increase the spending authorized for a fiscal year.

- b) REPORT:

The President of the Associated Students shall report to the Senate Committee on Budget and Finance when such a transfer is to be made, its purpose, and its expected duration before reversion with guidance from the Director of the Associated Students.

SECTION 05: MAINTENANCE OF RESERVE

At no time shall the balance of the Capital Fund drop below \$500,000.00, effective once the account reaches that amount in deposited funds, except in the event of an emergency.

SECTION 06: REQUESTS FOR CAPITAL SPENDING

- a) FILING:

Requests for an appropriation from the Capital Fund shall be filed in writing with the Senate Committee on Budget and Finance through the President of the Associated Students.

b) **CONTENT:**

The request must include:

- 1) A statement of the amount requested together with a complete itemized budget of the project.
- 2) A justification for the request, including a statement detailing how the spending project will benefit the Association.
- 3) Automatic request for a 10% contingency when working with UNR facility on capital projects in case a change order is necessary. Any amount exceeding 10% must be sent back to the ASUN Senate.

c) **DISPOSITION OF REQUESTS:**

Any request not granted during a session of the Senate shall fall at the conclusion of that session without prejudice to being renewed in the next session.

d) **HEARING:**

- 1) Once a valid request has been received, the Senate Committee on Budget and Finance shall meet to consider a request within three weeks when the Senate is in session.
- 2) The requestor or designee shall be present at the meeting during which the request is considered to explain in detail the reasons for the request.

SECTION 07: CONDITIONS AND LIMITATIONS ON USE OF THE CAPITAL FUND

Capital spending shall comply with the following conditions:

- a) A tangible, material, or constructive benefit to the Association and its members exists and is capable of being quantified or qualified.
- b) The benefit, especially with respect to spending on capital improvements, shall have a usable service life of at least three years unless the funding was temporary in nature.

Addendum J

TITLE XXVII: ASUN STOLES

CHAPTER 2701: ASUN STOLES

SECTION 01: ELIGIBILITY

To be eligible to receive an ASUN Stole under this section, an officer must:

- a) Be elected to any of the following positions while a member of the Association and serve a full term in that role: President, Vice President, or Senator.
- b) Be appointed to an executive or judicial position for a full session