



Committee on Democratic Civic Engagement

Senate of the Associated Students, 93rd Session
Agenda for Tuesday, March 31st, 2026 at 7:30 PM
Joe Crowley Student Union, 4th floor, Room 406, 1664 North Virginia St.,
Reno, NV 89557

Zoom link:

https://unr.zoom.us/j/84899948085?pwd=jWINQmB3DrxEq5NLiyMgUSqB_uVnEKW.1

1. CALL MEETING TO ORDER

2. COMPLIANCE WITH NEVADA OPEN MEETING LAW

- a. Was the agenda posted three full working days by 9 am, not including the meeting date?
 - i. <https://nevadaasun.com/meetings/committee-on-democratic-civic-engagement-14/>
- b. Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda?
- c. Is the Zoom link working and available to the public?

If the answer to any of these questions is no, this meeting must be ENDED IMMEDIATELY unless NOML covers a legitimate correction.

3. LAND ACKNOWLEDGEMENT

“We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for

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Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory.”

4. ROLL CALL

The Secretary must list roll call.

5. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on actions on this agenda. The Chair may impose reasonable limits on the length of time members of the public may speak.

6. ADOPTION OF MINUTES (FOR POSSIBLE ACTION)

a. 03/17/2026

7. AUDIO OR MINUTES MISSING FOR PREVIOUS MEETINGS OF THIS BODY THAT DO NOT MEET 30 DAY POSTING OF NEVADA OPEN MEETING LAW

Minutes or audio files for previous meetings that are missing must be listed here with the date of each meeting.

8. REPORTS (INFORMATION ONLY)

a. Report from the Director of Government Affairs, Isabelle Hatch

b. Committee member reports

- i. Chair Issa — Coordinator of Democratic Engagement and Special Events
- ii. Vice Chair Radtke — Department of Government Affairs
- iii. Senator Banks
- iv. Senator Bohlander — Coordinator of Student Engagement Outreach
- v. Senator Burrows — Office of Community-Engaged Learning & Leadership
- vi. Senator Castro — President’s Office of Government Relations and Community Engagement
- vii. Senator Dayton — Associate Director of Student Engagement
- viii. Senator Evans — Department of Campus and Public Relations
- ix. Senator Saporito — Veterans Services

9. OLD BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION/FOR POSSIBLE CORRECTIVE ACTION)

There is no old business to be discussed at this time.

10. NEW BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION)

- a. S.B.R. 93 - A Binding Resolution to Reform & Clarify the Duties of the Committee on Democratic Civic Engagement
- b. Discussion — Reflection and Recommendations for the 94th Session
The Committee will reflect on what the Committee has achieved and how it has operated during the 93rd Session of the Senate of the Associated Students (2025-2026), and will provide recommendations for the Chair of the Committee for the 94th Session (2026-2027).

11. MISCELLANEOUS BUSINESS (FOR POSSIBLE ACTION)

- a. Liaison changes and additions

12. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on actions on this agenda. The Chair may impose reasonable limits on the length of time members of the public may speak.

13. ADJOURNMENT

NOTES:

Agenda items may be considered out of order at the discretion of the Chair. The committee may combine two or more agenda items for consideration. The Committee may remove an item from the agenda or delay discussion of an item at any time.



Written Minutes — **Committee on Democratic Civic Engagement**

Senate of the Associated Students, 93rd Session
Agenda for Tuesday, March 17th, 2026 at 7:30 PM
Joe Crowley Student Union, 4th floor, Room 406, 1664 North Virginia St.,
Reno, NV 89557

Zoom link:

<https://unr.zoom.us/j/84899948085?pwd=jWINQmB3DrxEq5NLiyMgUSqBuVnEKW.1>

1. CALL MEETING TO ORDER

Chair Jason Issa called the meeting to order at **7:32 PM**.

2. COMPLIANCE WITH NEVADA OPEN MEETING LAW

- a. Was the agenda posted three full working days by 9 am, not including the meeting date?
 - i. <https://nevadaasun.com/meetings/committee-on-democratic-civic-engagement-13/>
- b. Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda?
- c. Is the Zoom link working and available to the public?
 - Agenda was posted in accordance with Nevada Open Meeting Law.
 - Meeting occurred at the time and location listed on the agenda.
 - Zoom link was functional and accessible.

If the answer to any of these questions is no, this meeting must be ENDED IMMEDIATELY unless NOML covers a legitimate correction.

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3. LAND ACKNOWLEDGEMENT

“We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory.”

4. ROLL CALL

The Secretary must list roll call.

Present:

- Chair Jason Issa
- Vice Chair Radtke
- Senator Burroughs
- Senator Evans
- Senator Banks (via Zoom)
- Senator Castro (via Zoom)

Tardy (later present):

- Senator Bohlander
- Senator Dayton

Absent (Excused):

- Senator Saporito

5. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on actions on this agenda. The Chair may impose reasonable limits on the length of time members of the public may speak.

There was **no public comment** at this time.

6. ADOPTION OF MINUTES (FOR POSSIBLE ACTION)

- a. 03/03/2026

Approved by unanimous consent.

7. AUDIO OR MINUTES MISSING FOR PREVIOUS MEETINGS OF THIS BODY THAT DO NOT MEET 30 DAY POSTING OF NEVADA OPEN MEETING LAW

Minutes or audio files for previous meetings that are missing must be listed here with the date of each meeting.

8. REPORTS (INFORMATION ONLY)

- a. Report from the Director of Government Affairs, Isabelle Hatch
 - Updates on Board of Regents and legislative priorities:
 - Academic support (scholarships, fee waivers, program expansion)
 - Infrastructure improvements (Lombardi Pool, HVAC, repairs)
 - Civic Engagement Survey in development (improving accessibility and data quality)
 - Event: “Don’t Chicken Out” (April 13, KC Breezeway)
- b. Committee member reports
 - i. Chair Issa — Coordinator of Democratic Engagement and Special Events:
No report
 - ii. Vice Chair Radtke — Department of Government Affairs: No report
 - iii. Senator Banks: No report
 - iv. Senator Bohlander: No report
 - v. Senator Burrows — Office of Community-Engaged Learning & Leadership
 - Met with Director Matthew Little (Office of Community-Engaged Learning & Leadership)
 - Discussed:
 - Expansion of service-learning opportunities and GivePulse engagement
 - Limited staffing and need for greater institutional support
 - Upcoming student service awards
 - vi. Senator Castro — President’s Office of Government Relations and Community Engagement: No report
 - vii. Senator Dayton — Associate Director of Student Engagement: No report
 - viii. Senator Evans — Department of Campus and Public Relations: No report
 - ix. Senator Saporito — Veterans Services
 - Approved \$1,000 IPO for Veterans Services Family Week
 - Planning Engage 2026 event featuring Medal of Honor recipient Clinton Romesha
 - Drafting legislation allocating \$1,500 from Senate outreach budget
 - Encouraged support for resolution related to GradPLUS program protections

9. OLD BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION/FOR POSSIBLE CORRECTIVE ACTION)

There is no old business to be discussed at this time.

10. NEW BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION)

- a. S.R. 93 - A Resolution in Support of Affirming the Value of “Non-Professional Degrees”
 - No discussion
 - **Motion:** Favorably recommend
 - **Result:** Passed unanimously

- b. S.B. 93 - An Act to Establish a Non-Binding Voter Engagement & Demographics Survey on the ASUN General Election Ballot
 - Presented by Chair Issa
 - Key points:
 - Optional post-ballot survey to assess student engagement demographics
 - Data intended to improve outreach to underrepresented student groups
 - Discussion Highlights:
 - Concern about survey fatigue → clarified survey appears after ballot submission
 - Concern about data reliability → acknowledged and to be addressed
 - Amendment proposed:
 - Amendment:
 - Modify Addendum A to require:
 - Survey summary report within 60 days of election certification
 - Responsibility assigned to Director or designee
 - Amendment Result: Passed unanimously
 - Final Motion: Favorably recommend as amended
 - Result: Passed unanimously

- c. Discussion — Collaboration with the President’s Office of Government Relations and Community Engagement

The Committee will discuss and recommend ways in which the Association can connect students from underrepresented/marginalized backgrounds onto local boards & commissions

 - Topic: Increasing student participation (especially underrepresented groups) in local boards/commissions.
 - Key Ideas Discussed:
 - Creating centralized interest forms
 - Engaging Greek Life organizations for service participation
 - Outreach through multicultural centers
 - Potential partnerships with community organizations (e.g., Boys & Girls Club)
 - Limitations of Canvas as a communication tool

- d. Liaison adoption — Coordinator of Student Engagement Outreach
 - Senator Bohlander nominated himself

- **Result:** Approved unanimously

11. MISCELLANEOUS BUSINESS (FOR POSSIBLE ACTION)

- a. Liaison changes and additions

No liaison changes and additions were made.

12. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on actions on this agenda. The Chair may impose reasonable limits on the length of time members of the public may speak.

There was no public comment.

13. ADJOURNMENT

Chair Issa adjourned the meeting at **7:53 PM**.

NOTES:

Agenda items may be considered out of order at the discretion of the Chair. The committee may combine two or more agenda items for consideration. The Committee may remove an item from the agenda or delay discussion of an item at any time.

[DISCUSSION DRAFT]

93rd SESSION
2025-2026

S.B.R. 93 -
A BINDING RESOLUTION TO REFORM &
CLARIFY THE DUTIES OF THE COMMITTEE
ON DEMOCRATIC CIVIC ENGAGEMENT

IN THE SENATE OF THE ASSOCIATED STUDENTS

DECEMBER 4TH, 2025

SUBMITTED TO THE COMMITTEE ON DEMOCRATIC CIVIC ENGAGEMENT BY PARLIAMENTARIAN ISSA

Whereas, the Committee on Democratic Civic Engagement is charged with advancing civic participation, democratic engagement, and student advocacy, all of which require coordination with multiple campus offices, external partners, and governmental entities; and

Whereas, the existing Senate Rules governing the Committee on Democratic Civic Engagement are written in a broad, unstructured format that lacks clarity regarding scope of authority, division of responsibilities, and expectations for liaison roles; and

Whereas, the current rules include vague or impractical provisions, including undefined references to “policy formulation,” ambiguous liaison titles, and initiatives whose logistical implementation was not clearly established at the time of adoption; and

Whereas, the absence of clearly codified liaison responsibilities has resulted in inconsistent implementation, loss of institutional memory between Senate sessions, and uncertainty regarding coordination with professional staff and external partners; and

Whereas, the Committee has, in practice, expanded its work to include structured civic programming, voter engagement, community service initiatives, and commemorative events that are not adequately reflected or protected in the current rules; and

Whereas, clearly defining liaison roles and responsibilities promotes accountability, continuity, and effective collaboration between the Senate, campus offices, and external entities while respecting institutional boundaries and legal constraints; and

Whereas, it is in the best interest of the students of the University of Nevada, Reno for the duties of the Committee on Democratic Civic Engagement to be modernized, clarified, and organized in a manner that reflects current practice and future needs; and

Whereas, the requirement that the Committee on Democratic Civic Engagement create and maintain a “Student to Senate Forum” Canvas page has proven logistically impractical; and

Whereas, responsibilities related to tuition and mandatory student fees are more appropriately aligned with the Committee on Academics and Student Affairs and fall outside the core mission of the Committee on Democratic Civic Engagement; and

Whereas, the evolving scope of civic engagement, voter participation, and institutional coordination at the University of Nevada, Reno necessitates the formal inclusion of additional liaison relationships to ensure accuracy, compliance, continuity, and effective collaboration with both campus offices and external entities; and

Whereas, the addition of liaison relationships with the Washoe County Registrar of Voters and the Office of Admissions and Records strengthens nonpartisan voter education and registration efforts, enhances the Committee's ability to disseminate accurate and official election information, and supports lawful and informed civic participation among students; and

Whereas, organizing the duties and responsibilities of the Committee on Democratic Civic Engagement in a structured format, including clearly delineated sections for purpose, responsibilities, and liaison roles, provides greater clarity than traditional paragraph formatting as used for other Senate committees, particularly given the breadth and complexity of the Committee's work; now, therefore,

***THE STUDENTS OF THE UNIVERSITY OF NEVADA REPRESENTED IN THE
SENATE, ARE RESOLVED AS FOLLOWS:***

Be it resolved, that the changes outlined in Addendum A be adopted into the rules of the Senate of the Associated Students; and

Be it further resolved, that a copy of this binding resolution be sent to the following individuals:

- Vice President, Student Services, *Heather Speed*;

- Director, Center for Student Engagement, *VACANT*;
- Senior Associate Director, Center for Student Engagement, *Amy Koeckes*;
- Associate Director, Student Government, *Luis Aguilar-Herrera*;
- Manager of Government Affairs, Office of Government and Community Engagement, *Austin Daly*;
- Director, Office of Community-Engaged Learning & Leadership, *Matthew Little*;
- Director, Veterans Services, *Chai Cook*;
- Coordinator, Veterans Services, *John Pratt*;
- Registrar of Voters, Washoe County, *Andrew McDonald*;
- President, Associated Students, *Carmina Aglubat*;
- Vice President, Associated Students, *Ethan McNamara*;
- Speaker, 93rd Senate, Associated Students, *Leaf Acklin*;
- Chair, Committee on Democratic Civic Engagement, *Jason Issa*;
- Vice Chair, Committee on Democratic Civic Engagement, *Kaylee Radtke*;
- Director, Department of Government Affairs, *Isabelle Hatch*; and
- Director, Campus & Public Relations, *Keira Mendoza*

Addendum A

Rule X: STANDING COMMITTEE DUTIES

c) COMMITTEE ON DEMOCRATIC CIVIC ENGAGEMENT

The Committee on Democratic Civic Engagement shall be responsible for promoting civic engagement to the students, faculty, and administration of the university as well as the Reno community. The Committee shall be responsible for formulating policies regarding bodies of governance at the local, state, and federal level, including the Reno City Council, the Nevada System of Higher Education Board of Regents, and the Nevada State Legislature. The committee shall voice student concerns regarding the tuition and fees of the university while collaborating with the Student Fee Committee to report on student fee increases or decreases and provide updates on the progress of all student fee changes. The committee shall be responsible for working with the Center of Student Engagement Professional Staff on democratic and civic engagement initiatives such as GivePulse and the Silver Paw Award. The Committee on Democratic Civic Engagement shall support academic courses that endorse activism in the local and national community. The committee shall outreach to local non-profits to provide opportunities for students to serve in the community. The committee shall be responsible for planning the annual Veteran's lunch, and paying tribute in honor of 9/11. The Committee shall liaison with: The Office of Service Learning and Civic Engagement, Associate Director of Student Engagement, Coordinator of Democratic Engagement and Special Events, Coordinator of Student Engagement Outreach, the Director of Campus and Public Relations, and the Nevada Political Officers. The Committee on Democratic Civic Engagement shall be charged with the creation, implementation and maintenance of the "ASUN Senate to Student Forum" Canvas Page

PURPOSE AND SCOPE:

- a. The Committee on Democratic Civic Engagement (DCE) shall serve as the Senate's primary body for advancing civic participation, democratic engagement, public service, and student advocacy.
- b. The Committee's scope shall include engagement within the University of Nevada, Reno community and the broader Reno and Northern Nevada region where student interests are implicated.
- c. The Committee shall engage with, monitor, and advocate before local, state, and federal bodies of governance on matters affecting students, including but not limited to:
 - i. The Reno City Council;
 - ii. The Nevada System of Higher Education (NSHE) Board of Regents; and

iii. The Nevada State Legislature

CORE RESPONSIBILITIES:

- a. Promote student participation in civic life, including voting, advocacy, public discourse, and community service.
- b. Collaborate with campus partners to support democratic and civic engagement initiatives, including participation-tracking and recognition programs.
- c. Support and promote academic and co-curricular programs that encourage civic participation, activism, and public engagement at the local, state, and national levels.
- d. Conduct outreach to local and regional nonprofit organizations to identify and promote service-learning, volunteer, and civic engagement opportunities for students.
- e. Coordinate and support signature civic and commemorative programming, including:

LIAISON POSITIONS AND RESPONSIBILITIES:

- a. The Committee shall maintain formal liaison relationships with the following offices and entities, and shall have the responsibilities enumerated below:
 - i. Office of Community-Engaged Learning & Leadership—
 1. To coordinate communication between the Committee and the Office, elevate student perspectives on service-learning initiatives, and support alignment between ASUN civic engagement efforts and institutional community partnerships.
 - ii. Senior Associate Director of Student Engagement—
 1. To coordinate strategic alignment between the Committee and Student Engagement leadership, support continuity of civic engagement initiatives, and assist in institutional coordination of Committee priorities.
 - iii. Coordinator of Democratic Engagement and Special Events—
 1. To coordinate collaboration on democratic engagement programming and special events, support the execution of nonpartisan civic participation initiatives, and assist in promoting student involvement in democratic engagement activities.
 - iv. Coordinator of Student Engagement Outreach—
 1. To coordinate campus-wide civic engagement outreach efforts, including the planning and implementation of “Pack in Action” and Constitution Day programming, and shall collaborate with campus partners to promote student participation in Committee-led initiatives.
 - v. Department of Government Affairs—
 1. To coordinate communication between the Committee and the Department regarding student advocacy and civic engagement initiatives, assist in aligning civic participation efforts with ASUN advocacy priorities, and

elevate student perspectives on public policy issues affecting students at the local, state, and federal level, including the NSHE Board of Regents.

vi. Office of Government Relations and Community Engagement—

1. To coordinate communication between the Committee and the Office regarding university-level governmental and community engagement efforts, relay student perspectives as appropriate, and assist in aligning Committee initiatives with institutional engagement activities.

vii. Veterans Services—

1. Shall coordinate collaboration between the Committee and Veterans Services, including the planning and support of the annual Veterans Day Luncheon and Veterans Day of Gratitude, and shall assist in elevating student veteran engagement and concerns.

viii. Washoe County Registrar of Voters—

1. To coordinate nonpartisan voter education and registration efforts, collaborate to promote student certification as election poll workers, receive periodic updates on voter registration statistics, and assist in disseminating official election information to students.

ix. Department of Campus and Public Relations—

1. Coordinate communication and promotional efforts related to the Committee's initiatives and ensure that public-facing messaging is accurate, accessible, and consistent with ASUN standards.
2. Any Senator assigned this liaison shall also be assigned at least one additional liaison.