

Committee on Budget and Finance

Senate of the Associated Students 93rd Session

Agenda for **Tuesday, March 3rd at 6:30 pm**

In-Person: Room 422 located on the 4th floor of the Joe Crowley Student Union

1664 N. Virginia Street, Reno, NV 89557

Zoom link: <https://unr.zoom.us/j/86726272402>

1. **CALL MEETING TO ORDER**

Call of meeting to order must be done by the Chair or presiding officer.

2. **COMPLIANCE WITH NEVADA OPEN MEETING LAW**

- a. Was the agenda posted three full working days before 9 am, not including the meeting date?
 - i. <https://nevadaasun.com/meetings/committee-on-budget-and-finance-15/>
- b. Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda?
- c. Is the Zoom link working and available to the public?

3. **LAND ACKNOWLEDGEMENT**

We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), and Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory.

4. **ROLL CALL**

Roll call must be listed by the Secretaries

5. **PUBLIC COMMENT (INFORMATION ONLY)**

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment or action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak.

6. **ADOPTION OF MINUTES (FOR POSSIBLE ACTION)**

There are no minutes to be adopted at this time.

7. **REPORTS (INFORMATION ONLY)**

Members of the committee may give a report to any work relation to the committee.

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center, and online at www.nevadaasun.com. ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate persons with physical disabilities who wish to attend the meeting. Please call ASUN at (775) 784-6589 in advance so that arrangements can be made conveniently. If you would like a copy of any of the agenda items listed, please contact Senator Dillon Moss at Speakerprotempore@asun.unr.edu

8. OLD BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION)

There is no old business at this time.

9. NEW BUSINESS (INFORMATION ONLY)

a. Financial Reviews of ASUN Department Accounts

- i. PG00275 - Capital Account**
- ii. New Student Initiatives**
- iii. PG07896 - Legal Services**
- iv. ASUN Programming/ASUN Concert**

10. MISCELLANEOUS BUSINESS (INFORMATION ONLY)

There are no items to be discussed at this time.

11. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment or action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak.

12. ADJOURNMENT

13. NOTES

Agenda items may be considered out of order at the discretion of the Chair. The committee may combine two or more agenda items for consideration. The Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

The Associated Students supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the Speaker of the ASUN at (775) 784-6589 in advance so that arrangements may be conveniently made.



Standardized Financial Review Form

ASUN SENATE 93rd SESSION

The Committee on Budget and Finance

Instructions:

**Please email this form to Chair Moss at Dillonmoss@unr.edu three working days prior to your account's financial review. Financial reviews will occur every other Tuesday at 6:30 pm.*

Account Information

Account name: Capital Account- PG00275

Account mission statement: The Capital Fund consists of the revenues generated from the transfer of excess revenues from the ASUN Bookstore.

Account Overview

Total account dollars:

- \$352,463.88 from Commission
- \$6,332.59 Pepsi Non-Vending
 - o Total of \$358,796.47

Total dollars spent as of this form:

- \$200,000 for Rent for FY26
- \$15,000 for Scholarships from the ASUN Bookstore
- \$9,422.00 for Calendar Sales to the text bookfund
- \$13,096.98 for President Conference Room upgrades

Total pending dollars:

- \$7,080.00 for ASUN TV Monitors
- \$72,079.43 for Pack Rides Van
- ?? Scholarship payment

Document prepared by: Amy Koeckes



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Account Information

Account name: **New Student Initiatives**

Account mission statement:

To serve incoming and future students of the University of Nevada. We aim to help new students a climate to university life and to help recruit potential students.

Account Overview

Total account allotted dollars as of most recent approved budget: **\$14,500**

Total dollars spent as of this form: **\$9,264.57**

Account Spending

Description of events/programs/services provided and their attendance or impact: **Block Party event, Paws and Play event, giving out donuts with President Sandavol, Running of the Wolves. All of these events were aimed at new students on our campus.**

How did this spending further your mission statement? **The spending has allowed us to put on multiple events for new students, this has allowed us to make meaningful connections and help them feel at home.**

Challenges encountered based on funding received:

Planning and Recommendations

Have operations been steady/achievable thus far based on funding received? **Yes**

Has there been a need for travel funding thus far? **Might need some for future Las Vegas Orientations**

What significant expenses are anticipated in the future? **No more expected expenditures this session. The vice-president of the 94th session will utilize the account to purchase swag for orientation next year.**

Account Metrics/Data

How many students have been served by your department thus far? How many students are regularly served per year? Block Party 1112 checked in, estimated attendance ~2000. Running of the Wolves 333 checked in. Paws & Play estimated 600 students.

Number of “assets” controlled by the account if applicable or any other data metrics? (e.g. number of vehicles for Pack Rides, number of campus clubs for Clubs and Organization etc.): N/A

Document prepared by: Ethan McNamara in Fall and Updated by Amy Koeckes for Spring



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Account Information

Account name: Legal Services -PG07896

Account mission statement: ASUN Legal Services is a student run, student funded organization. For more than thirty years, members of the university community with legal problems or queries have had access to free legal help and referral. ASUN Legal Services has an attorney on staff to aid students with their legal matters. Although the attorney cannot represent students in court, guidance can still be provided on nearly any legal problem. <https://nevadaasun.com/programs-and-services/legal-services/>

Account Overview

Total account allotted dollars as of most recent approved budget: \$27,700.00

Total dollars spent as of this form:

- \$2,892.98 for wages
- \$63.16 for fringe

Account Spending

Description of events/programs/services provided and their attendance or impact: Legal assistance is provided, and we also refer students to other legal organizations. We have seen an increase in students seeking legal assistance, particularly in landlord-tenant matters, traffic tickets, and other infractions. Students have been able to handle their cases with our guidance, saving money and achieving positive results.

How did this spending further your mission statement? We have continued to provide legal assistance to students, staff, and faculty with greater efficiency.

Challenges encountered based on funding received: No challenges but we are starting to work with Inkblot for marketing. We are updating our online request form and website information.

Planning and Recommendations

Have operations been steady/achievable thus far based on funding received? Yes

Has there been a need for travel funding thus far? No

What significant expenses are anticipated in the future? Students Wages and Lawyer Payment

Account Metrics/Data

How many students have been served by your department thus far? How many students are regularly served per year? We see between 88-100 students a year.

Document prepared by: Amy Koeckes

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ASUN SENATE 93RD SESSION

The Committee on Budget and Finance

Instructions

**Please email this form completed to Chair Moss at Dillonmoss@unr.edu prior to your account's financial review.*

Account Information

Account name: ASUN Programming (Pre- Mackay Week)/ Concert Update

Account mission statement: ASUN Programming has the goal of creating memorable and inclusive events for all students on campus. This year, we have put on Welcome Week, Homecoming, Welcome Back Week, and Mackay Week events for students to enjoy. With our budget, we have successfully provided food, drinks, entertainment and supplies for the students.

Account Overview

Total account allotted dollars as of most recent approved ASUN budget: \$131,500.00

Total dollars spent as of this form: \$54,846.76

Account Spending

Description of events/programs/services provided and their attendance or impact:

- Homecoming week

- Howl Fest- Traditional event held in the KC, provided games and fireworks, food and drinks. Attendance was around 500 students.
- Pack Powder Puff- super low turnout due to weather, was supposed to be raise awareness for women and social issues with a game of powder puff, we had provided snacks and drinks for students. Attendance was around 10.
- Smore love for the pack- new event hosted on the KC and Joe Lawn, provided smore making and bonding for the students. Great turnout and great feedback overall, had around 250 people attend
- Farmers market- provided fresh fruits and veggies for students on the KC lawn, a mix of a breakfast event and sound body, sound mind. Very great turnout, we had no leftover food, around 150 attended
- Homecoming parade- brought back the traditional event, programming provided food from ricks, tacos, and canes. We also provided carnival equipment like mechanical bull and climbing wall. We also had to provide the security for the event. Pretty good turnout of around 200 students excluding watchers of the parade.
- Welcome Back Week
 - Coffee Crawl- traditional event that provided different coffee, tea, and cocoa to students as well as muffins and donuts. Had around 100 students
 - Pack X Change- traditional clothing drive where students were encouraged to recycle old clothes in exchange for other ones. Provided clothing, snacks, bags, and sodas for students. Had around 150-200 attend
 - Soup for Success- Traditional event where we provided Olive Garden soup, salad, and bread as well as school supplies for students, Refueled them with food as well as supplies for the new semester. Had around 150 in attendance
 - Club fair- spring club fair held in the Joe, programming provided pizza for students to eat during the event. Clubs and orgs should have the final attendance count
- Pack the KC- Intern finals event where they gave out food and drinks to students during finals week while they were studying. Attendance of 100
- PACKsgiving- thanksgiving event held in the KC where we gave out thanksgiving style food and snacks for students before they went on break to see their families. Also had around 100 people attend.

How did this spending further your mission statement?

- The funds allocated for these events help us keep our traditional events as well as try out new events, all with the intention of providing food and drink opportunities to students as well as some other added benefit, whether its supplies, stickers, bags, clothes, or games.

Challenges encountered based on funding received:N/A

Planning and Recommendations

Have operations been steady/achievable thus far based on the funding received? Yes

Has there been a need for travel funding thus far? No

What significant expenses are anticipated in the future?

UNR Drag Show - March 18th ~ \$40,000 allocated

UNR Concert- April 11 ~ \$157,000 allocated - No other updates on the concert since no money has been spent for it yet, we are open to any questions on it.

Mackay Week events- Feb 23-27, ~5,000 allocated

Account Metrics/Data

How many students have been served by your department thus far? How many students are regularly served per year?

This year we have served over 5000 students, including repeated students.

On average with our bigger events, we intend to serve over 10,000.

Number of “assets” controlled by the account if applicable or any other data metrics? (e.g. number of vehicles for Pack Rides, number of campus clubs for Clubs and Organizations, etc.):N/A

Prepared by: Greydon Geil- Assistant Director of Budget and Assessment for Programming