

# Committee on Academic and Student Affairs

Senate of the Associated Students of the University of Nevada 93rd Session

Minutes for Monday, January 26<sup>th</sup>, 2026 at 4:30 pm

Frankie Sue Del Papa Conference Room on the 3<sup>rd</sup> floor of the Joe Crowley Student Union

Zoom Link:

<https://unr.zoom.us/j/82907798691>

## 1. CALL MEETING TO ORDER

- Chair Kitch called the Committee of Academic and Student Affairs meeting to order on Monday, January 26<sup>th</sup> at 4:30 pm in the Frankie Sue Del Papa Conference Room on the 3<sup>rd</sup> floor of the Joe Crowley Student Union on Zoom. Presiding Secretary, Doga Akyurek.

## 2. COMPLIANCE WITH NEVADA OPEN MEETING LAW

- a. Was the agenda posted three full working days by 9 am, not including the meeting date?

- Yes.

Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda?

- Yes.

- b. Is the Zoom link working and available to the public?

- Yes.

## 3. LAND ACKNOWLEDGMENT

“We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory.”

## 4. ROLL CALL

- Present: Chair Kitch, Senator DeBarger, Senator Issa, Senator Calderon, Senator Dayton, Senator Bhardwaj, Senator Hoang
- Absence Excused: Senator Lawson, Senator Atkinson
- A quorum was present.

## 5. PUBLIC COMMENT

- No public comment found at this time.

## **6. ADOPTION OF MINUTES**

- 10-30-2025
- 11-13-2025
  
- Chair Kitch seeks motion to approve both of the minutes.
- So moved by Senator Calderon.
- Seconded by Senator Senator Issa.
- The motion has passed and the minutes approved.

*Senator Lawson joined meeting on zoom at 4:32 pm.*

## **7. OLD BUSINESS**

- a. Continue discussion on the ASUN Service Learning Award with the Office of Community-Engaged Learning and Leadership
  - Chair Kitch explained that this award recognizes faculty who incorporate service learning into their courses, meaning they design classes that actively engage students in community based work. ASA's role is to promote the award to students, encourage nominations and provide a \$500 stipend. In the past, the award hasn't been consistently fulfilled or widely promoted, so they are working to revitalize it.
  - The Office of Community Engaged Learning and Leadership recently updated its name to better reflect its mission, and the award name may also change in the future. Additionally, Chair Kitch mentioned that Director Little is supportive and has even offered to match ASA's \$500 contribution, potentially increasing the award to \$1000. Overall, the goal is to raise awareness of the award. And highlight its importance.

## **8. NEW BUSINESS**

- a. Liaison Adoptions and Changes

Open Liaison Positions

- University Libraries
  - Senator DeBarger seeks motion to add herself to the University Libraries.
  - So moved by Senator Dayton.
  - Seconded by Calderon.
  - The motion passed.
  
- Academic Advising
  
- Greek Life
  - Senator Lawson seeks motion to add himself to the Greek Life.
  - Seconded by Senator Dayton.
  - No dissent was found.

- The motion passed.
  - Nevada Career Studio
- Senator Dayton seeks motion to add herself to the Nevada Career Studio.
- Seconded by Senator DeBarger.
- No dissent was found.
- The motion passed.
  - Office of Office of Service Learning
- Senator Issa seeks motion to add himself to to the Office of Service Learning.
- Seconded by Senator Dayton.
- No dissent was found.
- The motion passed.

## **9. SENATOR REPORTS**

### a. Chair Kitch- Office of the Provost

- Chair Kitch reported that she has been in contact with The Office of the Provost mainly about the DocuPac and PACK AI. After a federal injunction last September, there haven't been any new developments regarding DocuPac, but the university plans to move forward with a name change. More clarification through the office is expected soon.
- Regarding PACK AI, the university has been hosting internal workshops to help faculty learn how to incorporate AI into their curriculum.
- Senator Issa asked with the recent resolution passed regarding PACK AI, if the Provost has discussed releasing a formal statement to clarify how AI is being marketed to students and explain what PACK AI actually is.
- Chair Kitch answered the question as, no public statement has been released about PACK AI yet, but she will suggest it at the next meeting. AI use is optional and up to each professor, with internal guidelines provided. It will also be included in NevadaFIT this year, focusing on ethical and responsible use.

### b. Vice Chair Hoang- Student Life Services, Residence Hall Association

- Vice Chair Hoang explained that the MultiCultural Center requested \$2,000 from RHA to help fund a \$6,000 Lunar New Year event, but RHA's annual budget is only about \$3,000; so they are hesitant he reported. Vice Chair Hoang said that the other groups may contribute, but funding is still short. Vice Chair Hoangs said that he supports the event and suggested possibly contributing a smaller amount and exploring other funding options.
- Chair agreed saying that \$500 is an appropriate amount.
- Senator DeBarger added that she thinks it's good to use the average budget.
- ASA Senators after discussing about the budget, they have come to conclusion to discuss the matter with Sepaker Acklin.

### c. Senator Bhardwaj- Nevada State Undergraduate Research Journal

- Senator Bhardwaj reported that he is still waiting to hear back from Dr. Pamela Zeiser and he will follow up with.

d. Senator Bohlander- Nevada Career Studio

- No reports at this time.

e. Senator Issa- Faculty Senate

- Senator Issa reported that the update has given at the Senate Meeting on January 23<sup>rd</sup> and had no major agenda items but only presentations and reports. Senator Issa mentioned that he is still waiting to meet with Chair McClendon and haven't yet informed her that the non-binding resolutions is moving forward as a formal resolution, though she is aware of the idea and likely supportive. He also added that there were concerns that resolutions and bills may not have been consistently sent to the appropriate stakeholders. Although after spoken with President Aglubat, sending out the resolution supporting DocuPack should now be in progress.

## **10. PUBLIC COMMENT**

-No public comment found at this time.

## **11. ADJOURNMENT**

- Chair Kitch adjourned the meeting at 4:57 pm. On Monday, January 26, 2026 in the Frankie Sue Del Papa Conference Room.

Agenda items may be considered out of order at the discretion of the Chair. The committee may combine two or more agenda items for consideration. The Committee may remove an item from the agenda or delay discussion of an item at any time.

**POSTED ON OR BEFORE 9:00 a.m. ON THE THIRD WORKING DAY BEFORE THE MEETING**

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com). The Associated Students supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please contact Chair Kitch at [senatorkitch@asun.unr.edu](mailto:senatorkitch@asun.unr.edu) in advance so that arrangements may be conveniently made.

If you would like a copy of any of the agenda items listed, please contact Chair Kitch at [senatorkitch@asun.unr.edu](mailto:senatorkitch@asun.unr.edu).



# Committee on Academic and Student Affairs

Senate of the Associated Students of the University of Nevada 93rd Session

Minutes for Thursday, October 30<sup>th</sup>, 2025 at 5:00 pm

Frankie Sue Del Papa Conference Room on the 3<sup>rd</sup> floor of the Joe Crowley Student Union

Zoom Link:

<https://unr.zoom.us/j/88071588939?pwd=wBF68uO8g6TZBYeKSec9w0hjXMwWQi.1>

## **1. CALL MEETING TO ORDER**

Chair Kitch called the Committee of Academic and Student Affairs meeting to order on Thursday, October 30<sup>th</sup>, 2025, at 5.05 pm in the Frankie Sue Del Papa Conference Room on the 3<sup>rd</sup> floor of the Joe Crowley Student Union and on Zoom. Presiding Secretary, Doga Akyurek.

## **2. COMPLIANCE WITH NEVADA OPEN MEETING LAW**

- a. Was the agenda posted three full working days by 9 am, not including the meeting date? - Yes.
- b. Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda? - Yes.
- c. Is the Zoom link working and available to the public? - Yes.

## **3. LAND ACKNOWLEDGMENT**

“We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples, and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory.”

## **4. ROLL CALL**

Present: Chair Kitch, Vice Chair Hoang, Senator Bhardwaj, Senator Lucchesi

Absence Excused: Senator Issa

Tardy Excused: Senator Kuster, Senator Bohlander

A quorum was present.

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com). ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate persons with physical disabilities who wish to attend the meeting. Please call ASUN at (775) 784-6589 in advance so that arrangements can be made conveniently. If you would like a copy of any of the agenda items listed, please contact Senator Kitch at [senatorKitch@asun.unr.edu](mailto:senatorKitch@asun.unr.edu)

## **5. PUBLIC COMMENT (INFORMATION ONLY)**

No public comment.

## **6. ADOPTION OF MINUTES**

There are no minutes to be approved at this time.

## **7. AUDIO OR MINUTES MISSING FOR PREVIOUS MEETINGS OF THIS BODY THAT DO NOT MEET 30 DAY POSTING OF NEVADA OPEN MEETING LAW**

There are no minutes to be approved at thus times.

## **8. OLD BUSINESS(FOR POSSIBLE ACTION OR POSSIBLE CORRECTIVE ACTION)**

There is no old business at this time.

## **9. NEW BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION OR POSSIBLE CORRECTIVE ACTION)**

### **a. S.B. 93- A Binding Resolution Addition of the Office of Digital Learning Liaison to the Committee on Academic and Student Affairs**

- Authored by Parliamentarian Issa and Mc. Andrews and Senator Evans
- Senator Isa “Hello chair of the committee. I hope you are all doing well. My apology for my absence today. I’m currently on a flight back to the U.S as you all on meeting.”

*Senator Kuster entered the room at 5.07 pm.*

- The measure, now titled S.B 93-A, recently passed through the Comedic Government Operation Committee with only a title change and will move to its second reading before the Committee on Academics and Student Affairs. Minor grammatical edits will be handled by the clerk. The resolution’s purpose is to begin revitalizing the ASUN Canvas page through collaboration with the Office of Digital Learning (ODL). Establishing this partnership is important because the ODL manages digital course content, academic technology, and accessibility resources. A formal connection between ASUN and ODL will help ensure that ASUN will stay informed about system updates, accessibility initiatives, and changes that directly impact students’ learning experiences.
- Chair Kitch explained that establishing this connection could allow ASUN to conduct outreach or collect data through Canvas, similar to how Counseling Services uses banner announcements to promote surveys. Chair Kitch also noted ongoing collaboration with the Faculty Senate on a student survey that could use this same method.
- Senator Issa expressed willingness to serve as the liaison for this initiative. To conclude, Senator Issa thanked the committee for their time and consideration. ○ Senator Mc . Andrews statement explains that the resolution aims to establish a consistent line of communication between ASUN and Office of Digital Learning (ODL), commonly known to faculty as the “Canvas Office.” After meeting with the faculty and staff, Senator Mc. Andrews emphasized that this connection is an important first step toward building a stable plan of contact between ASUN and ODL. He added that creating a liaison position will ensure ASUN has access to relevant information, resources, and collaboration opportunities with the office. ○ Senator Mc. Andrews clarified that the resolution does not require either senators or departments to create or support Canvas pages; it ensures that ASUN has a reliable contact and ability to use Canvas tools more effectively.
- The resolution has already been approved by the Government Operations Committee, and Senator Mc. Andrews encouraged the committee to recognize its significance in strengthening academic outreach, collaboration, and support.

Senator Mc. Andrews finished up by welcoming any questions and noting that university representatives for further discussion in the following Senate meeting.

*Senator Bohlander entered the zoom meeting at 5.08 pm.*

- During the discussion, Chair Kitch noted that Senator Bohlander had joined the Zoom waiting room, meaning he could potentially answer any questions regarding the Government Operations Committee.
- Vice Chair Hoang asked if Senator Bohlander could answer a question about the resolution, expressing curiosity about what kind of outreach was done prior to this piece.
- Senator Bohlander replied saying that they were very involved with the Office of Digital Learning, and they did the appropriate outreach.
- Chair Kitch moved the meeting into the discussion period, and the discussion continued with Vice Chair Hoang saying that the discussion was somewhat redundant since the group hasn't added much new information yet and there may not be much more say about the digital aspect. If the main goal is to establish Webcampus page for the "why"; It is a good step toward that goal. Therefore, Hoang supported moving forward by passing it.
- Senator Kuster expressed concern about adding another position since the Senate already struggles to fill its current roles and manage existing responsibilities. He felt uncertain about the value of adding this new role, especially given limited communication through those channels and their lack of familiarity with the Department of Digital Learning.
- Chair Kitch explained that she had spoken with Senator Issa, who was willing to take on the new position at this time. Chair Kitch planned to make a motion soon to also place Senator Issa on a second, more traditional committee. Kitch acknowledged concerns about workload and future assignments, suggesting that that discussion could take place later at the Main Senate Meeting when Senator Issa is present.
- Senator Bohlander shared a note from the author to align with the committee's previous discussion, and Chair Kitch expressed her appreciation towards Bohlander for sharing the information.
- Vice Chair Hoang motioned favorably recommend Senate Bill 93, A Binding Resolution Addition of the Office of Digital Learning Liaison to the Committee on Academic and Student Affairs.
- Chair Kitch seek motion approve
- Seconded by Senator Lucchesi
- Descended by Senator Bhardwaj, and he asked for the title.
- Chair Kitch proposed motioned to favorably recommend the Senate the new title S.B.93 A Binding Resolution to add a Liaison to the Office of Digital Learning to the Committee on Academic and Student Affairs.
- So moved by Lucchesi.
- Seconded by Bhardwaj.
- No descent at this time.
- Motion passes.

## **b. Liaison Adoptions and Changes**

- **Open Liaison Positions:**

- Chair Kitch seeks motion on Senator Issa's behalf, to appoint him as a liaison.
- So moved by Senator Lucchesi, - Seconded by Senato Bhardwaj.
- There is three consent.
- Motion passes.
- Chair Kitch asked if there is any liaison changes.

- Vice Chair Hoang asked if there were any other liaison changes.

- **University Libraries**

-No change at this time.

- **Nevada State Undergraduate Research Journal**

- Chair Kitch explained that Mc Andrew left after departing from the Nevada State Undergraduate Research Journal. They added that, as of today, the emailed Office and all other open liaison positions to update them on the current short-staffed situation and to let them know to reach out if they have any urgent needs. Kitch added that the Director Zizer responded and mentioned they have some upcoming projects that Kitch will help with and share. In short, the journal is aware that the liaison seat is open, but since most liaison roles aren't urgently needed at the moment, it's acceptable that the position remains unfilled for now.

- Vice Chair Hoang seeks for motion to resign from the RHA liaison position.
- So moved by Lucchesi.

-No descent made.

-Motion passes.

- **Academic Advising** -No change at this time.

- **Student Life Services**

-No change at this time.

## **10. REPORTS**

- Senator Lucchesi shared that he met with their liaison for Admissions and Records last Thursday but didn't have many major updates. Most of the discussion focused on course operations and ensuring that course evaluations were being handled properly, with no reported issues. The department is still working on integrating multiple systems such as scholarship forms and admissions records into one unified platform, which remains a work in progress.

-Chair Kitch asked if Senator Lucchesi could share what they learned from the Provost's Office about this topic.

- Senator Lucchesi explained that last semester, a pilot version of a new course evaluation system was introduced to reduce bias, which is a positive goal, but many students found it confusing. One problematic question asked if students had additional comments about the class, and the wording instructed them to not include anything personal about the instructor. This was meant to prevent irrelevant or biased comments, but it was confusing because it also seemed to exclude valid feedback about things like availability or support. The Provost's Office acknowledged the issue and plans to revise the wording to clarify that students should avoid irrelevant personal comments but can still provide meaningful feedback. Overall, evaluation is slightly longer than the old version but helps provide more useful insights for course improvement, and no new legislation is needed to address these issues. Lucchesi added that it was tested for the College of Engineering, College of Journalism and College of Public Health.

- Senator Lucchesi shared that he met with the president McClure of one of fraternity councils to discuss questions about access and changes affecting fraternities and sororities. He also connected with other cub representatives. Additionally, the speaker helped out at a fraternity philanthropy event, using the opportunity to explain ASUN to participants, many of whom were unfamiliar with it.

-Chair Kitch acknowledged this as a valuable outreach encouraged more of it.

-Vice Chair Hoang reported that he met with his supervisor last week, but the conversation was casual and there wasn't much that ASUN or supervisor needed from each other. He felt the effort spent on arranging the meeting didn't yield much impact, as the main concern was just avoiding overlap with events. As a result, Hoang decided to shift to a different position where he feels he could contribute more effectively, while staying informed about relevant matters.

-Lastly, Chair Kitch reported that she met with Provost last week to discuss the UndocuPack and PAC AI bill, which has now passed. The provost indicated they would present to the Senate about PAC AI next semester. They also discussed Dr. Packville's proposal, which the Provost supported pending a few final steps. Provost mentioned that they are considering renaming the office or documentary to make it less easily targeted, though the final name has not been decided.

## **11. PUBLIC COMMENT**

No public comment.

## **12. ADJOURNMENT**

Chair Kitch adjourned the meeting at 5:07 pm. On Thursday, October 3rd in the Frankie Sue Del Papa Conference Room.

## **13. NOTES**

Agenda items may be considered out of order at the discretion of the Chair. The Committee may combine two or more agenda items for consideration. The Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

### **POSTED ON OR BEFORE 9:00 a.m. ON THE THIRD WORKING DAY BEFORE THE MEETING**

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If you would like a copy of any of the agenda items listed, please contact Chair Kitch at [senatorkitch@asun.unr.edu](mailto:senatorkitch@asun.unr.edu).



**[DISCUSSION DRAFT]**

**S.B. 93 -**

**A BINDING RESOLUTION ADDITION OF  
THE OFFICE OF DIGITAL LEARNING  
LIAISON TO THE COMMITTEE ON  
ACADEMIC & STUDENT AFFAIRS**

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IN THE SENATE OF THE ASSOCIATED STUDENTS

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OCTOBER 15<sup>TH</sup>, 2025

SUBMITTED TO THE SENATE OF THE ASSOCIATED STUDENTS BY SENATOR MCANDREWS &  
PARLIAMENTARIAN ISSA  
COSPONSORED BY SENATOR EVENS

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*Whereas*, the majority of undergraduate and graduate students rely on Canvas as an academic platform on a frequent and daily basis;

*Whereas*, WebCampus serves as an effective platform for distributing announcements, course content, and academic resources;

*Whereas*, updates, technical issues, and accessibility challenges within WebCampus directly affect the academic success and daily learning experience of students;

*Whereas*, the Associated Students of the University of Nevada recognize the efficiency and effectiveness of WebCampus in supporting student learning and communication;

*Whereas*, establishing an ongoing and consistent relationship with the Office of Digital Learning will provide transparency, accountability, and a stronger understanding of this essential tool on campus;

*Be it resolved*, the changes outlined in Addendum A be adopted into the rules of the 93<sup>rd</sup> Session of the Senate of the Associated Students

*Be it further resolved* that a copy of legislation be sent to the following individuals:

- Executive Director of the Office of Digital Learning, Ed Huffman
- Senior Instructional Technologist, Bowen Drewes
- Chair of the Committee on Academic & Student Affairs, Madsion Kitch;
- Director of the Center for Student Engagement, Sandra Rodriguez;
- Associate Director of Student Government, Luis Aguilar-Herrera;
- President of the Associated Students, Carmina Aglubat;
- Vice President of the Associated Students, Ethan McNamara;
- Speaker of the 93rd Senate of the Associated Students, Leaf Acklin;

## **Addendum A**

### **Rule X: STANDING COMMITTEE DUTIES**

#### **a) COMMITTEE ON ACADEMIC AND STUDENT AFFAIRS**

The Committee on Academics and Student Affairs shall be responsible for polices regarding academic reform and University academic policy. The Committee on Academics and Student Affairs shall act as liaison to the Nevada State Undergraduate Research Journal, the Faculty Senate committee with similar jurisdiction, the office of the Provost, the office of Admissions and Records, the Associate Vice President for Student Life Services, the Vice President of Student Services, University Libraries, the Resident Hall Association, the Nevada Career Studio, Greek Life, and all academic advising and tutoring centers and the Office of Digital Learning. The Committee on Academics and Student Affairs shall also be responsible for the selection of recipients for the ASUN Transfer Student Book Fund as well as for the creation and distribution of nomination forms to students for the ASUN Faculty of the Year Award.

# Committee on Academic and Student Affairs

Senate of the Associated Students of the University of Nevada 93rd Session

Minutes for Thursday, November 13<sup>th</sup>, 2025 at 5:00 pm

Frankie Sue Del Papa Conference Room on the 3<sup>rd</sup> floor of the Joe Crowley Student Union

Zoom Link:

<https://unr.zoom.us/j/82180274530pwd=Yw8G0sAw16Oacq3mDupKwZvvG3JWp3.1#success>

## **1. CALL MEETING TO ORDER**

Chair Kitch called the Committee of Academic and Student Affairs meeting to order on Thursday, November 13<sup>th</sup>, 2025, at 5.00 pm in the Frankie Sue Del Papa Conference Room on the 3<sup>rd</sup> floor of the Joe Crowley Student Union and on Zoom. Presiding Secretary, Doga Akyurek.

## **2. COMPLIANCE WITH NEVADA OPEN MEETING LAW**

- a. Was the agenda posted three full working days by 9 am, not including the meeting date?
  - Yes.
- b. Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda?
  - Yes.
- c. Is the Zoom link working and available to the public?
  - Yes.

## **3. LAND ACKNOWLEDGMENT**

“We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory.”

## **4. ROLL CALL**

Present: Chair Kitch, Vice Chair Hoang, Senator Kuster (joined on zoom), Senator Bhardwaj, Senator Bohlander

Absence excused: Senator Calderon

Absence Unexcused: Senator Lucchesi, A

quorum was present.

## **5. PUBLIC COMMENT (INFORMATION ONLY)**

- Vice Chair Hoang mentioned for the record that members should say their names before they

Speak for the secretaries.

## **6. ADOPTION OF MINUTES**

-There are no minutes to be approved.

## **7. AUDIO OR MINUTES MISSING FOR PREVIOUS MEETINGS OF THIS BODY THAT DO NOT MEET 30 DAY POSTING OF NEVADA OPEN MEETING LAW**

- There are no minutes to be approved.

## **8. OLD BUSINESS (FOR POSSIBLE ACTION OR POSSIBLE CORRECTIVE ACTION)**

- There is no old business at this time.

## **9. NEW BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION OR POSSIBLE CORRECTIVE ACTION)**

- a. Discussion about the ASUN Service Learning Faculty Award and how to move forward with distribution and collaboration with OSLCE
- Chair Kitch said one of the main tasks of the committee is to handle the ASUN and Faculty Award with the Office of Service Learning and Civic Engagement. Matthew Little is the director of the relevant office and serves as a liaison for this award. Chair Kitch met with Director Little two weeks ago to discuss how the award is distributed. Last year, the ASA was mostly hands-off, the office itself managed the process. Chair Kitch noted that there has been a recent change in the award namesake and its general focus, which Director Little explained. The award is dispersed at the end of the academic year in May and it is considered highly prestigious. In the past, submissions came via tools like Microsoft forms and Qualtrics but because there are relatively few service-focused faculty on campus, repeat nominations are common. The office is considering opening the nomination form earlier around February. Chair Kitch also added that the ASUN Service-Learning Faculty Award annually recognizes one instructor for outstanding integration of academic service learning in their courses, with a \$500 award, making the nominee pool relatively small.
  - Chair Kitch opened a discussion on the award to hear the Senators' opinion.
  - Vice Chair Hoang asked what the committee's role is in it.
  - Chair Kitch explained that the committee's task is to help facilitate it and spread it to the students to fill out the forms and also encourage them to contact their professors regarding it.
  - Senator Bohlander proposed a recommendation, which saying that Dr. Samantha Bickert, his instructor for Business Management 321, who has effectively organized our small class into six service-based groups where students feel comfortable giving feedback and collaborating.
  - Chair Kitch expressed her appreciation to Senator Bohlander for his input while encouraging him to submit the nomination. Also noted that the application is now open online and she displayed it for the room.

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- Senator Kuster asked who goes through the application.
- Chair Kitch expressed concern that selecting someone might appear biased since the main goal of the committee is simply to help spread the word to students. Students should submit the nominations and then Director Little's office will review and determine who is eligible. She also added that she will meet with Director in January to discuss the process further so it doesn't get pushed to the last minute.
- Vice Chair Hoang asked the definition of Service Learning in other words, what is a Service Learning in structure as opposed to a regular?
- Senator Bohlander answered his question and explained that Service-Learning connects classroom learning with community organizations. Students work with groups like Stateball Communication which teaches AI and Financial literacy through real-world problem solving, Karma Box is another example that supports homeless people by documenting their needs and helping them transition off the streets. The last example he mentioned is High Fives, which provides advanced prosthetics and support for injured athletes. These partnerships help business students build problem solving skills while becoming more involved in and contributing to their community.
- Chair Kitch moved the meeting to the next item.

b. Liaison Adoptions and Changes

- Open Liaison Positions -  
No change at this time.
- University Libraries - No  
change at this time.
- Residence Hall  
Association
  - Vice Hoang moved himself to the resident hall.
  - Seconded by Senator Bohlander and Senator Bhardwaj.
  - No descend at this time.
  - The motion passes.
- Academic Advising -No  
change at this time.

## **10. SENATOR REPORTS**

a. Chair Kitch- Office of the Provost

- Chair Kitch reported that she is hoping to meet with him again, ideally toward the end of the year or winter break where they are less busy.

b. Vice Chair Hoang- Student Life Services

- Vice Chair Hoang reported that he reached out to the Heather Speed, who is a Vice President of Student Life Services, last week. Although she is on vacation and won't be available after the 17<sup>th</sup>. Vice Chair Hoang said that he will keep everyone updated meanwhile, as he is re-adding himself to the Residence Hall Association because he wants to stay connected with the position and have a new way to contact them as being their executive board.
- Chair Kitch added that Senator Calderon who is not in the room will take the position and she is anticipating that the roles to be filled next semester.

c. Senator Bhardwaj- Nevada State Undergraduate Research Journal

- Senator Bhardwaj reported that he met with the College of Science and RSD team. He also added that he met with the Nevada State Undergraduate Research Journal on Monday the 10<sup>th</sup> and discussed the current issues.

d. Senator Bohlander- Nevada Career Studio

- Senator Bohlander reported that he has been falling behind with the Career Studio that it turns out they didn't need extra help. Katia Albright, the Director of Career Studio, told the Senate they already had plenty of volunteer companies. Senator Bohlander noted that he is unsure how to best assist them, especially since they want more College of Business students to apply.
- Chair Kitch recommended that it's best if Senator Bohlander reaches out to Melissa Rickenbacher and introduces himself and discusses the potential roles.

e. Senator Issa- Faculty Senate

- Chair Kitch read Senator Issa's report to the committee. That Senator Issa noting that it should be their final absence for the year. He attended the Faculty Senate Campus Affairs Committee on November 12<sup>th</sup>, helping address a charge on course scheduling by creating a student survey, which is set to be sent out by the end of the month. Senate will discuss and vote on the UndocuPack Resolution on November 14<sup>th</sup>; Senator Issa cannot attend but Speaker Pro Tempore Moss will represent them and ASA members. As a final note from Senator Issa, he will be moving himself to the new liaison position at the next ASA meeting.

f. Senator Kuster- Admissions and Records

- Senator Kuster reported that he met with Heather Turk-Fiecoat from Admissions and Records. They have discussed the updates in the Senate, the faculty committee on AI, and the College of Engineering Differential Tuition.

g. Senator Lucchesi- Greek Life

- No report at this time due to Senator Lucchesi's absence.

## **11. PUBLIC COMMENT**

- Chair Kitch commented that the next ASA meeting will be held after the Thanksgiving Week, which will be on December 4<sup>th</sup>.

## **12. ADJOURNMENT**

- Chair Kitch adjourned the meeting at 5.21 pm. On Thursday, November 13<sup>th</sup>, in the Frankie Sue Del Papa Conference Room.

### **NOTES**

Agenda items may be considered out of order at the discretion of the Chair. The committee may combine two or more agenda items for consideration. The Committee may remove an item from the agenda or delay discussion of an item at any time.

### **POSTED ON OR BEFORE 9:00 a.m. ON THE THIRD WORKING DAY BEFORE THE MEETING**

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com). The Associated Students supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please contact Chair Kitch at [senatorkitch@asun.unr.edu](mailto:senatorkitch@asun.unr.edu) in advance so that arrangements may be conveniently made. If you would like a copy of any of the agenda items listed, please contact Chair Kitch at [senatorkitch@asun.unr.edu](mailto:senatorkitch@asun.unr.edu).

