

Committee on Government Operations

Senate of the Associated Students 93rd Session
Agenda for MONDAY NOVEMBER 10, 2025 at 4:30 PM
Frankie Sue Del Papa, Presidents Conference Room
ASUN Center for Student Engagement 3rd Floor
Joe Crowley Student Union
1664 N. Virginia Street
Reno, Nevada 89557
<https://unr.zoom.us/j/2669104490>

1. **CALL MEETING TO ORDER**

2. **COMPLIANCE WITH NEVADA OPEN MEETING LAW**

- a. Was the agenda posted three full working days by 9 am, not including the meeting date?
<https://nevadaasun.com/meetings/>
- b. Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda?
- c. Is the Zoom link working and available to the public?
- d. If the answer to any of these questions is no, this meeting must be ENDED IMMEDIATELY unless NOML covers a legitimate correction.

3. **ROLL CALL**

Chair Bohlander
Vice Chair Moss
Senator Saporito
Senator DeBarger
Senator Lawson
Senator Issa
Senator Villa

4. **PUBLIC COMMENT (INFORMATION ONLY)**

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on actions on this agenda. The Chair may impose reasonable limits on the length of time members of the public may speak.

5. **ADOPTION OF MINUTES**

There are no minutes to be approved at this time.

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center, and online at www.nevadaasun.com. ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate persons with physical disabilities who wish to attend the meeting. Please call ASUN at (775) 784-6589 in advance so that arrangements can be made conveniently. If you would like a copy of any of the agenda items listed, please contact Senator Bohlander at senatorbohlander@asun.unr.edu

**6. AUDIO OR MINUTES MISSING FOR PREVIOUS MEETINGS OF THIS BODY
THAT DO NOT MEET 30 DAY POSTING OF NEVADA OPEN MEETING LAW**

Minutes or audio file for previous meetings that are missing must be listed here with the date of each meeting.

7. OLD BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION)

8. NEW BUSINESS (FOR POSSIBLE ACTION AND FOR POSSIBLE CORRECTIVE ACTION/INFORMATION ONLY)

- S.B. 93 – A Bill to Make ASUN Elected and Appointed Officials’ Stipends Optional (FOR POSSIBLE ACTION)
- S.B. 93 – A Bill to Reform the Duties of the Department of Campus and Public Relations (INFORMATION ONLY)
- S.B. 93 Reapportionment Guidelines (FOR POSSIBLE ACTION AND POSSIBLE CORRECTIVE ACTION)
- SAS Audit Titles XX-XXX (INFORMATION ONLY)

9. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on action items on this agenda. The Chair may impose reasonable limits on the length of time members of the public may speak.

10. ADJOURNMENT

NOTES:

Agenda items may be considered out of order at the discretion of the Chair. The committee may combine two or more agenda items for consideration. The Committee may remove an item from the agenda or delay discussion of an item at any time.

[DISCUSSION DRAFT]

93rd SESSION
2025-2026

**S.B. 93 -
A BILL TO REFORM THE DUTIES OF THE
DEPARTMENT OF CAMPUS AND PUBLIC
RELATIONS**

IN THE SENATE OF THE ASSOCIATED STUDENTS

SEPTEMBER 7TH, 2025

SUBMITTED TO THE SENATE OF THE ASSOCIATED STUDENTS BY SENATOR MCANDREWS &
PARLIAMENTARIAN ISSA

Whereas, the current structure and purpose of the Department of Campus and Public Relations does not clearly define the department's role in supporting the marketing and outreach needs of ASUN and its departments;

Whereas, there is a need for the department to serve as a central point of coordination for Association-wide communication, branding, and public relations efforts to ensure consistency and effectiveness;

Whereas, the department should provide direct marketing and outreach support to the Senate, Executive Branch, and all ASUN departments when needed, to strengthen student engagement and awareness of Association programs and initiatives;

Whereas, the current language of Chapter 204 lacks clarity in outlining collaborative relationships between the Department of Campus and Public Relations, Inkblot Marketing, and the Center for Student Engagement's Information Technology team;

Whereas, a revised structure and set of functions will improve communication between ASUN departments, enhance transparency to the student body, and ensure all outreach aligns with ASUN's mission, brand, and accessibility standards; and

Whereas, the inclusion of biweekly reporting requirements and cross-promotional responsibilities will increase accountability and keep ASUN's communication efforts consistent, accessible, and relevant to students; and

Whereas, this reform will help establish a more proactive and supportive department that bridges gaps between ASUN entities, enhances the visibility of the Association, and ensures marketing efforts are strategic, coordinated, and student-centered;

Be it further enacted, that a copy of this bill be sent to the following individuals:

- President of the Associated Students, *Carmina Aglubat*;
- Vice President of the Associated Students, *Ethan McNamara*;
- Director, Center for Student Engagement, *Sandra Rodriguez*;
- Associate Director, Student Government, *Luis Aguilar-Herrera*;
- Director, Campus and Public Relations, VACANT
- Assistant Director, Campus and Public Relations, *Keira Mendoza*; and
- Coordinator, Student Publications and Marketing, *Gabby Turner*
- Vice President, Government and Community Relations, *Michel Flores*

Addendum A

CHAPTER 204: THE DEPARTMENT OF CAMPUS AND PUBLIC RELATIONS

SECTION 01: ESTABLISHMENT

There is hereby established a Department of Campus and Public Relations as an executive department of the Association.

SECTION 02: MISSION

A) Maintain and advance the by creating smart and effective marketing and communication solutions that showcase the University as a dynamic Tier I institution. Manage and advance the Association's institutional reputation and image by directing different departments within the Association on marketing and media strategies.

SECTION 03: STRUCTURE

The Department of Campus and Public Relations shall consist of a Director and Assistant Director of Campus and Public Relations.

SECTION 04: DIRECTOR OF CAMPUS AND PUBLIC RELATIONS

a) IN GENERAL:

There is a Director of Campus and Public Relations, appointed by the President, with the consent of the senate.

b) HEAD OF THE DEPARTMENT

The Director will be the head of the Department, and shall have direction, authority and control over it.

c) FUNCTIONS:

- 1) To form focus groups and committees at the President's request to collect student concern on local, national, and campus issues. The committee shall be composed of, but not limited to, students, faculty, and community leaders.
- 2) To facilitate communication with the appointed officer within each department of the Association to be responsible for the submission of marketing materials to Inkblot Marketing.
- 3) To focus on increasing the visibility of the Association in greater campus, local, state, and national communities. To expand the Association's reach and visibility throughout campus and in broader local, state, and national communities.
- 4) To focus on oversight of each department in appointing an officer responsible for submitting marketing materials to Inkblot Marketing.

- 5) To draft media releases for the Association with approval from the President.
- 6) To support appointed department officers to draft media releases.
- 7) Produce multimedia-content to release weekly updates to the students about ASUN including but not limited to new initiatives, allocations of funds, passed legislation, and upcoming events. Manage the creation of multimedia content to be produced and released.
- 8) To provide a vision statement and blueprint for Inkblot to provide for consistency in branding, messaging, and design of ASUN by meeting regularly with the Creative Director of Inkblot to assess the progress of brand management and ensure the brand and its message is relevant. To work and meet regularly with the Director of Inkblot to create a clear vision and plan of marketing themes for the Association to keep ASUN's branding, messaging, and design consistent.
- 9) To act as President if, by reason of death, resignation, removal from office, inability, or failure to qualify, there is no President, Vice President, Speaker of the Senate, Director of Clubs and Organizations, Director of Programming, or Attorney General to act as President.
- 10) To advise the Senate regarding the efficacy of its outreach efforts. To assist the Senate with marketing and outreach efforts, including event promotion and communication support when requested.
- 11) To provide a report biweekly to the Creative Director of Inkblot Marketing and the Coordinator for Student Publications and Marketing.
- 12) To have a report read or spoken into record at minimum every other Senate meeting.
- 13) To cross-promote relevant content between the Association's digital media platforms including but not limited to newsletters, blog posts, and social media. To ensure consistent cross-promotion of relevant content through all Association media platforms
- 14) To work with the Centre for Student Engagement's Information Technology team to update and provide content for the ASUN website.
- 15) To work in collaboration with the Vice President to develop marketing and outreach strategies for the Pack Friendly Business Program.
- 16) To communicate with and oversee the Assistant Director of Campus and Public Relations.
- 17) Responsible to attend all ASUN retreats, and trainings as decided by the President and the Director of Executive Outreach
- 18) Work in accordance with the Department of Government & Community Relations, to ensure that ASUN marketing supports marketing efforts of the University.

SECTION 05: AUTHORIZATION OF APPROPRIATIONS

There is hereby authorized to be appropriated such sums as may be necessary for the support of the Department.

SECTION 06: ASSISTANT DIRECTOR OF CAMPUS AND PUBLIC RELATIONS

- a) **IN GENERAL:** There will be an Assistant Director of Campus and Public Relations, appointed by the Director, with the consent of the senate.
- b) **FUNCTIONS:**
 - 1) To act as the Director of Campus and Public Relations in the Director's absence or at the Director's request.
 - 2) To work with the Director to develop the departmental strategic plans and objective. To work with the Director of Campus and Public Relations and the Director of Inkblot to create a clear vision and plan of marketing themes for the Association to keep ASUN's branding, messaging, and design consistent.
 - 3) In accordance with the Director, to focus on increasing the visibility of the Association in greater campus, local, state and national communities. To maintain a shared Association event sheet.
 - 4) In accordance with the Director, to produce multimedia-content to release weekly updates to the students about ASUN including but not limited to new initiatives, allocations of funds, passed legislations and upcoming events. To ensure the vision and plan of marketing themes for the Association are consistent
 - 5) In accordance with the Director, to work with the Center for Student Engagement's Information Technology team to update and provide content for the ASUN website.
 - 6) To focus on ensuring that the association's multimedia-content and ASUN website are compliant with necessary accommodations set forth by the Americans with Disability Act.
 - 7) To be responsible to attend all ASUN retreats and trainings as decided by the Director of Campus and Public Relations and the Director of Executive Outreach.

[DISCUSSION DRAFT]

93rd SESSION
2025-2026

S. B. 93 -

**A BILL TO MAKE ASUN ELECTED AND APPOINTED
OFFICIALS' STIPENDS OPTIONAL**

IN THE SENATE OF THE ASSOCIATED STUDENTS

OCTOBER 20TH, 2025

AUTHORED BY SENATOR SAPORITO

**A Bill
To Make ASUN Elected and Appointed Officials' Stipends Optional**

Whereas, the general stipend for an elected Senators currently sits at \$5000.00 for one session;

Whereas, the additional stipend for an appointed Chair of a Committee sits at \$500.00 for one session;

Whereas, students who are actively engaged in ASUN serve to represent the student body;

Whereas, some members of the Association may not need the stipends granted for their positions;

Whereas, one major goal of the Senate session regards fully utilizing the Senate's Outreach budget, as it is money that has already been taken from the Student Body;

Whereas, fully utilizing the Senate Outreach budget can give back to the Student Body, through community events, food drives, and much more;

Be it enacted by the Senate of the Associated Students, that Addendums A be adopted;

Be it further enacted by the Senate of the Associated Students, that this legislation take effect in the 93rd Session;

Be it further enacted by the Senate of the Associated Students, under the ASUN Senate Account, the remaining Chair stipend granted to Senator Saporito, within the line item “Senate Chair stipends 7x\$500,” be reallocated to the Senate Outreach line item;

Be it further enacted by the Senate of the Associated Students, that a copy of this legislation be sent to:

- Speaker of the Senate and Chair of the Committee on Oversight, Leaf Acklin;
- Speaker Pro-Tempore of the Senate, Dillon Moss;
- Parliamentarian of the Senate, Jason Issa;
- Chair of the Committee on Government Operations, Nicholas Bohlander;
- Chair of the Committee on Budget and Finance, Logan Miceli
- Chair of the Special Committee on Food Insecurity, Alexander Saporito;
- President of ASUN, Carmina Aglubat;

TITLE IV: COMPENSATION

CHAPTER 401: ELECTED OFFICERS

SECTION 01: ESTABLISHMENT

There is hereby established a pay scale for elected ASUN Officers.

- a) It shall be made known that any appointed or elected ASUN officer or official may voluntarily forgo their compensation or additional stipends, in full or in part, at their discretion. The reallocation of such funds may be determined by the Chair of the Committee on Budget and Finance, through discussion within the Committee on Budget and Finance, or through deliberation at the Senate Table. Reallocated funds may remain within the branch or department from which they were originally allocated.

SECTION 02: ESTABLISHMENT

- a) The three levels of pay shall be as follows:
 - 1) Level I: \$7,000 distributed evenly over a 12-month period in a single term.
 - 2) Level II: \$5,000 distributed evenly over a 12-month period in a single term.
 - 3) Level III: \$3,000 distributed evenly over a 12-month period in a single term.
 - 4) Level IV: \$1,500 distributed evenly over a 12-month period in a single term.

93rd SESSION
2025-2026

S.B. 93 -
A BILL AMENDING THE
REAPPORTIONMENT GUIDELINES
WITHIN THE STATUTES OF THE
ASSOCIATED STUDENTS

IN THE SENATE OF THE ASSOCIATED STUDENTS

MAY 1ST, 2025

SUBMITTED BY SENATOR SAPORITO TO THE SENATE OF THE ASSOCIATED STUDENTS

**A Bill Amending the Reapportionment Guidelines within the Statutes of the
Associated Students**

- 1 *Whereas*, the SAS¹ is supposed to provide guidelines for all active members of the
Associated Students;
- 2 *Whereas*, it is vital for the SAS to provide proper and consistent information for the
members of the Associated Students;
- 3 *Whereas*, any miscommunication within the SAS can prove detrimental to the capability
and work efficiency of any member active within the association;

¹ SAS: Statutes of the Associated Students

- 4 *Whereas*, the amendment proposed in this bill has previously been enforced since the 79th session of the Senate;
- 5 *Whereas*, the amendment proposed in this bill does not enforce any new legal action, but simply corrects the desynchronization found within the SAS;
- 6 *Whereas*, the reapportionment of senators will continue to occur once every two years;
- 7 *Whereas*, the reapportionment of senators is accidentally stated in the SAS to occur every session;
- 8 *Be it enacted by the Senate of Associated Students*, that Title I: The Legislative Branch, Section 10, subsection A be amended to the following: “On the first day of December, or within one week thereafter, starting on the Ninety-Third session of the Senate and continuing once every two years (biannually) the President shall transmit to the Senate a statement showing the whole number of persons in each college and school...”;
- 9 *Be it further enacted*, that a copy of the legislation be sent to the following:
- University President, Brian Sandoval
 - Director of CSE, Sandra Rodriguez
 - ASUN Associate Director of Student Government, Luis Aguilar-Herrera
 - President of the Associated Students, Carmina Aglubat
 - Speaker of the 93rd Senate, LeafAcklin

- on a two-week time cycle
- ii) A method Senators shall use to document the time the Senator spends with an intern.
- iii) Develop a system of demerits for instances when senators fail to fulfill these obligations.
- 10) Report on the senators' compliance with the duties and standards approved by the senate body
- 11) Responsible for the curation of the Senate Legacy Box and all files within it. These files shall provide proper documentation for future senators.

SECTION 08: PARLIAMENTARIAN

The Speaker shall appoint from the membership of the Senate a Parliamentarian, subject to the majority approval of the Senate, who shall advise the Speaker and individual Senators on matters of Senate procedure, the law, and the Constitution of the Associated Students. The Parliamentarian shall be informally trained along with or by the Attorney General of the Association within 14 days of assuming office and shall informally train officers and department directors on parliamentary procedures. The Parliamentarian shall assume a voting position within the Committee of Oversight and the Committee on Government Operations.

SECTION 09: APPORTIONMENT

The seats in the Senate shall be apportioned among the colleges as follows:

- a) College of Agriculture, Biotechnology, and Natural Resources: one (1)
- b) College of Business: four (4)
- c) College of Education and Human Development: one (1)
- d) College of Engineering: four (4)
- e) College of Liberal Arts: four (4)
- f) College of Science: four (4)
- g) Orvis School of Nursing/School of Medicine: one (1)
- h) School of Public Health: three (3)
- i) Reynolds School of Journalism: one (1)
- j) School of Social Work: one (1)
- k) Honors College (1)

SECTION 10: REAPPORTIONMENT OF SENATORS

- a) On the first day of December, or within one week thereafter, ~~of the Seventy-Ninth session of the Senate and of each Senate thereafter,~~ starting on the Ninety-Third session of the Senate and continuing once every two years after (biannually), the President shall transmit to the Senate a statement showing the whole number of persons in each college and school, and the number of Representatives to which each college and school would be entitled under an apportionment of the then existing number of Senators. The apportionment method used shall be the Huntington-Hill Method of Equal Proportions, whereby each seat is designated in sequence to the college with the highest priority value in descending order. Each college shall be charted on a horizontal axis and the row number on the vertical axis. The priority value (q) is determined by dividing the population of the college (p) by the square root of (n-1)(n), "n" being equal to the row number in question. For the first row, each college will approach infinite priority, and each will be granted one seat:

$$q = p / [(n-1)(n)]^{1/2}$$

$$q = p / [(1-1)(1)]^{1/2} = p / (0*1)^{1/2} = p / 0 = \infty$$

The priority value of the fourth row, for example, will be determined as follows:

$$1) q = p / [(n-1)(n)]^{1/2}$$

$$2) q = p / [(4-1)(4)]^{1/2} = (3*4)^{1/2} = 12^{1/2}$$

$$3) q = p / 3.464101...$$

One seat shall be granted to the college with the highest priority value, the next seat to the next highest priority value, and so on until each Senate seat is designated to a college.

TITLE XX: ASUNPACK PROVISIONS

CHAPTER 2001: ASUNPACK PROVISIONS

SECTION 01: ESTABLISHMENT

There is hereby established the ASUN Pack Provisions between the Graduate Student Association and the Associated Students of the University of Nevada.

SECTION 02: PURPOSE

The purpose of the ASUN Pack Provisions Agreement is to provide assistance for undergraduate and graduate students experiencing financial hardship in the form of food items donations.

SECTION 03: OPERATIONS

This agreement shall be reviewed by the ASUN President and Senate prior to the approval of the budget for each fiscal year.

SECTION 04: ADMINISTRATION AND MANAGEMENT

The Associate Vice President (AVP) for Student Life Services, or the designee of the AVP for Student Life Services, shall be the first point of contact for students to gain access to the Food Pantry.

- a) The AVP, or designee, will determine eligibility for Food Pantry resources.
- b) The AVP, or designee, will provide vouchers to eligible students to be presented to the appropriate ASUN/Student Engagement representative for access to Food Pantry resources.

SECTION 05: AUTHORIZATION OF APPROPRIATIONS

There are hereby authorized to be appropriated such sums as may be necessary to support this service.

TITLE XXI: ASUN UNDERGRADUATE RESEARCH PROGRAM

CHAPTER 2101: ASUN UNDERGRADUATE RESEARCH GRANT

SECTION 01: ESTABLISHMENT

There is hereby established the ASUN Undergraduate Research Grant.

SECTION 02: PURPOSE

The purpose of the ASUN Undergraduate Research Grant is to provide opportunities for the undergraduate students of the University of Nevada to conduct academic research.

SECTION 03: SELECTION

The selection of recipients of the ASUN Undergraduate Research Grant shall be deferred to the discretion of the University of Nevada's Office of Undergraduate Research, with the condition that two members of the Association sit on the selection committee.

SECTION 04: FUNDING

The ASUN Undergraduate Research Grant will be funded as a line-item within the ASUN General Fund beginning in Fiscal Year 2013. All changes to the funding level of this line-item must follow the guidelines as set out in S.B. 79-30 and in SAS Title IV.

SECTION 05: CONTRIBUTION FROM THE ASUN GENERAL FUND

- a) The University of Nevada's Office of Undergraduate Research shall be given authority to access funds from the ASUN Undergraduate Research Grant line-item within the ASUN General Fund.
- b) Appropriations for the ASUN Undergraduate Research Grant line-item must be no less than \$25,000.
- c) The Director of the Associated Students is directed to delegate spending authority to the appropriate departments and individuals in order to carry out the provisions of this program.

SECTION 06: AGREEMENT BETWEEN PARTIES

For this program to become legitimate, ASUN and the Office of Undergraduate Research must agree to the terms of this program.

SECTION 07: DISBURSEMENT OF INFORMATION

- a) The ASUN, in conjunction with the Office of Undergraduate Research, shall make a concerted effort to ensure that all eligible students are made aware of the availability of grants funded jointly through The ASUN and The Office of the Vice President of Research through a variety of means. It is the duty of the Committee on Academics and Student Affairs to see that the following tasks are carried out efficiently and effectively.
- b) During the first three weeks that grant forms are available for each new application period, ASUN shall advertise said grants in the predominant campus publication(s), electronic and print. The same shall be done during the two weeks leading up to the date grant applications are due.
- c) Additionally, it is mandated that an email be sent out in regards to the grants, specifically from ASUN, to all students on the undergraduate list-serve, informing them of the grants and linking to the applications. This shall be done the first week that the applications are available and shall be

separate email from the one distributed by Financial Aid. The message will make it clear that these are grants specifically funded by the Associated Students of the University of Nevada and by the Office of the Vice President of Research. A similar email shall be sent out as a reminder the week before applications are due.

- d) The ASUN shall ensure that promotional materials in regards to the grants are available to students during the time leading up to the application deadlines.
- e) The extent to which grants shall be advertised is not limited by those mandated in the preceding. The ASUN shall actively seek out effective ways to reach students in regards to these grant opportunities.

SECTION 08: RESERVATION OF RIGHTS

The ASUN reserves the right to modify this program at any time.

CHAPTER 2102: ASUN UNDERGRADUATE RESEARCH JOURNAL

SECTION 01: ESTABLISHMENT OF THE JOURNAL

There is hereby established the University of Nevada and ASUN Undergraduate Research Journal.

SECTION 02: PURPOSE

The purpose of this Journal is to provide opportunities to the undergraduate students of the University of Nevada to publish conduct academic research.

SECTION 03: SELECTION

Submissions will be open year-round; however, publication will only occur twice yearly. Any submission submitted after either deadline will be published in the following edition.

SECTION 04: AGREEMENT BETWEEN PARTIES

For this program to become legitimate, ASUN and the Office of Undergraduate Research must agree to the terms of this program.

SECTION 05: ADVERTISEMENT

The ASUN government shall make a concerted effort to appropriately advertise this journal. Special emphasis shall be placed on making those actively engaged in research activities aware of the journal's existence and purpose

SECTION 06: RESERVATION OF RIGHTS

The ASUN reserves the right to modify this program at any time.

TITLE XXII: ASUNPACK INTERNSHIP GRANT PROGRAM

CHAPTER 2201: ASUNPACK INTERNSHIP GRANT PROGRAM

SECTION 01: ESTABLISHMENT

There is hereby established the ASUN Pack Internship Grant Program.

SECTION 02: PURPOSE

The purpose of the ASUN Pack Internship Grant Program is to provide grants for the undergraduate students of the University of Nevada to intern with partners in the community.

SECTION 03: SELECTION

The selection of recipients of the ASUN Pack Internship Grant shall be at the discretion of the Nevada Career Studio, with the condition that two members of the Association sit on the selection committee. The selection process shall be transparent and competitive.

SECTION 04: FUNDING

The ASUN Pack Internship Grant Program will be funded from the Work Grant's line-item within the ASUN General Fund. All changes to the funding level of this line-item must follow the guidelines as set out in S.B. 79-30 and in SAS Title V.

SECTION 05: CONTRIBUTION FROM THE ASUN GENERAL FUND

- a) Appropriations for the Work Grant's line-item must be no less than \$30,000.
- b) The University of Nevada Career Studio shall be given authority to access funds from the ASUN Pack Internship Program Grant line-item within the ASUN General Fund.
- c) The Director of the Associated Students is directed to delegate spending authority to the appropriate departments and individuals in order to carry out the provisions of this program.

SECTION 06: AGREEMENT BETWEEN PARTIES

For this program to become legitimate, ASUN and the Nevada Career Studio must establish a formal agreement, outlining the terms and conditions for the partnership, at the outset of the program.

SECTION 07: STAKEHOLDERS

The Pack Internship Grant Program identifies the following parties to be stakeholders in the program: the undergraduate students, University leadership, academic deans and departments, ASUN, Career Studio, Reno business community, and parents of undergraduate students.

SECTION 08: DISBURSEMENT OF INFORMATION

- a) ASUN, in conjunction with the Nevada Career Studio, shall make a concerted effort to ensure that all eligible students are made aware of the availability of grants funded jointly through ASUN and the Nevada Career Studio through a variety of means. It is the duty of the Committee on Academics and Student Affairs to see that the following tasks are carried out efficiently and effectively.
- b) During the first three weeks that grant forms are available for each new application period, ASUN shall advertise said grants in the predominant campus publication(s), electronic and print. The

- same shall be done during the two weeks leading up to the date grant applications are due.
- c) ASUN shall ensure that promotional materials in regards to the grants are available to students during the time leading up to the application deadlines.
 - d) The extent to which grants shall be advertised is not limited by those mandated in the preceding. ASUN shall actively seek out effective ways to reach students in regards to these grant opportunities.

SECTION 09: RESERVATION OF RIGHTS

ASUN reserves the right to modify this program at any time.

TITLE XXIII: VOTER INITIATIVES

CHAPTER 2301: VOTER INITIATIVES

SECTION 01: ESTABLISHMENT

There is hereby established the implementation of voter initiatives.

SECTION 02: MISSION

Through the use of student voter initiatives Nevada Students will be more involved within local politics and thus have a larger influence on our surrounding area.

SECTION 03: STRUCTURE

Voter initiatives shall be maintained by the following personnel:

- a) The Department of Government Affairs shall oversee and maintain all operations of voter initiatives and act in an advisory capacity to the students who use voter initiative services. The Department of Government Affairs shall also market and implement voter initiative services.
- b) The Chair of the Senate Committee on Democratic Civic Engagement shall provide any legislative assistance to the Director of Government Affairs regarding voter initiatives.
- c) The Senate shall assist the Department of Government Affairs with voter outreach and voter initiatives upon request by the Director of Government Affairs.

SECTION 04: CONTRIBUTION FROM THE ASUN GENERAL FUND

- a) The President of the Associated Students is directed to delegate spending authority to the appropriate departments and individuals in order to carry out the provisions of this program.

SECTION 05: AUTHORIZATION OF APPROPRIATIONS

There is hereby authorized to be appropriated such sums as may be necessary to support this service.

SECTION 06: TERMINATION OF SERVICES

ASUN shall not be responsible for paying for any mailings or other fees towards voter initiatives upon a student's graduation or inactive status.

SECTION 07: RESERVATION OF RIGHTS

The ASUN reserves the right to modify or terminate the program at any time.

TITLE XXIV: ASUN FACULTY OF THE YEAR AWARD

CHAPTER 2401: ASUN FACULTY OF THE YEAR AWARD

SECTION 01: ESTABLISHMENT

There is established the ASUN Faculty of the Year Award

SECTION 02: PURPOSE

The purpose of the ASUN Faculty of the Year Award is to recognize exceptional University of Nevada Faculty.

SECTION 03: REGULATIONS

Unless otherwise provided by law, regulation, or other rule of the Associated Students, the ASUN Senate Committee on Academics and Student Affairs may formulate and publish additional regulations as may be necessary to administer the ASUN Faculty of the Year Award.

SECTION 04: AWARD

The chosen winners shall receive a plaque of recognition and legislation naming them the ASUN Faculty of the Year presented to the recipients during the annual ASUN Banquet.

SECTION 05: RESERVATION OF RIGHTS

The ASUN reserves the right to modify the program at any time.

SECTION 06: PURVIEW

The Senate Committee on Academics and Student Affairs holds purview over the selection of award recipients from applications received.

- a) The Committee Chair shall be responsible for placing successful applications on the next possible Committee on Academics and Student Affairs Agenda.

SECTION 07: APPLICATIONS

Students and faculty shall submit nominations of a University of Nevada, Reno faculty member for the award to the Committee on Academics and Student Affairs. The Committee is responsible for creating appropriate channels for students to submit applications.

SECTION 08: BASIS OF THE AWARD

The selection of the recipients shall be based on their impact on the learning environment of students, the University, or their community.

SECTION 09: PROMOTION

The ASUN shall make a concerted effort to inform all possible applicants through a variety of mediums.

SECTION 10: PUBLICATION OF RECIPIENTS

The ASUN Committee on Academics and Student Affairs shall publish the names of award recipients in a manner suitable for their recognition. The names of the recipients shall not be published without their proper consent.

TITLE XXV: iLEAD NEVADA MENTORSHIP PROGRAM

CHAPTER 2501: iLEAD NEVADA MENTORSHIP PROGRAM

SECTION 01: ESTABLISHMENT

There is hereby established the iLead Nevada Mentorship Program.

SECTION 02: MISSION

The iLead Nevada Mentorship Program is a program that offers leadership-building opportunities for first/second year students and first year transfer students. The iLead Nevada Mentorship program helps students maximize their leadership potential, develop a close-knit and meaningful community of individuals, teach students the importance of civic engagement and empower them to give back to the community. It provides students with information about the leadership opportunities across campus, gives each student an upperclassmen mentor to help them with academics, social, and leadership development, and promotes a culture of service and leadership development on the University of Nevada campus. The goals of this program will be administered through meetings, workshops, public speaking activities, and more.

SECTION 03: STRUCTURE

The program will be generally overseen by the Director of Executive Affairs. The Director of Executive Affairs will provide an outline, schedule and curriculum for the program by August of each year, train the mentors, organize a retreat for the mentors and leaders, and in general have purview over the operations and execution of the program. The following elements should also be organized and in place as a part of the program: weekly leader meetings, workshops conducted by mentors on relevant topics, a presentation to the group by each of the leaders at the weekly meetings, leadership personality tests, a civic engagement project, and a book for the curriculum, which will be reviewed with the leaders at their weekly meetings by the Director of Executive Affairs.

SECTION 04: SELECTION

Applications for mentors will open at the end of each spring semester. Applications will be reviewed and chosen by the Director of Executive Affairs along with a staff member from the ASUN Center for Student Engagement. A maximum of 25 mentors will be selected. Mentors will receive three mandatory training sessions prior to the beginning of the fall semester, which will be organized by the Director of Executive Affairs. Only rising Juniors and Seniors may apply to be a mentor. Applications for “leaders” will open prior to the first summer orientation session and stay open until the end of the second week of the fall semester. Applications will be reviewed and chosen by the Director of Executive Affairs along with a staff member from the ASUN Center for Student Engagement. Only first and second-year students, or first-year transfer students, may apply to be a leader. A maximum of 50 leaders will be selected.

SECTION 05: AUTHORIZATION OF APPROPRIATIONS

There is hereby authorized to be appropriated such sums as may be necessary for the support of this program.

TITLE XXVI: SUSTAINABLE NEVADA INITIATIVE FUND

CHAPTER 2601: SUSTAINABLE NEVADA INITIATIVE FUND

SECTION 01: ESTABLISHMENT

There is hereby established the Sustainable Nevada Initiative Fund (SNIF).

SECTION 02: MISSION

The Sustainable Nevada Initiative Fund is the University of Nevada's environmental grant program. Students from all academic disciplines and departments are invited to propose projects that enhance the sustainability of our campus and community. SNIF awards grants to projects that have the highest potential for sustainable impact and success as long as it follows ASUN, UNR, and NSHE funding guidelines.

SECTION 03: STRUCTURE

The application will open in September of each year and remain open until the first day of the Spring semester. The Director of Sustainability has full discretion to open and reopen the application. The Director of Sustainability will organize and appoint members to the SNIF Committee. The Committee will complete its review process and select the winning grant proposals by the end of the senate session on which it was applied.

SECTION 04: COMMITTEE STRUCTURE

The committee will consist of the President, the Director of Sustainability, the Assistant Director of Sustainability, a professor with a background in environmental science, a representative from Facilities, a representative from the Student Services Division, and any other members that the Director of Sustainability deems necessary.

SECTION 05: PROPOSAL SELECTION

The committee may select as many proposals that can be funded with the amount allotted by the President in the ASUN budget.

SECTION 06: AUTHORIZATION OF APPROPRIATIONS

There is hereby authorized to be appropriated such sums as may be necessary for the support of this service.

TITLE XXVII: ASUN STOLES

CHAPTER 2701: ASUN STOLES

SECTION 01: ELIGIBILITY

To be eligible to receive an ASUN Stole under this section, an officer must:

- a) Be elected to any of the following positions while a member of the Association and serve a full term in that role: President, Vice President, or Senator.
- b) Be appointed to an executive or judicial position for a full session.

SECTION 02: DISQUALIFICATION

Despite satisfying one or more of the eligibility criteria contained in Section 01 of this chapter, an officer will be disqualified from receiving a stole if one or more of the following provisions apply:

- a) The officer did not serve the entirety of the term that the officers were elected or appointed to due to resignation, termination, impeachment, or recall.
- b) The officer did not serve for a minimum of six months in the position of which the said officer held.

SECTION 03: MAINTAINING INVENTORY

- a) There shall be a minimum inventory of forty (40) stoles in the ASUN offices.
- b) The inventory must be replenished within three weeks after the spring and winter commencement ceremonies, if necessary.
- c) Stoles will be distributed no earlier than three weeks prior to commencement.

SECTION 04: AUTHORIZATION OF APPROPRIATIONS

There is hereby authorized to be appropriated such sums as may be necessary for the purchase of stoles. Stoles shall be purchased from the account for the department an officer works for.

TITLE XXVIII: REMOVAL OF ASUN OFFICERS

CHAPTER 2801: IMPEACHMENT AND TRIAL

SECTION 01: ESTABLISHMENT

- a) There is hereby established a procedure for the impeachment process for elected and appointed ASUN officers.
- b) There is hereby established a procedure for the removal process for elected and appointed ASUN officers.
- c) There is hereby established the power to begin impeachment in the Executive and Judicial Branches of the ASUN Government.
- d) There is hereby established the power to begin the impeachment of a Senator in the Standing Committee on Oversight.
- e) There is hereby established the grounds for impeachment or recall.

SECTION 02: PURPOSE

The purpose of the procedure for impeachment and removal is:

- a) To outline how members of the Association may begin the process of investigating ASUN officers for malfeasance, or failure to discharge the powers and duties of office.
- b) Clarify the section of the Constitution of the Associated Students that mentions aspects of the impeachment of ASUN officers.
- c) To create the process for how an ASUN officer can be impeached.
- d) To establish the procedure on the removal of ASUN officers.

SECTION 03: CONSTITUTION

Article II, Section 05 of the Constitution of the Associated Students state the following provisions in regard to impeachment:

- a) The Senate shall have the power of impeachment.
- b) The Senate shall have the power to try all impeachments. When sitting for that purpose, they shall be on oath or affirmation. The Chief Justice shall preside over impeachments of executive officers. The Vice President shall preside over impeachments of judicial officers/ No person shall be convicted without the concurrence of two-thirds of the Senators present.
- c) Judgement in cases of impeachment shall not extend further than removal from office, and disqualification to hold any office of honor, trust or profit under the Associated Students.

SECTION 04: GROUNDS FOR REMOVAL

The following are the grounds that are required in order to file for impeachment or recall:

- a) Malfeasance
- b) Failure to discharge the powers and duties of the office

SECTION 05: THE LEGISLATIVE BRANCH

a) IMPEACHMENT:

- 1) A charge sheet will be filed with the Senate Standing Committee on Oversight.
 - i. Any officer of the Association may file with the Standing Committee on Oversight.
 - ii. Students that are not ASUN officers must follow the proceedings outlined in the Constitution regarding recall elections and petitions.
- 2) An investigation will begin by the Senate Committee on Oversight as designated by Rule X (Standing Committee Duties) in the Rules of the Senate.

- 3) The Committee on Oversight will vote whether to impeach the ASUN officer in question by a two-thirds (2/3) vote of the present members.
 - i. If the Committee on Oversight votes in favor of impeachment, the officer is now impeached and will appear in Senate for trial.
 - 4) The Impeachment trial will appear as an item on the agenda for the Senate of the Associated Students.
 - 5) The Senate holds the power to try all impeachments and will vote whether to remove the impeached officer after hearing the proponents and defendants' opinions.
 - i. The removal of an officer requires a two-thirds (2/3) vote of the present members of the Senate.
 - 6) If the Senate of the Associated Students votes in favor of removal from office, a second motion and vote must be held to determine the severity of the punishment.
 - i. The Constitution of the Associated Students states that the judgement of impeachments shall not extend further than removal from office, and disqualification to hold any office of honor, trust or profit under the Associated Students.
- b) THE IMPEACHMENT TRIAL AND REMOVAL:
- 1) The Speaker of the Senate will add the impeachment trial to the agenda.
 - i. The format and headings of the agenda regarding the impeachment trial will be up to the discretion of the Speaker; however, the proceedings of the actual trial must follow what is outlined in this section of the Statutes of the Associated Students.
 - 2) The Speaker will seek a motion to approve the impeachment trial of the impeached officer and there must be a second.
 - 3) The gavel will then be passed to the Chief Justice who will preside over the trial.
 - i. The Speaker of the Senate will become a voting member of the body due to the gavel being passed.
 - 4) The Chief Justice will call the proceedings in the following order:
 - i. Introduction of the case to the Senate Body
 - ii. Presentation of the proponent opinion done by the Attorney General
 - iii. The floor will be opened to questions from the Senate Body
 - iv. Presentation of the defendant's opinion done by the officer in questions
 - v. The floor will be opened to questions from the Senate Body
 - vi. The Senate Body will deliberate and vote
 - vii. If the officer is removed, a second vote will occur to determine the punishment
 - viii. The verdict will be given by the Chief Justice
 - 5) The gavel will be passed back to the Speaker of the Senate and the meeting will continue according to the agenda.

SECTION 06: THE EXECUTIVE BRANCH

- a) The Head of a Department within the Executive Branch holds the power to remove any appointed officer under the Department's jurisdiction.
 - 1) The President may remove any appointed officer within the President's Cabinet.
 - 2) Director may only remove officer that are in their respective department and were hired under the Director's discretion.
- b) IMPEACHMENT:
 - 1) A charge sheet will be filed with the Judicial Council.
 - 2) An Investigation will begin by the Senate Committee on Oversight as designated by Rule X (Standing Committee Duties) in the Rules of the Senate.
 - i. The Judicial Council will notify the Committee on Oversight that the individual needs to be investigated due to an impeachment inquiry.
 - 3) The Judicial Council will then vote using the information from the charge sheet and a report from the Senate Standing Committee on Oversight whether to impeach the officer in questions.
 - 4) If the Judicial Council rules by a majority in favor of impeachment, the officer is now

impeached.

- 5) The impeachment trial will appear as an item on the agenda for the Senate of the Associated Students.
- 6) The Senate holds the power to try all impeachments and will vote whether to remove the impeached officer after hearing the proponents and defendants' opinions.
 - i. The removal of an officer requires a two-thirds vote of the present members of the Senate.
- 7) If the Senate of the Associated Students votes in favor of removal from office, a second motion and vote must be held to determine the severity of the punishment.
 - i. The Constitution of the Associated Students states that the judgement of impeachments shall not extend further than removal from office, and disqualification to hold any office of honor, trust or profit under the Associated Students.

c) **IMPEACHMENT TRIAL AND REMOVAL:**

- 1) The Speaker of the Senate will add the impeachment trial to the agenda.
 - i. The format and headings of the agenda regarding the impeachment trial will be up to the discretion of the Speaker; however, the proceedings of the actual trial must follow what is outlines in this section of the Statutes of the Associated Students.
- 2) The Speaker will seek a motion to approve the impeachment trial of the impeached officer and there must be a second.
- 3) The gavel will be passed to the Chief Justice who will preside over the trial.
 - i. The Speaker of the Senate will become a voting member of the body due to the gavel being passed.
- 4) The Chief Justice will call the proceedings in the following order:
 - i. Introduction of the case to the Senate Body
 - ii. Presentation of the proponent opinion done by the Chair of the Committee on Government Operations (per SAS Chapter 302, Section 01, Rules 3, Line 3)
 - iii. The floor will be opened to questions from the Senate Body
 - iv. Presentation of the defendant's opinion done by the officer in question
 - v. The floor will be opened to questions from the Senate Body
 - vi. The Senate Body will deliberate and vote
 - vii. If the officer is removed, a second vote will occur to determine the punishment
 - viii. The verdict will be given by the Chief Justice
- 5) The gavel will be passed back to the Speaker of the Senate and the meeting will continue according to the agenda.

SECTION 07: THE JUDICIAL BRANCH

a) **IMPEACHMENT:**

- 1) A charge sheet will be filed with the President's Cabinet.
- 2) An investigation will begin by the Senate Committee on Oversight as designated by Rule X (Standing Committee Duties) in the Rules of the Senate.
 - i. The President's Cabinet will notify the Committee on Oversight that the individual needs to be investigated due to an impeachment inquiry.
- 3) The President's Cabinet will then vote using the information from the charge sheet and a report from the Senate Standing Committee on Oversight whether to impeach the officer in question.
- 4) If the President's Cabinet rules by a majority in favor of impeachment, the officer is now impeached.
- 5) The impeachment trial will appear as an item on the agenda for the Senate of the Associated Students.
- 6) The Senate holds the power to try all impeachments and will vote whether to remove the impeached officer after hearing the proponents and defendants' opinions.
 - i. The removal of an officer requires a two-thirds (2/3) vote of the present members of the Senate.

- 7) If the Senate of the Associated Students votes in favor of removal from office, a second motion and vote must be held to determine the severity of the punishment.
 - i. The Constitution of the Associated Students states that the judgement of impeachments shall not extend further than removal from office, and disqualification to hold any office of honor, trust or profit under the Associated Students.
- b) THE IMPEACHMENT TRIAL AND REMOVAL:
 - 1) The Speaker of the Senate will add the impeachment trial to the agenda.
 - i. The format and headings of the agenda regarding the impeachment trial will be up to the discretion of the Speaker; however, the proceedings of the actual trial must follow what is outlined in this section of the Statutes of the Associated Students.
 - 2) The Speaker will seek a motion to approve the impeachment trial of the impeached officer and there must be a second.
 - 3) The gavel will then be passed to the Vice President who will preside over the trial.
 - i. The Speaker of the Senate will become a voting member of the body due to the gavel being passed.
 - 4) The Vice President will call the proceedings in the following order:
 - i. Introduction of the case to the Senate Body
 - ii. Presentation of the proponent opinion done by the Attorney General
 - iii. The floor will be opened to questions from the Senate Body
 - iv. Presentation of the defendant's opinion done by the officer in question
 - v. The floor will be opened to questions from the Senate Body
 - vi. The Senate Body will deliberate and vote
 - vii. If the officer is removed, a second vote will occur to determine the punishment
 - viii. The verdict will be given by the Vice President
 - 5) The gavel will be passed back to the Speaker of the Senate and the meeting will continue according to the agenda.

TITLE XXIX: CIVICALLY ENGAGED NEVADA INITIATIVE FUND

CHAPTER 2901: CIVICALLY ENGAGED NEVADA INITIATIVE FUND

SECTION 01: ESTABLISHMENT

There is hereby established the Civically Engaged Nevada Initiative Fund (CENIF).

SECTION 02: MISSION

The Civically Engaged Nevada Initiative Fund is the University of Nevada's civic engagement grant program. Students from all academic disciplines and departments are invited to propose projects that enhance the civic engagement of our campus and community. CENIF awards grants to projects that have the highest potential for Civic Engagement impact and success.

SECTION 03: STRUCTURE

The application will open in September of each year and remain open until the first day of the Spring semester. The Director of Government Affairs has full discretion to open and reopen the application. The Director of Government Affairs will organize and appoint members to the CENIF Committee. The Committee will complete its review process and select the winning grant proposals by the end of the senate session on which it was applied.

SECTION 04: COMMITTEE STRUCTURE

The committee will consist of the Director of Government Affairs, a professor from the Political Science Department, a representative from Center for Student Engagement, a representative from Facilities, a representative from the Student Services Division, a local governmental representative (elected or appointed, current or former), and any other members that the Director of Government Affairs deems as necessary.

SECTION 05: PROPOSAL SELECTION

The committee may select as many proposals that can be funded with the amount allotted by the President in the ASUN budget. The 90th Session's award shall utilize the dollars.

SECTION 06: AUTHORIZATION OF APPROPRIATIONS

There is hereby authorized to be appropriated such sums as may be necessary for the support of this service. The 90th Session's award shall utilize the dollars put forth by the Speaker of the Senate in the 89th Session.

TITLE XXX: EVENT SUSTAINABILITY BEST-PRACTICES

CHAPTER 3001: EVENT SUSTAINABILITY BEST-PRACTICES

SECTION 01: ESTABLISHMENT

There is hereby established the ASUN Event Sustainability Best Practices

SECTION 02: PURPOSE

The purpose of the ASUN Event Sustainability Best Practices is to ensure that officers of the Association continue to engage in sustainable practices while planning and executing events.

SECTION 03: SUSTAINABILITY CHECKLIST

All officers of the Association in any stage of planning or executing an event, shall attempt in good faith and to the best of their ability, to adhere to the following sustainability practices:

- a) Officers shall utilize sustainable, recyclable, and/or biodegradable sources for single use products.
 - i) This includes but shall not be limited to: utensils, plates, cups, napkins etc.
 - ii) In the event that more need to be purchased, the Director of Executive Outreach shall order these items early and in bulk to make the most effective use of our budgetary constraints.
- b) Officers shall where possible reuse any multi-use materials.
 - i) This includes but shall not be limited to: decorations, table clothes, tables, etc.
- c) Officers shall avoid purchasing or utilizing non sustainable materials such as Styrofoam, non-recyclable plastics, etc.
- d) Officers shall make the maximal use of resources that have been provided to them.
 - i) Officers shall break down cardboard and stack any waste to maximize space and reduce trash bag consumption.
 - ii) Officers shall then dispose of such materials in an appropriate fashion.
 - iii) Officers shall make a good faith effort to utilize left-over supplies before purchasing new ones.
- e) Officers shall proceed with consciousness of future sustainability needs.
 - i) Officers shall when designing and purchasing new event materials attempt to bolster the re-usability of these products.
 - ii) For re-occurring events, officers shall refrain from including dates or locations on their physical marketing materials so that they may be re-used in the future.
- f) Officers shall embed the practices and principles of sustainability within the structure of their events.
 - i) Officers shall consider shifting their programs away from materialistic and unsustainable rewards and elevate experience centric events.
 - ii) Officers shall attempt to provide sustainable and environmentally friendly resources to reduce students' personal usage of more costly and less sustainable alternatives.
- g) Officers shall seriously consider and make attempts to redress any foreseeable sustainability problems.

SECTION 04: ADHERENCE

Officers shall attempt in good faith to adhere to all of the above stipulations. This shall apply only to

instances where supplies are available, affordable, possible, and necessary. Once all reasonable attempts to comply have been exhausted, officers shall be free to proceed unencumbered. This imperative shall be reflected in the ASUN code of ethics. Any questions or points of confusion for these standards are to be resolved with the Director of Sustainability.