

Committee on Budget & Finance

Senate of the Associated Students 93rd Session

Agenda for Wednesday October 22nd, 2025 at 4:00PM

In-Person: Frankie Sue Del Papa Conference Room located on the 3rd floor of the JCSU

Zoom link: <https://unr.zoom.us/j/86973055115?pwd=lcTGaals8S9KVZhcv3IsfumFkVOj9z.1>

1. **CALL MEETING TO ORDER**

Call meeting to order must be listed by Secretaries

2. **COMPLIANCE WITH NEVADA OPEN MEETING LAW**

a. **Was the agenda posted three full working days before 9am, not including the meeting date?**

i. <https://nevadaasun.com/meetings/type/budget-and-finance-committee/>

b. **Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda?**

c. **Is the Zoom link working and available to the public?**

3. **LAND ACKNOWLEDGEMENT**

We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), and Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory.

4. **ROLL CALL**

Roll call must be listed by Secretaries

Senator Hoang

Senator Kuster

Senator Lawson

Senator Lucchesi

Senator McAndrews

Chair Miceli

Senator Moss

5. **PUBLIC COMMENT (INFORMATION ONLY)**

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment or action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak.

6. **ADOPTION OF MINUTES (FOR POSSIBLE ACTION)**

There are no minutes to be adopted at this time.



Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center and online at www.nevadaasun.com. Requests for supporting material for an agenda should be directed to the Archives of the Associated Students. All other inquiries should be directed to Senator Logan Miceli at senatormiceli@asun.unr.edu (775) 813-6369

7. REPORTS (INFORMATION ONLY)

There are no reports at this time.

8. OLD BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION)

There is no old business at this time.

9. NEW BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION)

**a. Financial reviews of ASUN accounts PG03984 Clubs & Organizations, PG12460
IDEA**

- i. Representatives from each respective department will present their FY 2026 expenditures and planned expenditures to the Senate Committee on Budget and Finance.

b. First Reading of Legislation

- i. **S.B.93 – An Act to Amend the Capital Fund Requirements in the Statutes of the Associates Students**

1. The committee will discuss and vote on the referred legislation.

10. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak.

11. ADJOURNMENT

12. NOTES

Agenda items may be considered out of order at the discretion of the Chair. The Committee may combine two or more agenda items for consideration. The Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

The Associated Students supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the Speaker of the ASUN at (775) 784-6589 in advance so that arrangements may be conveniently made.



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Standardized Financial Review Form

ASUN SENATE 93RD SESSION

The Committee on Budget and Finance

Instructions

**Please email this form completed to Chair Miceli at senatormiceli@asun.unr.edu three working days (Thursday by 5:30 p.m.) prior to your account's financial review.*

Account Information

Account name: **PG0398 - Department of Clubs and Organizations Account**

Account mission statement:

Provide club support funding and sponsored events for the undergraduate clubs and organizations of the University of Nevada, Reno.

Account Overview

Total account allotted dollars as of most recent approved ASUN budget: **\$200,000**

Total dollars spent as of this form: **\$15,887.63** (Club Support Funding) + **\$2,363.50** (Fall Club Fair) + **\$904.75** (iLead) + **\$9,173.00** (FRS insurance) = **\$28,328.25**

Account Spending

Description of events/programs/services provided and their attendance or impact:

1. **Fall Club Fair:** 280 club leaders RVSP'd with an attendance of 1275 students
2. **iLead:** over 178 club leaders attended our annual leadership conference
3. **Club Support Funding:** 210 student organizations are eligible to receive funding — 98 funding requests have been heard and approved by our department

How did this spending further your mission statement?

The Department of Clubs and Organizations aims to eliminate any barriers clubs have to receiving club funding, including creating a detailed resource folder, walking organizations through submitting funding requests, and emphasizing the resources ASUN has to offer during our annual iLead conference. We also aim to make sure that everyone has a club or organization on campus that enhances their college experience, evidenced by our spending on Fall Club Fair.

Challenges encountered based on funding received: **None**

Planning and Recommendations

Have operations been steady/achievable thus far based on the funding received? **Yes**

Has there been a need for travel funding thus far? **Yes**

What significant expenses are anticipated in the future? **Spring Club Fair, Club Support Funding**

Account Metrics/Data

How many students have been served by your department thus far? How many students are regularly served per year? **Over 1200 students this year**

Number of “assets” controlled by the account if applicable or any other data metrics? (e.g. number of vehicles for Pack Rides, number of campus clubs for Clubs and Organizations, etc.):

210 student organizations are currently registered, eligible to receive ASUN funding, and can participate in Clubs and Orgs-sponsored events, such as Spring Club Fair and iLead

Prepared by: **Madison Hess**, *Director of Clubs and Organizations*



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Account Information

Account name: Department of IDEA

Account mission statement: The Department of Inclusion, Diversity, Equity, and Accessibility is devoted to creating a campus where every student—regardless of their race, religion, gender identity, socioeconomic status, or sexual orientation—feels respected, supported, and empowered. Grounded in the pillars of tradition, wellness, connection, and community, IDEA focuses on preserving cultural celebrations while fostering new partnerships with organizations that expand access to inclusive and meaningful opportunities. Through intentional programming, policy engagement, and strategic resource development, IDEA is committed to advancing social justice and addressing the evolving needs of underrepresented student communities. Together with the 93rd Session, we strive to ensure that all students at the University of Nevada can flourish academically, personally, and professionally. Our goal is to build a campus where every student feels seen, supported, and truly at home—because Home Means Nevada

Account Overview

Total account allotted dollars as of most recent approved ASUN budget: \$9,633.17

Total dollars spent as of this form: \$8,050.74

Account Spending

Description of events/programs/services provided and their attendance or impact:

1. Northern Nevada Pride Festival and Parade (ASUN IDEA participated in the 2025 Northern Nevada Pride Festival and Parade to represent the University and show solidarity with the LGBTQ+ community.)
2. Suicidal Prevention Tabling with Counseling Services Program (Collaborated with UNR Counseling Services to raise awareness of suicide prevention resources and mental health support.)
3. World Tourism Day (Hosted an interactive flag making and free food tabling event celebrating global culture, geography, and sustainable travel.)
4. API Night Market Sponsorship and Tabling with API Multicultural Center (Sponsored and tabled at the Asian Pacific Islander (API) Night Market, highlighting community vendors, art, and cultural performances.)
5. "Know Your Rights" Presentation Tabling with Residential Life and Housing (Partnered with Residential Life to host an educational presentation empowering students to understand their legal and civil rights.)
6. Noche de Locura sponsorship and partnership with Residential Life and Housing (Supported a student social night featuring games, food, and community engagement during midterm week.)

7. Nevada Filipino Festival tabling and sponsorship with Nevada Filipino Club (Sponsored and will table at the annual Nevada Filipino Festival, celebrating Filipino heritage through food, music, and dance.)
8. Sexpo tabling hosted by Residential Life and Housing (Participating in the annual Sexpo event promoting sexual health, education, and safe relationship practices.)
9. African in Reno "The Wedding" hosted by the African Students Association Club (Sponsored and will support a cultural showcase event reenacting a traditional African wedding ceremony to celebrate and honor African heritage.)
10. Miscellaneous, Items needed for the department such as Frames and totes bag for tabling of \$146.46 (Purchased essential tabling items such as branded tote bags and picture frame for sticky notes coming from Pride Fest and Parade advocating "What Does Pride Means To You?" for \$146.46.
11. Previous year sponsorship of \$350 to a student (Sponsored a student-led inclusion initiative to support IDEA-aligned leadership and engagement from last year.)
12. Dragon Light Sponsorship for \$200 (Sponsored attendance and engagement for students at the annual Dragon Lights Festival.)

How did this spending further your mission statement? The Department of Inclusion, Diversity, Equity, and Accessibility's spending this term directly advanced its mission to create a campus where all students feel respected, supported, and empowered. Each funded initiative reflected IDEA's pillars of tradition, wellness, connection, and community. Events such as the Northern Nevada Pride Parade, API Night Market, and Nevada Filipino Festival celebrated cultural heritage and visibility, reinforcing a sense of belonging among underrepresented communities. Educational programs like the Know Your Rights presentation, Sexpo, and Suicide Prevention tabling promoted wellness, safety, and self-advocacy by connecting students to resources that support their physical and mental health. Collaborations with Residential Life, Counseling Services, and multicultural organizations deepened relationships across campus and amplified IDEA's reach. Even smaller expenditures—such as materials for tabling and student sponsorships—helped sustain IDEA's professional presence and accessibility. Altogether, these investments transformed IDEA's mission into action by fostering inclusion, promoting awareness, and ensuring that every student at the University of Nevada can thrive academically, personally, and professionally in a community that truly feels like home.

Challenges encountered based on funding received: Many initiatives required additional sponsorships or collaborations with other ASUN departments to offset costs for food, materials, and cultural performers. This limited flexibility in planning and sometimes delayed outreach or promotional efforts. Smaller but necessary expenses—such as professional tabling materials, frames, and department supplies—also competed with programming funds. Despite these constraints, IDEA remained resourceful by maximizing partnerships, reusing materials, and strategically allocating funds to ensure inclusivity and representation across all events. However, the experience highlighted the need for more consistent and sustainable funding to continue meeting the evolving needs of underrepresented student communities and to support the department's long-term mission of equity, connection, and belonging.

Planning and Recommendations

Have operations been steady/achievable thus far based on the funding received? Operations within the Department of Inclusion, Diversity, Equity, and Accessibility have remained steady and achievable despite limited funding. Through careful budgeting, strong collaboration with campus partners, and strategic prioritization, IDEA has successfully executed multiple large-scale cultural and educational events throughout the semester. While the allocated funds were modest compared to the department's growing outreach, the team maximized every dollar by leveraging sponsorships, shared resources, and volunteer support. This approach allowed IDEA to maintain consistent programming that reflects its mission—promoting wellness, tradition, connection, and community—without compromising quality or

[DISCUSSION DRAFT]

93RD SESSION
2025-2026

**S. B. 93 -
AN ACT TO AMEND THE CAPITAL
FUND REQUIREMENTS IN THE
STATUTES OF THE ASSOCIATED
STUDENTS**

IN THE SENATE OF THE ASSOCIATED STUDENTS

OCTOBER 8TH, 2025

SUBMITTED BY SENATOR MICELI TO THE COMMITTEE ON BUDGET AND FINANCE

**An Act to Amend the Capital Fund Requirements in the Statutes of the
Associated Students**

Whereas, Chapter 604, Section 05 of the Statutes of the Associated Students (SAS) requires the Capital Fund to maintain a minimum balance of \$500 thousand dollars and zero cents, effective once the account reaches that amount in deposited funds, except in the event of an emergency;

Whereas, the combined effects of annual rent and debt payments have historically limited the Capital Fund from reaching its required \$500,000 threshold.

Whereas, the minimum balance requirements for the Capital Fund are largely unattainable and limit the Associated Student's ability to use the Capital Fund for its intended purposes;

Be it enacted by the Senate of the Associated Students,

- a) Section 05 of the Capital Fund be modified to reduce the \$500,000.00 minimum balance to \$250,000.00. This new balance is reflective of a minimum balance that ensures financial stability in meeting regular rent payments while also maintaining enough capital for emergencies and other expenses as outlined in Section 03.*

Be it further enacted,

- a) The Capital Fund be amended to read as follows in Addendum A.*

ADDENDUM A

CHAPTER 604: THE CAPITAL FUND

SECTION 01: IN GENERAL

The Capital Fund consists of the revenues generated from the transfer of excess revenues from the ASUN Bookstore.

SECTION 02: REFERENCES

Any reference to the Capital Account, Bookstore Account, Bookstore Reserve, or any derivative thereof, in any law, resolution, regulation, contract, agreement, report, or other document shall be deemed to be a reference to the funds placed in the Capital Fund unless the context indicates otherwise.

SECTION 03: PURPOSE

The general purpose of the Capital Fund is limited to spending on:

- a) capital equipment and improvements;
- b) scholarships and other awards;
- c) grants or loans to student organizations or University entities;
- d) emergency funding to maintain the solvency of the Association;
- e) temporary transfers to maintain balance in the General Fund;
- f) emergency funding for the Nevada Wolf Shop; and
- g) other projects as expressly provided for by law.

SECTION 04: TEMPORARY TRANSFERS FROM THE CAPITAL FUND

a) LIMITATION ON TEMPORARY TRANSFERS:

Money transferred from the Capital Fund may be used only to offset structural deficits within the General Fund as a result of overspending actual fee revenues deposited into the General Fund from the fall, spring, and summer semesters. Funds transferred on this basis may not be used to increase the spending authorized for a fiscal year.

b) REPORT:

The President of the Associated Students shall report to the Senate Committee on Budget and Finance when such a transfer is to be made, its purpose, and its expected duration before reversion with guidance from the Director of the Associated Students.

SECTION 05: MAINTENANCE OF RESERVE

At no time shall the balance of the Capital Fund drop below \$250,000.00, effective once the account reaches that amount in deposited funds, except in the event of an emergency.

SECTION 06: REQUESTS FOR CAPITAL SPENDING

a) FILING:

Requests for an appropriation from the Capital Fund shall be filed in writing with the Senate Committee on Budget and Finance through the President of the Associated Students.

b) CONTENT:

The request must include:

- 1) A statement of the amount requested together with a complete itemized budget of the project.
- 2) A justification for the request, including a statement detailing how the spending project will benefit the Association.
- 3) Automatic request for a 10% contingency when working with UNR facility on capital projects in case a change order is necessary. Any amount exceeding 10% must be sent back to the ASUN Senate

c) DISPOSITION OF REQUESTS:

Any request not granted during a session of the Senate shall fall at the conclusion of that session without prejudice to being renewed in the next session.

d) HEARING:

- 1) Once a valid request has been received, the Senate Committee on Budget and Finance shall meet to consider a request within three weeks when the Senate is in session.
- 2) The requestor or designee shall be present at the meeting during which the request is considered to explain in detail the reasons for the request.

SECTION 07: CONDITIONS AND LIMITATIONS ON USE OF THE CAPITAL FUND

Capital spending shall comply with the following conditions:

- a) A tangible, material, or constructive benefit to the Association and its members exists and is capable of being quantified or qualified.
- b) The benefit, especially with respect to spending on capital improvements, shall have a usable service life of at least three years unless the funding was temporary in nature.

SECTION 08: LIMITATIONS

The Capital Fund shall not be used to fund or support any of the following:

- a) Operational expenses of any club or organization.
- b) Equipment or uniforms to an intramural or recreational sports team.
- c) Reimbursements of expenses already incurred, or obligations already entered into.
- d) Stipends, wages, salaries, or other expenses in the nature of compensation to any individual or group, except that funds may be granted for this purpose to a university department or service on when, in the judgment of two-thirds of the Senate, the grant is necessary to maintain the health, safety, or welfare of the members of the Association.
- e) Prizes or other promotional items.
- f) Pilot funds for any operational expense of a government program or service.
- g) Projects which will not benefit primarily members of the Association.

SECTION 09: REPORTS

- a) Any organization outside of the Associated Students to which was granted an appropriation from the Capital Fund shall report to the Senate Committee on Budget and Finance within three months of the appropriation being made, following the conclusion of the project, and at other times as requested by the committee. The report shall include the status of the project, any deviations from the initial spending plan, and a detailed accounting of all funds spent on the project regardless of their source.
- b) The Budget and Finance Committee may request reports of ASUN's capital expenditures at any time.
- c) The Director of the Wolfshop shall give a report at the start of each semester to the Committee on Budget and Finance, about the financial and operating standing of the Wolfshop.

SECTION 10: RECOGNITION

For any capital spending project on a physical improvement budgeted for over \$10,000.00, a permanent fixture of an appropriate form and design shall be furnished and displayed in recognition of the contributions of the Association.