

Committee on Budget & Finance

Senate of the Associated Students 93rd Session

Agenda for Wednesday October 15th, 2025 at 4:00PM

In-Person: Frankie Sue Del Papa Conference Room located on the 3rd floor of the JCSU

Zoom link: <https://unr.zoom.us/j/88006980313?pwd=vyFhzTkbLHG766RTAbHH3A1ZWlGWko.1>

1. CALL MEETING TO ORDER

Call meeting to order must be listed by Secretaries

2. COMPLIANCE WITH NEVADA OPEN MEETING LAW

- a. **Was the agenda posted three full working days before 9am, not including the meeting date?**
 - i. <https://nevadaasun.com/meetings/type/budget-and-finance-committee/>
- b. **Is the meeting taking place on the day of the week, month, day, year, at the time and location listed on the agenda?**
- c. **Is the Zoom link working and available to the public?**

3. LAND ACKNOWLEDGEMENT

We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), and Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory.

4. ROLL CALL

Roll call must be listed by Secretaries

Vice Chair Barrus
Senator Hoang
Senator Kuster
Senator Lawson
Senator Lucchesi
Senator McAndrews
Chair Miceli
Senator Moss

5. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment or action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak.



Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center and online at www.nevadaasun.com. Requests for supporting material for an agenda should be directed to the Archives of the Associated Students. All other inquiries should be directed to Senator Logan Miceli at senatormiceli@asun.unr.edu (775) 813-6369

6. ADOPTION OF MINUTES (FOR POSSIBLE ACTION)

There are no minutes to be adopted at this time.

7. REPORTS (INFORMATION ONLY)

There are no reports at this time.

8. OLD BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION)

There is no old business at this time.

9. NEW BUSINESS (INFORMATION ONLY/FOR POSSIBLE ACTION)

a. Financial reviews of ASUN accounts PG08169 (ASUN Judicial Council), PG01395 (ASUN Senate), PG00092 (Center for Student Engagement)

- i. Representatives from each respective apartment will present their FY 2026 expenditures and planned expenditures to the Senate Committee on Budget and Finance.

b. S.B.93 – An Act to Establish the Furthering Educators Fee Waiver Program

- i. The committee will discuss and vote on the referred legislation.

10. PUBLIC COMMENT (INFORMATION ONLY)

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11. ADJOURNMENT

12. NOTES

Agenda items may be considered out of order at the discretion of the Chair. The Committee may combine two or more agenda items for consideration. The Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

The Associated Students supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the Speaker of the ASUN at (775) 784-6589 in advance so that arrangements may be conveniently made.



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[DISCUSSION DRAFT]

93rd SESSION
2025-2026

S. B. 93 -
AN ACT TO ESTABLISH THE FURTHERING
EDUCATORS FEE WAIVER PROGRAM

IN THE SENATE OF THE ASSOCIATED STUDENTS

AUGUST 27TH, 2025

SUBMITTED TO THE SENATE OF THE ASSOCIATED STUDENTS BY SPEAKER PRO TEMPORE MOSS

Whereas, the Associated Students of the University of Nevada (ASUN) is committed to supporting students pursuing careers in education and addressing the statewide teacher shortage; and

Whereas, the PackTeach and NevadaTeach programs require students to complete the C-BEST or Praxis examinations as a prerequisite to enrollment in each program; and

Whereas, the cost of these examinations can create a barrier for students from low-income or underrepresented backgrounds, discouraging them from entering the teaching profession; and

Whereas, ASUN currently administers a financial assistance framework (the Passion Fund Program) that uses an established formula to determine financial need and equitable allocation of funds; and

Whereas, dedicating a portion of ASUN's budget to subsidize these critical fees will enhance access to education programs and remove barriers to teacher preparation pathways; and

Whereas, The C-Best Exam costs 30 dollars per subtest; and

Whereas, the Praxis Core Exam costs 90 dollars per subtest and \$150 for the combined test; and

Whereas, the Event Programming Budget has available funds suitable for reallocation toward programs that foster student success and professional development; and

*THE STUDENTS OF THE UNIVERSITY OF NEVADA REPRESENTED IN THE
SENATE, DO ENACT AS FOLLOWS:*

Be it enacted, that the Associated Students of the University of Nevada shall establish the Furthering Educators Fee Waiver Program, hereinafter referred to as the “FEFW,” to provide financial support to students taking the C-BEST or Praxis exams for admission to PackTeach/NevadaTeach; and

Be it further enacted, that an amount not to exceed \$3,000 shall be reallocated from the Senate Operating and Travel Budget to fund the FEFW on an annual basis; and

Be it further enacted, that after the first year of the program, it shall be allocated funds on a needed basis each fiscal year; and

Be it further enacted, that the FEFW must be marketed and made accessible to all students upon establishment; and

Be it further enacted, that the Fee Waiver shall be awarded based on financial need using the same formula as the Passion Fund Program, and that each student may only receive the Fee Waiver no more than two (2) times during their academic career; and

Be it further enacted, that the administration of the FEFW shall follow the same application, review, and disbursement processes currently in place for the Passion Fund, with necessary modifications to accommodate testing fee payments; and

Be it further enacted, that the Committee on Government Operations, the Committee on Budget & Finance, the Director of ASUN, President of ASUN, and Senator for the College of Education & Human Development shall ensure the establishment, oversight, and reporting of the FEFW, including an annual report to the Senate detailing total applications, awards granted, funds utilized, and recommendations for continuation or adjustment; and

Be it enacted that the language of Addendum A be adopted in full upon passage and approval by the President of the Associated Students;

Be it further enacted, that a copy of this bill will be sent to:

- Director of ASUN, Sandra Rodriguez
- Associate Director of ASUN, Luis Aguliar-Herrera
- President of ASUN, Carmina Aglubat
- Vice President of ASUN, Ethan McNamara
- Speaker of the 93rd Senate, Leaf Acklin
- Director of Event Programming, Railyn Krentz
- Dean of the College of Education & Human Development, Donald Easton-Brooks
- Associate Dean of the College of Education & Human Development, Lindsay Diamond.
- Assistant Dean of the College of Education & Human Development, Diana ElAlami
- Chair of the Committee of Government Operations, Nick Bohlander
- Chair of the Committee on Budget & Finance, Logan Miceli



Standardized Financial Review Form

ASUN SENATE 93RD SESSION

The Committee on Budget and Finance

Instructions

**Please email this form completed to Chair Miceli at senatormiceli@asun.unr.edu three working days (Thursday by 5:30 p.m.) prior to your account's financial review.*

Account Information

Account name: Judicial Council (PG08169)

Account mission statement: The Judicial Council ensures the Association operates with honesty, transparency, and accountability. We act as moderators, arbiters, and protectors of the Association's integrity. The Judicial Council serves as a unique check and balance for all ASUN Officers. We hear charges brought against officers and hold trials based on the evidence presented.

Account Overview

Total account allotted dollars as of most recent approved ASUN budget: \$9890

Total dollars spent as of this form: \$102.81

Account Spending

Description of events/programs/services provided and their attendance or impact: Purchased ASUN polos for officers who did not have one

How did this spending further your mission statement? Established a professional and unified presence at official functions. This expenditure directly enhances the Association's visibility, credibility, and representation on campus, and it reflects our practice of approving expenses only when they provide clear and measurable value.

Challenges encountered based on funding received: N/A

Planning and Recommendations

Have operations been steady/achievable thus far based on the funding received? Yes

Has there been a need for travel funding thus far? No

What significant expenses are anticipated in the future? Fulfillment of Justice wages (\$9000) and end of session Awards from fringe (approx. \$60)

Account Metrics/Data

How many students have been served by your department thus far? How many students are regularly served per year? If including events co-hosted by the pre-law advising office: 60 for pre-law panels and 150 for the law school fair

Number of “assets” controlled by the account if applicable or any other data metrics? (e.g. number of vehicles for Pack Rides, number of campus clubs for Clubs and Organizations, etc.): N/A

Prepared by: Chief Justice Rena Arneson



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Account Information

Account name: Center for Student Engagement

Account mission statement: The Center for Student Engagement cultivates student success by providing an equitable and inclusive environment of nationally-recognized educational programs and services. We develop courageous and civically engaged students who use their voice to be global leaders. We challenge systems that prevent student's full participation in university life. <https://www.unr.edu/student-engagement>

Account Overview

Total account allotted dollars as of most recent approved ASUN budget: \$1,475,240.34

Total dollars spent as of this form: \$682,268.37

Account Spending

Description of events/programs/services provided and their attendance or impact: Center for Student Engagement PG00092 exists to manage the day-to-day operations of all ASUN programs and services, including:

- a. Civic Engagement: <https://www.unr.edu/student-engagement/civic-engagement>
- b. Voter Engagement/Registration events: <https://nevadaasun.com/voting-events/>
- c. Voting Resources: <https://www.unr.edu/student-engagement/civic-engagement/students/democratic-engagement/voting-resources>
- d. Pack Rides: <https://www.unr.edu/pack-rides>
- e. Accounting Office Services: <https://www.unr.edu/student-engagement/support-services/accounting-office>
- f. Pack Provisions: <https://www.unr.edu/student-engagement/support-services/pack-provisions>
- g. Legal Services: <https://nevadaasun.com/programs-and-services/legal-services/>
- h. Inkblot Marketing: <https://nevadaasun.com/programs-and-services/legal-services/>
- i. Student Publications: <https://www.unr.edu/student-engagement/nevada-student-media>
- j. Clubs & Organizations: <https://www.unr.edu/student-engagement/clubs-and-organizations>
- k. GivePulse: <https://unr.givepulse.com/group/8615-University-of-Nevada-Reno>
- l. Pack Life: <https://unr.campuslabs.com/engage/>

We are open from 8 am – 8 pm (M-Th), 8 am – 5 pm (F), and 10 am – 2 pm (Sat) during the Fall and Spring semesters. We are open M-F from 8 am to 5 pm over the breaks.

How did this spending further your mission statement? The collective of programs and services the CSE professional staff supervise, advise, administer work in tandem with ASUN's and the Division of Student Service's goal of creating a sense of belonging. Further, the support students receive from all these programs and services allow them to persist and move forward toward graduation.

Challenges encountered based on funding received: None

Planning and Recommendations

Have operations been steady/achievable thus far based on the funding received? yes

Has there been a need for travel funding thus far? Yes, the staff has submitted requests to travel as many of them had conference proposals accepted or are pending, this includes:

1. Bridget and Amy – NASPA CLSC conference Dec. 8-10 (Accepted – Long Beach, CA)
2. Kathy – NASPA CLSC conference Dec. 8-10 (Accepted – Long Beach, CA)
3. Sandy – AACU Conference Jan. 20-23 (Accepted – Washington, D.C)
4. Sandy – HACU conference Dec. 1-3 (Accepted – Denver, CO)
5. Luis – NACA Conference Nov. 20-22 (Accepted – Riverside, CA)
6. Justin and Gabby – NASPA Western Regional (Pending – Palm Springs, CA)
7. Maddy - ACPA Conference Mar. 30-Apr. (Pending – Baltimore, MD)

What significant expenses are anticipated in the future? a. Employee wages – Accounting services, front desk operations, special projects coordinators, technology techs, Elections co-directors, and Pack Provisions are paid out of this account.

b. Professional staff – This account also pays all fringe and salaries for all the administrative faculty and one state employee.

c. Technology support—This account pays for technology expenses. This includes computers, data plans for iPads, TV monitors, miscellaneous needs (surge protectors, etc.), website hosting, computer software (Caspio, etc.), website backup, GivePulse, Engage (Pack Life), Zoom, etc.

d. Vehicles—Since the truck, Gator, and car are used by all ASUN programs and services, this account pays for their repairs, gas, parking, and maintenance.

e. Employee development—Student employee expenses come out of this account at the beginning and end of the year. This includes meals, training materials, facility use, and supplies necessary to carry out these trainings. We also purchase books that help the administrative faculty and student employees do their jobs.

f. Job searches – All professional job search expenses are paid from this account. These charges can include employee background checks, job advertisements, plane tickets, hotel stays, and meals with candidates.

g. Day-to-day operations – Expenses such as office supplies, posters, post office mailbox, mail expenses, phones, copiers, storage expenses, changing/replacing office door locks, shredding expenses, copier paper, letterhead, business cards, relocation of furniture.

h. National association memberships for the full-time faculty—These associations give us the resources and expertise to better advise student government, clubs, and student employees. They also provide best practices for all our programs and services.

i. Travel to national conferences for employee development, which includes airline, hotel, conference, and registration fees.

j. Clubs, student publications, and student government infrastructure – Accounting (Accounts payable and receivables), providing and maintaining resources such as the popcorn machine, paperwork, and vast amounts of policy.

2025 INVENTORY REPORT

Please note, the completion of this inventory report reconciliation is mandated by The Board of Regents.

The following is a current list of your equipment inventory as it exists in AssetWorks as of **01/10/2025**. You are receiving this report because you are listed in Workday as the Cost Center Manager.

To complete this inventory report, please find and verify the Workday location, serial number, tag number and responsible person for each item listed. Please make any necessary changes to the previously listed fields in the AssetWorks system, not on the printed page.

Please see the "instruction page" for a complete breakdown of how to complete your inventory report.

All transfers, changes and edits must be completed in AssetWorks by the person listed as responsible for the asset.

The report must be signed by either the Department Chair or the authorized representative, and returned to the asset management team by **May 12, 2025**.

Please sign, date and return this cover page along with a printed copy of your completed asset report for each cost center you received. Please also include a copy of your sensitive equipment list. (for sensitive equipment items purchased before Workday)

Please send your completed inventory reports and sensitive equipment lists through campus mail to The Asset Management Team: BCN Assets, Mail Stop #246.

YOUR SIGNATURE CONFIRMS THE FOLLOWING:

- 1.) THE INFORMATION CONTAINED ON THE ATTACHED LIST HAS BEEN REVIEWED BY THE COST CENTER MANAGER
- 2.) ALL EQUIPMENT HAS BEEN ACCOUNTED FOR AND TO THE BEST OF YOUR KNOWLEDGE, ALL INFORMATION IS ACCURATE
- 3.) ALL MISSING OR INCORRECT FIELDS OF THIS REPORT HAVE BEEN FIXED IN THE ASSETWORKS SYSTEM AND NOT HANDWRITTEN ONTO THE REPORT

COST CENTER: CC 2085


COST CENTER MANAGER (DO NOT LEAVE BLANK):

NAME (PLEASE PRINT): Sandra Rodriguez **PHONE #:** 682-6145

SIGNATURE:  **DATE:** 4/14/2025

PERSON WHO PERFORMED RECONCILIATION (DO NOT LEAVE BLANK):

NAME (PLEASE PRINT): Amy Koeckas **PHONE #:** 775-682-6801

SIGNATURE:  **DATE:** 4/14/25



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The Committee on Budget and Finance

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Account Information

Account name: **Senate**

Account mission statement: **Represent the students in the form of representatives for there colleges**

Account Overview

Total account allotted dollars as of most recent approved ASUN budget: **\$150,013**

Total dollars spent as of this form: **\$74,791.65**

Account Spending

Description of events/programs/services provided and their attendance or impact: **The only money that has been used has been for wages and 2 senate outreach opportunities.**

How did this spending further your mission statement? **I encourage my senators to use the funds we have under our Outreach line item whenever I can.**

Challenges encountered based on funding received: **We have not received any problems due to the fact that 93% of our budget goes to salaries.**

Planning and Recommendations

Have operations been steady/achievable thus far based on the funding received? **Yes**

Has there been a need for travel funding thus far? **No**

What significant expenses are anticipated in the future? **Purchasing cookies for the Senate body for the last meeting this fall**

Account Metrics/Data

Prepared by: **10/9/25**

How many students have been served by your department thus far? How many students are regularly served per year? **As of right now we have 22 senators who sit at the table**

Number of "assets" controlled by the account if applicable or any other data metrics? (e.g. number of vehicles for Pack Rides, number of campus clubs for Clubs and Organizations, etc.): **N/A**



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Company: University of Nevada, Reno
Organization: Cost Center: CC2085 ASUN
Period: FY 2026 - 03 September
Budget Structure (Do not change Default):
Budget Name: UNR 2026 Fiscal Year Budget
Worktags: Program: PG01395 Asun Senate

Run Date: 10/09/2025 01:36 PM

Ledger Account	Original Budget	Revised Budget	Current Period Actuals	YTD Actuals	Commitments	Obligations	Reserved Actuals	Remaining Balance	% Remaining
Budget Sources									
All Sources Total	\$202,598.00	<div><div></div><div>\$150,013.00</div></div>	\$75,000.00	\$75,000.00	0.00	0.00	0.00	(\$75,013.00)	<div><div></div><div>50.00%</div></div>
Budgeted Opening Balance	\$56,598.00	<div><div></div><div>\$8,103.17</div></div>	0.00	0.00	0.00	0.00	0.00	(\$8,103.17)	<div><div></div><div>100.00%</div></div>
4900:Budgeted Beginning Balance	\$56,598.00	<div><div></div><div>\$8,103.17</div></div>	0.00	0.00	0.00	0.00	0.00	(\$8,103.17)	<div><div></div><div>100.00%</div></div>
Sources	\$146,000.00	<div><div></div><div>\$141,909.83</div></div>	\$75,000.00	\$75,000.00	0.00	0.00	0.00	(\$66,909.83)	<div><div></div><div>47.15%</div></div>
Transfers In	\$146,000.00	<div><div></div><div>\$141,909.83</div></div>	\$75,000.00	\$75,000.00	0.00	0.00	0.00	(\$66,909.83)	<div><div></div><div>47.15%</div></div>
Budget Uses									
All Uses	\$202,598.00	<div><div></div><div>\$150,013.00</div></div>	\$11,012.91	\$33,153.33	0.00	\$41,638.32	0.00	\$75,221.35	<div><div></div><div>50.14%</div></div>
Personnel Costs	\$138,888.00	<div><div></div><div>\$138,888.00</div></div>	\$10,659.92	\$32,792.15	0.00	\$41,638.32	0.00	\$64,457.53	<div><div></div><div>46.41%</div></div>
Hourly Wages	\$135,500.00	<div><div></div><div>\$135,500.00</div></div>	\$10,399.85	\$31,992.11	0.00	\$40,622.58	0.00	\$62,885.31	<div><div></div><div>46.41%</div></div>
Fringe Benefits	\$3,388.00	<div><div></div><div>\$3,388.00</div></div>	\$260.07	\$800.04	0.00	\$1,015.74	0.00	\$1,572.22	<div><div></div><div>46.41%</div></div>
Operations	\$63,710.00	<div><div></div><div>\$11,125.00</div></div>	\$352.99	\$361.18	0.00	0.00	0.00	\$10,763.82	<div><div></div><div>96.75%</div></div>
General Operations	\$4,988.00	<div><div></div><div>\$4,500.00</div></div>	\$352.99	\$361.18	0.00	0.00	0.00	\$4,138.82	<div><div></div><div>91.97%</div></div>
Hosting	\$4,375.00	<div><div></div><div>\$4,875.00</div></div>	0.00	0.00	0.00	0.00	0.00	\$4,875.00	<div><div></div><div>100.00%</div></div>
Travel	\$4,750.00	<div><div></div><div>\$1,750.00</div></div>	0.00	0.00	0.00	0.00	0.00	\$1,750.00	<div><div></div><div>100.00%</div></div>



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