

# Department of Event Programming

Department of Event Programming of the Associated Students 93<sup>rd</sup> Session

Agenda for Monday, September 29, 2025 at 8:30 am

In Person- Frankie Sue Del Papa President's Conference Room (JCSU Room 332) - 3<sup>rd</sup> Floor of the  
Joe Crowley Student Union

Virtual- [Teams Link](#) and Teams Meeting ID: 289 703 078 510 8 Passcode: yo7oM9MT

## 1. CALL MEETING TO ORDER

Call Meeting to Order must be listed by Secretaries.

## 2. LAND ACKNOWLEDGEMENT

We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory

## 3. ROLL CALL

Roll Call must be listed by Secretaries.

- a. Event Programmer, Selena Albarran
- b. Event Programmer, Troy Barrera
- c. Event Programmer, Mason DaForno
- d. Event Programmer, Jennifer Gamez
- e. Event Programmer, Mitch Karadanis
- f. Event Programmer, Liberty Lockwood
- g. Event Programmer, Zion Price
- h. Assistant Director, Greydon Geil
- i. Assistant Director, Chelsea Patel
- j. Director, Rilyn Krentz

## 4. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on action

## NOTES

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items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak.

## 5. **ADOPTION OF MINUTES (FOR POSSIBLE ACTION)**

The following minutes have been submitted to approve:

- a. 6-27-25
- b. 8-01-25
- c. 8-19-25
- d. 9-22-25

## 6. **REPORTS (INFORMATION ONLY)**

Officers of the Department of Event Programming may give a report if they have pertinent information. The Chair may also ask an Officer to give a report. If an Officer has no pertinent updates, they may indicate by saying “No Report.”

- k. Event Programmer, Selena Albarran
- l. Event Programmer, Troy Barrera
- m. Event Programmer, Mason DaForno
- n. Event Programmer, Jennifer Gamez
- o. Event Programmer, Mitch Karadanis
- p. Event Programmer, Liberty Lockwood
- q. Event Programmer, Zion Price
- r. Assistant Director, Greydon Geil
- s. Assistant Director, Chelsea Patel
- t. Director, Rilyn Krentz

## 7. **OLD BUSINESS (FOR POSSIBLE ACTION)**

The body will discuss the following budgets:

- a. S'more Love for the Pack
- b. Pack! Powder Puff
- c. Howl Fest
- d. Packsgiving

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8. **NEW BUSINESS (FOR POSSIBLE ACTION)**

There is no new business to be discussed at this time.

9. **PUBLIC COMMENT (INFORMATION ONLY)**

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak.

10. **ADJOURNMENT**

**NOTES**

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## ASUN DEPARTMENT OF PROGRAMMING EVENT & BUDGET PROPOSAL FORM

### CONTACT INFORMATION:

Organizer(s)/Intern(s): Mason and Selena

E-mail(s):

Learning Outcomes:

1. Strengthen sense of belonging by engaging in a social event with other students.
2. Create a sense of tradition and pack pride through an inclusive event.
3. Unwind through a slow event after/during midterms with other students.

### EVENT INFORMATION:

<b>Event Name:</b>	<b>S'more Love for The Pack</b>	<b>Date:</b>	<b>October 21st, 2025</b>
<b>Event Location:</b>	<b>Joe Plaza</b>	<b>Time:</b>	<b>6:00 PM - 8:00 PM</b>
<b>Expected Attendance:</b>	<b>300</b>	<b>Cost Per Student:</b>	<b>\$7.47</b>

**BUDGET INFORMATION:** *Please itemize your ENTIRE event budget below:*

<b>DESCRIPTION:</b>	<b>AMOUNT:</b>	<b>VENDOR:</b>
1. Propane Tank (68.74 x 2)	\$137.48	Home Depot

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2. Propane Tank Triple Adapter (31.99 x 1)	\$31.99	Amazon
3. Propane Tank Y Splitter (17.99 x 1)	\$17.99	Amazon
4. Graham Crackers 6 ct. Party Size (14 x \$6.94)	\$97.16	Walmart
5. Marshmallows 1.5 lb. Jumbo Bag (40 x \$2.68)	\$107.20	Walmart
6. Hershey Chocolate Bars A) Cookies n Cream 6ct (10 x \$4.97) B) Regular 6 ct. (10 x \$4.97)	\$99.40	Walmart
7. Gluten Free Graham Crackers (2 x \$4.58)	\$9.16	Walmart
8. S'more Sticks (1 x \$ 33.99)	\$33.99	Amazon
9. Waters, Great Value 40 Pack (5 x \$5.47)	\$27.35	Walmart

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10. Magnets (100 x \$3)	\$300	Mag Square Memories
11. Wolf Pack Towels (125x \$8.98)	\$1,122.50	Wolf Shop
12. Cowboy Bandanas Blue and White 48 ct (2 x \$25.99)	\$51.98	Amazon
13. Fire Pits (5 x \$125.99)	\$629.95	Amazon
13. MISC (10%)	\$266.62	

<b>TOTAL EVENT BUDGET:</b>	<b>\$ 2,932.77</b>	
<b>TOTAL ASUN BUDGET:</b>	<b>\$ 3,202.67</b>	

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# ASUN DEPARTMENT OF PROGRAMMING EVENT & BUDGET PROPOSAL FORM

## CONTACT INFORMATION:

Organizer(s)/Intern(s): Jennifer Gamez, Josh Chaney

E-mail(s): [@programmergamez@asun.unr.edu](mailto:@programmergamez@asun.unr.edu) [@programmerchaney@asun.unr.edu](mailto:@programmerchaney@asun.unr.edu)

Learning Outcomes:

1. Raising awareness
2. Strength for important causes
3. Showing support for different awareness's

## EVENT INFORMATION:

<b>Event Name:</b>	Pack! Powder Puff	<b>Date:</b>	10/22/25
<b>Event Location:</b>	The Quad	<b>Time:</b>	5pm-7pm
<b>Expected Attendance:</b>	500	<b>Cost Per Student:</b>	\$4.16

## NOTES

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**BUDGET INFORMATION:** Please itemize your ENTIRE event budget below:

DESCRIPTION:	AMOUNT:	VENDOR:
1. 50 pk Squeeze Bottles (\$18.99 x19)	\$303.84	<a href="#">Amazon</a>
2. 30 lb Color Run Powder (\$161.99 x2)	\$323.98	<a href="#">Amazon</a>
3. 12 pk White T-Shirts a. Small (\$35.97 x5) b. Medium (\$35.97 x6) c. Large (\$35.97 x2) d. X-Large (\$35.97 x1)	\$503.58	<a href="#">Amazon</a>
4. Flag Football Set	\$32.99	<a href="#">Amazon</a>
5. 40 pk Water (\$3.98 x4)	\$15.92	Sam's Club
6. 28 pk Gatorade (12 fl. Oz.)(\$16.28 x4)	\$65.12	Sam's Club
7. Ice Bags (\$2.86 x4)	\$11.44	Sam's Club
8. Snacks a. 50 pk Frito-Lay Classic Mix (\$18.48 x2) b. 30 pk Frito-Lay Flamin' hot (\$18.48 x2) c. 90 pk Mott's Fruit Snacks (\$9.98 x2) d. 72 pk Fruit Roll-Ups (\$14.98 x2)	\$123.84	Sam's Club
9. Ice Cream	\$500	Super Swirl

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a. Super Swirl		
10. Remsa (\$158/hr x2)	\$316	Remsa
11. Misc 10%	\$240.48	

<b>TOTAL EVENT BUDGET:</b>	<b>\$2,404.78</b>	
<b>TOTAL ASUN BUDGET:</b>	<b>\$2,645.25</b>	

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# ASUN DEPARTMENT OF PROGRAMMING EVENT & BUDGET PROPOSAL FORM

## CONTACT INFORMATION:

Organizer(s)/Intern(s): Troy Barrera and Zion Price

E-mail(s): [programmerbarrera@asun.unr.edu](mailto:programmerbarrera@asun.unr.edu) and [programmerprice@asun.unr.edu](mailto:programmerprice@asun.unr.edu)

Learning Outcomes:

1. Students will connect with peers through shared activities.
2. Students will engage in creative crafts in a social setting.
3. Students will experience and enjoy food from local Reno vendors.

## EVENT INFORMATION:

<b>Event Name:</b>	Howl Fest	<b>Date:</b>	October 23 <sup>rd</sup> , 2025
<b>Event Location:</b>	KC Lawn	<b>Time:</b>	5:00-7:30pm
<b>Expected Attendance:</b>	550	<b>Cost Per Student:</b>	\$7.49

**BUDGET INFORMATION:** *Please itemize your ENTIRE event budget below:*

DESCRIPTION:	AMOUNT:	VENDOR:
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## NOTES

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1. Rick's Pizza a. 19 16in Pepperoni b. 19 16in Cheese c. Tip (15%)	\$1084.62	Rick's Pizza
2. Doughboys Donuts a) 25 Dozen Donuts b) Tip (15%)	\$544.81	Doughboys Donuts
3. Corndogs (100ct) 15% Tip	\$805	Doggy Style Corndogs
4.Candy a) <a href="#">Candy Bag</a> (\$15.98 x 2) b) <a href="#">Chocolate</a> (\$21.98 x 2)	\$75.92	Sam's Club
5.Refreshments a) <a href="#">Water</a> (\$3.98x10) b) Juice Boxes (\$11.98x6) c) Chips (\$18.48x3)	\$167.12	Sam's Club
6.Craft Supplies a) Mini Pumpkins (\$2.62 x 50) b) <a href="#">Paints</a> (\$6.47 x 4)	\$156.88	Walmart
7. Cotton Candy Floss Sugar <a href="#">2 Pack Strawberry and Blue Raspberry</a>	\$43.99	Amazon

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8. <u>Orville 8lb Popcorn Kernels</u> \$13.28 x 4	\$53.12	Amazon
9. <u>Kernel Season's Popcorn Seasoning 8 Count</u>	\$23.99	Amazon
10. <u>Popcorn Machine</u>	\$82.99	Amazon
11. UNR PD \$44.50/hr/CSO x 2	\$311.50	UNR PD
12. MISC (10%)	\$334.99	

<b>TOTAL EVENT BUDGET:</b>	\$3,349.94
<b>TOTAL ASUN BUDGET:</b>	<b>\$3,684.93</b>

## ASUN DEPARTMENT OF PROGRAMMING EVENT & BUDGET PROPOSAL FORM

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**CONTACT INFORMATION:**

Organizer(s)/Intern(s): Chelsea Patel, Aidan Espinoza, Elyse Andre, Kloe Sorge, Miles Lanuza, Vivianna Morias

E-mail(s):

Learning Outcomes:

1. Students will be able to come together and enjoy a thanksgiving-themed event.
2. Students will be able to take part in fun games and create friendships with fellow students.
3. Students will be able to feel a sense of belonging during the holiday season.

**EVENT INFORMATION:**

<b>Event Name:</b>	<b>Packsgiving</b>	<b>Date:</b>	<b>11/19/2025</b>
<b>Event Location:</b>	<b>JCSU Ballroom</b>	<b>Time:</b>	<b>5pm-7pm</b>
<b>Expected Attendance:</b>	<b>150</b>	<b>Cost Per Student:</b>	<b>\$4.23</b>

**BUDGET INFORMATION:** *Please itemize your ENTIRE event budget below:*

<b>DESCRIPTION:</b>	<b>AMOUNT:</b>	<b>VENDOR:</b>
1. <u>Pumpkin Pie x15 (\$5.98)</u>	\$89.70	Sam's Club
2. <u>Popcorn x15 (\$5.37)</u>	\$80.55	Walmart
3. <u>Bottled water x4 (\$8.98)</u>	<b>\$35.92</b>	<b>Sam's Club</b>

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5. <a href="#">Vanilla Syrup x2 (\$5.14)</a>	\$10.28	Walmart
6. <a href="#">Salted Caramel Syrup x2 (\$5.14)</a>	\$10.28	Walmart
7. <a href="#">French Vanilla Coffee Creamer (\$12.62)</a>	\$12.62	Sam's Club
8. <a href="#">Pepsi x4 (\$17.98)</a>	\$71.92	Sam's Club
9. JCSU Staffing	\$324	JCSU
10. Misc (10%)	\$63.52	

<b>TOTAL EVENT BUDGET:</b>	<b>\$635.27</b>	
<b>TOTAL ASUN BUDGET:</b>	<b>\$698.79</b>	

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