Training 07/12 : (Saturday and Luis was there, we didn't have an actual agenda and I have discussed this with Luis and Sandy)

Meeting: 7/14 we didn't have anything on this date

Meeting: 8/29 at 1:30pm Shea recorded this

**Meeting Minutes**

**Department:** IDEA  
**Date:** Saturday, September 20, 2025  
**Time:** 10:10 AM – 11:21 AM  
**Location:** Joe Crowley Student Union, Room 324 (3rd Floor)

**Attendance**

* **Director Navarrete:** Present
* **Assistant Director Rock:** Absent (Unexcused)
* **Commissioner Mummalaneni:** Present
* **Commissioner Campbell:** Present
* **Commissioner Ottaviano:** Present

**Land Acknowledgement**

UNR situated on the traditional homelands of Numu, Washoe, Newe, and Nuwu peoples.

**Public Comment**

None.

**Prior Minutes**

None to approve.

**Reports**

* **Director:**
  + Homecoming Parade planning with 13 elementary schools (flyer distribution pending).
  + Collaboration discussions with Programming; confirmed **API Night Market** and **Lunar New Year** collaboration with MCC-API; proposed sponsorship budget.
  + World Tourism Day preparations (this Friday); Sustainability **Farmer’s Market** next Friday (12–2 PM) followed by IDEA event (2–5 PM); offer post-event food to Sustainability volunteers.
  + Filipino Festival logistics; Pack Life form and Amazon requests to support.
  + Adjusted monthly event load; Programming intern presentation invite (**Oct 7** or **Oct 28**, 4:30–5:30 PM).
  + Thanks to **Mandy** and **Jada** for pamphlets (distribution next week).
* **Commissioner Mummalaneni:**
  + Homecoming Parade outreach begins next week.
  + Pamphlet citation issues resolved with **Sandy**; **Know Your Rights** cards to be updated and attached.
* **Commissioner Campbell:**
  + Completed World Tourism Day budget forms; updated **EMS** reservation to **KC Breezeway**; trained Mummalaneni on EMS and Pack Life.
* **Commissioner Ottaviano:**
  + Inclusivity sensors incoming.
  + With **Inkblot/Gabby**: Fusion flyers and stickers on track; recommend using flyer backside for dept. budget/calendar; coordinate **poster** and **Instagram** content.

**Old Business — Event Debriefs**

* **Northern Nevada Pride:**
  + Success, high engagement; **water** intended for volunteers was given to general public—need clearer guidance.
  + Improvements: **pre-event volunteer huddle**, earlier **procurement** (avoid last-minute card use), clearer officer **time blocks**, more team participation.
* **Suicide Prevention Tabling:**
  + Thanks to **Caitlin** for setup; ensure adequate staffing so academic conflicts don’t force cancellations.

**New Business — Motions & Decisions**

* **API Night Market Sponsorship:** **$1,500** → **APPROVED**.
* **World Tourism Day Budget:** **$777.37** → **APPROVED**.
* **Filipino Festival Budget:** **$414.22** → **APPROVED**.
* **Calendar Adjustments:** **Constitution Day** and **International Day of Peace** **removed** from this month’s calendar to manage workload.
* **Black Culture Event & Lunar New Year (date conflict):** Do **both**; tentatively set **Lunar New Year: Feb 21**, **Black Culture Event: Feb 27 (Fri)**. Plan early; leverage interns.

**Filipino Festival (Oct 18, 3–6 PM)**

* IDEA **tabling only** (no event management).
* **Item/Volunteer Draft:** **Campbell (lead)** with **Mummalaneni (assist)**; Director to share template.
* **Coordination:** Maintain comms with **Filipino Club**; monitor mixed **Amazon** deliveries.
* **Design/Comms:** **Jaden** to produce **poster** (with IDEA logo) and print; **Caitlin** to handle **social posts**; **stamp cards** via **LRC**.

**Programming Dept — Intern Presentation**

* **Decision:** Present on **Oct 7**, 4:30–5:30 PM (approx. 10–15 minutes + Q&A). Use **retreat deck**; Director has class; commissioners to represent.

**Requirements & Budget Tracking**

* **Required events** added to help meet **5 hrs/week** and ensure coverage; notify one month prior if unavailable (emergencies excepted).
* **Action:** Update **IDEA-only diversity calendar** with **actual spend**; **email Wei** to confirm amounts (e.g., Pride). Purpose: finance reporting and budget review with **Carmina**. Current rough remaining budget (as of Sep 10): ~**$8,000** (subject to updates).

**Adjournment**

Meeting adjourned at **11:21 AM**.

**Transcript — “University of Nevada 10.m4a”**

**Date:** Saturday, September 20, 2025  
**Location:** Joe Crowley Student Union, Room 324 (3rd Floor)  
**Start:** 10:10 AM • **End:** 11:21 AM  
**Style:** Word-for-word (lightly formatted for readability), with speaker labels + timestamps.

**[00:00] Director (for the record):**  
OK I—I call this meeting to order on Saturday September twenty 20th 2025 in the room 324 at Joe Crowley student union third floor at 10:10 AM. And then move on to the line item 3: roll call. The director of artist be present. Assistant Director Rock absent unexcused. Commissioner **Mummalaneni**, here. And Commissioner **Campbell**, here. Commissioner **Ottaviano**, present. OK let’s see—ohh now move on to line item 3 land acknowledgement…

**[00:45] Director:**  
We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of Numu, Washoe, Newe, Nuwu peoples. These lands continue to be the gathering place for Indigenous peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory.

**[01:20] Director:**  
We’re gonna move on to line item four: public comment. Is there any public comment at this time?  
Alright, seeing none, we’ll now move on to line item 5: minutes. There are no minutes to approve at this time.  
We’ll now move on to line item 7: reports.

**[01:45] Director (Navarrete) – Report:**  
So for me—my reports—Director Navarrete, for the record—my report would be:

* I met with Commissioner **Mummalaneni** to go over the Homecoming Parade. We listed out maybe 13 elementary schools to distribute some of the flyers—which we don’t have yet but we will, we might—yeah—we’ll have that soon.
* I also have a presentation today for the makeup retreat.
* I have been working with some of the Programming—actually to collaborate. We don’t know yet what we will be collaborating with, but yeah I’ve been communicating with them and just pretty much seeing if we could collaborate on any few events this fiscal year.
* I’ve also talked to the Multicultural Center—especially the API. Today we decided to collaborate on the **API Night Market** as well as **Lunar New Year** for next year, which is great. I did propose a budget that we could sponsor to them.
* I can’t wait for **World Tourism Day** for this upcoming Friday. There’s also **Farmer’s Market with Sustainability**—the talk yesterday—so it will be happening the next Friday as well, 12:00 to 2:00 PM, and then our event would be 2:00 PM to 5:00. I did offer them to see if they wanted food afterwards—like their volunteers could come to us and maybe get some food from our tabling.
* **Filipino Festival**: as you can see like the emails they sent out—it was very chaotic. I didn’t see—I honestly—it was my mistake, I did not see the items that they gave us, but it’s totally fine and we got that figured out. Hopefully everything goes smoothly after this. I will probably send—or yeah I’ll probably fill out a form from **Pack Life** and send all those Amazon requests for the Filipino Club.
* We do need to make a decision—as you can see I did send out an announcement that I **deleted a few events** for this month (we didn’t plan it appropriately)—we’ll talk about that soon.
* I don’t know if you’ve seen **Chelsea’s** emails—I CC’d you—for Programming. They’re asking for a presentation either **October 7** or **October 28** (4:30–5:30 PM) for **interns**. I’ll need everyone’s opinion on that.
* Thank you **Mandy** and **Jada** for doing the pamphlets—we do need to distribute next week. Thank you for your hard work. That is pretty much it—we’ll talk about these later on afterwards. Alright, any questions/concerns? … Perfect.

**[04:40] Commissioner Mummalaneni – Report:**  
So for this month we—we were working on the **Homecoming Parade** and we’re going to start reaching out to the elementary schools next week. I also met with **Sandy** because of citation issues with the pamphlet, but we got those all figured out so we’re all good to go. The **pamphlet** doesn’t need to be changed, but I think we changed the **Know Your Rights** cards.  
Any questions?

**[05:10] Director:**  
Perfect—actually I do have a question. (Director Navarrete for the record.) How is the Know Your Rights card—like did you just download it off of that website and just send it to **Jaden** or…  
**Mummalaneni:** I don’t think I actually sent it yet because—OK I think you sent me the link so I’m just gonna download the one you sent.  
**Director:** OK—I could go directly from the website if that makes it easier.  
**Mummalaneni:** Yeah I still have the website pulled up; I’ll just Teams you the link.  
**Director:** Oh—you emailed it. Perfect, you sent me PDF—because Rich is doing this—ohh yes that’s right. Maybe crop it a little bit smaller but make it readable. I was hoping we could just do that right after we pass the budget—we can work on things today; I booked this room for three hours… If you’re available.  
**Mummalaneni:** You said to do English on the front and Spanish on the back?  
**Director:** Yes—Spanish. Alright—perfect. Love that.

**[06:35] Commissioner Campbell – Report:**  
I worked with Director and Commissioner **(Octaviano?)** to complete the **budget forms** and the **planning for World Tourism Day**. I canceled the previous reservation for that location and issued a new **EMS reservation** from—we see **Retina** to **KC Breezeway**. I also met with Commissioner **Mummalaneni** to teach her about **EMS reservations** and **Pack Life** forms—she’s ready to help.  
Any questions? (Seeing none.)

**[07:20] Commissioner Ottaviano – Report:**  
I still have a report for **inclusivity sensors** for in-class—so we should be getting more soon. I had a meeting yesterday with **Gabby from Inkblot** about **kindle flyers** for the **Fusion** event that we want to promote **World Tourism Day**. Those are kind of pushed back, but should be ready in time for the day. Stickers should also be ready. She recommended using the **backside** of the flyer—maybe department **budget** or **calendar**/**list of upcoming events**. I mentioned our **diversity calendar**, so I’ll get with her on maximizing that space.  
**Director (questions):** For World Tourism Day, was it stickers or posters—or Fusion?  
**Ottaviano:** Fusion.  
**Director:** Please request one **physical poster** for our office; Instagram post would be nice—ask if they can post for us after they design. For the **calendar**, I worry about changes—maybe use a **QR** for digital calendar or email signup. Also, can you re-check **fall club fair sign-up sheets** (some emails are messy) and update the doc so we can send the diversity calendar?  
**Ottaviano:** Yes.

**[09:20] Line Item 7 — Old Business (Debrief: Northern Nevada Pride & Suicide Prevention Tabling)**  
**Director:** We’ll debrief N. Nevada Pride and Suicide Prevention tabling. Please state your position and name for the record.

* **Ottaviano (Marketing):** Event was successful and fun; lots of people. Improvements: account for headcount—**more water**. Maybe have a **pre-event volunteer huddle** to align details.  
  **Director (interjects):** We ran out of water because people were **giving it to the public**; it was meant for **volunteers**.  
  **Ottaviano:** A pre-event huddle would help set expectations.
* **Campbell (Projects & Events):** Issues obtaining items; **last-minute emergency credit card** purchases caused stress and accounting problems. In future: **purchase in advance** with clear quantities/prices; **plan earlier**; better **time blocks** for officers to run the event; intern support will help.
* **Director:** Pride was great and fun but exhausting; need **more team support**—sometimes feels like a gap; want more openness and shared workload. Re: **Suicide Prevention** tabling—Director had heavy class day; thanks to **Caitlin** for setup; need help so Director doesn’t have to **miss classes** to cover events.

**[14:05] Line Item 8 — New Business (Budgets & Calendars)**

**API Night Market (Sponsorship):**  
**Director:** We considered **$1,500** of our budget. I’m seeking a motion to approve **$1,500**.  
**Motion:** “I move to approve the API Night Market of $1,500.”  
**Second:** Yes.  
**Vote:** All in favor say “aye”; opposed “nay”; any abstentions.  
**Outcome:** **Motion passes.**

**World Tourism Day:**  
**Director:** I believe it is about **$656.43**… (later) Seeking a motion to approve **$777.37**.  
**Motion:** “I move to approve World Tourism Day **$777.37**.”  
**Second:** Commissioner Campbell.  
**Vote:** Ayes; nays; abstentions.  
**Outcome:** **Motion passes** (**$777.37** approved).

**Filipino Festival:**  
**Director:** Seeking a motion to approve **$414.22**.  
**Motion:** Move to approve **$414.22**.  
**Second:** Commissioner Campbell.  
**Vote:** Ayes; nays; abstentions.  
**Outcome:** **Motion passes.**

**Diversity Calendar: deletions & adjustments:**

* **Deleted this month:** **Constitution Day** & **International Day of Peace** due to load.
* Discussion: keep workload realistic; interns will add capacity later.

**Black Culture Event vs. Lunar New Year (date conflict):**

* Many requests to bring **Black Culture Fest** back (high attendance last year).
* Desire to do **both** events.
* Proposed/Agreed: **Lunar New Year** on **Feb 21**; **Black Culture Event** on **Feb 27** (Friday).
* Note: Plan **earlier**, leverage interns, manage setup/cleanup/logistics, avoid burnout.

**[20:30] Filipino Festival Logistics (Oct 18, 3–6 PM, Sat)**

* Tabling only (no organizing requested).
* Director confirms availability; one member may leave early for a gala (~6:30).
* **Draft needed**: tabling items (stickers, flag, etc.).
  + **Owner:** Campbell (lead) with **Mummalaneni** (assist).
  + Director to share the draft template (“farm/form” used before).
* **Communications:** Continue coordinating with **Filipino Club**; warn about **Amazon deliveries** mixing with World Tourism Day items; return any non-listed items.
* **Design/Printing:**
  + **Jaden** to create **poster**, add **IDEA logo**, and **print**; Director to resend assets.
  + **Caitlin** to post **social media** (Director to ask).
  + **Stamp cards** to print at **LRC**.

**[26:10] Programming Dept — Intern Presentations (Oct)**

* Invite from **Chelsea**: **Oct 7** or **Oct 28**, **4:30–5:30 PM**.
* Director has class; needs reps to present ~**10–15 minutes** with Q&A; can use **green retreat deck**.
* Availability: **Ottaviano** OK for **28th** or **7th**; **Campbell** prefers **7th**; one member has a language course conflict.
* **Decision:** Proceed with **Oct 7** (tell Chelsea).

**[29:00] Diversity Calendar — Required Events & Budget Tracking**

* Some events marked **Required** to help meet **5 hours/week**, ensure attendance and planning. If you can’t make a required event, **email/Teams** Director **one month prior** when possible; emergencies understood.
* **Action:** Update the **diversity calendar** copy (“IDEA only”) with **spend amounts**.
  + **Email Wei** for final costs on Northern Nevada Pride, etc.
  + Reason: Finance/ASUN reporting + meeting with **Carmina** to review year budget.
* Current rough status (as of Sep 10): about **$8,000** left after provisional deductions; saved money from lower World Tourism Day spend; may allocate to **Black Culture Event**, **Lunar New Year**, or **wrap-up gathering**; consider **sponsoring** Sustainability/Wellness events as capacity allows.

**[33:45] Director:**  
Any questions/concerns? … Alright—everyone’s favorite—line item nine: public comment. Any public comment at this time? (No.)  
Line item ten: I **adjourn** this meeting at **11:21 AM** on Saturday, September 20th, 2025, in Room 324, Joe Crowley Student Union.

Recorded Transcription

OK I I call this meeting to order on Saturday September twenty 20th 2025 in the room 324 at Joe Crowley student union third floor at 10:10 AM and then move on to the line item 3 roll call the director of artist be present assistant director rock absent unexcused commissioner Mummalaneni, here And commissioner Campbell here commissioner ottaviano president OK let's see ohh now move on to line item 3 land acknowledgement we will not we acknowledge that the university of Nevada Reno is situated on the traditional homelands of new washu new way new peoples these lands continue to be the gathering place for indigenous peoples and we recognize their deep connections to these places we extend our appreciation for the opportunity to live and learn on their territory they're gonna move on to line item four public comment is there any public comment at this time all right seeing none we'll now move on to line item 5 minutes there are no minutes to approve at this time we'll now move on to line item 7 reports so for me my reports director navarrette for the record my report would be so I met with commissioner MoMA land nanny to go over the homecoming parade we listed out maybe 13 elementary schools to distribute um some of the Flyers which we don't have yet but we will we might yeah we'll have that soon and then I also have a presentation today for the makeup retreat ohh the I have been working for with some of the programming actually to collaborate we don't know yet what we will be collaborating with but um but yeah I've been communicating with the with them and just pretty much uh um seeing if we could collaborate on any few events this fiscal year I've also talked to the multi Cultural Center I'm specially the AP API today we decided to collaborate on the API night market as well as the lunar new year for next year which is great and so I did propose a a budget that we could sponsor to them but yeah I can't wait for the world of the world tourism day for this upcoming Friday umm there's also I know that there's also farmers market with sustainability with the talk yesterday so it will be happening the next Friday as well so it's from 12:00 to 2:00 PM and then our event would be from 2:00 PM to 5:00 which is kind of I did offer them um to see if they wanted food afterwards like their volunteers could come to us and see if they wanted to maybe get some food from our tabling and then let's see Filipino festival as you can see like the emails they said out it was very chaotic I didn't see I honestly it was my mistake I did not see the items that they gave us but it's totally fine and we got that figured out um and hopefully everything goes so smoothly after this I will probably send or yeah I'll probably fill out a form from PAC life and send all those Amazon requests for the Filipino club um we do need to make a decision as you can see that I did send out an announcement that I deleted a few events for this for this semester or not for this semester but for this month which is the fact that we didn't plan it out appropriately um so we'll talk about that soon and then I don't know if you guys seen Chelsea's emails I CC D you guys in there for programming they're asking for like presentation either in October 3rd or October 20th so I'm going to need everyone um uh opinion on that if you guys want to present for the interns for programming so and we can talk about that later on Um let's see and also I just wanted to thank Mandy and also Jada for doing the pamphlets you do need to distribute it next next week but yeah thank you guys for your hard work I really appreciate it and then that is pretty much it we'll talk about all of these later on afterwards alright um any questions concerns perfect now we'll move on to commissioner malani so for this month we I we were working on the homecoming parade and we're going to start reaching out to the elementary schools next week I also met with sandy because of citation issues with the pamphlet but we got those all figured out so we're all good to go the pamphlet doesn't need to be changed but I think we changed the know your rights cards and yet perfect um any questions I have perfect do you think actually I do have a question this is director Navarre tape for the record so how is how is the know your rights car like did you just downloaded it off of that website and just sent it to Jayden or I don't think I I don't think I actually sent it yet because OK I think you sent me the link so I'm just gonna download the one you sent OK I could go directly from the website if that changes the if it makes it easier yeah why don't you just like maybe download it off of the link that I sent you let's just do that if it can you like click on the on the link or because I don't I don't remember it was like if it was like screenshot You're pretty good send it on the messages or teams or was it like an outlook I think it was like more like maybe I showed you but then yeah but it's OK I actually I still have the website pulled up I will just teams use the link oh oh you emailed it emailed it OK perfect you sent me PDF PDF because rich is doing this ohh yes yes that's right I know that like what you can do is maybe like crop it a little bit to make it smaller but also you know I do expect it to be kind of readable a little bit and I was hoping maybe we could just do that right after our we passed the budget and we could just like work pretty much just anything that we can work on today because I did book this room for three hours umm but yeah but yeah if you are available OK you said to do English on the French and Spanish on the best yes yes I did say V Spanish alright yes OK perfect I love that OK great great great alright OK moving on to commissioner Campbell so so for my report I have I worked with Derek and commissioner ciano to complete the budget forms and the plan paying for world tourism day I also cancelled the previous reservation for that location for the event and issued a new EMS reservation for from we see retina to Casey breezeway and then sometime I think in the middle of this month I met with commissioner mulani to teach her about EMS reservation and PAC life forms so now she's also ready for helping out in anything we may need clap clap clap is there any questions seeing none moving on to commissioner ottaviano I I still have a report for inclusivity sensors for in class so we should be getting some more of those soon OK I also had a meeting yesterday with Gabby from the blog about kindle fires for the fusion event that we want to promote world tours today OK those are the kind of push back but they said that they should be ready in time for the day and also she said that the sticker should also be ready in time for that event OK and she also recommended on the handles since it will be like A1 sided little thing for the far future event should recommend that maximizing space you can pull out of that because something either like maybe the department budget or a calendar like a list of upcoming events which I then mentioned our diversity calendar that we have been previously tried to distribute so I would get with her to talk about what we want to do with the backside of that fire umm and how we want to maximize that space I believe that is OK any questions actually I do um director Naruto for the record so for the world tourism day was it more so did you mention stickers or was it like posters or was it the fusion when you were talking the fusion when OK perfect please increase that we should get more of those in time for that OK so for the fusion is it the the poster right OK love that be like a smaller a smaller version sustainability printing it's it's like they don't want to use a lot of paper so it'll probably be like a a smaller thing for people to OK I love that can I request for like maybe just one poster of that fusion so that way if we can hang it on in our office it doesn't have to be like right away we can just get it maybe like once they're done with everything just as long as we have those posters so that way so we can put it in our office like a physical poster and then you say it doesn't have to be like before the event yeah no yeah because she mentioned that they do have some designers available so they may be able to Instagram posts for us ohh right event before so I'll talk to her about maybe getting one physical poster ohh yes yeah and also like an Instagram post would be nice umm let's get so every time we maybe have an event let's let's go ahead and ask them if they could post it for us after they make those posters as far as that you have great job um for the calendar so I just feel like there will be I think it and it's a great idea but I feel like there will be a lot of changes and I don't want to make any promises with those calendars so for that I said that place you know because just like yeah do you have any changes and stuff thank you to our code for a digital diversity calendar OK like or like a QR code for a sign up to get emailed out ohh yeah ohh I'd also just do something else like you know explaining about the department on the back too yeah um so remember the fall club fair sorry directorate for the record so for the fall club fair we did have that sign up sheets and I did listed some of those emails but I was just wondering if you would be willing to kind of recheck those emails again on the sign up sheets it's a little some of the writings are a little wonky but I was wondering if you could recheck those and maybe check the document that I have all the emails umm and and so that way we could send them the diversity calendar because they did all of them actually signed up for the diversity calendar so they wanted to see what kind of events we have going on but yeah that would be really helpful if you could like recheck those and I also have the paper as well I still have them but yeah perfect any other questions OK perfect seeing none moving on to let's see line item 7 old business so we do have an old business um seeking to amend OK we'll now move on to line item 7 old business the department will debrief about the previous event so we'll talk about the northern Nevada parade and also the suicidal prevention tabling and I know there's only five of us you guys but I just kind of want to know what were your expectations in terms of that but also I kind of want to know like what we can do better next time for our future events as well as one of the things that we need to work on but yeah and then also I do recommend before you speak just maybe state your position and then also state your name for the secretary to record that or to write it OK so anyone wanna go first I can I wanna go last actually I want to go first let me try now OK OK yeah OK put the record commissioner mark um so discussing going right OK I believe that the event was very successful it was a lot of fun and there's a lot of people there I think that for improvement I think maybe we should take an account with the amount of people that are actually there and get more waters I know we ran out of waters partway through or we like sorry to different location quickly sorry commissioner taviano can I cut you off for the record yeah we ran out of water but we did have three and it's because they were giving it away to the people and it wasn't supposed to be for those people it was supposed to be for our volunteers and yeah and then I guess another suggestion maybe we could have like a pre event meeting with volunteers to to go over more specific details like that like and make sure everyone's on the same page with everything you know maybe like sometime before or maybe like right before the event just a little little like a kind of huddle I guess kind of get everyone on the same page about that's what we should be OK I love that I think that's a great idea so that weighs like everyone's like what you said I'm sorry our director converted for the record and I think that it's a great idea to have everybody come together and just be on the same page so that way they know the plan and the execution logistics so I think that's a great idea thank you for that um for um anyone else anyone uh uh commissioner for projects and events Campbell talking about the northern Nevada parade I feel like during that time there were a lot of issues regarding obtaining our items um we had problems when it came to purchasing the quantity um more of those items and most of that we had to do an emergency credit card very last minute and that caused a lot of stress onto us and it caused a lot of stress between accounting services so I feel like for future it would be better if we could possibly purchase those in advance have a clear outline the quantity the pricing amount um and hopefully purchase those in a sooner time which also unfortunately means planning northern Nevada parade a lot more sooner so that we understand what we're doing and what we have our vision for the activities that we wanted and also understanding like the amount of people that we were getting into even understanding the um amount of volunteers that we might have so we can also prioritize them and I also feel like we need to have a better understanding for blocking out time for each of us as members to participate and actually run that event because I know it's rough that already some of us were sick and others had other obligations but having two from the department I feel like kind of diminished what we wanted to do and limited you guys to performing at the best even though I heard Nevada parade had a wonderful outcome it was a lot of pressure and a lot of stress onto just two people so I feel like also outlining like a time block for us as officers to just prioritize that above everything else thank you any questions perfect alright director navarrette for the record so for the northern Nevada pride honestly guys like it was it was a great time I had a great time with jade and like we were just having fun we were so tired though and he had to drive by car and it was just really fun and I wish that I can go back to it I when we went to the parade odyssey like I didn't even see Jada because that's how busy we were like we're just heading out were you handing out candies or like the soothe the items yeah it was it was really fun everyone was so friendly everyone you know I'm like I said like whenever we run this event for me I don't like to think about being stressful like I like to think about enjoying the moments enjoying our time being in the one of our events and yeah but pretty much like what commissioner Campbell did say that this is not only just you know just a one man job or a two man job we are here as a team and I really need you guys to help me out um in organizing all of these events sometimes it does feel like there is kind of like a gap or like a bridge between all of us and I I need us to be more open to one another to work together so that ways there are less that's in this department I am not trying to be strict to you guys I'm not trying to make this impossible for you guys I'm here to execute all of this events with you guys but also have fun with it like as a as a department of idea and I feel like yes sometimes it can feel like a burden because we have a lot of things going on we have school we're also students and some of us work outside of school which is kind of hard so it's it it feels like these events is just like another workload which I understand I totally understand but if we are able to contribute to one another and work as a team I feel like it gets a lot easier it gets a lot easier so I don't want to umm I don't wanna keep asking for you guys to help me out I do expect you guys to ask me if I need help or I need another hand um that's what I what my expectations are in terms of the suicidal prevention tabling it was a little bit hard for me because I was honestly running around with my um with also my courses I was pretty much busy that day but thankfully Caitlin did offer to set up our table which is so amazing and then I got there um it was the the tabling wasn't that bad like there was some students that went into you know to our table got some stickers and we also tabled with the department of Wellness which is great I was talking to her about like our stickers and stuff like that everyone loved our stickers like the the pink inclusivity Oh my God I love that sticker um but I in terms of that like I am also a student I'm doing a lot of things here and in school I know what I signed up for but I also feel like I am taking a lot on my part where it could there could be people that can help me out so like for example like the suicidal preventions you know um like I I really needed someone there because I was like I I was running around with my courses and I went from the jaw Travis all the way to medical school I walked there and then came back um so pretty much you know I feel like that was a lot for me so hopefully that doesn't you know I don't have to like cancel all my classes just because like no one's able to table like down the line or no one's able to organize or set up our table so I really hope that I don't like cancel my classes just for that but yeah I I need I need you guys's help but I also don't wanna please you or ask you to help me for the job that you applied for if that makes sense so yeah any questions concern OK alright moving on to Filipino festival so the department will discuss logistics for Filipino festival I can't wait for this there will be food and a lot of things um so Filipino club did ask us for five for 500 which we will talk about that later on and so we did we did umm got the draft from the Filipino club it's mostly amazons which is great because we don't have to go to Walmart and buy the stuff um and it was like around 400 ish which is not too bad because I did gave them kind of like a budget for $500 um and so they asked us to table actually for their festival so I was hoping maybe we could table and maybe just talk about like department of idea and then that's pretty much it though we we will we will be doing during that festival they didn't ask us to help them organize at all so which is I love that I love that Um and then they said you know if yeah like we're you know since we did sponsor um we can't get any foods enjoy the activities with them and stuff like that um but yeah so again you guys Filipino festival it is coming up it is on October 18 and I just wanted to confirm if everyone's OK with that date it is from 3:00 PM to 6:00 PM and it is a Saturday yes people eventually get to that perfect you said 3 to 6 yes I might have to leave just a little early I have a gala at 6:30 OK yeah but OK you can read yeah absolutely yes that is fine umm yeah that would be great OK and then I just have to ask um assistant director rock about her availability for that others are not um let me see what else do I have yes OK so perfect I love that I will also be available that day um for the draft for that event um since we are we will be tabling I do need a draft for that for like the items that we need honestly I don't really expect a lot from like our draft I just you know I really want you guys to just draft anything that you can think of like if you like a sticker or like a flag or something like that that you can think of for the Filipino festival while we're tabling that would be great but I do need someone to take that role um to draft a all the items and what we're what we will be doing for the tabling so and volunteer draft like ohh like what we've been doing so far for all the events so you just kind of like draft like any items and stuff like that for while we're tabling I can do that because that OK perfect I'll assist you on that too so if you want I could give you kind of like the kind of farm that we've been using and share that document to you just start working on it let me cut you guys off so sorry that was commissioner malineni and commissioner Campbell forgives the record um OK perfect OK you guys can keep going but I'll send that to you either Monday or later tonight if I remember OK perfect so then um the I do need you to keep communicating with the Filipino club so if there are changes or they're asking for like ohh when's the package coming it may take them maybe next week to get those packages just note that we did order um Amazon for world tourism day so please make sure that you know some of our packages from for the world tourism they may mix with their items so if you could like let them know like hey you know there will be some item there for us so if you see like something that you guys didn't list in your draft um you know if they could just give it back so umm but yeah other than that just please keep communicating with the Filipino club and then Jayden um I would love for you to maybe make a poster and also we already have a lot of stickers so you did order stickers for us which is great but a poster would be amazing so they did send us the draft for their poster and I was wondering if you could like put our logo in there as well as maybe print out those posters um did you want me to resend those to you OK perfect um they did ask for some of like the stamp cards and I did list it like a like and they wanted it printed out from LRC so I don't know LRC's here right in yeah like by at 1:00 but we'll talk about that later on don't don't worry so and I don't care OK um I do need to ask Caitlin if she could post the social media um or Oh my God I want like I have to ask Caitlin if she could post that Filipino festival poster on social media but I mean if you can ask them to post that that would be great too but it is I did put Caitlin as as someone who would need to reach out to them instead of you so just letting you know I'm but you don't have to do it you don't have to do it I can ask Caitlin to do that that's you all right you guys any questions concerns perfect I love that moving on um we will now move on to line item 8 new business so the department will discuss sponsorship for API 9 market so like what I mentioned earlier is that we did considered them 1500 of our budget and then see let me pass I'm seeking a motion to approve the budget for API night market of 1500 and then i moved to approve the AP API night market of 1 thousand 1500 and someone says something second A second umm so then all those opposed say nay all those in favor say a any abstentions say boy 12 would that the motion the motion passes alright umm we will now move on to world tourism day um so for that one for the world tourism day I believe it is about 400 let me check no actually 656 and 43 cents OK perfect OK I I'm seeking a motion to approve the budget for the world tourism day I move to approve world tourism day $777.37 Perfect second by commissioner Campbell all those opposed say nay all those in favor say A and you have that should say OK OK OK moving on to the department we'll discuss the budget for Filipino festival let's see I'm seeking a motion to approve the budget for the Filipino festival event so I move to approve the Filipino festival of $414.22 I second second by commissioner Campbell all those opposed say nay all those in favor say a any abstention say Oye with that the motion passes OK all right and then the diversity calendar so the department will discuss diversity calendar events deletions requirements and adjusting black culture events alright you guys so like I mentioned earlier that we did deleted some events which is our Constitution Day and as well as International Day of peace perfect and then so umm so if you guys look at the calendar I really want you guys to go over that and see which like for each month what do we need to include or what do we need to remove I know that I was hoping maybe we could do the Constitution Day and the International Day this month but I figured that we do have a lot of things to do and we're still adjusting back to our normal routine as a college student so I you know I figured since there's only five of us we can't really organize all of these events in one month so um I did deleted those two events um what do you guys think ohh sorry this is director lamarte for the record what do you guys think about deleting some events is this about the events that are already deleted ohh yeah it can be anything like just anything wait what you guys think about about those commissioner money for that I think the ones that did give us the ability to focus on the ones we also have coming up because I agree that probably was a lot before because I know I'm well I don't know how it works actually but with the interns come on I'm assuming they'll be more hands on deck so that we won't have issues like this in the future OK yeah any any comments concerns questions thank you for that um OK yeah um yeah OK so moving on to the black cultural events we when you guys look at the calendar we do have our lunar new year and that I believe the same day so I really want us to take a moment to see if we should do black culture fest or lunar new year lunar new year is um they are we're collaborating with the API or yeah API multicultural center so it's easier for us to just organize that event as well but I don't know if you guys want to move the black culture fest or is there something that maybe we should instead of doing a festival this year maybe we should do something a little lighter what was it again it was a lunar new year in the black cultural event and they're on the same day I believe so let me see here so yeah I need to delete the lunar new year on January 30th because that's yeah that is wrong um but for the black culture fest I believe let me see and is it people I believe that make sure that I have the right yeah so it is in fab um and I did high or I did kind of highlighted it as red or the font because they one of the coordinators for the multicultural center they did tell me that it is going to be in the same the same day the lunar new year so I don't know if we want to do black culture month or or black culture event or lunar new year how about this let's go ahead and maybe like raise our hand if you guys want to do black cultural event and the comment yes commissioners on the record so my cultural festival last year was probably one of our biggest events the whole year it had very very high attendance not just from you know people on campus but also community members and like like staff and stuff and so I believe that it would be a good event to yeah so I mean obviously the ideal to do both if we could somehow make that work but I think it's important to consider the fact that this was a very successful event last year yeah perfect yeah I did hear sorry direction of artist for the record I did hear I did hear a lot of good things about that last from last year and there was a lot of people there is a lot of people that have been asking me if the black culture event is still happening this year again not this year but like this fiscal year and I feel like a lot of people have been so stoked about that event ever since and Marie or the last director did initiate at that event so I think it is a good idea to have it um to kind of execute it maybe again um but yeah I I do need what we can do is maybe we could change the date um but also we also have to think about like logistically we do have another event that is coming up after Feb which is our the multiracial event the fusion that we have umm so yeah any any like thoughts about maybe we should reorganize the calendar again or move the black culture month to another month or the yeah what do you guys think the Commission for the next time the black cultural festivals so for us we will be I think we will be hosting that so we still haven't got gotten to organize it like what time do you wanna do that but I do know yeah so I honestly don't know yet I know this may be a lot but lunar new year is from three to seven ohh maybe instead of three to seven it could be like four or five and then you do black cultural fest before if either but I know that's probably a lot for one day yeah and it's like sorry director Novato for the record and also what Jayden was saying to you is that that was the most biggest like the one of the biggest event that they have so there will be a lot of people there and considering that it is one of the like a lot of people look forward to going to it I feel like it will be a lot of work for us because we also have to start thinking about like maybe I'm setting up like 2 hours prior and I feel like if it is gonna take us 2 hours to just set up and then afterwards we also have to clean up because if we were to have the job clean up I feel like you have to OK yeah you have to pay I'm not sure but still like I feel like we would need to clean up afterwards but yeah um and then if we were to for example clean up um realistically like after that we go to the the lunar new year event we will all be like tired and I feel like yeah so we won't have enough energy to actually you know enjoy the moments enjoy the event itself but yeah if what we can do is really is move the event since it is kind of like a black black cultural month we can move the event during that month so let me see what we can do since it's in fab and we literally only have like three events so February 11th February 13 and then Feb 25 so when you think about that it's like at the very end of the month so we have like a week or the here we go kit tabling that'll be easy and then loving the pad we're literally just tapering in the KC and hanging out you know love letters or whatever that will be easy for that week and then we have two weeks after that to do the black culture month but also two weeks of the new the lunar new year events um I don't know if it's feasible for you guys but what we could do is the second week of um fab if we can do the hair we go kit and the Valentine's and then the week after that we can do the black culture month and then the week after black culture culture month we can collaborate with the lunar new year commissioner Campbell I think that we can still do both of thanks as long as we do the last cultural month to that I'm so sorry to that third week we could either do it towards the end of that week rather than have it in the middle if that's too inconvenient but that would mean if that's the case we have to plan both lunar and black cultural events way sooner so that we can understand not only collusion of the packages that we may want and the things in the food that we need but also going to understanding of how because at this point we'll have our interns where they could so um being included and also have that experience with this kind of event especially if they're both super big I would wanna be having logistics understanding and how to delegate them equally without putting too much strain on them but also not straining us as well because we're hosting that black cultural event and being a part of the loner yeah sorry spaced out OK So what you're saying is that like do you you think that it's feasible because we won't have interns to help us out with the lunar new year and I don't OK perfect OK I see we're coming from I'm sorry director Novartis for the record yeah we can do that does anybody do you guys wanna plan the date for the black culture event then because I know for sure that we will not be doing Feb 25 does anyone think so we have the dates for February that week would be between the 16th and the 20th so uh commissioner Campbell for the record does anybody have any suggestions for that week sorry I got this phone director Novartis for the record it is so I just checked with Kayla it is in Feb 21st our black culture month is on the 25 but then still 12345 do you think that we would be tired for that week considering that you know it is in the middle of starting our semester so I don't think that that would be a good idea having those events close to one another if it's on the 21st we could move it to maybe that's Thursday or Friday like a few days after its original date or move it to the weekend or OK commissioner ottaviano do you do you what day did you guys do the black culture events if you remember last year was it like this weekend there wasn't more of a Friday commissioner today on the record I don't remember off the top of my head but I do wanna say I think it was on Friday I remember we had several events because it was like we did a whole month yeah so we we had events every week and you can think of that week those two I can check really quick to see if I can pictures from that OK it's just that you know director and Marte for the record it's just that I really I really just wanted to make sure that we didn't do what we've done you know during northern Nevada pride and also like the suicidal tabling I just feel like everyone you know like I I need to make sure that you guys are OK with your schedule as well like you're not as tired and it's not like inconvenient for you like these events or you know getting in your way um so and also as a student like I don't want to stress you guys out that's why I honestly like I so I wanted to make sure that these events are they have two weeks gap to one another um or maybe like a month or two weeks ago but yeah and so and honestly one of our like biggest like the purpose of department of idea is to make sure that we are we we hear every students needs and they really love the black culture month as well as the owner new year um so apparently yeah people have been asking me about lunar new year as well if we are doing it next year so I think one of the senator did ask if we're doing the lunar new year um but yeah so I um but yeah when do you guys want to do that put in we could do the 27 or 28 Saturday cause you did mention commissioner ottaviano that um they're like some like the community as well was a part of it yeah commissioner talking for I couldn't find the exact date but I do if I remember correctly I do remember it was on a school day I think it was probably Thursday or Friday I don't want to say Friday I think Friday the 27th would be a good day because it is nearly a week after the winter year yeah event ends you know Friday is you know people are still on campus but they can come after classes and it's not like they have to come to campus for them on Saturday uh-huh So what do you guys think I like this idea OK OK perfect so then we will just do it 527 OK so the lunar new year is on the 21st and then we'll have the black culture event on the 27th love OK all right um what else I do have something here ohk OK ohh yes for the fusion so we should be good with the posters and everything like that right cause yeah and then do you guys have any questions so far all right ah All right we'll now move on to the department will discuss programming departments presentation for interns in October in October so they did ask us to maybe present um during their intern meetings for programming department programming like I mentioned earlier Chelsea did invited us to go there unfortunately I did tell her that I wasn't able to go because that's I will have a class but I would love to go but then she said that you know she said that maybe someone could present it on my behalf so unfortunately I won't be able to go but I was wondering if you guys are able to go she did send us two dates so it's either October it's either yeah October 3rd or October 28 so I don't know if you guys are available what time did you say I'm sorry ohh 4:30 to 5:30 commissioners out there the record on the Tuesday 4:30 to 5:30 I should be available on the 28th on the 20 K on the Friday I believe I should be available on the time OK why did I say the third I'm so sorry let me recheck I know it's not the third she um she did say it was like I believe those two dates were Thursdays let me reject October 28th yeah I'm so sorry that was my fault I mean October 7th or October 28th from 4:30 to 5:30 PM so it is still Thursday um but Jada and you said the 28th works better for you or Tuesday yeah but either either works actually available at that time on Tuesdays perfect anyone else I have a language course at that time so I'm not available OK I'm getting out of the closet 415 OK I think the and I don't think that sorry director of Marte for the record I don't and I also don't think that like it's like a one hour presentation I believe it's just like saying hi hello this is what we do my name is commissioner blah blah this is my role my role is something like that and we also made now if you guys remember we made like a presentation for the retreat the green one I can resend that to you guys honestly like you can read off of it and like maybe I think it takes about like 10 to 15 minutes including like the questions or the Q&A portion but yeah I don't think it's going to take you it's like long and she said that you guys can go like between 4:30 to 5:30 doesn't have to be 5 or 430 so it really just depends you know 15 minutes presentation and honestly who wouldn't want to see the insurance I would I'm so excited I'm like it just really sucks that I head class or I have class during on Tuesdays and Thursdays and I'm doing a research project without professor so I can't really either I have to make a good impression like but but yeah definitely you know like it's only like between those times if you could make it Monday it's up to you and yeah I don't know if Caitlin will be able to go but I can go ahead and check with her I think the seven works better for me if 7 umm so cause or not not the Southside ohh wait just a second wait hold on it can't move from the 3rd to the yeah yeah OK so the 7th is one of those OK 7th works better for me I usually have my internship from 4:30 to 6:00 but um the seven I should be good so director Novartis for the record she then you're good with either to 7 and 28 so I'll tell Chelsea you guys are OK with October 7th then ohh I'd give you 7 for programming Oh my God I can't wait and I believe they have like 9 how many commissions they have they have around 8 so 8 it turns that's crazy ohh I can't wait OK actually one of their interns with someone that came with me really Oh my God that's so cute I love it I love that do you is that you're like friend yeah we've been friends since high school like since he was like a sophomore ohh really Oh my God did you tell him about the programming I did he's been wanting to get into idea but in my programming took him so ohh that sucks it's OK though OK perfect so then that is all good so then let's see um OK perfect so programming um ohh I am so sorry guys let's go back to new business we will discuss about the diversity calendar again I did want to let you know as you guys can see I did made some of these events required I know that I wasn't you know I really didn't talk about like having the events required but if you guys could give me a heads up before those feature events that you can't make it or anything like that um please feel free to e-mail me or teams me but I did made most of those events as a requirement um so you would have time to take a look at your calendar and see if you are available that day or not the reason being is that I really just I just feel like we have so we apply for you know for our job we are required to do 5 hours a week and I feel like we would be able to fill that in if I were to make that as a requirement some of the events and also I think that making this a required event for all of us it give us that little push onto um initiating it organizing it properly and also attending it but yeah do you guys have any questions OK alright I only have 123456788 required events other than that if you do kind of you know you have something going on for example UM in November which is I know it's only three months away or two months away but if you do see in your calendar right now or down the line before November please please let me know ahead of time which is you know a month prior and I know there will be emergencies which is that's fine that's totally understandable but I'd really appreciate it if we have a lot more hands to help us organize and set up this event but if you do have an emergency or family emergency or you're sick blah blah blah because I know winter's coming up please let me know ahead of time perfect for emergency for like if you have a family emergency though I don't think you can let me know ahead of time but you know try your best umm diversity calendar is say which ones are replied yes so when you go to our diversity calendar for our copy only when you go down at the very far right corner you'll see a bolded letter that says required and it's like the highlighted a red highlight yes you can just slide ohh this one ohh that ones our external ones there should be a document that says department like for idea only and then umm in terms of the diversity calendar I do need this cleaned up beyond if you could please um maybe the update like the amount that we have I would suggest you go or e-mail way maybe to ask him the amount that we purchase all those items for northern Nevada pride so you could put it in your calendar the reason being that I need to update this is because we will have a meeting with like finance finance people for ASUN and we need to report it it's a it's very brand new and I also have a meeting with carmina to go over like our budget for the whole year so I would really appreciate it you guys if our if you could update that and to see how much we have left after this whole year I know they said that we we need to spend all of it but the more that we have like saved up the more it could roll over for next director next year or we could have fun during our gathering our idea wrap up for next year too so the more the merrier yes oh oh commissioner Tyler for the record I I'm definitely not sure how this works but what I heard last year I believe is that it doesn't necessarily it doesn't it's it's depending on destination OK don't necessarily guarantee you this over got more money for us yeah so we will definitely have fun yeah we will definitely like to like double check with someone else yeah I'll probably ask um but they did recommend it to like even sandy they did recommend that she likes to spend every penny which it's it is kind of selfish to say you know we could the more the merrier for our gathering for our ideal wrap up but I feel like with the interns there as well I think we can all have fun and not worry about chilling because we all do deserve deserve to you know get an awarded incentives for doing all of these events so but like I said and like I mentioned hey I'm great at budgeting which is so nice to have to look at the amount for now that we have saved up it's not updated as I mentioned earlier but when you look at it this includes everything like the for example I thought that we were going to spend $1000 for the world tourism day but honestly we're only spending maybe like 600 which is good we saved out about 400 and when you look at the budget the total left I updated that to September 10th I did that on September 10 we have about 8 1000 left so yeah which is great really good so I don't know where to put that money maybe the black culture events or yeah yeah I already deducted the lunar new year celebration I also deducted the tabling for just almost everything and also like the fusion I deducted $2000 from our budget like I don't know what else I know 1000 for the wrap up gathering but we might need to add a little bit more um or maybe what we can do is we can help out other departments and sponsor them too I know that the department of sustainability and Wellness they do need So what they do is they get their money and budget from the exact boards so they don't really have that much much you know budget but what we can do is we can start helping them out with their events like I mentioned prior to that is that once on the weekends next next semester in April we will be tabling at the KC and we will have food and drinks for their volunteers they will have they will have a clean up adopt adopt A spot on at the park and then after that they're volunteer volunteers will come to the KFC and get some food and so I'm excited about OK anyways um sorry off topic OK all right you guys any questions concerns OK alright so now everyone's favorite um we'll now move on to line item nine public comment is there any public comment at this time no OK seeing none we will now move on to line item ten I adjourned this meeting at 11:21 AM sorry on Saturday on September 20th 2025 and 324 Joe Crowley student union