

9.05.25 Minutes

Director Hess: All right, I call this meeting of the Department of Clubs and Organizations to order on September 5th at 10:07 a.m. in the Rita Laden Senate Chambers. We'll move into agenda item two, roll call.

Director Hess: Present

Assistant Director Gibson: Present

Assistant Director O'Brien: Present

Commissioner Drapacz: Present

Commissioner Patel: Present

Commissioner Phillips: Absent, excused

Commissioner Nepa: Present

Commissioner Coleman: Present

Commissioner Peletti: Present

Commissioner Gomez: Present

Commissioner Pfannes: Present

Director Hess: We will now move into agenda item three, public comment. Is there any public comment at this time?

Natalia Rasmussen: Yes. Good morning. For the record, my name is Natalia Rasmussen. I work in the Accounting Office. I have a few purchasing reminders before we begin. Only clubs that have completed the ASUN renewal or registration process can receive club funding. Please ensure this process is complete before submitting a request.

Once your funding request is approved, ensure that your ASUN club account has the necessary funds before submitting any travel, Amazon, or credit card requests. After meeting all funding requirements and receiving approval, submit your purchasing card or Amazon request form on PackLife, located under your organization's page in the forms section.

Please allow 48 business hours for the Accounting Office and the Center for Student Engagement to update your purchasing card information after submitting the request. Approved funds are available for use for 30 days from the date of approval. Submit your request at least 30 days before travel so our office has sufficient time to process. You must get full approval before making any travel purchases such as airfare or conference registrations.

When using the University Purchasing Card, please submit your itemized receipt within 24 hours of checking out. Ensure that your receipt does not include tax, as donations and tips are capped at 20%. If you have any questions, please don't hesitate to contact us.

Director Hess: Thank you. Is there any other public comment at this time? Seeing none, we'll now move into agenda item four, Policies, Procedures, and Administrative Actions. The commission will hear the following club support funding requests.

Director Hess: We'll move into MedLife Nevada. Are you guys here? Please state your names and positions for the record.

Dylan Bartlett: My name is Dylan Bartlett. I'm the President of MedLife.

Jerome Morales: My name is Jerome Morales, I'm the Treasurer.

Director Hess: Are either of you ASUN elected or appointed officials?

Dylan & Jerome: No.

Director Hess: All right, tell us about your request today.

Dylan Bartlett: We are requesting stoles and caps for graduation.

Director Hess: Perfect. Who reviewed this request?

Commissioner Patel: I did. We just saw that you had a new application under operations, so we'll stick with that one. Everything looks good. I move to approve MedLife's operations application in the amount of **\$703.50** by unanimous consent.

Commissioner Gomez: Second.

Director Hess: Any further discussion? Seeing none, we'll proceed to vote. All those in favor say aye. *Aye.* Opposed? Abstentions? Seeing none, motion carries. You guys are all set.

Director Hess: We will now move into NAMI at UNR. Please state your names and positions for the record.

Sabrina Zellmeyer: I'm Sabrina Zellmeyer, standing in for our President, Elena.

Ashley McPeak: I'm Ashley McPeak, General Officer, standing in for our Treasurer.

Director Hess: Are either of you ASUN elected or appointed officials?

Sabrina & Ashley: No.

Director Hess: Perfect. Tell us about your request today.

Ashley McPeak: We are requesting **\$80.25** for cans to provide for our first general meeting.

Commissioner Patel: I reviewed this request. Everything looks good, but we're going to change your operations application to an on-campus application, which is only half funded. You'll need to add the other half into your account. I move to reclassify NAMI's operations application to an on-campus application by unanimous consent.

Director Hess: Any dissent? Seeing none, motion carries.

Commissioner Patel: I move to approve NAMI's on-campus application in the amount of **\$40.13**.

Commissioner Pfannes: Second.

Director Hess: Any further discussion? Seeing none, we'll proceed to vote. All those in favor say aye. *Aye.* Motion carries. You're all set. We will now move into the Association for Computing Machinery. Please state your names and positions for the record.

Club Representative: My name is Kai, President.

Treasurer: I'm the Treasurer.

Director Hess: Are either of you ASUN elected or appointed officials?

Both: No.

Club Representative: We're requesting **\$472.92** for Raising Cane's for our first meeting.

Commissioner Poletti: I reviewed this request. I want to add a stipulation that ACM deposits sufficient funds into their club account before accessing ASUN funds by unanimous consent.

Director Hess: Any dissent? Seeing none, motion carries.

Commissioner Poletti: I move to approve ACM's on-campus application in the amount of **\$236.46**.

Commissioner Patel: Second.

Director Hess: Any discussion? Seeing none, all those in favor say aye. *Aye.* Motion carries. We will now move into Mackay Rockhounds. Please state your names and positions for the record.

Julianne: I'm Julianne, Treasurer.

Director Hess: Are you ASUN elected or appointed officials?

Julianne: No.

Julianne: We're requesting **\$166.91** to order Dippin' Dots for our first club meeting.

Commissioner Patel: On your spreadsheet, it wasn't filled out correctly, so I completed it. Next time, submit the filled version. I move to change food line item #1 to **\$169.89** by unanimous consent. Motion carries.

I also move to add a stipulation that Mackay Rockhounds deposit **\$84.99** into their club account before receiving ASUN funds by unanimous consent. Motion carries.

I move to approve Mackay Rockhounds' on-campus application in the amount of **\$85.00**.

Commissioner Medved: Second.

Director Hess: Any discussion? Seeing none, all those in favor say aye. *Aye.* Motion carries. We will now move into UNR Nerf Club. Please state your names and positions for the record.

James Mo: I'm James Mo, President.

Catherine Yan: I'm Catherine Yan, Treasurer.

Director Hess: Are either of you ASUN elected or appointed officials?

Both: No.

James Mo: We are requesting **\$62.00** for safety and personal equipment, including barricades.

Commissioner Pfannes: I reviewed this. Everything looked good, I just adjusted from sale price to regular price. I move to approve UNR Nerf Club's operations application in the amount of **\$62.00**.

Commissioner Napa: Second.

Director Hess: Any discussion? Seeing none, all those in favor say aye. *Aye*. Motion carries. We will now move into Muslim Student Association. Please state your names and positions for the record.

Club Representatives: We have two requests. One operations for **\$88.96**, another on-campus for **\$46.46**.

Commissioner Gomez: For the operations request, I adjusted the spreadsheet to reflect regular pricing. I move to approve Muslim Student Association's operations application in the amount of **\$88.96**.

Commissioner Patel: Second. Motion carries unanimously.

Commissioner Gomez: For the on-campus request, I move to approve in the amount of **\$46.46**.

Commissioner Nepa: Second. Motion carries unanimously.

Director Hess: Any discussion? Seeing none, all those in favor say aye. *Aye*. Motion carries. We will now move into UNR Improv. Please state your names and positions for the record.

James Ewing: I'm James Ewing, President.

Director Hess: Are you ASUN elected or appointed officials?

James Ewing: No.

James Ewing: We're requesting **\$180.00** for JCSU personnel for our back-to-school show.

Commissioner Pfannes: Everything looked good. I move to approve UNR Improv's on-campus application in the amount of **\$180.00**.

Commissioner Patel: Second. **Director Hess:** Any discussion? Seeing none, all those in favor say aye. *Aye*. Motion carries. We will now move into UNR Golf Club. Please state your names and positions for the record.

Emily Zedek: I'm Emily Zedek, President.

Cole Wack: Former Treasurer.

Emily: We're requesting **\$450.00** to cover simulator bays at Golf Envy.

Commissioner Dropaj: I reviewed this request. I move to approve Nevada Club Golf's operations application in the amount of **\$450.00**.

Commissioner Napa: Second. Motion carries unanimously.

Director Hess: Any discussion? Seeing none, all those in favor say aye. *Aye.* Motion carries. We will now move into ABLE Women. Please state your names and positions for the record.

Vice President: I'm the Vice President.

President: And I'm the President.

Commissioner Peletti: I reviewed your request. I had to adjust a few line items that were listed at sale price. I move to change non-food line item #3 to **\$14.75** and line item #4 to **\$7.63** by unanimous consent. Motions carry.

I move to add a stipulation that Able Women deposit sufficient funds into their account before accessing ASUN funds by unanimous consent. Motion carries.

I move to approve Able Women's on-campus application in the amount of **\$24.90**.

Commissioner Gomez: Second. Motion carries unanimously.

Director Hess: Any discussion? Seeing none, all those in favor say aye. *Aye.* Motion carries. We will now move into Dragon Club. Please state your names and positions for the record.

Club Representatives: We are requesting materials for meetings to distribute to members.

Commissioner Pfannes: Everything looked good after clarifications. I move to approve Dragon Club's operations application in the amount of **\$170.00**.

Commissioner Patel: Second. Motion carries unanimously.

Director Hess: Any discussion? Seeing none, all those in favor say aye. *Aye.* Motion carries. We will now move into African Student Association. Please state your names and positions for the record.

Vivian: I'm Vivian, President.

Proxy via phone: I'm the Social Media Coordinator.

Second Representative: My name is Ify, I'm the Vice President.

Director Hess: Are either of you ASUN elected or appointed officials?

Both: No.

Vivian: We're requesting funding for a welcome event.

Commissioner Coleman: I reviewed this request. Please update your supporting documents. I move to add a stipulation that African Students Association deposit sufficient funds into their account before accessing ASUN funds by unanimous consent. Motion carries.

I move to approve African Students Association's on-campus application in the amount of **\$92.02**.

Commissioner Patel: Second. Motion carries unanimously.

Director Hess: For the record, the total request was **\$184.04**, but on-campus covers half.

Director Hess: Any discussion? Seeing none, all those in favor say aye. *Aye*. Motion carries. We will now move into YDSA. Please state your names and positions for the record.

Aiden Borghese: My name is Aiden Borghese, Co-Chair.

Treasurer: I'm the Treasurer.

Aiden: We are requesting **\$66.75** for food at an on-campus event on September 18th.

Commissioner Gomez: I reviewed this. I have not received supporting documents. I move to add a stipulation that YDSA upload a spreadsheet with items and prices, plus screenshots, before accessing ASUN funds by unanimous consent. Motion carries.

I move to approve YDSA's on-campus application in the amount of **\$33.37**.

Commissioner Nepa: Second. Motion carries unanimously.

Director Hess: Any discussion? Seeing none, all those in favor say aye. *Aye*. Motion carries. We will now move into Sigma Phi Epsilon. Please state your names and positions for the record.

Braden Miceli: My name is Brandon Sully, President.

Director Hess: Are you ASUN elected or appointed officials?

Braden: No.

Braden: We are requesting money to cater food.

Commissioner Nepa: I reviewed this. I move to reclassify Sigma Phi Epsilon's operations application as an on-campus application by unanimous consent. Motion carries.

I move to approve Sigma Phi Epsilon's on-campus application in the amount of **\$500.00**.

Commissioner Gomez: Second. Motion carries unanimously.

Director Hess: Any discussion? Seeing none, all those in favor say aye. *Aye.* Motion carries. We will now move into **agenda item five** report of the director.

Director Hess: Thank you for coming to Club Fair. I really appreciate your hard work. It was hot and in the middle of the day, and I know it took a lot of effort. I also appreciate you walking up to clubs, introducing yourselves, and building those connections. We'll do a debrief after this meeting to talk pros and cons.

Director Hess: We will now move into **agenda item six** report of the assistant directors.

Assistant Director O'Brien: No report.

Assistant Director Gibson: Zebra's Donuts are in the office — go grab some after.

Director Hess: We will now move into **agenda item five** report of the commissioners.

Director Hess: Do any commissioners have a report?

None.

Director Hess: We will now move into **agenda item eight** approval of minutes.

Director Hess: There are no minutes to approve.

Director Hess: We will now move into **agenda item nine** remarks.

Director Hess: Are there any remarks at this time?

None.

Director Hess: We will now move into **agenda item ten** public comment.

Director Hess: Is there any public comment at this time?

None.

Director Hess: We will now move into **agenda item eleven** adjournment.

Director Hess: Seeing none, I adjourn this meeting at 10:31 a.m. Thank you, everyone.