

Department of Event Programming

Department of Event Programming of the Associated Students 93rd Session

Agenda for Friday, August 1, 2025 at 5:00 PM

In Person- Joe Crowley Student Union Room 317

Virtual- [Teams Meeting](#) and Meeting ID: 289 703 078 510 8 Passcode: yo7oM9MT

1. CALL MEETING TO ORDER

Called Meeting to Order at 5:02 PM in Joe Crowley Student Union Room 317.

2. LAND ACKNOWLEDGEMENT

We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory

3. ROLL CALL

Roll Call must be listed by Secretaries.

- a. Event Programmer, Selena Albarran
 - i. **Absence Excused**
- b. Event Programmer, Troy Barrera
 - i. **Present over Teams**
- c. Event Programmer, Mason DaForno
 - i. **Present**
- d. Event Programmer, Jennifer Gamez
 - i. **Absence Excused**
- e. Event Programmer, Mitch Karadanis
 - i. **Present over Teams**
- f. Event Programmer, Liberty Lockwood
 - i. **Absence Excused**
- g. Event Programmer, Zion Price

NOTES

This agenda has been posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center, and online at www.nevadaasun.com and notice.nv.gov a minimum of three (3) business days prior to the meeting in accordance with Nevada Open Meeting Law (NOML). Individuals with any concerns or questions regarding this agenda's compliance with NOML should contact the ASUN Director of Ethics and Compliance at attorneygeneral@asun.unr.edu.

Items on the agenda may be taken out of order. The Cabinet may combine two or more agenda items for consideration. The Cabinet may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Please email Director Krentz at directorofprogramming@asun.unr.edu to arrange for appropriate accommodations should you need any or if you would like a copy of any of the listed agenda items or supporting materials.

- i. **Present over Teams**
- h. Assistant Director, Greydon Geil
 - i. **Present**
- i. Assistant Director, Chelsea Patel
 - i. **Present**
- j. Director, Rilyn Krentz
 - i. **Present**

A quorum was present.

4. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak.

There was no public comment.

5. ADOPTION OF MINUTES (FOR POSSIBLE ACTION)

The following minutes have been submitted to approve:

There are no minutes to be approved at this time.

6. REPORTS (INFORMATION ONLY)

Officers of the Department of Event Programming may give a report if they have pertinent information. The Chair may also ask an Officer to give a report. If an Officer has no pertinent updates, they may indicate by saying "No Report."

- k. Event Programmer, Selena Albarran
 - i. Has been working on Taste of Reno to secure campus resources to table at the event. Been finishing up with coordinating with food trucks for the event and is coordinating with student groups on campus to table.
- l. Event Programmer, Troy Barrera
 - i. Has been working on Wolf It Down, attended the SEAB Meeting to discuss logistics of the event, is figuring out the staging and griddles for Wolf It

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Down and is planning on buying electric tabletop griddles. He is going to meet with facilities to discuss the electrical boxes on campus.

- m. Event Programmer, Mason DaForno
 - i. The GlowPack Festival time changed from 5 pm – 11 pm to 5 pm – 10 pm. He is still looking for another band to play at the event, inquired if anyone knew of any bands that would be willing to participate in the event. Everything with Fun Events NV is good and the vendors are good to be on campus. He is sticking with the JCSU providing staging for the event to save a little bit of money and he is keeping in contact with the marketing team.
- n. Event Programmer, Jennifer Gamez
 - i. No Report.
- o. Event Programmer, Mitch Karadanis
 - i. Is keeping in contact with the charity, Big Brothers Big Sisters, for the clothing drive and is working on calculating how many clothes they are expecting to be donated.
- p. Event Programmer, Liberty Lockwood
 - i. Read by Director Krentz: Is looking for griddles for Wolf It Down to see if we can rent them for the event and is working on getting in contact with the cheer team to perform at the event. She is excited for the Wolf It Down budget to be amended.
- q. Event Programmer, Zion Price
 - i. Undie Run was approved by SEAB during the SEAB Meeting. Has been in contact with Lindsay Harris for facilities and is having trouble getting in contact with the cheer team. Working with AD Patel to finalize marketing for the event.
 - ii. Question from AD Geil: Are you having trouble getting in contact with the cheer team? I'll see who I can get in contact with.
- r. Assistant Director, Greydon Geil
 - i. Is currently making sure all of the vendors for Taste of Reno are in the NSHE System so they can come on campus to sell food for the event.
- s. Assistant Director, Chelsea Patel
 - i. Currently interviewing interns and working with Programmer Gamez to finalize everything for Paint the N.
- t. Director, Rilyn Krentz
 - i. Been a little busy, mentioned that President Aglubat appreciates everyone's hard work. Has been struggling getting in contact with UNR PD and is

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- making sure everyone's PO's are being processed properly. Has also been keeping track of Amazon Orders to make sure they will arrive on time.
- ii. Question from Programmer Price: Who can pick up packages for Undie Run?
- iii. Answer from Director Krentz: I can.

7. **OLD BUSINESS (FOR POSSIBLE ACTION)**

The body will discuss the following budgets:

a. Paint the N

- i. AD Patel presented the amended budget.
- ii. Cost per student changed, added drawstring bags to the itemized list, miscellaneous increased. The total amount for the event increased.
- iii. Point of Order:
 - 1. Issue with the budgets not lining up for the drawstring bags
- iv. Director Krentz motioned for budget approval through unanimous consent.
- v. Moved by AD Geil.
- vi. Second by AD Patel.
- vii. Motion passed, budget approved.

b. Taste of Reno

- i. AD Geil presented the amended budget.
- ii. Finalized quotes for 3 vendors, brought the miscellaneous up and the total amount for the event increased.
- iii. Director Krentz motioned for budget approval through unanimous consent.
- iv. Moved by Programmer DaForno.
- v. Second by AD Patel.
- vi. Motion passed, budget approved.

c. Undie Run

- i. Programmer Price presented the amended budget.
- ii. REMSA, posters, and paint brushed caused the total amount for the event to increase.
- iii. Director Krentz motioned for budget approval.
- iv. Moved by AD Patel.
- v. Second by AD Geil.
- vi. Motion passed, budget approved.

d. Wolf It Down

- i. Programmer Barrera presented the amended budget.

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- ii. Finalized prices for griddles, port-a-potties, light towers, and staging.
Miscellaneous and total amount for the event increased.
- iii. Director Krentz motioned for budget approval.
- iv. Moved by Programmer Price.
- v. Second by AD Patel.
- vi. Motion passed, budget approved.

8. **NEW BUSINESS (FOR POSSIBLE ACTION)**

The body will discuss the following events:

A. Homecoming Week Assignments

The body will discuss events Officers are assigned to for Homecoming Week and deadlines for tasks regarding their events.

- a. Sound Body, Sound Mind: \$1,750
- b. New Event: \$2,500
- c. New Event: \$3,250
- d. Howl Fest: \$3,750
- e. Homecoming Parade: \$11,000

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There was no public comment.

10. **ADJOURNMENT**

Meeting adjourned at 5:21 PM in the Joe Crowley Student Union Room 317.

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