

# Department of Event Programming

Department of Event Programming of the Associated Students 93<sup>rd</sup> Session

Agenda for Monday, September 22, 2025 at 8:30 AM

In Person- JCSU Room 317 – 3<sup>rd</sup> Floor of the Joe Crowley Student Union

Virtual- [Teams Meeting](#) and Meeting ID: 289 703 078 510 8 Passcode: yo7oM9MT

## 1. CALL MEETING TO ORDER

Director Krentz called Meeting to Order at 8:34 AM.

## 2. LAND ACKNOWLEDGEMENT

We acknowledge that the University of Nevada, Reno is situated on the traditional homelands of the Numu (Northern Paiute), Wašiw (Washoe), Newe (Western Shoshone), Nuwu (Southern Paiute) peoples. These lands continue to be a gathering place for Indigenous Peoples and we recognize their deep connections to these places. We extend our appreciation for the opportunity to live and learn on their territory

## 3. ROLL CALL

Roll Call must be listed by Secretaries.

- a. Event Programmer, Selena Albarran
  - i. **Present**
- b. Event Programmer, Troy Barrera
  - i. **Present**
- c. Event Programmer, Mason DaForno
  - i. **Present over Teams**
- d. Event Programmer, Jennifer Gamez
  - i. **Absence Excused**
- e. Event Programmer, Mitch Karadanis
  - i. **Absence Excused**
- f. Event Programmer, Liberty Lockwood
  - i. **Present**
- g. Event Programmer, Zion Price

## NOTES

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- i. **Present**
- h. Assistant Director, Greydon Geil
  - i. **Present over Teams**
- i. Assistant Director, Chelsea Patel
  - i. **Present**
- j. Director, Rilyn Krentz
  - i. **Present**

**A quorum was present.**

#### **4. PUBLIC COMMENT (INFORMATION ONLY)**

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak.

**There was no public comment.**

#### **5. ADOPTION OF MINUTES (FOR POSSIBLE ACTION)**

The following minutes have been submitted to approve:

**There are no minutes to be approved at this time.**

#### **6. REPORTS (INFORMATION ONLY)**

Officers of the Department of Event Programming may give a report if they have pertinent information. The Chair may also ask an Officer to give a report. If an Officer has no pertinent updates, they may indicate by saying “No Report.”

##### **k. Event Programmer, Selena Albarran**

- i. Has been working on Homecoming Events, trying to get things situated with SEAB and making sure safety rules and regulations are met. Will be working on event requests and getting things ordered for the event.

##### **l. Event Programmer, Troy Barrera**

- i. Has been working on Howl Fest with Programmer Price. Has mainly been in contact with DoggyStyle food truck and trying to get them through the NSHE System. Is making sure that everything is in budget for the event.

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- m. Event Programmer, Mason DaForno**
  - i. No Report.
- n. Event Programmer, Jennifer Gamez**
  - i. Is currently working on Pack! Powder Puff with Programmer Chaney. It is a color powder run mixed with flag football and will have different resources available for awarenesses and history in the month. The first 150 students will be provided white t-shirts and should be able to choose different colors. Has reached out to different campus organizations to have them table at the event. The event will be held in the Quad, if that falls through then the event will be held in the Manzanita Bowl.
- o. Event Programmer, Mitch Karadanis**
  - i. No Report.
- p. Event Programmer, Liberty Lockwood**
  - i. Has been focusing on getting different donations from different places regarding items for the Farmers Market. Has also been in contact with the Joe to get tables and other resources for the event. Director Krentz will be speaking with the Director of Sustainability about helping with this event at the end of the week.
- q. Event Programmer, Zion Price**
  - i. Working on finalizing mock marketing for Howl Fest. Is working on submitting POs, credit card requests, and vendor logistics with Programmer Barrera. Has also been in charge of working out fireworks for the event, is hoping to get them launched from either the front of Lawlor or from West Stadium. Will be attending SEAB with Programmer Barrera later this week to speak about their event and the approval process.
- r. Assistant Director, Greydon Geil**
  - i. Has been working with AD Patel and Director Krentz on the Homecoming After Party event budget. It will be based on GlowPack Festival, same vendors, same activities. Has put together everyone's budget for Welcome Week and will reach out individually on things that are missing. Has also joined the student advisory board for the Joe Crowley and is open to hearing anything from us regarding the JCSU so it can be reported back.
- s. Assistant Director, Chelsea Patel**
  - i. All interns have been paired up with their mentors and they have been having weekly meetings. Has reached out to Directors and ADs from separate departments to have them come in and present to the interns on

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their own departments. All marketing has been submitted for Homecoming and the t-shirt designs for Homecoming are also being worked on.

**t. Director, Rilyn Krentz**

- i. Is busy with a lot on the back end of Programming. Has been talking with the Alumni Association regarding Pack! Midtown and Homecoming. Has also been working with both Assistant Directors working on the budget for the Homecoming After Party. President Sandoval and Coach Choate will potentially be there and will be making an address. Is looking over everyone's budget and making sure those are set up correctly.

**7. OLD BUSINESS (FOR POSSIBLE ACTION)**

The body will discuss the following budgets:

**a. Homecoming After Party**

**a. 3 questions:**

- i. Programmer Barrera: What time is President Sandoval coming?

- 1. The beginning of the After Party, was told he wanted to give an address.

- ii. Programmer DaForno: Is there a theme for the After Party?

- 1. It follows the theme of the Parade; it will be Wild West Themed. Will discuss with the ADs and President Aglubat.

- iii. Programmer Lockwood: Who are we looking at for bands?

- 1. A few bands from the Holland Project, maybe Charity Kiss. Will see who is available.

- b. Director Krentz made motion to approve the budget through unanimous consent.

- c. Moved by Assistant Director Patel.

- d. Second by Programmer Albarran.

- e. The motion passed, budget approved.**

**b. S'more Love for the Pack**

**a. 3 questions:**

- i. Director Krentz: Will the fire pits be placed around the round-a-bout near the Joe Plaza?

- 1. Yes, they will be kept on the cement area. The grass next to it will be used for blankets and games.

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- ii. Assistant Director Geil: What will the magnets listed on the budget have on them?
    - 1. They will be Pack Pride Magnets.
  - iii. Director Krentz: Will you be submitting a printing request for the magnets?
    - 1. Yes.
- b. Director Krentz made motion to approve the budget through unanimous consent.
- c. Moved by Programmer Lockwood.
- d. Second by Programmer Barrera.
- e. **The motion passed, budget approved.**

**c. Pack! Powder Puff**

- a. 3 questions:
  - i. Assistant Director Patel: Will students have to pay for Super Swirl?
    - 1. It will have a certain amount prepaid for, if we run out then students will pay for ice cream.
  - ii. Programmer Albarran: Is it a scheduled game with a ref?
    - 1. There should be sign-ups for the event.
  - iii. Programmer Albarran: Will the powder be okay on the Quad?
    - 1. The powder is washable, so we can wash it off or even sweep it off the grass. That's what the package description says.
- b. Director Krentz made motion to approve the budget through unanimous consent.
- c. Moved by Assistant Director Patel.
- d. Second by Programmer Lockwood.
- e. **The motion passed, budget approved.**

**d. Howl Fest**

- a. 3 questions:
  - i. Director Krentz: Was your miscellaneous supposed to be 15%?
    - 1. Yes, to give an extra cushion for the event in case something happens.
  - ii. Programmer Lockwood: Are you using the 2 popcorn machines in Club Resources?
    - 1. The plan, as of now, is to use those popcorn machines.

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- iii. Director Krentz: Are you in contact with Doggy Style Food truck already?
  - 1. Yes, we have been in contact with them.
- iv. Programmer Lockwood: How much are the corn dogs regularly?
  - 1. About \$10 - \$11 normally. We are getting about a 30% discount.
- b. Director Krentz made motion to approve the budget through unanimous consent.
- c. Moved by Assistant Director Patel.
- d. Second by Programmer Albarran.
- e. **The motion passed, budget approved.**

## 8. **NEW BUSINESS (FOR POSSIBLE ACTION)**

The body will discuss the following events and budgets:

### **A. Packsgiving**

- a. 3 questions:
  - i. Programmer Lockwood: What is being made with all of these items?
    - 1. It will be a soda bar for students.
  - ii. Director Krentz: Why did you pick the ballrooms to host the event?
    - 1. It seemed like the best venue and is large enough for our expected attendance.
  - iii. Programmer Albarran: Is there going to be any activities?
    - 1. Yes, there will be different areas for games and activities.
- b. Director Krentz made motion to approve the budget through unanimous consent.
- c. Moved by Programmer Lockwood.
- d. Second by Assistant Director Patel.
- e. **The motion passed, budget approved.**

### **B. Skate the Stress Away**

An intern led finals week event to help immerse the Programming Interns into the process of planning events for the student body.

## 9. **PUBLIC COMMENT (INFORMATION ONLY)**

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**No public comment at this time.**

## **10. ADJOURNMENT**

Meeting adjourned at 9:10 AM.

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