

Clubs and Organizations Commission

Department of Clubs and Organizations

Agenda for Friday, August 7th, 2025, at 11:00 AM

In-Person: Frankie Sue Del Papa Presidents Conference Room, JCSU 332

Meeting Via Zoom Email: ADbudgetSEAB@asun.unr.edu for more details

1. **CALL MEETING TO ORDER**
2. **ROLL CALL (INFORMATION ONLY)**
3. **PUBLIC COMMENT (INFORMATION ONLY)**
4. **POLICIES, PROCEDURES, AND ADMINISTRATIVE ACTIONS (FOR POSSIBLE ACTION)**
 - a. The Commission may discuss and/or act upon items regarding Department policies and procedures, Club Support Funding requests, conduct proceedings requests, and other matters related to the functions of the Department.
 - i. **Action:** The Commission will discuss and make decisions regarding the allocation of funds from the Department of Clubs and Organizations Budget.
 - a. **Club Fair Budget- \$2,835.00**
5. **REPORT OF THE DIRECTOR OF CLUBS AND ORGANIZATIONS (INFORMATION ONLY)**
 - a. The Director of Clubs and Organizations, Madison Hess, will give her report.
6. **REPORT OF THE ASSISTANT DIRECTORS OF CLUBS AND ORGANIZATIONS (INFORMATION ONLY)**
 - a. The Assistant Director of Club Renewal and Interns, Cora Gibson, will give her report.
 - b. The Assistant Director of Budget and SEAB, Nola O'Brien, will give her report.
7. **REPORT OF THE COMMISSIONERS (INFORMATION ONLY)**
 - a. The Club Commissioners will each give their report.
 - i. Kristopher Drapacz, Sports and Recreation
 - ii. Bianka Patel, Pre-Professional and Academic
 - iii. Marcus Hoefler-Phillips, Service and Community Outreach
 - iv. Sienna Nepa, Fraternity & Sorority Life
 - v. Danielle Coleman, Multicultural & Diversity
 - vi. Capriana Pelletti, Science and Engineering
 - vii. Emily Gomez, Faith Based, Social & Political Involvement
 - viii. Alyssa Pfannes, Campus Life
8. **APPROVAL OF MINUTES (FOR POSSIBLE ACTION)**
9. **REMARKS (INFORMATION ONLY)**
 - a. Members of the Commission may give remarks to the Director and Assistant Director.
10. **PUBLIC COMMENT (INFORMATION ONLY)**
 - a. Items heard under public comment may be in regard to items either on or off the agenda. Action may not be taken on items raised under public comment. The Director may elect to take public comment on action items on this agenda. The Director may impose reasonable limits on the length members of the public may speak.

11. ADJOURNMENT

Note: Items on the agenda may be taken out of order. The commission may combine two or more agenda items for consideration. The commission may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

POSTED ON OR BEFORE 9:00 A.M. ON THE THIRD WORKING DAY BEFORE THE MEETING.

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center and online at www.nevadaasun.com. ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the ASUN at (775)-784-6589 in advance so that arrangements may be conveniently made. If you would like a copy of any of the agenda items listed, please contact Madison Hess, Director of Clubs and Organizations, at directorco@asun.unr.edu.

EVENT & BUDGET PROPOSAL FORM

EVENT INFORMATION:

Event Name:	Fall Club Fair	Date:	August 28th, 2025
Event Location:	The Quad	Time:	4 pm to 7 pm

BUDGET INFORMATION: *Please itemize your ENTIRE event budget below:*

DESCRIPTION:	AMOUNT:	VENDOR:
1. Table and chair rentals <ul style="list-style-type: none">○ Chairs (\$0.75 x 100)○ Tables (\$12.00 x 50)○ Delivery (\$250.00)○ After Hours Pickup (\$350.00)	\$1342.50	Camelot Party Rentals
2. Misc. (20%)	\$472.50	
3. Balloon Arch	\$940.00	Party Hearty Balloons
4. Parking Spaces	\$80.00	UNR Parking Services
TOTAL COST:	\$2835.00	