

8.22.25 Minutes

Director Hess: Alright guys, hi, happy Friday. I'm going to call this meeting of the Department of Clubs and Organizations to order on August 22nd at 10.05 AM. in JCSU 324. We will move into **agenda item two**, roll call. I'm going to do roll call today.

Director Hess: **Present**

Assistant Director O'Brien: **Present**

Assistant Director Gibson: **Present**

Commissioner Patel: **Present**

Commissioner Nepa: **Absent, excused**

Commissioner Coleman: **Present**

Commissioner Peletti: **Present**

Commissioner Gomez: **Present**

Commissioner Hoefer-Phillips: **Tardy, excused**

Commissioner Drapacz: **Present**

Commissioner Pfannes: **Present**

Quorum is present. We will now move into **agenda item three**, public comment. Is there any public comment at this time?

Luis Aguilar: Director Hess, thank you. Luis Aguilar, Associate Director of Student Government for the record. I got a lengthy public comment and I'll be as quick as possible. Please join me in welcoming Maddie Wilson as the new Assistant Director of Clubs and Organizations with ASUN and the Center for Student Engagement. Maddie brings a rich background in student affairs and clubs and organizations. Having worked at the University of Iowa and most recently Boise State University, where she supported over 200 clubs and managed the daily operations for student media. Maddie has experience advising large-scale student-led philanthropy events at Iowa with Dance Marathon, one of the nation's largest student fundraising efforts, raising more than \$1.45 million in 2024. Please help me in welcoming Maddie.

Maddie Wilson: Thank you. Looking forward to working with you all.

Luis Aguilar: And then business. All right, once your funding request is approved, ensure that your ASUN club account has necessary funds before submitting any travel, Amazon, or credit card requests. After meeting all funding requirements and receiving approval, submit your purchasing card or Amazon request form on PackLife under your organization's page on the form section. Please allow 48 business hours for the accounting office and the Center for Student Engagement to update your purchasing card information. Approved funds are available for use from 30 days of the date of approval. Please ensure that you submit your completed request for travel within 30 days, allowing the business office sufficient time to approve it. You must get full approval before making any travel purchases, such as airfare or conference registration. When using the university's P-Card, please submit your itemized receipt within 24 hours of checking out the P-Card. Ensure that your receipts do not include tax, as donations and tips

are capped at 20%. If you have any questions, please don't hesitate to contact the accounting office. Thank you.

Director Hess: Any other public comment at this time? All right, seeing none, we'll now move into **agenda item four**, Policies, Procedures, and Administrative Actions. The commission will hear the following club support funding requests. We'll move into Chess Club. Are you guys here? All right. Please state your names and positions for the record.

Austin: I'm Austin. I'm the president.

Keaton: I'm Keaton. I'm the treasurer.

Director Hess: Perfect. Are either of you guys ASUN elected or appointed officials?

Austin: No.

Director Hess: Okay, perfect. Just please tell us about your request today.

Austin: So we have our first meeting on the second week of the second Wednesday of the semester, and it's a big recruitment event, and we would like to get some canes for our students.

Director Hess: Okay. Thank you. Who reviewed this request?

Commissioner Pfannes: I did. So I move to change food line item a unit price of \$204.99 by unanimous consent.

Director Hess: Are there any dissents to this motion? Seeing none, motion carries.

Commissioner Pfannes: I think it was just you guys put tax on, and there's no tax. And then I move to approve Chess Club's operations application in the amount of \$204.99.

Director Hess: Is there a second?

Commissioner Patel: Second.

Director Hess: Second by Commissioner Patel. Is there any further discussion at this time? Seeing none, we'll now proceed to a vote. All those in favor say aye. Opposed? Abstentions? Seeing none, motion carries. All right. You guys are all set to go. Thank you. All right. We will now move into Kappa Alpha Theta. Are you guys here? Please state your names and positions for the record.

Bella: My name is Bella Peterson. I'm the president, and then I have my treasurer on the phone.

Paulina: Paulina Curiel, treasurer.

Director Hess: Are any of you guys ASUN elected or appointed officials? Okay. Perfect. Please tell us about your application today.

Bella: We have three items that we submitted requests for. The first one is for our recruitment video. This will be playing during all of our first rounds of recruitment. It's \$400. We have a local student videographer for it. The cost is pretty high just because of his equipment and stuff, but yeah. And then we also have two fans from Amazon that we're hoping to get just because our (house gets really hot, and we'll have like a lot of people in and out throughout the day, so we're hoping that we can get fans since we don't have AC on the first floor. And then lastly, we are requesting 50 keychains for our new members that we're hoping to get in the fall.

Director Hess: Okay. Thank you. Who reviewed this request?

Commissioner Drapacz: I did. I move to approve Kappa Alpha Theta's operations application in the amount of \$948.19.

Director Hess: Is there a second?

Commissioner Patel: Second.

Director Hess: Second by Commissioner Patel. Is there any further discussion at this time? Seeing none, we will now proceed to a vote. All those in favor, say aye. Opposed? (6:06) Abstentions? Seeing none, motion carries. All right, you guys are all good. We will now move into the Society of Women Engineers. Are you guys here? Please state your names and positions for the record.

Elena: My name is Elena. I'm the president.

Sophia: My name is Sophia Olstead. I'm the vice president standing as a proxy for our treasurer who can't be here.

Director Hess: Are either of you guys ASUN elected or appointed officials? Please tell us about your request today.

Elena: So we'll be requesting travel funds, specifically flight and registration for the SUNY National Conference, which is the largest advocate for women in engineering. Previously, we've had a lot of members within our club, gained a lot of career opportunities, training programs. So we feel like this is important funding.

Director Hess: Who reviewed this application?

Commissioner Paletti: And then I emailed your guys' transcripts. And then I move to approve Society of Women Engineers' travel application in the amount of \$3,250.50.

Director Hess: Is there a second?

Commissioner Patel: Second.

Director Hess: Second by Commissioner Patel. Is there any further discussion at this time? Seeing none, we will now proceed to a vote. All those in favor, say aye. Opposed? (6:06) Abstentions? Seeing none, motion carries. All right, you guys are all good. We will now move into the MEDLIFE Nevada. Are you guys here? We'll move into the UNR Equestrian Team. Are you guys here? Please state your names and positions for the record. Is there any way we can get your second on the phone? We do need two people. Let me call her up. We'll come back to you guys. We're going to move into the UNR Pre-Vet Club. Are you guys here? All right. Alpha Phi Gamma, are you guys here? Please state your names and positions for the record.

Nika: I'm Nika.

Karen: I'm Karen. And I'm Karen.

Director Hess: Are either of you guys ASUN elected or appointed officials? Please tell us about your request today.

Nika: We'll start with the community service one. So for that one, we're requesting \$302.64, and that's to host a philanthropy event where we're going to be making hygiene kits to donate to the domestic violence shelter. And then for the second one, we're requesting \$154.50.

Director Hess: Okay. Thank you. Who reviewed this request?

Commissioner Drapacz: I did. I move to change non-food item Colgate toothpaste to a unit price of \$18.18 by unanimous consent.

Director Hess: Are there any dissents to this motion? Seeing none, motion carries.

Commissioner Drapacz: I move to change non-food item deodorant to a unit price of \$29.99 by unanimous consent.

Commissioner Drapacz: I move to change non-food item maxi pads to a unit price of \$21.99 by unanimous consent.

Director Hess: Are there any dissents to this motion? Seeing none, motion carries.

Commissioner Drapacz: I move to approve Alta Phi Gamma's community service application in the amount of \$255.54.

Director Hess: Is there a second?

Commissioner Patel: Second.

Director Hess: Second by Commissioner Patel. Is there any further discussion at this time? Seeing none, we will now proceed to a vote. All those in favor, say aye. Opposed? Abstentions? Seeing none, motion carries. All right, you guys are all good. The on-campus one? And then who reviewed that request?

Commissioner Drapacz: I did. I move to change non-food item, non-food line item three unit price to \$26.99 by unanimous consent.

Director Hess: Are there any dissents to this motion? Seeing none, motion carries.

Commissioner Drapacz: I move to change non-food line item seven unit price to \$53 by unanimous consent.

Director Hess: Are there any dissents to this motion? Seeing none, motion carries.

Commissioner Drapacz: I move to change non-food line item 11 unit price to \$27.99 by unanimous consent.

Director Hess: Are there any dissents to this motion? Seeing none, motion carries.

Commissioner Drapacz: I move to change non-food line item 12 to \$8.04 by unanimous consent.

Director Hess: Are there any dissents to this motion? Seeing none, motion carries.

Commissioner Drapacz: I move to change non-food line item 15 unit price to \$19.99 by unanimous consent.

Director Hess: Are there any dissents to this motion? Seeing none, motion carries.

Commissioner Drapacz: I move to change non-food line item 15 unit price to \$19.99 by unanimous consent.

Commissioner Drapacz: I move to approve UNR Crochet Club's operation application in the amount of \$52.95

Director Hess: Is there a second?

Commissioner Patel: Second.

Director Hess: Second by Commissioner Patel. Is there any further discussion at this time? Seeing none, we will now proceed to a vote. All those in favor, say aye. Opposed? Abstentions? Seeing none, motion carries. We will now move into Nevada Cyber Club. Are you guys here? Please state your names and positions for the record.

Jack: Hi, I'm Jack. I'm the president of Nevada Cyber Club.

—: I'm the treasurer.

Director Hess: Are either of you guys ASUN elected or appointed officials? Please tell us about your request today.

Jack: We have a recruitment event the first week of school on Friday. And then we're just buying chains.

Director Hess: Okay. Thank you. Who reviewed this request?

Commissioner Peletti: And then I did email you guys about the change in tiers, so I'm just going to relegate that right now. I move to relegate Nevada Cyber Club's operations application to an on-campus application by unanimous consent.

Director Hess: Are there any dissents to this motion? Seeing none, motion carries.

Commissioner Peletti: And then I move to add a stipulation that Nevada Cyber Club add \$46.86 to their club account before accessing ASUN funds by unanimous consent.

Director Hess: Are there any dissents to this motion? Seeing none, motion carries.

Commissioner Peletti: And then I move to approve Nevada Cyber Club's on-campus application in the amount of \$46.88.

Director Hess: Is there a second?

Commissioner Pfannes: Second.

Director Hess: Second by Commissioner Pfannes. Is there any further discussion at this time? Seeing none, we will now proceed to a vote. All those in favor, say aye. Opposed? Abstentions? Seeing none, motion We will now move into Musical Therapy Club. Are you guys here? Please state your names and positions for the record.

Adrian: I'm Adrian. I'm President.

Charles: I'm Charles Santos, the Treasurer.

Director Hess: Are either of you guys ASUN elected or appointed officials? Please tell us about your request today.

Adrian: We requested our table thought, and then we were told it helped us out.

Director Hess: Okay. Thank you. Who reviewed this request?

Commissioner Hoefler-Phillips: I saw that you submitted two applications. I'll start with the on-campus one. Everything looks good for that. I move to approve Musical Therapy Club's on-campus application in the amount of \$16,468.66.

Director Hess: Is there a second?

Commissioner Patel: Second.

Director Hess: Second by Commissioner Patel. Is there any further discussion at this time? Seeing none, we will now proceed to a vote. All those in favor, say aye. Opposed? Abstentions? Seeing none, motion carries.

Commissioner Hoefler-Phillips: And then for that second request, that could be moved to an operations application. So I'll just do that real quick. I move to relegate Musical Therapy Club's on-campus application to an operations application by unanimous consent.

Director Hess: Are there any dissents to this motion? Seeing none, motion carries.

Commissioner Hoefler-Phillips: I move to approve Musical Therapy Club's on-campus application in the amount of \$16,468.66.

Director Hess: Is there a second?

Commissioner Patel: Second.

Director Hess: Second by Commissioner Patel. Is there any further discussion at this time? Seeing none, we will now proceed to a vote. All those in favor, say aye. Opposed? Abstentions? Seeing none, motion carries. And then what club are you guys here for? Wolfpack Veterans. Sorry, I thought you guys were coming next week. I was emailing your, I think, your president. But we'll move into Wolfpack Veterans.

Commissioner Patel: Do you guys have your supporting documents? So on your guys' application, you do need supporting documents, so screenshots of the picture of what you guys are getting and the pricing on it. I did email you guys about that. I'm not sure if you got my email. But, yeah, in order to approve the request, we will need those from you. So if you wanted to just email them to me real quickly, and then I can just take a look at it.

Director Hess: Do you guys want to state your names and positions? And then, are either of you guys ASUN elected or appointed officials? And then, Commissioner Patel, if you want to move into those.

Commissioner Patel: I moved to add a stipulation that Wolfpack Veterans Club needs to submit supporting documents by a unanimous consent.

Director Hess: Are there any dissents to this motion? Seeing none, motion carries.

Commissioner Patel: And then I move to approve WoldPack Veterans on-campus application in the amount of \$234.75.

Director Hess: Is there a second?

Commissioner Peletti: Second.

Director Hess: Second by Commissioner Peletti. Is there any further discussion at this time? Seeing none, we will now proceed to a vote. All those in favor, say aye. Opposed? Abstentions? Seeing none, motion We will now move into Musical Therapy Club. Are you guys here? Please state your names and positions for the record.

Director Hess: So we will now move into **agenda item five**, Report of the Director. Hi, guys. I hope your summer was so good. We're going to start with our funding hearings. They'll take place every Friday at 10 a.m. Make sure you guys are here. Make sure you guys are keeping up-to-date on your funding applications. We also have a lot of questions. We also have Fall Club Fair coming up. It's going to take place on Thursday, the 28th. Make sure you guys submitted that when-to-meet so I can start assigning you guys into the hour-by-hour and have tasks for you guys to complete. We need help all day setting up tables. So if you guys are, like, not in class and you can just come for an hour, that would be super helpful. But other than that, that's all for me. So we will now move into **agenda item six**, report of the Assistant Directors. Assistant Director O'Brien, do you have a report?

AD O'Brien: I will be sending out, like, probably on Thursday, like, a screenshot of their club (account to make sure. So we don't always have to add that stipulation. And then, if it's not in there, then you can't add the stipulation. And then, we're also going to be working on a funding tracker. So you will be, like, checking that before you approve your applications to make sure that they have enough money in their tiers and stuff. It wasn't really a big deal for this one because they all started fresh. So, yeah, by the next funding hearing, we'll have the, like, club balance and the funding trackers.

Director Hess: Any questions for Assistant Director O'Brien? Assistant Director Gibson?

AD Gibson: So, we have six of the eight interns hired. You'll probably meet them, actually, at club fair because I'm going to have them either, like, set up for an hour or take down. They won't actually be there during. (24:23) But they'll be either set up or take down. I'm interviewing Natalie at 12:30 today if anyone would like to join me as on Teams. So, that's pretty much it.

Director Hess: Any questions for Assistant Director Gibson? We'll now move into **agenda item seven**, report of the commissioners. Do any of the commissioners have a report to give? We will now move into **agenda item eight**, approval of minutes. There's no minutes to be approved. We will now move into **agenda item nine**, remarks. Are there any remarks at this time? Seeing none, we'll now move into **agenda item ten**, public comment. Is there any public comment at this time?

Luis Aguilar: Hey, nice job. You guys did well. You got through it. How are you feeling? Good? All right. You did great. You have a great week coming up. I'm hearing there could be some possible weather

issues, but we'll stay positive that everything will go as planned for Thursday. And we'll follow up offline for plans. But just want to tell you, you guys did great. Keep up the good work. And Maddie is here. And Sandy's here to support you in anything that you need. That's all.

Director Hess: We will now move into **agenda item eleven**, adjournment. I adjourn this meeting at 10.30 AM.