



ASUN President's Cabinet

Agenda for Wednesday, September 03, 2025, at 4:30 PM

In-Person: Frankie Sue Del Papa President's Conference Room (JCSU Room 332)

Virtual: [Teams Meeting](#) Meeting ID: Meeting ID: 287 627 556 725 7 Passcode: zM3h6fy3

Call to Order

1. Roll Call 2. Land Acknowledgement 3. Public Comment **(INFORMATION ONLY)**

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The President/Chair may elect to take public comment on action items on this agenda. The President/Chair may impose reasonable limits on the length members of the public may speak.

4. Reading and Approval of Minutes **(INFORMATION ONLY)**

The minutes of the following meetings shall be submitted to the officers for review and approval. Once approved by the officers, the minutes shall be entered into the official record of the organization.

- May 22, 2025 at 4:00 p.m.
- July 8, 2025 at 6:00 p.m.
- August 7, 2025 at 9:00 a.m.

5. Reports of Officers

Officers of the Cabinet may give a report if they have pertinent information. The President/Chair may also ask an officer to give a report. If an officer has no pertinent updates, they may indicate by saying "No Report."

- a. President, Carmina Aglubat
- b. Vice President, Ethan McNamara
- c. Director of Executive Affairs, Gabriella Detrick
- d. Director of Executive Outreach, Naomi Tecson
- e. Attorney General, Caleb Oster
- f. Director of IDEA, Zyna Navarte
- g. Director of Clubs and Organizations, Madison Hess
- h. Director of Event Programming, Rilyn Krentz
- i. Director of Campus and Public Relations, Juliauaana Sullivan
- j. Director of Campus Wellness, Emily Hohman

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- k. Director of Government Affairs, Kennedy Taylor
- l. Director of Sustainability, Sephora Lee
- m. Speaker of the Senate, Leaf Acklin (*ex-officio*)
- n. Chief Justice, Rena Arneson (*ex-officio*)

4. Old Business (FOR POSSIBLE ACTION)

A. Review of Cabinet Check-In Procedure

Members of the President's Cabinet will review the format and expectation of Cabinet Check-Ins.

5. New Business (FOR POSSIBLE ACTION)

A. Consideration of Budget for Safety Week

Members of the President's Cabinet will discuss the budget for Safety Week as presented by Director Hohman.

B. Consideration of Budget for Sustainability Event

Members of the President's Cabinet will discuss the budget for Sustainability Week as presented by Director Lee.

6. Reports on Liaison Committees (INFORMATION ONLY)

Members of the President's Cabinet who serve on university committees will discuss and provide reports.

6. Upcoming Executive Branch Initiatives (INFORMATION ONLY)

Members of the President's Cabinet will discuss and provide details, suggestions, or opportunities for support and collaboration for upcoming event programming and initiatives across the Executive Branch.

7. Public Comment (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda.

Action may not be taken on items raised under public comment. The Chair may elect to take public comment on action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak. **8.**

Adjournment

NOTES

This agenda has been posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center, and online at www.nevadaasun.com and www.nevadaasun.com and notice.nv.gov a minimum of three (3) business days prior to the meeting in accordance with Nevada Open Meeting Law (NOML). Individuals with any concerns or questions regarding this agenda's compliance with NOML should contact the ASUN Attorney General at attorneygeneral@asun.unr.edu.

Items on the agenda may be taken out of order. The Cabinet may combine two or more agenda items for consideration. The Cabinet may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Please email Director Detrick at directorexecutiveaffairs@asun.unr.edu to arrange for appropriate accommodations should you need any or if you would like a copy of any of the listed agenda items or supporting materials.

EVENT & BUDGET PROPOSAL FORM

CONTACT INFORMATION**Organizers:** Emily Hohman, Lauren Sousa**E-mail:** directorcampuswellness@asun.unr.edu, adcampuswellness@asun.unr.edu**Learning Outcomes:**

Event Name:	Safety Week	Date:	9/15/2025-9/18/2025
Event Location:	KC Breezway, UNR Fitness Center, KC Rotunda	Time:	9/15: 11am-2pm (tentative) 9/16: 11am-2pm 9/17: Girls on Guard Drop In (TBD) 9/18: 10am-3pm
Expected Attendance:	~150	Cost Per Student:	~\$7.981

BUDGET INFORMATION *Please itemize your ENTIRE event budget below:*

DESCRIPTION:	AMOUNT:	VENDOR:
1. Milk Tea and fruit tea	\$650	Num Num Boba
2. Flash lights (2 x \$39.99 per 30 pack)	\$79.98	Amazon
3. Books	\$200	Local vendors
4. Sandwich party trays	\$100	Port of Subs
5. Cookie pack	\$7.48	Sams Club
6. Brownie Cookies	\$10.98	Sams Club
7. Scrap booking paper	\$14.99	Amazon
8. Stickers scrap booking	\$9.99	Amazon
9. Washi Tape	\$14.99	Amazon

10. Miscellaneous (10%)	\$108.84	
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TOTAL EVENT BUDGET:	\$1,197.26	
TOTAL ASUN BUDGET:	\$1,197.26	

Scrap paper

https://www.amazon.com/Scrapbook-Journaling-Scrapbooking-Aesthetic-Decorative/dp/B09HBVBSMS/ref=sr_1_8?crid=2ATOS0ZOPNM6F&dib=eyJ2ljojMSJ9.Zsf604RwUcrxQDHL9pa6julOPKZipdmisZDtxcke-a-dz2QMktv_2vWBYSchsnGdftMVxIFissJ47XI_NL1dV5c8ZwGig8EI3LHY7_yNYtoiq9QtdcvvjgK3nEf1YahmjDWgZXm6550DqQllwOjcQky1IHzisct19XgxQas7E43mFplwxjzYJQkDwh60J8U3YFRN6oH2Xy6ucoR9p_a4P-bZUCpFjWMG1ZOblYQ_g-3ydORf13D3zJfzF21_f5v6-vuHx7opID5AxwQO5-ouQuHzLW4_8rosaV0w-sMg.f2_iV2VGhVN0RQnoBhCblvY_5bYFLR19oAJzX2451mE&dib_tag=se&keywords=journaling&qid=1754089452&sprefix=journali%2Caps%2C227&sr=8-8&th=1

Stickers

https://www.amazon.com/Nostalgic-Ephemera-Stickers-Scrapbooking-Journaling/dp/B0CSD2CXVY/ref=sxin_16_pa_sp_search_thematic_sspa?contentid=amzn1.sym.3afbfb03-37f9-433d-812b-5618f5fce9ff%3Aamzn1.sym.3afbfb03-37f9-433d812b-5618f5fce9ff&crid=1V9499ZJ6CTML&cv_ct_cx=sticker+packets&keywords=sticker+packets&pd_rd_i=B0CSD2CXVY&pd_rd_r=e8b47bd6-4e4b-4428-af61-7f37a03ff6bd&pd_rd_w=8Hlf8&pd_rd_wg=dk0pv&pf_rd_p=3afbfb03-37f9-433d-812b-5618f5fce9ff&pf_rd_r=3JSQTZBWZXKH1HCTRABQ&qid=1754089627&sbo=RZvfv%2F%2FHxDF%2BO5021pAnSA%3D%3D&sprefix=sticker+packet%2Caps%2C218&sr=1-2-6024b2a3-78e4-4fed-8fed-e1613be3bcce-spons&sp_csd=d2lkZ2V0TmFtZT1zcF9zZWFiY2hfdGhlbWF0aWM&psc=1

Washi Tape

https://www.amazon.com/YUBX-Patterns-Decorative-Journals-Scrapbook/dp/B0CZXG3VXY/ref=sr_1_4_sspa?dib=eyJ2ljojMSJ9.IRqiyTnq82dbg4nrWqwjkiCJvLhWdEWeoxV3h3VXohPvGvL3zdTxOARysXb739a9wBoxMEIONiqKuGqIH9QrqY7SVcrROLkTN30xe5OgGaGUKVIVaYFfgRCd7SiZaWMLuX1DFi2g6-twipv7bHm8SiAneq0SYcjESXGUqFxxa9JxZNzjA7QpXxd6lDaDe8sdSGITDAF_dQK0idMA9AEghEiV4reb-44wCNVuuHwbVIs4o344zOG1semjzs-c5psylj2MdC2DAGdggjsjRTILNRpWMna1c2MgpiZ3tDul5xo.O-xQ7RXiAfC1JNgH7pTUN3ObfM34ICp9NqPcM9-0nA&dib_tag=se&keywords=washi%2Btape&qid=1754089710&sr=8-4spons&sp_csd=d2lkZ2V0TmFtZT1zcF9hdGY&th=1

ASUN DEPARTMENT OF SUSTAINABILITY EVENT & BUDGET PROPOSAL

Contact Information

Organizers: Sephora Lee & Kendra Cook

Email: directorsustainability@asun.unr.edu & adsustainability@asun.unr.edu

Event Name: “I’m a Sucker for Sustainability” Tabling & Adopt-A-Spot Monthly Cleanups

Event Dates: 9/3; 9/9; 9/20 **Event Locations:** KC Breezeway & Dick Taylor Park **Expected**

Attendance: ~300 (combined) **Cost Per Student:** ~\$2.84

Budget Information		
DESCRIPTION	AMOUNT	VENDOR
Trash Bags (CT. 50)	\$30	Home Depot *
Reusable Work Gloves (QTY. 20 @ \$5)	\$100	Home Depot *
Trash Grabbers (QTY. 20 @ \$30)	\$600	Home Depot *
Tootsie Pops Assorted Mix (CT. 100)	\$15	Sam's Club
Ring Pop Variety Pack (CT. 44 @ \$15) x 2	\$30	Sam's Club
Hershey's Favorites Variety Mix (CT. 36)	\$15	Sam's Club
Pressed Button Pins (CT. 200)	\$20	The @One
		*Will be asking Home Depot to donate these items but here are the estimates otherwise
TOTAL	\$810	
TOTAL REQUEST	\$850	