



# Senate of the Associated Students of the University of Nevada

*90<sup>th</sup> Session, 2022-2023*

## **A BINDING RESOLUTION ESTABLISHING INTERN-MENTOR REQUIREMENTS**

Resolution Number: 51

Authored By: Speaker Pro Tempore Ngo

Sponsored By: 2022-2023 Student Government Assembly

*Whereas*, according to Title I, Chapter 101, Section 3 of the Statutes of the Associated Students (SAS), Senators have the duty to “mentor and educate Legislative Intern(s) that may be assigned to them in concurrence with the standards proposed by the Speaker Pro Tempore and approved by the Senate body for that session;”

*Whereas*, Section 6 gives the Speaker Pro Tempore the authority to set the following standards:

- i) a minimum number of hours the Senator shall spend with the assigned interns on a two-week time cycle;
- ii) A method Senators shall use to document the time the Senator spends with an intern;
- iii) Develop a system of demerits for instances when senators fail to fulfill these obligations;

*Whereas*, in sessions past, a simple memo or presentation was placed on the agenda detailing internship requirements, which was discussed by the Senate body until expectations were made clear;

*Whereas*, this format makes it difficult for the Speaker Pro Tempore to hold Senators who fail to meet with their interns accountable;

*Whereas*, the language “approved by the Senate body for that session” justifies the formal approval of intern requirements through legislation, similar to how the Speaker of the Senate can amend outreach requirements subject to the approval of the Senate body;

*Whereas*, the ASUN internship is voluntary, therefore it is crucial for Senators (who are compensated) to dedicate time into mentoring interns and give them a beneficial introduction into the Association;

*Be it resolved that*, the 90th Session Senate Rules adopt the changes in Addendum A.

Adopted in Senate on September 21st, 2022

Attest:

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Wyatt Layland, Senate Secretary

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Andrew Thompson, Speaker of the Senate

# Addendum A

## Rule II: Membership of the Senate

### f) ATTENDANCE AND ACCOUNTABILITY

- 1) No Senator shall be absent from the service of the Senate without leave.
- 2) The Committee on Oversight shall conduct a hearing on the senator's attendance on the 5th accumulated point (refer to Rule II, (f), 4, (i-v)) in which the senator shall be afforded an opportunity to present either oral or written testimony defending or admitting to his, her, or their absences. The committee shall determine if the absences merit the imposition of disciplinary action against the senator. During the hearing, the Committee on Oversight has the authority to excuse or dismiss points compiled against a senator if there is reasonable explanation.
- 3) Upon verifying the fifth accumulated attendance point, the Committee on Oversight shall recommend a censure of the offending senator. Any senator's first censure shall include, at minimum, a recommendation that the senator in question release a public statement or apology to the Nevada Sagebrush. Additional punitive action, which may include expulsion from the Senate, will be recommended upon the accumulation of additional points.
- 4) The Attorney General will have the power to file charges against the Speaker of the Senate upon the accumulation of the fifth point.
- 5) Reports of Attendance and Absence as well as respective points gained toward censure will be reported by the Secretary of the Senate during each Oversight Committee meeting of the Senate of the Associated Students and consolidated by the Speaker of the Senate. The Senate shall calculate attendance upon the following point formula:
  - i.) Six unexcused absent Senate outreach hours shall be equivalent to two points. (1/3 point for every missed hour)
  - ii.) An unexcused absence from a Committee of the Senate shall be the equivalent to one

point.

iii.) Three instances of unexcused tardiness at committee meetings shall be equivalent to one point. (1/3 point for every instance)

iv.) Three instances of unexcused tardiness at general senate meetings shall be equivalent to two points. (2/3 point for every instance)

v.) An unexcused absence from a meeting of the Senate of the Associated Students shall be equivalent to two points.

vi.) Three instances of failure to meet with an assigned intern shall be the equivalent of 1 point (1/3 point for every missed hour).

vii.) Failure of Chairpersons or Vice-Chairpersons to report before the Senate shall be the equivalent to one point against the name of the respective Chairperson.

viii.) Failure of the Speaker of the Senate to report the consolidated reports to the Nevada Sagebrush and the Legislative Clerk shall be the equivalent of two points.

ix.) The Secretary will send an electronic report of the points accumulated by the Speaker of the Senate, as detailed under Rule II, (f), 4, (ix) to the Attorney General.

x.) Failure of the Chairperson of a committee, including the Committee on Oversight, to hold a meeting within the required two-week period shall be the equivalent of two points.

#### g) OUTREACH HOURS

1) Each Senator must conduct four (4) outreach hours in total, every two-week period. These hours must be reported to and determined by the Speaker of the Senate

a) If for any case a Senator is not mentoring an intern, they will be responsible to conduct an additional two (2) hours of outreach per two weeks.

2) Outreach hours are comprised of “hours of service.” This includes but is not limited to:

a) Meeting in person with or virtually with faculty, staff, or community members (each individual meeting limited to one hour of service)

- b) Writing legislation (each individual piece of legislation is limited to two hours of service)
  - c) Volunteering at a **University-sponsored** community service event (each individual event limited to two hours of service)
  - d) Volunteering at any ASUN or CSE sponsored event (each individual event limited to two hours of service)
  - e) Sitting on campus committees (not including Senate committees) (each individual meeting limited to one hour of service)
  - f) Attending college Student Advisory Board or Diversity Board meetings (each individual meeting limited to an hour of service)
  - g) Any other quantifiable outreach up to the discretion of the Speaker of the Senate
- 3) Each Senator will be required to attend the monthly townhalls hosted by the Department of Diversity and Inclusion and attend every Student Advisory Board meeting and Diversity Board meeting hosted by their respective college.
- a) If your college does not have a Student Advisory Board or Diversity Board, you will be required to start the process to create one.
- 4) Each Senator will document and total outreach interactions within each two-week pay period. The Senate Secretary shall maintain a list of each Senator's outreach interactions.
- 5) Each Senator will give, at the discretion of the Speaker, a report on the student feedback gained from their outreach interactions at the Senate table.
- 6) Whenever a Senator accumulates six hours' worth of absences from their outreach hours, it shall be counted as one Senate absence to be reviewed by the Committee on Oversight in the same manner as in the case of absences from meetings as provided in Rule 2, Subsection f. (Note: 1 missed hour = 1/3 point)
- 7) Missed or denied outreach may be excused or appealed upon the petition of the Speaker of the Senate. Senators may petition the Speaker of the Senate by e-mailing the Speaker to request an excuse for missed outreach or to ask for approval of items not defined in Subsection 3 within one week of

the missed requirement. The Speaker shall review all petitions on a case-by-case basis.

8) In the case of holidays, emergencies, or actions that result in facility closures, the Speaker of the Senate may decrease the number of outreach interactions needed within a given period.

h) **INTERNSHIP REQUIREMENTS**

Each Senator will be assigned an intern to mentor by the Speaker Pro Tempore, either individually or in collaboration with another Senator.

1) Each Senator must meet with their intern for two (2) hours in total, every two-week period. These hours must be reported to and determined by the Speaker Pro Tempore.

A) At least one of these hours shall be dedicated to intern-mentor bonding, reviewing curriculum, or other appropriate activities to enrich the intern's knowledge of the Association. For the second hour, it is acceptable for a Senator to take their intern on outreach, but this outreach must be **in addition** to the four hours minimum for every two-week period.

B) If two Senators are paired with one intern, all three must meet together as one unit.

2) Each Senator will document the dates and times of these intern interactions within each two-week period. The Senate Secretary shall maintain a list of each Senator's meetings with their intern.

3) The Committee on Oversight shall review missed intern hours in the same manner as in the case of absences from meetings as provided in Rule 2, Subsection f. (Note: 1 missed hour = 1/3 point)

4) Missed or denied intern hours may be excused or appealed upon the petition of the Speaker of the Senate. Senators may petition the Speaker of the Senate by e-mailing the Speaker to request an excuse for missed outreach or to ask for approval of items not defined in Subsection 3 within one week of the missed requirement. The Speaker shall review all petitions on a case-by-case basis.