



Senate of the Associated Students of the University of Nevada

90th Session, 2022-2023

AN ACT TO REVISE EVENT PLANNING IN THE PRESIDENT'S CABINET

Bill Number: 6

Authored By: Senator Taubel on behalf of Attorney General Schein

Sponsored By: 2022-2023 Student Government Assembly

Whereas, the clauses and justifications to this piece shall be discussed and written at the Committee of Government Operations meeting to help all attending become familiar with the process;

Be it enacted, the Senate shall adopt the following addendum;

Adopted in Senate on August 17th, 2022

Attest:

Andrew Thompson, Speaker of the Senate

Dionne Stanfill, President of the Associated Students

I certify that this Act originated in the Senate.

Wyatt Layland, Senate Secretary

Addendum A

Chapter 210: President's ~~Advisory~~ Cabinet

Section 01: Establishment

There is hereby established a President's ~~Advisory~~ Cabinet.

Section 02: Mission

- a) The primary mission of the President's ~~Advisory~~ Cabinet shall be to assist the President and Vice President in carrying out the functions of the Executive Branch.
- b) This body is not intended as a legislative body, instead as a board to oversee the approval of budgets, events, and other operations of the executive branch.
- ~~b) This Cabinet shall be solely advisory; members are under the authority of the Office of the President as staff and are not considered officers of the Senate in any way.~~
- ~~c) This group shall take no collective action as a deliberative body; any advice to the President or the Vice President shall be used to arrive at their own respective decisions.~~

Section 03: Composition

The composition of the President's ~~Advisory~~ Cabinet is as follows:

- a) President
- b) Vice President
- c) Director of Clubs and Organizations
- d) Director of Programming
- e) Director of Public and Campus Relations
- f) Attorney General
- g) Director of ~~Legislative~~ ~~Government~~ Affairs
- h) Chief of Staff
- i) Chief of Internal Affairs
- j) Director of Diversity and Inclusion

- k) Director of Sustainability
- l) Director of Campus Wellness

Section 04: Event Planning

1. EVENT PROPOSAL FORM: Any event exceeding \$1,000 planned by the President's Cabinet is subject to approval at a publicly agendized President's Cabinet meeting and must utilize the following form.
1. The event proposal form shall include at minimum the following information. Additional items may be added at the discretion of the Chief of Internal Affairs:
 1. Contact Information
 1. Organizers
 2. E-Mail
 - b. Event Information
 1. Event Name
 2. Event Location
 3. Event Date
 4. Hours of Event
 5. Expected Attendance
 6. Budget Account
 - c. Budget Description
 1. This section shall be an itemized event budget including: item description, cost, and vendor.
 2. Miscellaneous (10% cushion of final event cost)
 3. Total event cost
 4. Total ASUN cost

There shall be a minimum of three points of discussion at a publicly agendized President's Cabinet meeting before a budget shall be passed or denied.

The Chief of Internal Affairs will perform assessments and collect data from any events that exceed \$1,000 or by the request of the President or President's Cabinet. The Chief of Internal Affairs will present new data to the President's Cabinet.