

# President's Cabinet

Agenda for Thursday, May 25th, 2023, at 4:00 PM

Virtual: Email Director of Executive Affairs at [dea@asun.unr.edu](mailto:dea@asun.unr.edu) for more information

In-Person: Joe Crowley Student Union - 423 - Meeting Room

1. **CALL MEETING TO ORDER**

Call Meeting to Order must be listed by Secretaries.

2. **ROLL CALL**

Roll Call must be listed by Secretaries.

3. **LAND ACKNOWLEDGEMENT**

4. **PUBLIC COMMENT (INFORMATION ONLY)**

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The President may elect to take public comment on action items on this agenda. The President may impose reasonable limits on the length members of the public may speak.

5. **MINUTES (FOR POSSIBLE ACTION)**

There are no minutes to be approved at this time.

6. **REPORTS (INFORMATION ONLY)**

Officers of the President's Cabinet may give a report if they have pertinent information. The President may also ask an Officer to give a report. If an Officer has no pertinent updates, they may indicate by saying "No Report."

- a. President, Boris Carpio-Guerra
- b. Vice President, Hannah Dayna Alquiza
- c. Director of Executive Affairs, Isabella Hatt
- d. Director of Executive Outreach, Stacen Suzuki
- e. Attorney General, Jimmy Greco
- f. Director of IDEA, AJ Okwuosa
- g. Director of Clubs and Orgs, Yahit Lopez
- h. Director of Programming, Jonel Stevenson
- i. Director of Campus and Public Relations, Olivia Ngo
- j. Director of Campus Wellness, Harely Guerrero
- k. Director of Government Affairs, Dawson Deal
- l. Director of Sustainability, Matthew Sauls
- m. Speaker of the Senate, Fayza Salah
- n. Chief Justice, Brayden Taeubel

**7. OLD BUSINESS (FOR POSSIBLE ACTION)**

There is no old business at this time.

**8. NEW BUSINESS (FOR POSSIBLE ACTION)**

**a. ASUN Officer Polos**

Cabinet will have a general discussion regarding the budget for the purchase of ASUN officer polos

**b. ASUN Retreat**

Cabinet will have a general discussion regarding the budget for ASUN retreat

**9. PUBLIC COMMENT**

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The President may elect to take public comment on action items on this agenda. The President may impose reasonable limits on the length members of the public may speak.

**10. ADJOURNMENT**

**11. NOTES.**

*Notes:*

*Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center and online at [www.nevadaasun.com](http://www.nevadaasun.com). ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the ASUN at (775) 784-6589 in advance so that arrangements may be conveniently made.*

*If you would like a copy of any of the agenda items listed, please contact President Carpio-Guerra at [president@asun.unr.edu](mailto:president@asun.unr.edu).*

*Items on the agenda may be taken out of order. The Cabinet may combine two or more agenda items for consideration. The Cabinet may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Please email the President at [president@asun.unr.edu](mailto:president@asun.unr.edu) as soon as possible to arrange for appropriate accommodation should need any.*

*Requests for supporting material for an agenda item should be directed to the Archives of the Associated Students. All other inquiries should be directed to Boris Carpio-Guerra at "[president@asun.unr.edu](mailto:president@asun.unr.edu)."*

ASUN PRESIDENT'S CABINET

EVENT & BUDGET PROPOSAL FORM

**CONTACT INFORMATION**

**Organizers/ Interns:** Stacen Suzuki

**E-mail:** [deo@asun.unr.edu](mailto:deo@asun.unr.edu)

**Learning Outcomes:**

**EVENT INFORMATION:**

<b>Event Name:</b>	N/A	<b>Date:</b>	N/A
<b>Event Location:</b>	N/A	<b>Time:</b>	N/A
<b>Expected Attendance:</b>	TBA	<b>Cost Per Student:</b>	TBA

**BUDGET INFORMATION** *please itemize your ENTIRE event budget below:*

<b>DESCRIPTION:</b>	<b>AMOUNT:</b>	<b>VENDOR:</b>
1. ASUN Polos	\$2,924.14	Club Colors
<b>TOTAL EVENT BUDGET:</b>	\$2,924.14	
<b>TOTAL ASUN BUDGET:</b>		

	Port Authority Pinpoint Mesh Polo		
35	Black: SM-5, MD-15, LG-10, XL-5	\$31.60	\$1,106.00
5	Black: 2XL-5	\$33.60	\$168.00
	Port Authority Ladies Pinpoint Mesh Zip Polo		
50	Black: SM-15, MD-15, LG-15, XL-5	\$31.60	\$1,580.00
	Branding Services		
	Artwork Approved - PENDING		
90	Embroidery - Right Chest (NEVADA01)		
90	Embroidery - Left Sleeve (ASUNNOFILL22)		
<b>CONDITIONS &amp; AGREEMENTS</b>		<b>SHIPPING INSTRUCTIONS &amp; COMMENTS</b>	
<p>THIS ORDER SHALL NOT BE EFFECTIVE UNTIL ACCEPTANCE THEREOF BY CLUB COLORS AND SUCH ACCEPTANCE MAY BE EITHER BY NOTIFICATION TO CUSTOMER OR BY OUR COMMENCEMENT OF WORK ON THE MERCHANDISE ORDERED. DUE TO THE PROCESS OF MANUFACTURING ITEMS TO CUSTOMERS' SPECIFICATIONS, OVERRUNS OR UNDERRUNS, OF NOT MORE THAN 10%, WILL OCCUR. THESE WILL BE DEEMED ACCEPTABLE BY THE CUSTOMER AND BILLED ON A PRO-RATA BASIS. ALL CLAIMS MUST BE MADE IN WRITING WITHIN 10 DAYS OF RECEIPT OF SHIPMENT ARTWORK, SEPARATIONS, DIES, PLATES, MOLDS AND EMBROIDERY TAPES MADE BY CLUB COLORS SHALL AT ALL TIMES REMAIN THE SOLE AND EXCLUSIVE PROPERTY OF CLUB COLORS</p>		<p>Artwork \$0.00  S&amp;H \$70.14  <b>Sub Total</b> \$2,924.14  Tax 8.265% \$0.00</p> <hr/> <p><b>Total</b> <b>\$2,924.14</b></p>	
		<b>CUSTOMER INSTRUCTIONS &amp; COMMENTS</b>	
		<p>Standard production time is 5-7 business days after artwork approval.</p>	
		<p><b>Deposit</b> \$0.00</p> <hr/> <p><b>Balance Due</b> <b>\$2,924.14</b></p>	

## ASUN PRESIDENT'S CABINET

# EVENT & BUDGET PROPOSAL FORM

### **CONTACT INFORMATION**

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**Learning Outcomes:**

### **EVENT INFORMATION:**

<b>Event Name:</b>	ASUN Retreat	<b>Date:</b>	June 9-11
<b>Event Location:</b>	Various	<b>Time:</b>	N/A
<b>Expected Attendance:</b>	80	<b>Cost Per Student:</b>	TBA

### **BUDGET INFORMATION** *Please itemize your ENTIRE event budget below:*

<b>DESCRIPTION:</b>	<b>AMOUNT:</b>	<b>VENDOR:</b>
1. Poster Boards 10pk (Quantity: 5 @ \$12.31 each)	\$61.55	Walmart
2. BIC Fine Marker 14pk (Quantity: 5 @ \$9.74 each)	\$48.70	Walmart
3. Don Lee Farms Burger Patties 12pk (Quantity: 5 @ \$18.91 each)	\$94.55	Sam's Club
4. Garden Vegan Burger Patties 6pk (Quantity: 2 @ \$11.18 each)	\$22.36	Walmart
5. Ball Park Crustini Buns 12pk (Quantity: 5 @ \$4.42 each)	\$22.10	Sam's Club

6. Schar Gluten Free Hamburger Buns 4pk (Quantity: 3 @ \$4.98 each)	\$14.94	Walmart
Nathan's Hot Dog 24pk (Quantity: 3 @ \$11.98 each)	\$35.94	Sam's Club
Lightlife Plant-Based Hot dog 8pk (Quantity: 2 @ \$4.28 each)	\$8.56	Walmart
Franz Hot Dog Bun 16pk (Quantity: 5 @ \$3.98 each)	\$19.90	Sam's Club
Tomatoes 3lb (Quantity: 1 @ \$4.68 each)	\$4.68	Sam's Club
Romaine Lettuce 6pk (Quantity: 1 @ \$3.58 each)	\$3.58	Sam's Club
Grillo's Pickles 32oz (Quantity: 2 @ \$6.29 each)	\$12.58	Sam's Club
Single-Serve Mustard Packets 500pk (Quantity: 1 @ \$10.68 each)	\$10.68	Sam's Club
Single Serve Ketchup Packets (Quantity: 1 @ \$22.58 each)	\$22.58	Sam's Club
Frito-Lay Variety Chips (Quantity: 3 @ \$18.48 each)	\$55.44	Sam's Club
Hefty Supreme Plates 200pk (Quantity: 1 @ \$13.88 each)	\$13.88	Sam's Club
Vanity Fair Napkins 504pk (Quantity: 1 @ \$12.78 each)	\$12.78	Sam's Club
Member's Mark Aluminum Pans (Quantity: 1 @ \$12.48 each)	\$12.48	Sam's Club
Doughboys Donuts Dozen (Quantity: 7 @ \$16.95 each)	\$203.40	Doughboys Donuts
Katz Gluten Free Donuts (Quantity: 2 @ \$7.29 each)	\$14.58	Walmart
Pizza (Cheese 3ct @ \$23.99; Pepperoni 3ct @ \$23.99; The McKinley 3 ct @ \$28.99; The McKinley Gluten Free Crust 2ct @	\$268.89	Mountain Mikes

\$18.99		
Vegan Void Pizza (Quantity: 1 @ \$31.00 each)	\$31.00	Sizzle Pie
Miscellaneous	\$100.00	
<b>TOTAL EVENT BUDGET:</b>	\$1,094	
<b>TOTAL ASUN BUDGET:</b>		

35	Port Authority Pinpoint Mesh Polo Black: SM-5, MD-15, LG-10, XL-5	\$31.60	\$1,106.00
5	Black: 2XL-5	\$33.60	\$168.00
50	Port Authority Ladies Pinpoint Mesh Zip Polo Black: SM-15, MD-15, LG-15, XL-5	\$31.60	\$1,580.00
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