

Department of Event Programming

Executive Board of the Associated Students 90th Session

Minutes for September 29th, 2022, at

Room, 3rd Floor of the Joe Crowley Student Union & Zoom Meeting

Email Director at @directorofprogrammingasun.unr.edu for more information

1. **CALL MEETING TO ORDER**

Director Zamudio called the Department of Event Programming meeting to order on Thursday September 29th, 2022, at 6:00pm via Room, 3rd Floor at the Joe Crowley Student Union.

Presiding Secretary, Chavez

2. **ROLL CALL**

Present: Event Programmer Floratos, Event Programmer Le, Event Programmer Murphy, Event Programmer Shaikh, Event Programmer Stevenson, Assistant Director Alquiza, Assistant Director Rice, Director Zamudio

Absent Excused: De Freitas and Programmer Guillén

Tardy Unexcused: Event Programming Le

A quorum was present.

3. **PUBLIC COMMENT**

No public comments at this time.

4. **MINUTES**

No minutes were approved at this time.

5. **OLD BUSINESS**

There were no old business to discuss at this time.

6. **REPORTS**

a. Event Programmer De Freitas

- Event Programmer De Freitas was not present.

b. Event Programmer Floratos

- Event Programmer Floratos stated there had been a lot of work with HowlFeest. They went to SEAB, they needed to do more than they expected.
 - Maria Zamudio asked if the event was approved of or not.
 - Event Programmer Floratos stated they did not say.

Programmer Le entered the meeting at 6:06

c. Event Programmer Guillen

- Event Programmer Guillen stated worked on body sound mind, they are taking out the massages and decided to change it. She had been working with Commissioner Fransen to get things done for Paint the N. She was very excited about the event.

d. Event Programmer Le

- Event Programmer Le stated he had worked with Director Zamudio to send out emails for LipSync battle and the forms on Pack-Life. They are also in contact with potential judges.

Posted online at
www.nevadaasun.com.

If you would like a copy of any of the agenda items listed, please contact
Director Maria Zamudio at directorofprogramming@asun.unr.edu

- Assistant Director Rice recommended that Provost Jeff Thompson be judges.
 - Director Zamudio stated there she met with the Alumni group, and they would love to participate if there needs to be another judge.
- Event Programmer asked what incentive they should use for the social media post.
 - Assistant Director Alquiza stated there doesn't have to be an incentive.
 - Stevenson stated they could use Tik Tok Trend where people are asked what song they were listening to, as marketing.
 - Assistant Director Alquiza stated they could also use the Gator.
- e. Event Programmer Murphy
 - Event Programmer Murphy stated she worked with Programmer Guillen, they met and discussed the forms that need to be filled out. She was waiting on Keva and the gym. She asked Assistant Director Alquiza if they could add bring your own mats on the post.
- f. Event Programmer Shaikh
 - Event Programmer Shaikh stated that some things are changed for blood drive to keep the philanthropy aspect of the event.
- g. Event Programmer Stevenson
 - Event Programmer Stevenson stated she had been working on the blood drive. They kept 3 people for the farmer's market.
 - Director Zamudio suggested that they can email commissioner for them to send out emails to their clubs.
 - Assistant Director Rice asked if people could use them as hours for clubs.
 - Programmer Stevenson stated that it might take away from people who help, but she can reach out.
 - Programmer Shaikh stated that it might not be the best idea because of the food limitations.
- h. Assistant Director Alquiza
 - Assistant Director Alquiza stated bonding was a success and pairs will be set up soon. She met with executives and inkblot.
- i. Assistant Director Rice
 - Assistant Director Rice stated went to executives meeting, met with Commissioner Fransen, Svetlana and Lulu, she made a cheat sheet for accounting. They started to work on the memo for Budget and Finance.
- j. Director Zamudio
 - Director Zamudio stated met with many people. She had Senate and President Cabinet and will get things out for information. She also got more information about Pack Midtown, she was still waiting for Athletics to get back to her. She reminded the programmers to always reach out to her if they need help.

7. **NEW BUSINESS**

- a. **Bleed Silver and Blue: @ The Blueprint Farmer's Market**
 - **Motion by Programmer Murphy:** Programmer Murphy moved to approve the budget for Bleed Silver and Blue: @ The Blueprint Framer's Market.
Second by: Programmer Guillen
 - Event Programmer Stevenson explained new changes and explained prices.

- AD Alquiza stated that they should change the name to Bleed Silver and Blue.
- Event Programmer Murphy asked if they are going to provide the period supplies or ask for donations.
 - Programmer Stevenson stated they are going to provide it so that there is an even number of supplies.
- Director Zamudio stated that she wasn't sure if people would just many packs for the amount of food.
 - Programming Stevenson stated that there will be a limit.
 - Programmer Shaikh stated that food would be limited.
- Director Zamudio asked how many hygiene packs the supplies would make.
 - Stevenson stated that they bought enough supplies for about 280 packs in total, half for male and the other half for females.
- Assistant Director Rice stated that she wasn't sure if the farmers market would overpower the philanthropy.
 - Programmer Shaikh based it off last year, they could take out some food.
 - Programmer Stevenson stated that she didn't think it would overshadow it because the hygiene pack would be how they would get into the farmer's market.
- Assistant Director Rice stated they might be able to take out Kenji's because they is a lot of food
- Programmer Shaikh stated that they could take out, since people who donate blood need to have more sugar.
- Assistant Director Alquiza stated they should take out the farmers market and the brittle.
- Programmer Murphy stated that they should spend more money on the packs since those are made faster.
 - Programmer Shaikh stated that she didn't want to order too much and be left with a lot of supplies and forces to make even more packs alone.
- Programmer Stevenson asked if they could take out the brittle and if it's just the blood and hygiene packs, people need some kind of incentive.
 - Assistant Director Alquiza stated students do need incentives, but they do not need all 3 types of food.
- Programmer Murphy stated that they can get more snacks.
- Director Zamudio stated they should cut out some of the food and use the money to make more hygiene packs.
- **Motion by Programmer Stevenson:** Programmer Stevenson moved to change the event name to Bleed Silver and Blue.
 - **Second by:** Assistant Director Alquiza
 - **Vote:** 6 yes, 0 no
 - **Motion:** Carried
- b. **Howl Fest**
 - **Motion by Programmer Murphy:** Programmer Murphy moved to approve the budget for Howl Fest.

Second by: Programmer Le

- Programmer Floratos explained the cost of the event.
- Assistant Director Alquiza asked about the 14 securities.
 - Programmer Floratos stated he would have to amend the security.
- Assistant Director Rice asked him to break down the food.
 - Programmer Floratos explained the food.
- Programmer Le asked what the prizes would be.
 - Assistant Director Alquiza stated once the winners are picked then they will decide on the item.
- Programmer Stevenson asked how the food would be set up.
- Programmer Floratos stated they would have it at a table.

Director Zamudio called for a recess of 10 minutes.

- **Motion by Programmer Floratos:** Programmer Floratos moved to change line item 2, Super Swirl, 500 and Hour, \$1,250. By unanimous consent.

Second by: Programmer Le

- **Motion by Programmer Floratos:** Programmer Floratos moved to add line item 7, Nacho Chips, \$100, Smart and Final By unanimous consent.

Second by: Programmer Le

- **Motion by Programmer Floratos:** Programmer Floratos moved to add line item 7, Nacho Cheese, \$400, Smart and Final. By unanimous consent.

Second by: Programmer Le

- **Motion by Programmer Floratos:** Programmer Floratos moved to add line item 8, Buzzed Coffee, \$450. By unanimous consent.

Second by: Programmer Le

- **Motion by Programmer Floratos:** Programmer Floratos moved to change line miscellaneous, 529.52. By unanimous consent.

Second by: Programmer Le

- **Motion by Programmer Floratos:** Programmer Floratos moved to change total and ASUN event budget \$5,829.18. By unanimous consent.

Second by: Programmer Le

- **Motion by Programmer Floratos:** Programmer Floratos moved to change line item 3, to 1 supervisor and 14 security guards, 1,657.56. By unanimous consent.

Second by: Programmer Le

- **Vote:** 6 yes, 0 No
- **Motion:** Carried

8. PUBLIC COMMENT

a. Jada Maglinao, Chief of Internal Affairs

- Jada asked for people to reach to people who would want to table at Howl Fest.

b. Boris Carpio Guerra, Director of Sustainability

- He had helped with Howl Fest and asked to bring more sustainable organizations to table.

9. ADJOURNMENT

Director Zamudio adjourned the meeting at 7:14pm via President's Conference Room, 3rd Floor at the Joe Crowley Student Union.