

## Clubs and Organizations Commission

Department of Clubs and Organizations

Minutes for Friday, August 19<sup>th</sup>, 2022, at 1:00 PM

**Senate Chambers Meeting: Email [ADBudgetSEAB@asun.unr.edu](mailto:ADBudgetSEAB@asun.unr.edu) for more details**

### **1. CALL MEETING TO ORDER**

Director Taylor called the Department of Club and Organization meeting to order Friday, November 4, 2022, at 1:04 pm via Room 356 Rita Laden Senate Chamber, 3<sup>rd</sup> Floor at the Joe Crowley Student Union. Presiding Secretary, Chavez.

### **2. ROLL CALL (INFORMATION ONLY)**

**Present:** Commissioner Guardado, Commissioner Lambert, Commissioner Lopez, Commissioner Kidd, Commissioner Ashford, Assistant Director Dunn, Assistant Director Mabanta, Director Taylor  
**Absent Excused:** Commissioner Feest, Commissioner Kidd, Commissioner Vaz, Commissioner Rizo

A quorum was present.

### **3. PUBLIC COMMENT (INFORMATION ONLY)**

#### **a. Director of Clubs and Organizations, Tre Taylor**

- Director Taylor introduced Center for Student Engagement Assistant Director of Clubs and Organizations, Shannon Owens

#### **b. Assistant Director of Clubs and Organizations, Shannon Owens**

- Shannon thanked everyone for being nice, and reminded the commissioner they could always stop by and talk if they need anything.

### **4. POLICIES, PROCEDURES, AND ADMINISTRATIVE ACTIONS (FOR POSSIBLE ACTION)**

- #### **a.**
- The Commission may discuss and/or act upon items regarding Department policies and procedures, Club Support Funding requests, conduct proceedings requests, and other matters related to the functions of the Department.

- #### **i. Action:**
- The Commission will hear the following Club Support funding requests:

Funding Block	Time	Club Name	Tier Requested	Amount Requested	Tier Approved	Amount Approved
	4:00 PM	Nevada Women's Club Soccer	Operations	\$1,000.00		
	4:00 PM	Games Guild	Operations	\$688.90		
	4:00 PM	Alpha Epsilon Pi	Operations	\$91.16	On Campus	\$91.16
<b>A</b>	4:00 PM	Alpha Epsilon Pi	On Campus & Travel	\$50.00	Operations	\$100

	4:00 PM	Alpha Epsilon Pi	On Campus & Travel	\$179.00		
	4:00 PM	Alpha Phi Gamma	Operations	\$243.18		
	4:00 PM	Sigma Kappa	Operations	\$1,008.11	Operations	\$990.11
	4:00 PM	UNR Improv	Operations	\$184.00	Operations	\$184.00
	4:00 PM	UNR Improv	Operations	\$363.00	Operation	\$328.00
	4:00 PM	Kappa Phi Lambda	Operations	\$80.00	Operation	\$111.00
	4:00 PM	Kappa Phi Lambda	Operations	\$40.23	Operation	\$73.20
	4:00 PM	Kappa Phi Lambda	On Campus & Travel	\$22.72	On Campus & Travel	\$11.36
	4:00 PM	Kappa Phi Lambda	On Campus & Travel	\$32.24	On Campus & Travel	\$19.98
	4:00 PM	Keshet Reno	Operations	\$142.93	Operations	\$148.94
	4:00 PM	Hillel	On Campus & Travel	\$436.80	On Campus & Travel	\$436.80
	4:00 PM	National Alliance on Mental Illness	On Campus & Travel	\$136.00	Operation	\$328.00

## Block A

### a) Nevada Women's Club Soccer

- Nevada Women's Club Soccer was not present/ request was cancelled.

b) **Games Guild**

- Games Guild was not present.

c) **Alpha Epsilon Pi**

- Matthew Lacoff and Omar
- Alpha Epsilon Pi stated funds would be for recruitment event.
- **Motion to regulate application by Commissioner Lopez:** Commissioner Lopez moved to regulate application from operations to On Campus.
- **Motion by Commissioner Lopez:** Commissioner Lopez moved to add a stipulation that the clubs add more money to the account before accessing the money.
- **Motion to approve funding by Commissioner Lopez:** Commissioner Lopez moved to approve funding for Alpha Epsilon Pi of \$91.16.  
**Second by:** Commissioner Ashford
- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried.

d) **Alpha Epsilon Pi**

- Matthew Lacoff and Omar
- Alpha Epsilon Pi stated funds would be for recruitment event.
- **Motion to regulate application by Commissioner Lopez:** Commissioner Lopez moved to regulate application from on Campus/Travel to Operation. By unanimous consent
- **Motion to approve funding by Commissioner Lopez:** Commissioner Lopez moved to approve funding for Alpha Epsilon Pi of \$100.00  
**Second by:** Commissioner Guardado
- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried.

e) **Alpha Epsilon Pi**

- Alpha Epsilon Phi canceled the application.

f) **Alpha Phi Gamma**

- Alpha Phi Gamma was not present.

g) **Sigma Kappa**

- Morgan and Anna Dell
- Sigma Kappa stated the funds would be for recruitment and philanthropy events.
- **Motion to add non-food line item 16 by Commissioner Guardado:** Commissioner Guardado moved to change non-food line item 1 to unit price 9.99, by unanimous consent.
- **Motion to approve funding by Commissioner Guardado:** Commissioner Guardado moved to approve funding for Sigma Kappa of \$990.11  
**Second by:** Commissioner Lambert
- **Vote:** 5 yes, 0 opposed
- **Resolution:** Motion carried.

h) **UNR Improv**

- Noah Ahmed and Treasurer
- UNR Improv stated funds would be for stickers for recruitment.

- **Motion to approve funding by Commissioner Ashford:** Commissioner Ashford moved to approve funding for UNR Improv of \$184.00  
**Second by:** Commissioner Lambert
  - **Vote:** 5 yes, 0 opposed
  - **Resolution:** Motion carried.
- i) **UNR Improv**
- Noah Ahmed and Treasurer
  - UNR Improv stated funds would be for stickers for recruitment.
  - **Motion to approve funding by Commissioner Ashford:** Commissioner Ashford moved to approve funding for UNR Improv of \$328.00  
**Second by:** Commissioner Lambert
  - **Vote:** 5 yes, 0 opposed
  - **Resolution:** Motion carried.
- j) **Kappa Phi Lambda**
- Treasurer and Recruitment Chair
  - Kappa Phi Lambda stated funds would be for photocards.
  - **Motion to add non-food line item 2 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 2 to quantity 1 and the unit price \$31 by unanimous consent.
  - **Motion to approve funding by Commissioner Lopez:** Commissioner Lopez moved to approve funding for Kappa Phi Lambda of \$111.00.  
**Second by:** Commissioner Guardado
  - **Vote:** 5 yes, 0 opposed
  - **Resolution:** Motion carried.
- k) **Kappa Phi Lambda**
- Treasurer and Recruitment Chair
  - Kappa Phi Lambda stated funds would be for fliers.
  - **Motion to add non-food line item 2 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 2 to quantity 1 and the unit price \$32.99 by unanimous consent.
  - **Motion to approve funding by Commissioner Lopez:** Commissioner Lopez moved to approve funding for Kappa Phi Lambda of \$73.22.  
**Second by:** Commissioner Guardado
  - **Vote:** 5 yes, 0 opposed
  - **Resolution:** Motion carried.
- l) **Kappa Phi Lambda**
- Treasurer and Recruitment Chair
  - Kappa Phi Lambda stated funds would be for their Rush General meeting.
  - **Motion by Commissioner Guardado:** Commissioner Guardado moved to add a stipulation for Kappa Phi Lambda to add funds to their account.
  - **Motion to approve funding by Commissioner Guardado:** Commissioner Guardado moved to approve funding for Kappa Phi Lambda of \$11.36.  
**Second by:** Commissioner Lopez

- **Vote:** 5 yes, 0 opposed
- **Resolution:** Motion carried.

**m) Kappa Phi Lambda**

- Treasurer and Recruitment Chair
- Kappa Phi Lambda stated funds would be for speed dating/ DIY nights
- **Motion to change non-food line item 1 by Commissioner Guardado:**  
Commissioner Guardado moved to change non-food line item 1 to unit price of \$11.99.
- **Motion by Commissioner Guardado:** Commissioner Guardado moved to add a stipulation for Kappa Phi Lambda to add funds to their account.
- **Motion to approve funding by Commissioner Guardado:** Commissioner Guardado moved to approve funding for Kappa Phi Lambda of \$19.98.  
**Second by:** Commissioner Lopez
- **Vote:** 5 yes, 0 opposed
- **Resolution:** Motion carried

**n) Keshet Reno**

- Matthew Lacoff and Treasurer
- Keshet Reno stated funds would be for club items.
- **Motion to change food line item 1-4 by Commissioner Ashford:** Commissioner Ashford moved to change food line item 1-4 to non-food items 1-4. By unanimous consent.
- **Motion to change non-food line item 3 by Commissioner Ashford:**  
Commissioner Ashford moved to change non-food line item 3 to unit price of \$12.99. By unanimous consent.
- **Motion to approve funding by Commissioner Ashford:** Commissioner Ashford moved to approve funding for Keshet Reno of \$148.94  
**Second by:** Commissioner Lambert
- **Vote:** 5 yes, 0 opposed
- **Resolution:** Motion carried.

**o) Hillel**

- Matthew Lacoff and Omar
- Hillel stated the funds would be for swag items.
- **Motion to change food line item 1 and 2 by Commissioner Guardado:**  
Commissioner Guardado moved to change food line item 1 and 2 to non-food line item 1 and 2. By unanimous consent.
- **Motion to approve funding by Commissioner Guardado:** Commissioner Guardado moved to approve funding for Hillel of \$436.80  
**Second by:** Commissioner Lambert
- **Vote:** 5 yes, 0 opposed
- **Resolution:** Motion carried.

**p) National Alliance on Mental Illness**

- Proxy and Vice President
- National Alliance on Mental Illness stated funds would be for stickers.

- **Motion to regulate application by Commissioner Ashford:** Commissioner Ashford moved to regulate application from On Campus to Operation. By unanimous consent.
- **Motion to change non-food line item 1 by Commissioner Ashford:** Commissioner Ashford moved to change non-food line item 1 to unit price of 1.60, by unanimous consent.
- **Motion to add non-food line item 2 by Commissioner Ashford:** Commissioner Ashford moved to add non-food line item 2, shipping, quantity of 1, unit price of \$8.00, by unanimous consent.
- **Motion to approve funding by Commissioner Ashford:** Commissioner Ashford moved to approve funding for National Alliance on Mental Illness of \$328.00  
**Second by:** Commissioner Lopez
- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried.
- ii. **Action:** The Commission will discuss and make decisions regarding the allocation of funds from the Department of Clubs and Organizations Budget.
  - a. **iLead Speaker-** \$4,900.00
    - Commissioner Guardado explained the budget.
    - **Motion to approve budget by Commissioner Guardado:** Commissioner Guardado moved to approve the budget of \$4,900.00.  
**Second by:** Commissioner Lambert
    - Vote: 5 yes, 0 opposed
    - **Resolution:** Motion carried

## **5. REPORT OF THE DIRECTOR OF CLUBS AND ORGANIZATIONS (INFORMATION ONLY)**

- a. The Director of Clubs and Organizations, Tre Taylor, will give his report.
  - Director Taylor stated that he had just been replying to emails and meetings. He had worked on the Club Fair, legislation to change the funding manual, and the time meeting had changed.

## **6. REPORT OF THE ASSISTANT DIRECTORS OF CLUBS AND ORGANIZATIONS (INFORMATION ONLY)**

- a. The Assistant Director of Club Renewal and Interns, Shaun Mabanta, will give his report.
  - Assistant Director Mabanta stated he had been hard at work with club renewal. He asked the commissioner to keep up with the renewals. He reminded the commissioners that the internship interviews should happen and the commissioners should try and be present.
    - Director Taylor asked if he wanted them to be at all the interviews.
      - Assistant Director Mabanta stated that would be preferable but it they could not to let him know what time slots they would be available for.
- b. The Assistant Director of Budget and SEAB, Charles Dunn, will give his report.
  - Assistant Director Dunn stated he met with club, answered emails, worked with iLead and Club Fair, met with the person who would make the balloon arch. He would set up a funding workshop.

## **7. REPORT OF THE COMMISSIONERS (INFORMATION ONLY)**

- a. The Club Commissioners will each give their report.
  - i. Francisco Guardado, Sports and Recreation
    - Commissioner Guardado stated he had worked on iLead. He had been scheduling meetings with clubs.
  - ii. Yahit Lopez, Pre-Professional and Academic
    - Commissioner Lopez stated he had work on Club Fair, he would be reaching out to clubs that might want to table.
  - iii. Autumn Kidd, Service and Community Outreach
    - Commissioner Kidd stated that she had been reaching out to clubs to make sure they had signed up for the Club Fair. She had reached out to clubs to give them general information about the funding process.
  - iv. Kendell Lambert, Fraternity & Sorority Life
    - Commissioner Lambert stated she had reached out to clubs for re registration and helped with iLead.
  - v. Breanna Rizo, Multicultural & Diversity
    - Commissioner Rizo had no report.
  - vi. Vera Vaz, Science and Engineering
    - Commissioner Vaz stated she had helped with iLead, club renewals, funding requests, and brainstorming workshops and participated in the Makeup Retreat.
  - vii. Lexy Ashford, Faith Based, Social & Political Involvement
    - Commissioner Ashford stated she went to Makeup Retreat, work on Club Fair.
  - viii. Malcolm Feest, Campus Life
    - Commissioner Feest stated he also participated in Makeup Retreat, worked on iLead and club renewals.

## **8. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)**

- a. February 11, 2022
  - **Motion to approve minutes by Commissioner Lambert:** Commissioner Lambert approved minutes from February 11, 2022.  
**Second by:** Commissioner Ashford
  - Vote: 5 yes, 0 opposed
  - **Resolution:** Motion carried
- b. February 18, 2022
  - **Motion to approve minutes by Commissioner Lambert:** Commissioner Lambert approved minutes from February 118, 2022.  
**Second by:** Commissioner Ashford
  - Vote: 5 yes, 0 opposed
  - **Resolution:** Motion carried
- c. February 25, 2022
  - **Motion to approve minutes by Commissioner Lambert:** Commissioner Lambert approved minutes from February 25, 2022.  
**Second by:** Commissioner Ashford
  - Vote: 5 yes, 0 opposed
  - **Resolution:** Motion carried
- d. March 4, 2022
  - **Motion to approve minutes by Commissioner Lambert:** Commissioner Lambert approved minutes from March 4, 2022.

**Second by:** Commissioner Ashford

- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried

e. March 11, 2022

- **Motion to approve minutes by Commissioner Lambert:** Commissioner Lambert approved minutes from March 11, 2022.  
**Second by:** Commissioner Ashford
- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried

f. March 25, 2022

- **Motion to approve minutes by Commissioner Lambert:** Commissioner Lambert approved minutes from March 25, 2022.  
**Second by:** Commissioner Ashford
- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried

g. April 1, 2022

- **Motion to approve minutes by Commissioner Lambert:** Commissioner Lambert approved minutes from April 1, 2022.  
**Second by:** Commissioner Ashford
- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried

h. April 8, 2022

- **Motion to approve minutes by Commissioner Lambert:** Commissioner Lambert approved minutes from April 8, 2022.  
**Second by:** Commissioner Ashford
- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried

i. April 15, 2022

- **Motion to approve minutes by Commissioner Lambert:** Commissioner Lambert approved minutes from April 15, 2022.  
**Second by:** Commissioner Ashford
- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried

j. April 22, 2022

- **Motion to approve minutes by Commissioner Lambert:** Commissioner Lambert approved minutes from April 22, 2022.  
**Second by:** Commissioner Ashford
- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried

k. April 29, 2022

- **Motion to approve minutes by Commissioner Lambert:** Commissioner Lambert approved minutes from April 29, 2022.



**Second by:** Commissioner Ashford

- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried

**9. REMARKS (INFORMATION ONLY)**

There were no remarks at this time.

**10. PUBLIC COMMENT (INFORMATION ONLY)**

There was no public comment at this time.

**11. ADJOURNMENT**

Director Taylor adjourned the meeting at 1:59 p.m. via Room 356 Rita Laden Senate Chamber, 3<sup>rd</sup> Floor at the Joe Crowley Student Union.