

Clubs and Organizations Commission

Department of Clubs and Organizations
 Minutes for Friday, April 15th, 2022, at 4:00 PM

Senate Chambers Meeting: Email ADbudgetSEAB@asun.unr.edu for more details

1. CALL MEETING TO ORDER

Director Marimberga called the Department of Club and Organization meeting to order on Friday, April 15, 2022, at 4:08 pm via Room 356 Rita Laden Senate Chamber, 3rd Floor at the Joe Crowley Student Union. Presiding Secretary, Chavez.

2. ROLL CALL (INFORMATION ONLY)

Present: Commissioner Carpio Guerra, Commissioner Guardado, Commissioner Huber, Commissioner Lambert, Commissioner Lopez, Commissioner Mabanta, Commissioner McCoy, Commissioner Suzuki, Assistant Director Dunn, Director Marimberga
Tardy Excused: Assistant Director Taylor

A quorum was present.

3. PUBLIC COMMENT (INFORMATION ONLY)

a. Assistant Direct of Accounting, Patrick Alejaga

- Partick explained to the clubs once they receive approval, resubmit a request for the credit card, amazon card, or IPO with central station. There are many clubs, and it will take around 24 hours to be approved, those requests sent closer to 5, their closing time, will not be processed until tomorrow. For travel request, there must have an approved travel document connected. ASUN does not pay Nevada sale tax, but when buying plane tickets, they do pay tax. When looking for the club's balance, the clubs must email the accounting email, do not email her directly. For the credit cards the clubs had 24 hours to return the card.

4. POLICIES, PROCEDURES, AND ADMINISTRATIVE ACTIONS (FOR POSSIBLE ACTION)

- a. The Commission may discuss and/or act upon items regarding Department policies and procedures, Club Support Funding requests, conduct proceedings requests, and other matters related to the functions of the Department.

- i. **Action:** The Commission will hear the following Club Support funding requests:

Funding Block	Time	Club Name	Tier Requested	Amount Requested	Tier Approved	Amount Approved
	4:00 PM	Camp Kesem at University of Nevada, Reno	Operations	\$213.17	Operations	\$238.96
	4:00 PM	Camp Kesem at University of Nevada, Reno	Community Service	\$488.92	Community Service	\$438.92

Clubs and Organizations

Friday, April 15, 2022

Page 2

	4:00 PM	Multicultural Greek Council	Community Service	\$22.10		
A	4:00 PM	Professional Network of Women	Operations	\$509.98	Operations	\$509.98
	4:00 PM	MEDLIFE Nevada	On Campus & Travel	\$298.19	On campus / Travel	\$149.10
	4:00 PM	Nevada Women's Ultimate Frisbee	On Campus & Travel	\$500.00	Operation	\$114.79.
	4:00 PM	Public Health Coalition	Operations	\$142.00	Operations	\$142.38
	4:00 PM	Delta Gamma	On Campus & Travel	\$291.96	Community Service	\$310.52
	4:00 PM	Nevada Esports	On Campus & Travel	105.40	On campus / Travel	\$82.79
	4:00 PM	Nevada Loggers	On Campus & Travel	495.90	On campus / Travel	\$113.85
	4:00 PM	oSTEM at Nevada	Operations	\$282.90	Operations	282.92
	4:00 PM	University of Nevada Education Association	Operation	\$104.00	Operations	\$104.00

Funding Block	Time	Club Name	Tier Requested	Amount Requested	Tier Approved	Amount Approved
	4:00 PM	University of Nevada Education Association	Operations	\$180.00	Operations	\$180.00
	4:00 PM	University of Nevada Education Association	Operations	\$600.00		
	4:00 PM	University of Nevada Education Association	Community Service	\$357.36	Community Service	\$330.98

B	4:00 PM	University of Nevada, Reno Hawaii Club	Operations	\$600.00	Operations	\$432.00
	4:00 PM	National Alliance on Mental Illness at UNR	Operations	\$357.36	On campus / Travel	\$10.50
	4:00 PM	Nevada Student Ambassadors	On Campus & Travel	\$20.88	On campus / Travel	\$682.50
	4:00 PM	Urban Dance Club	Operations	\$675.00		
	4:00 PM	Musical Therapy Club	On Campus & Travel	\$600.00	On campus / Travel	\$393.99
	4:00 PM	Musical Therapy Club	Operations	\$759.59		
	4:00 PM	Alpa Pi Sigma Sorority	Community Service	\$208.82	Community Service	\$208.82.
	4:00 PM	Kappa Alpha Psi- Xi Phi	Operations	\$1,000	Operations	\$1,000
	4:00 PM	Kappa Alpha Psi- Xi Phi	On Campus & Travel	\$180.00	On campus / Travel	\$144.00

Assistant Director Taylor entered at 4:19pm

Block A

a) Camp Kesem at University of Nevada, Reno (operation & Community Service)

- Joseph Pagan and Autum Kidd
- Camp Kesem at University of Nevada, Reno stated the operations funding is for equipment for items for the camp.
- **Motion to change non-food line item 1 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 1 to unit price of \$1.38. By unanimous consent.
- **Motion to change non-food line item 2 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 2 to unit price of \$4.75. By unanimous consent.
- **Motion to change non-food line item 3 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 3 to unit price of \$4.78. By unanimous consent.

- **Motion to approve funding by Commissioner Lopez:** Commissioner Lopez moved to approve funding for Camp Kesem at University of Nevada, Reno of \$238.96.

Second by: Commissioner Caprio Guerra

- Vote: 8 yes, 0 opposed
- **Resolution:** Motion carried.
- Camp Kesem at University of Nevada, Reno stated the funds were for supplies for the camp.
- **Motion to approve funding by Commissioner Lopez:** Commissioner Lopez moved to approve funding for Camp Kesem at University of Nevada, Reno of \$438.92.

Second by: Commissioner Caprio Guerra

- Vote: 8 yes, 0 opposed
- **Resolution:** Motion carried.

b) Multicultural Greek Council

- Club was not present/funding was cancelled

c) Professional Network of Women

- Joshua Luers and President
- Professional Network of Women stated the funds were for decoration and items for the Club Fair.
- **Motion to approve funding by Commissioner Mabanta:** Commissioner Mabanta moved to approve funding for Professional Network of Women of \$509.98.

Second by: Commissioner Lambert

- Vote: 8 yes, 0 opposed
- **Resolution:** Motion carried.

Commissioner Mabanta left the meeting 4:29

d) MEDLIFE Nevada

- Brenna Heenan and Aisha Narasimkan
- MEDLIFE Nevada stated the funds were for food.
- **Motion to approve funding by Commissioner Lopez:** Commissioner Lopez moved to approve funding for MEDLIFE Nevada of \$149.10.

Second by: Commissioner Huber

- Vote: 7 yes, 0 opposed
- **Resolution:** Motion carried.

Commissioner Guardado left the meeting at 4:58.

e) Nevada Women's Ultimate Frisbee

- Kendall Borcharding and Jillian Smith
- Nevada Women's Ultimate Frisbee stated the funds were for bid fees.
- **Motion to regulate funding tier by Commissioner Guardado:** Commissioner Guardado regulate on campus/ travel funds to operations funds.

- **Motion to approve funding by commissioner Guardado:** Commissioner Guardado Moved to approve funding for Nevada Women's Ultimate Frisbee of \$114.79.
- The commission discussed the funding since the club did not have the money in the tier they used.
- The directors stated they commission needed to be more consistent on the tiers and decided based on where it fits in the guidelines.

Second by: Commissioner Huber

- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried.

f) **Public Health Coalition**

- Catherine Doubek and Shea Kilpaterick
- Public Health Coalition stated the funds were for reimbursement of shirts.
- **Motion to start line item by Commissioner Suzuki:** Commissioner Suzuki moved the started line item 1. By unanimous consent.
- **Motion to add non-food line item 1 by Commissioner Suzuki:** Commissioner Suzuki moved to change non-food line item 1 to men's large t-shirt, quantity of 5, unit price of \$6.97. By unanimous consent.
- **Motion to add non-food line item 3 by Commissioner Suzuki:** Commissioner Suzuki moved to change non-food line item 1 to men's x-large t-shirt, quantity of 5, unit price of \$6.97. By unanimous consent.
- **Motion to add non-food line item 4 by Commissioner Suzuki:** Commissioner Suzuki moved to change non-food line item 4 to Han's medium t-shirt, quantity of 10, unit price of \$6.97. By unanimous consent.
- **Motion to approve funding by Commissioner Suzuki:** Commissioner Suzuki moved to approve funding for Public Health Coalition of \$142.38.

Second by: Commissioner Huber

- Vote: 0 yes, 5 opposed
- **Resolution:** Motion failed.

g) **Delta Gamma**

- President and Treasurer proxy
- Delta Gamma stated the funds were for decoration of an event.
- **Motion to regulate funding tier by Commissioner Lambert:** Commissioner Lambert regulate on campus/ travel funds to community service funds. By unanimous consent.
- **Motion to change non-food line item 5 by Commissioner Lambert:** Commissioner Lambert moved to change non-food line item 5 to unit price of \$10.99. By unanimous consent.
- **Motion to add non-food line item 14 by Commissioner Lambert:** Commissioner Lambert moved to change non-food line item 14 to plates shipping and handling, quantity of 1, unit price of \$30.00. By unanimous consent.

- **Motion to add non-food line item 15 by Commissioner Lambert:** Commissioner Lambert moved to change non-food line item 14 to cups shipping and handling, quantity of 1, unit price of \$30.00. By unanimous consent.

- **Motion to approve funding by Commissioner Lambert:** Commissioner Lambert moved to approve funding for Delta Gamma of \$310.52.

Second by: Commissioner Huber

- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried.

h) Nevada Esports

- President and Treasurer
- Nevada Esports stated the funds were for food.
- The Directors stated the credit card might not be ready for when they need it.
- **Motion to approve funding by Commissioner Guardado:** Commissioner Guardado moved to approve funding for Nevada Esports of \$52.70.

Second by: Commissioner McCoy

- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried.

i) Nevada Loggers

- President and Treasurer
- Nevada Loggers stated the funds were for equipment for the club.
- **Motion to strike line item 1 and 2 by Commissioner Guardado:** Commissioner Mabanta motioned to strike item 1 and 2. By unanimous consent.
- **Motion to approve funding by Commissioner Guardado:** Commissioner Guardado moved to approve funding for Nevada Loggers of \$113.85.

Second by: Commissioner Lambert

- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried.

j) oSTEM at Nevada

- President and Treasurer.
- oSTEM at Nevada stated the funds were for equipment for meetings, including food and painting supplies.
- **Motion to change non-food line item 12 by Commissioner Huber:** Commissioner Huber moved to change non-food line item 1 to unit price of \$8.18. By unanimous consent.

- **Motion to approve funding by Commissioner Huber:** Commissioner Huber moved to approve funding for oSTEM at Nevada of \$282.67.

Second by: Commissioner Lopez

- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried.

k) University of Nevada Education Association

- Kristin Protinak and Harrison Chadwick
- University of Nevada Education Association stated the funds were for a monthly

museum trip.

- **Motion to approve funding by Commissioner Carpio Guerra:** Commissioner Carpio Guerra moved to approve funding for University of Nevada Education Association of \$104.00.

Second by: Commissioner Lopez

- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried.

Block B

a) University of Nevada Education Association (operations 1 & 2 and Community Service)

- University of Nevada Education Association (operations 1) stated the funds were for graduation gifts.

- **Motion to approve funding by Commissioner Carpio Guerra (operation 1):** Commissioner Carpio Guerra moved to approve funding for University of Nevada Education Association of \$180.00.

Second by: Commissioner Lopez

- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried.
- Operations fund 2 was canceled.
- University of Nevada Education Association (community service) stated the funds were for a mini public library.
- The commission and club members discussed whether it was a capital or non-capital item.
- **Motion to change non-food line item 1 by Commissioner McCoy:** Commissioner McCoy moved to change non-food line item 1 to unit price of \$285.59. By unanimous consent.
- **Motion to add non-food line item 2 by Commissioner McCoy:** Commissioner McCoy moved to add non-food line item 2 to unit price of \$44.75. By unanimous consent.
- **Motion to change non-food line item 3 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 3 to shipping and handling, quantity of 1, unit price of \$44.49. By unanimous consent.
- **Motion to approve funding by Commissioner McCoy (community service):** Commissioner McCoy moved to approve funding for University of Nevada Education Association of \$330.98.

Second by: Commissioner Lopez

- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried.

b) University of Nevada, Reno Hawaii Club

- Dali Yamaguchi, and Rhaeya Dendana
- University of Nevada, Reno Hawaii Club stated the funds were for a social event of the club.

- **Motion to approve funding by Commissioner Suzuki:** Commissioner Suzuki moved to approve funding for University of Nevada, Reno Hawaii Club of \$432.00.
Second by: Commissioner Lopez
 - Vote: 5 yes, 0 opposed
 - **Resolution:** Motion carried.
- c) **National Alliance on Mental Illness at UNR**
- President and Treasurer.
 - National Alliance on Mental Illness at UNR stated the funds were for paint supplies for a meeting.
 - **Motion to regulate tier by Commissioner Suzuki:** Commissioner Suzuki moved to regulate operation application to on campus. By unanimous consent.
 - **Motion to approve funding by Commissioner Suzuki:** Commissioner Suzuki moved to approve funding for National Alliance on Mental Illness at UNR of \$10.40.
Second by: Commissioner Lopez
 - Vote: 5 yes, 0 opposed
 - **Resolution:** Motion carried.
- d) **Nevada Student Ambassadors**
- President and Treasurer
 - Nevada Student Ambassadors stated the fund were for catering on their last meeting.
 - **Motion to strike food line item 6 by Commissioner McCoy:** Commissioner McCoy motioned to strike food line item 6.
 - **Motion to add non-food line item 1 by Commissioner McCoy:** Commissioner McCoy moved to add non-food line item 1 to packaging cost, quantity of 1, unit price of \$65.00. By unanimous consent.
 - **Motion to approve funding by Commissioner McCoy (community service):** Commissioner McCoy moved to approve funding for Nevada Student Ambassadors of \$682.50.
Second by: Commissioner Lopez
 - Vote: 5 yes, 0 opposed
 - **Resolution:** Motion carried.
- e) **Urban Dance Club**
- Application moved to next week.
- f) **Musical Therapy Club (on campus and Operations)**
- President and Treasurer
 - Musical Therapy Club stated the operation application is canceled and the on-campus funding is for catering for their event.
 - **Motion to change non-food line item 1 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 1 to unit price of \$23.99. By unanimous consent.
 - **Motion to change non-food line item 6 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 6 to unit price of \$3.49. By unanimous consent.

- **Motion to change non-food line item 9 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 3 to unit price of \$29.99. By unanimous consent.
- **Motion to change non-food line item 10 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 10 to unit price of \$6.99. By unanimous consent.
- **Motion to change non-food line item 11 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 11 to unit price of \$.97. By unanimous consent.
- **Motion to change non-food line item 12 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 3 to unit price of \$37.99. By unanimous consent.
- **Motion to approve funding by Commissioner Huber:** Commissioner Huber moved to approve funding for Musical Therapy Club of \$393.99.
Second by: Commissioner Lopez
- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried.

g) **Alpha Pi Sigma Sorority**

- Dayna Towecillas (proxy)
- Alpha Pi Sigma Sorority stated the funds were for feminine hygiene packs.
- **Motion to approve funding by Commissioner Lambert:** Commissioner Lambert moved to approve funding for Alpha Pi Sigma Sorority of \$208.82.
Second by: Commissioner Carpio Guerra
- Vote: 5 yes, 0 opposed
- **Resolution:** Motion carried.

h) **Kappa Alpha Psi- Xi Phi (operations and on campus& travel)**

- President
- Kappa Alpha Psi-Xi Phi stated the funds are for the theater and the other for uniform.
- **Motion to change non-food line item 1 by Commissioner Mabanta:** Commissioner Mabanta moved to change non-food line item 1 to unit price \$288.00. By unanimous consent.
- **Motion add stipulation by Commissioner Mabanta:** Commissioner Mabanta moved to add a stipulation which Kappa Alpha Psi-Xi Phi need to add money in their account before they have access to the funds.
Secoded by: Commissioner Lambert.
- Vote: Yes 5, opposed 0
- **Resolution:** Motion carried.
- **Motion to approve funding (on campus & Travel) by Commissioner Mabanta:** Commissioner Mabanta moved to approve Kappa Alpha Psi- Xi Phi funding of \$144.00.
Secoded by: Commissioner Lambert.
- Vote: Yes 5, opposed 0

- **Resolution:** Motion carried.
 - The commissioner discussed capping the uniform.
 - **Motion to approve funding (operations) by Commissioner Mabanta:**
Commissioner Mabanta moved to approve Kappa Alpha Psi funding of \$1,000.00.
Seconded by: Commissioner McCoy
 - The commission discussed why or why not to cap and at what price to be capping the items.
 - Vote: Yes 5, opposed 0
 - **Resolution:** Motion carried.
- ii. **Action:** The Commission will discuss and make decisions regarding the allocation of funds from the Department of Clubs and Organizations Budget.
- a. Clubs & Organizations Resource Budget- \$459.91
 - Director Marimberga explained what the money would go to item that would benefit the clubs.
 - **Motion to approve budget by Commissioner Lambert:**
Commissioner Lambert moved to approve Department of Clubs and Organizations Budget of \$459.91.
Seconded by: Commissioner McCoy
 - Vote: Yes 5, opposed 0
 - **Resolution:** Motion carried.

5. REPORT OF THE DIRECTOR OF CLUBS AND ORGANIZATIONS (INFORMATION ONLY)

- a. The Director of Clubs and Organizations, Nick Marimberga, will give his report.
 - Director Marimberga stated the last meeting will be the follow week and finishing any last-minute motions.

6. REPORT OF THE ASSISTANT DIRECTORS OF CLUBS AND ORGANIZATIONS (INFORMATION ONLY)

- a. The Assistant Director of Club Renewal and Interns, Tre Taylor, will give his report.
 - Assistant Director Taylor asked if everyone liked the awards and trying to finish his legacy binder. He had been meeting with people for club renewal and that process will start soon.
- b. The Assistant Director of Budget and SEAB, Charles Dunn, will give his report.
 - Assistant Director Dunn mentioned just replying to emails and ordering the items for the clubs.

7. REPORT OF THE COMMISSIONERS (INFORMATION ONLY)

- a. The Club Commissioners will each give their report.
 - i. Boris Carpio Guerra, Multicultural & Diversity
 - Commissioner Carpio Guerra stated been working on club banquets and asked Commissioners to help for the banquet.
 - ii. Stacen Suzuki, Faith Based, Social & Political Involvement
 - Commissioner Suzuki worked on club application and helped commissioner McCoy and Lopez to get the banquet items, like the chocolate fountain.
 - iii. Connor Huber, Pre-Professional and Academic
 - Commissioner Huber stated contacting the catering with Commissioner Lopez.
 - iv. Malaya McCoy, Service and Community Outreach

- Commissioner McCoy stated contacted clubs and waiting on a reply for the cupcake vender and put in credit card request for certain items.
- v. Kendell Lambert, Fraternity & Sorority Life
 - Commissioner Lambert apologized about the wrong request but was able to get what was needed.
 - The commission discussed who would be there for to let the photo booth person set up.
- vi. Yahit Lopez, Science and Engineering
 - Commissioner Lopez stated amazon will not be here on time so he will be going to Michaels to get everything today.
- vii. Francisco Guardado, Sports and Recreation
 - Commissioner Guardado stated he met with catering and finalized it but it will be about \$6,600 plus tip.
 - Commissioner Suzuki stated the tip will be around \$1,200.
- viii. Shaun Mabanta, Campus Life
 - Commissioner Mabanta had no report.

8. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)

No minutes were approved at this time.

9. REMARKS (INFORMATION ONLY)

- a. Commissioner Suzuki
 - Commissioner Suzuki stated the chocolate fountain needs to credit card to hold it can and if he could put it for right now.
- b. Assistant Director Taylor
 - The commission and the directors discussed the hoodies and when they will arrive.

10. PUBLIC COMMENT (INFORMATION ONLY)

No public comment at this time.

11. ADJOURNMENT

Director Marimberga adjourned the meeting at 5:43 p.m. via Room 356 Rita Laden Senate Chamber, 3rd Floor at the Joe Crowley Student Union.