**Clubs and Organizations Commission**

**Department of Clubs and Organizations**

**Agenda for Friday, March 4th, 2022, at 4:00 PM**

**Senate Chambers Meeting: Email** [**ADbudgetSEAB@asun.unr.edu**](mailto:ADbudgetSEAB@asun.unr.edu) **for more details**

1. **CALL MEETING TO ORDER**

Director Marimberga called the Department of Club and Organization meeting to order on Friday, March 4, 2022, at 4:05 pm via Room 356 Rita Laden Senate Chamber, 3rd Floor at the Joe Crowley Student Union. Presiding Secretary, Chavez.

1. **ROLL CALL (INFORMATION ONLY)**

**Present**: Commissioner Guardado, Commissioner Huber, Commissioner Lambert, Commissioner Lopez, Commissioner Mabanta, Commissioner McCoy, Assistant Director Dunn, Assistant Director Taylor, Director Marimberga

**Absent Excused:** Commissioner Caprio Guerra,

**Tardy Excused:** Commissioner Suzuki

A quorum was present.

1. **PUBLIC COMMENT (INFORMATION ONLY)**
   1. **Assistant Direct of Accounting, Patrick Alejaga** 
      * Patrick informed the clubs that once the funding is approved, they must put in a request for the credit card or amazon card. Though it might take up to 48 to respond, anything submitted close to 5 will be processed the next day. If there are travel request get the documents to her. If clubs need to know club balance email accounting and they responded faster than her. When using the credit card, the clubs only have 24 hours to use it.
2. **POLICIES, PROCEDURES, AND ADMINISTRATIVE ACTIONS (FOR POSSIBLE ACTION)**
3. The Commission may discuss and/or act upon items regarding Department policies and procedures, Club Support Funding requests, conduct proceedings requests, and other matters related to the functions of the Department.
   * 1. **Action:** The Commission will hear the following Club Support funding requests:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Funding Block** | **Time** | **Club Name** | **Tier Requested** | **Amount Requested** | **Tier Approved** | **Amount Approved** |
|  | 4:00 PM | Nevada Women’s Club | Operations | $1,000.00 | Operations | $1,000 |
|  | 4:00 PM | Undergraduate Student Social Work Association | On Campus & Travel | $400.00 | On Campus & Travel | $537.76 |
|  | 4:00 PM | Men’s Ultimate Frisbee | Operations | $250.00 | Operations | $400.00 |
| **A** | 4:00 PM | Men’s Ultimate Frisbee | On Campus & Travel | $400.00 |  |  |
|  | 4:00 PM | Black Business Student Association | Operations | $56.50 | Operations | $56.50 |
|  | 4:00 PM | Nevada Latin Dance Club | Operations | $965.15 | Operations | $406.28. |
|  | 4:00 PM | Alpha Phi Omega | On Campus & Travel | $149.99 | On Campus & Travel | $75.00 |
|  | 4:00 PM | Nevada Esports | Operations | $2,265.96 | Operations | $750.00 |
|  | 4:00 PM | UNR Men’s Rugby | On Campus & Travel | $24.00 | Operations | $96.00 |
|  | 4:00 PM | Alpha Epsilon Pi | Operations | $70.00 | On Campus & Travel | $33.23 |
|  | 4:00 PM | Beta Alpha Psi- Zeta Iota | Community Service | $330.80 | Operations | $96.00 |
|  | 4:00 PM | The Simple Bare Necessities Club | Community Service | $302.53 | Community Service | $401.83 |
|  | 4:00 PM | Unrtists: Student Art Club | On Campus & Travel | $150.00 | On Campus & Travel | $75.00 |
|  | 4:00 PM | Women’s Club Lacrosse | On Campus & Travel | $900.00 | On Campus & Travel | $450.00 |

**Block A**

1. **Nevada Women’s Club Soccer**
   * Proxies
   * Nevada Women’s Club Soccer stated the funding would be for registration
   * **Motion to add non-food line item 1 by commissioner Guardado:** Commissioner Guardado moved to add non-food line item 1, item name league fee, unit price 1,500, quantity of 1.
   * **Motion to approve funding by Commissioner Guardado:** Commissioner Guardado moved to approve funding for Nevada Women’s Club Soccer of $1,000.00.

**Second by:** Commissioner Suzuki

* + Patrick stated the club needs submit a reimbursement form.
  + Vote: 7 yes, 0 opposed
  + **Resolution:** Motion carried.

1. **Undergraduate Student Social Work Association**
   * President and VP proxy for treasurer.
   * Undergraduate Student Social Work Association stated the funding would be for t-shirts.
   * **Motion to regulate funding by Commissioner Lopez:** Commissioner Lopez moved to regulate the funding tier to operation application. By unanimous consent.
   * **Motion to change non-food line item 1 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 1, small jersey, quantity of 8, unit price of $20.00. By unanimous consent.
   * **Motion to change non-food line item 2 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 2, medium jersey, quantity of 6, unit price of $20.00. By unanimous consent.
   * **Motion to change non-food line item 3 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 3, large jersey, quantity of 3, unit price of $20.00. By unanimous consent.
   * **Motion to change non-food line item 4 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 4, x-large jersey, quantity of 5, unit price of $20.00. By unanimous consent.
   * **Motion to change non-food line item 5 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 5, xx-large jersey, quantity of 3, unit price of $20.00. By unanimous consent.
   * **Motion to change non-food line item 6 by Commissioner Lopez:** Commissioner Lopez moved to change non-food line item 6, shipping and handling, quantity of 1, unit price of $37.73. By unanimous consent.
   * **Motion to approve funding by Commissioner Lopez:** Commissioner Lopez moved to approve funding for Undergraduate Student Social Work Association of $537.76

**Second by:** Commissioner McCoy

* + Vote: 7 yes, 0 opposed
  + **Resolution:** Motion carried.

1. **Men’s Ultimate Frisbee (operation and On Campus & Travel)**
   * President and Treasurer
   * Men’s Ultimate Frisbee stated the funding would be for cost of tournaments.
   * Commissioner Mabanta asked the commission if it would be considered operations.
     + Commissioner Lambert stated yes.
   * **Motion to approve funding by Commissioner Mabanta (operation) :** Commissioner Mabanta moved to approve funding for Men’s Ultimate Frisbee of $400.00

**Second by:** Commissioner Huber

* + Vote: 7 yes, 0 opposed
  + **Resolution:** Motion carried.
  + **Motion to shift food line item 1 by Commissioner Mabanta:** Commissioner Mabanta moved to shift food line item 1 to non-food line item 1. By unanimous consent.
  + **Motion to approve funding by Commissioner Mabanta (on campus & travel):** Commissioner Mabanta moved to approve funding for Men’s Ultimate Frisbee of $250.00

**Second by:** Commissioner Huber

* + Vote: 7 yes, 0 opposed
  + **Resolution:** Motion carried.

1. **Black Business Student Association** 
   * President and Proxi for treasurer
   * Black Business Student Association stated the funding was for food for the next meeting.
   * **Motion to add a stipulation by Commissioner Lopez:** Commissioner Lopez moved to add a stipulation stating the club would not access the funds until they deposit money in their account. By unanimous consent
   * **Motion to approve funding by Commissioner Lopez:** Commissioner Lopez moved to approve funding for Black Business Student Association of $56.50

**Second by:** Commissioner Huber

* + Assistant Director Dunn stated the club is $30.00 in the negative so once they fix that they can put in the credit card request.
  + Vote: 7 yes, 0 opposed
  + **Resolution:** Motion carried.

1. **Nevada Latin Dance Club** 
   * President and Vice President proxy
   * Nevada Latin Dance Club stated the funding is for costumes.
   * Commissioner Suzuki stated if the work could be considered a capital item.
   * Assistant Director stated it would not be considered a capital item because it would not last more than 3 years.
   * Assistant Director Taylor stated they can not be sure if the next people could fit these items.
   * Commissioner Suzuki stated they should just fund it because it is a lot more money and for the club make up and would cause dues.
   * Commissioner Huber stated the issue is it would be considered a jersey and that is capped at $20, the commission is no supposed to look at the item not the price tag.
   * Commissioner Mabanta stated the cap is more on them using club colors and not the item.
   * Commissioner Huber stated the issue is that no matter where they get it, it would be capped.
   * Commissioner Mabanta asked Director Marimberga if in there could be an edit in the manual for costume and bibs.
     + Director Marimberga stated he is editing the manual and giving it to senate but for this meeting it this version had to be followed.
   * Patrick asked if these items were considered costumes because she considers it a uniform.
   * Director Marimberga mentioned as much as he would want to fund it completely, they must follow the manual.
   * Assistant Director Taylor asked what the designs are.
   * The club stated the designs for the men are screen printed but for women it is more of a costume, as it is dress with rhinestones.
   * The commissioner decided on a $20 cap.
   * The club asked if they could use a different tier for more money.
   * Director Marimberga stated that because they must follow the manual, the application fit in with operations.
   * Director asked if they could delay the application until the cap changes.
     + The club stated the costumes take a month or so for to make.
   * The club asked if they could find cheaper costumes if they could still use the money, but also with that if they could use it for the 3 years if they can have more money.
   * The commission discusses if they could be a costume could be considered capitol items.
   * The commission discussed how to help the club and adding a stipulation of which gives the club the money if they find cheaper options.
   * **Motion to add a stipulation by Commissioner Suzuki:** Commissioner Suzuki moved to add a stipulation stating the club would not access the funds until they have supporting docs for cheaper item. By unanimous consent
   * **Motion to change non-food line item 1 by Commissioner Suzuki:** Commissioner Lopez moved to change non-food line item 1 to unit price of $19.99. By unanimous consent.
   * **Motion to add non-food line item 2-8 by Commissioner Suzuki:** Commissioner Lopez moved to change non-food line item 2-8, unit price of $20.00. By unanimous consent.
   * **Motion to add non-food line item 3-5 by Commissioner Suzuki:** Commissioner Lopez moved to change non-food line item 3-5, gold leotards, small medium and large. By unanimous consent.
   * **Motion to add non-food line item 9 by Commissioner Suzuki:** Commissioner Lopez moved to change non-food line item 9, shipping and handling, unit price of $46.91. By unanimous consent.
   * **Motion to approve funding by Commissioner Suzuki:** Commissioner Suzuki moved to approve funding for Latin Dance Club of $406.28.

**Second by:** Commissioner Huber

* + Vote: 6 yes, 0 opposed
  + **Resolution:** Motion carried

*Commissioner Mabanta left the meeting at 5:03pm*

1. **Alpha Phi Omega** 
   * President and Treasurer
   * Alpha Phi Omega stated the funding is for an event.
   * **Motion to approve funding by Commissioner Huber:** Commissioner Huber moved to approve funding for Alpha Phi Omega of $75.00

**Second by:** Commissioner McCoy

* + Vote: 7 yes, 0 opposed
  + **Resolution:** Motion carried

1. **Nevada Esports** 
   * President and Treasurer
   * Nevada Esports stated the funding were for jerseys.
   * Commissioner Suzuki asked what they can do because the cap is $750, and the cost goes over $1,000.
   * Director Marimberga stated they can just fund the club $750.00.
   * **Motion to change non-food line item 1 by Commissioner Suzuki:** Commissioner Lopez moved to change non-food line item 1, small jersey, quantity of 4, unit price of $20.00. By unanimous consent.
   * **Motion to add non-food line item 5 by Commissioner Suzuki:** Commissioner Lopez moved to change non-food line item 5, medium jersey, quantity of 12, unit price of $20.00. By unanimous consent. By unanimous consent.
   * **Motion to add non-food line item 6 by Commissioner Suzuki:** Commissioner Lopez moved to change non-food line item 6, large jersey, quantity of 13, unit price of $20.00. By unanimous consent. By unanimous consent.
   * **Motion to add non-food line item 7 by Commissioner Suzuki:** Commissioner Lopez moved to change non-food line item 7, x-large jersey, quantity of 9, unit price of $20.00. By unanimous consent. By unanimous consent.
   * **Motion to add non-food line item 8 by Commissioner Suzuki:** Commissioner Lopez moved to change non-food line item 8, xx-large jersey, quantity of 4, unit price of $20.00. By unanimous consent. By unanimous consent.
   * **Motion to approve funding by Commissioner Suzuki:** Commissioner Suzuki moved to approve funding for Nevada Esports of $750.00

**Second by:** Commissioner McCoy

* + Vote: 7 yes, 0 opposed
  + **Resolution:** Motion carried

1. **UNR Men’s Rugby** 
   * Vice President and proxy
   * UNR Men’s Rugby stated the funding was for the paying the field fees.
   * **Motion to regulate funding by Commissioner Lambert:** Commissioner Lambert moved to regulate the funding tier to operation application. By unanimous consent.
   * **Motion to change food line item 1 by Commissioner Lambert:** Commissioner Lambert moved to change non-food line item 1 to, field rental March 5th, quantify of 1, unit price of $48.00. By unanimous consent.
   * **Motion to add food line item 2 by Commissioner Lambert:** Commissioner Lambert moved to add non-food line item 2 to, field rental March 12th, quantify of 1, unit price of $48.00. By unanimous event.
   * **Motion to approve funding by Commissioner Lambert:** Commissioner Lambert Moved to approve funding for UNR Men’s Rugby of $96.00

**Second by:** Commissioner McCoy

* + Vote: 5 yes, 0 opposed
  + **Resolution:** Motion carried.

1. **Alpha Epsilon Pi** 
   * Secretary and Vice President
   * Alpha Epsilon Pi stated the funding was for material for fund raising.
   * **Motion to regulate funding by Commissioner Lambert:** Commissioner Lambert moved to regulate the funding tier to on campus & Travel application. By unanimous consent.
   * **Motion to add non-food line item 1 by Commissioner Lambert:** Commissioner Lambert moved to change non-food line item 1 to, plastic knifes, quantity of 1, unit price of $3.24. By unanimous consent.
   * **Motion to add non-food line item 2 by Commissioner Lambert:** Commissioner Lambert moved to change non-food line item 2 to napkin, quantity of 1, unit price $2.64. By unanimous consent.
   * **Motion to add non-food line item 3 by Commissioner Lambert:** Commissioner Lambert moved to change non-food line item 3 to gloves, quantity of 1, unit price of $4.99. By unanimous consent.
   * **Motion to add non-food line item 4 by Commissioner Lambert:** Commissioner Lambert moved to change non-food line item 4 to hand sanitizer, quantity of 1, unit price of $3.99. By unanimous consent.
   * **Motion to add food line item 1 by Commissioner Lambert:** Commissioner Lambert moved to change non-food line item 1 to bagels, unit of 4, unit price of $7.99. By unanimous consent.
   * **Motion to add food line item 2 by Commissioner Lambert:** Commissioner Lambert moved to change non-food line item 2 to cream cheese, quantity of 2, unit price of $9.82. By unanimous consent.
   * **Motion to approve funding by Commissioner Lambert:** Commissioner Lambert Moved to approve funding for Alpha Epsilon Phi of $33.23

**Second by:** Commissioner Lopez

* + Vote: 5 yes, 0 opposed
  + **Resolution:** Motion carried

1. **Beta Alpha Psi- Zeta Iota**
   * Vice President and Treasurer
   * Beta Alpha Psi- Zeta Iota stated the funding was for sanitary packs for women.
   * **Motion to approve funding by Commissioner McCoy:** Commissioner McCoy moved to approve funding for Beta Alpha Psi- Zeta Iota of $330.80.

**Second by:** Commissioner Suzuki

* + Vote: 6 yes, 1 opposed
  + **Resolution:** Motion carried.

1. **The Simple Bare Necessities Club**
   * President and Treasurer
   * The Simple Bare Necessities Club stated the fund would be to make sanitary packs.
   * **Motion to change non-food line item 3 by Commissioner McCoy:** Commissioner McCoy moved to change non-food line item 3 to unit price of $19.99.
   * **Motion to approve funding by Commissioner McCoy:** Commissioner McCoy moved to approve funding for The Simple Bare Necessities of $401.83

**Second by:** Commissioner Guardado

* + Vote: 7 yes, 0 opposed
  + **Resolution:** Motion carried.

1. **Unrtists: Student Art Club**
   * President and treasurer
   * Unrtists: Student Art Club stated the funding was for a work show.
   * **Motion to approve funding by Commissioner Huber:** Commissioner Huber moved to approve funding for Unrtists: Student Art Club $75.00

**Second by:** Commissioner Suzuki

* + Vote: 7 yes, 0 opposed
  + **Resolution:** Motion carried

1. **Women’s Club Lacrosse**
   * Proxy President and proxy of treasurer
   * Women’s Club Lacrosse stated the funding was for traveling to a tournament.
   * **Motion to approve funding by Commissioner Lopez:** Commissioner Lopez moved to approve funding for Women’s Club Lacrosse of $450.00

**Second by:** Commissioner Lopez

* + Vote: 7 yes, 0 opposed
  + **Resolution:** Motion carried.

*Commissioner Guardado left the meeting at 4:47pm*

1. **REPORT OF THE DIRECTOR OF CLUBS AND ORGANIZATIONS (INFORMATION ONLY)**
2. The Director of Clubs and Organizations, Nick Marimberga, will give his report.
   * Director Marimberga stated being proud of the iServe committee and thanking them for their work. He also mentioned nominating Nian as best student workers. He also wants to put in an order of swag for the commissioners. He also wanted a table banner, tent, tent weights and more.
3. **REPORT OF THE ASSISTANT DIRECTORS OF CLUBS AND ORGANIZATIONS (INFORMATION ONLY)**
4. The Assistant Director of Club Renewal and Interns, Tre Taylor, will give his report.
   * + Assistant Director Taylor stated he had worked with the interns, met with Sandy and decided they could not put a final deadline in for new clubs.
5. The Assistant Director of Budget and SEAB, Charles Dunn, will give his report.
   * + Assistant Director Dunn applauded the iServe team and is figuring out the budget for items which would help the clubs.
6. **REPORT OF THE COMMISSIONERS (INFORMATION ONLY)**
7. The Club Commissioners will each give their report.
8. Boris Carpio Guerra, Multicultural & Diversity
   * + Commissioner Carpio Guerra had no report.
9. Stacen Suzuki, Faith Based, Social & Political Involvement
   * + Commissioner Suzuki stated the work with iServe, helping set up and helping clubs with registration.
10. Connor Huber, Pre-Professional and Academic
    * + Commissioner Huber stated the iServe event had about 150 people and was very proud about it.
11. Malaya McCoy, Service and Community Outreach
    * + Commissioner McCoy stated going to the iServe events and preparing for next week’s event.
12. Kendell Lambert, Fraternity & Sorority Life
    * + Commissioner Lambert had no report.
13. Yahit Lopez, Science and Engineering
    * + Commissioner Lopez stated meeting with Lexi.
14. Francisco Guardado, Sports and Recreation
    * + Commissioner Guardado had no report.
15. Shaun Mabanta, Campus Life
    * + Commissioner Mabanta applauded the iServe members and stated RISE was very happy for the donations.
16. **APPROVAL OF MINUTES (FOR POSSIBLE ACTION)**

No minutes were approved at this time.

1. **REMARKS (INFORMATION ONLY)**

No remarks were made at this time.

1. **PUBLIC COMMENT (INFORMATION ONLY)**
2. **Assistant Direct of Student Life Programs, Aja Butler** 
   * + Aja reminded the commission that some of the assistant directors and directors will be at the iServe events.
   1. **Assistant Direct of Accounting, Patrick Alejaga** 
      * Patrick informed when the clubs make the request the documents of approval need to be uploaded and they will not do it until the next day.
3. **ADJOURNMENT**

Director Marimberga adjourned the meeting at 5:32 p.m. via Room 356 Rita Laden Senate Chamber, 3rd Floor at the Joe Crowley Student Union.