

89th Session of the Senate of the Associated Students

Agenda for Wednesday, September 8th, 2021 at 5:30 P.M.

Zoom Meeting: Email Hope Cronan at senatesecretary@asun.unr.edu for details

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Roll Call must be listed by Legislative Clerk

4. ADOPTION OF MINUTES

There are no minutes to be considered at this time.

5. PUBLIC COMMENT (INFORMATION ONLY)

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Speaker may elect to take public comment on action items on this agenda. The Speaker may impose reasonable limits on the length members of the public may speak. Due to Governor Sisolak's executive orders, attendance at public meetings is limited.

Members of the public may participate in the meeting without being physically present by submitting public comment via email to Hope Cronan at senatesecretary@asun.unr.edu or by providing comment during our weekly Zoom meetings. Please email Hope for the meeting details through the email listed above.

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Speaker may elect to take public comment on actions items on this agenda. The Speaker may impose reasonable limits on the length members of the public may speak.

UNR PD – Chief James

Doug Knuth – Director of Athletics – Proposed Bubble “field house”

6. RECEIPT OF PETITIONS AND CORRESPONDENCE TO THE SENATE AND REFERRAL

The Senate will receive communications addressed to the Senate and, if necessary, refer each to the appropriate committee. No action will be taken on communications other than referring them to committee unless placed on the fast-track agenda.

There are no items to be heard under this agenda item at this time.

**POSTED ON OR BEFORE 9:00 a.m.
ON THE THIRD WORKING DAY BEFORE THE MEETING**

Online at www.nevadaasun.com

If you would like a copy of any of the agenda items listed, please contact Jakob Schein at 775-470-0048 or Speaker@asun.unr.edu.



7. REPORTS OF ASUN OFFICERS (INFORMATION ONLY)

The Speaker shall recognize any senior officer of the Association, including the Secretary, to offer a report on his or her official activities since the previous meeting and make any summary announcements he or she deems necessary for no longer than five minutes.

- a. President of the Associated Students, Austin Brown
- b. Vice President of the Associated Students, Keegan Murphy
- c. Chief Justice, Dionne Stanfill
- d. Chief of Staff, Parker Samuelson
- e. Director of Clubs and Organizations, Nick Marimberga
- f. Director of Programming, Tara Okui
- g. Director of Legislative Affairs, Robert Resnik
- h. Director of Diversity and Inclusion, Kaeli Britt
- i. Director of Sustainability, Elizabeth Guillen
- j. Director of Campus and Public Relations, Michala Matovina
- k. Director of Campus Wellness, Jiego Lim
- l. Attorney General, Nour Sarsangi
- m. Senate Secretary, Hope Cronan
- n. Speaker of the Senate, Jakob Schein

8. REPORT OF THE SENATE COMMITTEES (INFORMATION ONLY)

The Speaker shall recognize the chairperson of each standing committee, in alphabetical order, and then each special committee, in alphabetical order, to report for no longer than five minutes on the committee's activities since the previous meeting

- a. Chair, Committee on Academics and Student Affairs, Senator Kidd
- b. Chair, Committee on Budget and Finance, Senator Ramirez
- c. Chair, Committee on Democratic Civic Engagement, Senator Ngo
- d. Chair, Committee on Diversity, Equity, and Inclusion, Senator Beltran
- e. Chair, Committee on Government Operations, Senator Pelayo
- f. Chair, Committee on Safety, Sustainability and Wellness, Senator Luers
- g. Parliamentarian, Senator Guevin
- h. Speaker Pro-Tempore, Senator Ribeiro
- i. Chair, Committee on Oversight, Speaker Schein

9. COMMENTS AND ANNOUNCEMENTS (INFORMATION ONLY)

The speaker shall recognize in turn senators requesting the floor for a period not to exceed two minutes. The total time for Comments and Announcements before the first reading of legislation shall not exceed fifteen minutes.

10. MOTIONS TO FAST-TRACK APPOINTMENTS (FOR POSSIBLE ACTION)

The motion to fast track a resolution or appointment confirmation shall be in order if recommended by the committee of relevant jurisdiction.

- a. **The following nominations were submitted to the Speaker of the Senate.**
 - i. **NOMINATION OF MAYA FLORES TO THE OFFICE OF COMMISSIONER OF MARKETING AND OUTREACH FOR THE DEPARTMENT OF DIVERSITY AND INCLUSION.** The Senate will consider the above-named nomination to Association office. The Senate may

consider the character, professional competence, physical or mental health, or other matters permissible under NRS 241.033 during consideration of this item. Under NRS 241.031, the meeting may not be closed. When the Senate has concluded its deliberations, they may approve the nomination, reject the nomination, or take no action.

- ii. **NOMINATION OF LEILANI HARRIS TO THE OFFICE OF COMMISSIONER OF SOCIAL POLICY AND JUSTICE OF THE DEPARTMENT OF DIVERSITY AND INCLUSION.** The Senate will consider the above-named nomination to Association office. The Senate may consider the character, professional competence, physical or mental health, or other matters permissible under NRS 241.033 during consideration of this item. Under NRS 241.031, the meeting may not be closed. When the Senate has concluded its deliberations, they may approve the nomination, reject the nomination, or take no action.

11. APPROVAL OF APPOINTMENTS OF SENATORS AND ASUN OFFICIALS (FOR POSSIBLE ACTION)

The Senate will consider the following nominations for Association office. When the Senate has concluded its deliberations, the Senate may approve the nomination, reject the nomination, or take no action upon the nomination.

- a. **The following nominations were submitted to the Speaker of the Senate.**
 - a. **No nominations were submitted at this time.**

12. VETO MESSAGES FROM THE PRESIDENT (FOR POSSIBLE ACTION)

The Senate may reconsider acts vetoed by the ASUN President if they are returned by the President with his objections.

There are no veto messages at this time.

13. CONSENT AGENDA (FOR POSSIBLE ACTION)

The Speaker shall sequentially proceed through such acts of legislation that have been previously been placed on the consent agenda. Such acts shall be considered adopted by consent, unless a single senator rises in objection thereto. All acts so objected are immediately placed on the end of the agenda for second reading.

- a. **The following nominations were submitted to the Speaker of the Senate.**
 - i. **NOMINATION OF MAYA FLORES TO THE OFFICE OF COMMISSIONER OF MARKETING AND OUTREACH FOR THE DEPARTMENT OF DIVERSITY AND INCLUSION.** The Senate will consider the above-named nomination to Association office. The Senate may consider the character, professional competence, physical or mental health, or other matters permissible under NRS 241.033 during consideration of this item. Under NRS 241.031, the meeting may not be closed. When the Senate has concluded its deliberations, they may approve the nomination, reject the nomination, or take no action.

- ii. **NOMINATION OF LEILANI HARRIS TO THE OFFICE OF COMMISSIONER OF SOCIAL POLICY AND JUSTICE OF THE DEPARTMENT OF DIVERSITY AND INCLUSION.** The Senate will consider the above-named nomination to Association office. The Senate may consider the character, professional competence, physical or mental health, or other matters permissible under NRS 241.033 during consideration of this item. Under NRS 241.031, the meeting may not be closed. When the Senate has concluded its deliberations, they may approve the nomination, reject the nomination, or take no action.

14. FIRST READING OF LEGISLATION (INFORMATION ONLY)

The following bills and resolutions will receive their first reading and may be considered under item 16 of this agenda:

- a. **The following legislation was submitted to the Speaker of the Senate.**
 - a. **S.R. 89 – A Resolution in Support of Mandatory Vaccination for In-Person Attendance**
 - b. **S.B. 89 – An Act to Update Senator Titles in the SAS**
 - c. **S.B. 89 – An Act to Amend the Statutes of the Associated Students for the Inclusion of New Secretarial Duties**

15. MOTIONS TO FAST-TRACK LEGISLATION (FOR POSSIBLE ACTION)

A senator may move that legislation under item 16 of this agenda be considered at this meeting. Such a motion shall only be in order provided that a one-day notice has been given to the speaker. The motion shall be decided without debate, and shall require the consent of a two-thirds majority of the senate.

- a. **The following legislation was submitted to the Speaker of the Senate.**
 - a. **S.B. 89 – A Resolution in Support of Mandatory Vaccination for In-Person Attendance**

16. REFERRALS TO COMMITTEE (FOR POSSIBLE ACTION)

The Speaker shall refer all legislation read the first time and not fast tracked to committee.

There is no legislation to be considered for referral at this time.

17. SECOND READING OF LEGISLATION (FOR POSSIBLE ACTION)

The following bills and resolutions will receive their second reading and may be considered:

- a. **The following legislation was submitted to the Speaker of the Senate.**
 - a. **S.R. 89 – A Resolution in Support of Mandatory Vaccination for In-Person Attendance**
 - b. **S.B. 89 – An Act to Update Senator Titles in the SAS**
 - c. **S.B. 89 – An Act to Amend the Statutes of the Associated Students for the Inclusion of New Secretarial Duties**

18. MISCELLANEOUS BUSINESS (FOR POSSIBLE ACTION)

a. Senate Committee Changes and Additions

The Senate may make changes to committee assignments.

b. Senator Reports

The Senate will share progress they have made in ASUN-related activities that they have been working on.

Senator Golish

Senator Pilks

Senator Pelayo

Legislation Tracker

19. COMMENTS AND ANNOUNCEMENTS (INFORMATION ONLY)

The Speaker shall recognize in turn Senators requesting the floor for a period not to exceed two minutes.

20. PUBLIC COMMENT (INFORMATION ONLY)

The Speaker may elect to take public comment on items on or off this agenda. The Speaker may impose reasonable limits on the length members of the public may speak.

21. ADJOURNMENT

Notes:

Items on the agenda may be taken out of order. The Senate may combine two or more agenda items for consideration. The Senate may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Please email the Senate Secretary at senatesecretary@asun.unr.edu as soon as possible to arrange for appropriate accommodation should need any.



From: Kaeli Britt, Director of the Department of Diversity & Inclusion
TO: Speaker Schein
Date: September 1, 2021
RE: Diversity & Inclusion Commissioner Appointments to be seen September 8, 2021

Dear Speaker Schein,

I highly nominate Maya Flores to the office of Commissioner of Marketing and Outreach, and Leilani Harris to the office of Commissioner of Social Policy and Justice of the Department of Diversity and Inclusion.

Respectfully,

Kaeli Britt

Director of the Department of Diversity and Inclusion

Associated Students of the University of Nevada



From: Nathan Noble Senator for the College of Liberal Arts

TO: Jakob Schein, Speaker for the ASUN Senate

Date: Sept 1, 2021

RE: Request to fast-track Senate Resolution 89: **A Resolution in Support of Mandatory**

Vaccination for In-Person Attendance

Dear Speaker Schein,

This memo is a request to fast-track Senate Resolution 89: **A Resolution in Support of Mandatory Vaccination for In-Person Attendance**. As per the guidelines put forward by the university *“To complete your vaccination process before enrollment opens on Nov. 1, we strongly recommend you get your first dose (if you are receiving a two dose vaccine) as soon as possible and not later than mid-September.”* As such, due to the time sensitive nature of this issue, I believe it is crucial to fast track this legislation in order to give Director Lim and the Association at large, the most amount of time to pursue meaningful action in accordance with this resolution. Every Day that we delay moving forward with this resolution, is another opportunity lost, another day of silence from our association, another student who will not get to enroll for spring classes. For weeks we have done our due diligence. Now we must take a stand. Now is the time to Act.

Cordially,

Nathan A Noble

Senator for the College of Liberal Arts

Senate of the Associated Students

Associated Students of the University of Nevada

[DISCUSSION DRAFT]

89th SESSION
2021-2022

S. R. 89-

**A Resolution in Support of Mandatory
Vaccination for In-Person Attendance**

IN THE SENATE OF THE ASSOCIATED STUDENTS

AUGUST 28TH, 2021

SUBMITTED BY SENATORS NOBLE, ROWE, THOMPSON, SHAMIM, FITZPATRICK
TO THE COMMITTEE ON SAFETY, SUSTAINABILITY, AND WELLNESS

**A Resolution in Support of Mandatory Vaccination for In-Person
Attendance**

1 *Whereas*, reported cases of the COVID-19 Delta Variant strain have surged in Nevada, leading
2 to renewed indoor mask requirements through the preview of Governor’s mandate;

3 *Whereas*, there is a plethora of sound medical evidence that shows the efficacy of COVID-19
4 vaccines;¹

5 *Whereas*, preventative treatment in the form of complete population vaccination is the most
6 effective way to stop hospitalization due to, and reduce transmission of all current variants of the
7 COVID-19;²

¹ <https://www.cdc.gov/coronavirus/2019-ncov/science/science-briefs/fully-vaccinated-people.html>

² <https://www.who.int/news-room/feature-stories/detail/vaccine-efficacy-effectiveness-and-protection>

1 *Whereas*, by directive of Governor Sisolak, state employees including NSHE faculty and staff
2 must show proof of vaccination or else be subject to weekly COVID testing at their own expense;³

3 *Whereas*, the Nevada Faculty Alliance created a petition to make vaccination a mandatory
4 criterion for physical attendance at all NSHE institutions, exempting religious reasons and valid
5 medical reasons, and has been signed by 1,270 members;⁴

6 *Whereas*, full in-person instruction resumed in August 2021 for the Fall semester;

7 *Whereas*, as per the requirements of their employment, faculty and staff must often work with
8 large numbers of students in close quarters where social distancing is difficult and often impossible;

9 *Whereas*, the shared goals of ASUN and NSHE institutions are to teach in-person classes in a
10 safe and responsible manner and to avoid another transition to remote instruction due to a surge in
11 student infection;

12 *Whereas*, the presence of unvaccinated students on campus, even if masked, has the potential to
13 result in the preventable transmission of COVID-19 to other students, faculty, and staff;

14 *Whereas*, the spread of the delta variant has been described by the CDC as “a pandemic of the
15 unvaccinated”;⁵

16 *Whereas*, students tend to be in age groups with lower vaccination rates;⁶

17 *Whereas*, as of August 6th, 664 university and college campuses nationally, have implemented
18 mandatory vaccinations for students and/or faculty and staff, under the FDA Emergency Use
19 Authorization;⁷

³ <https://thenevadaindependent.com/article/nevada-to-require-COVID-vaccines-or-weekly-testing-for-state-employees>

⁴ https://docs.google.com/forms/d/e/1FAIpQLSeNcaiW1Auu2JS4OwQJG18VIV9JyU3QJgN3LR1mlyvz_8nHQg/viewform

⁵ <https://www.webmd.com/lung/news/20210716/delta-variant-rising-covid-case-counts-every-state>

⁶ <https://covid.cdc.gov/covid-data-tracker/#vaccination-demographic>

⁷ <https://www.chronicle.com/blogs/live-coronavirus-updates/heres-a-list-of-colleges-that-will-require-students-to-be-vaccinated-against-covid-19>

1 *Whereas*, NSHE students are already required to show proof of immunizations (with exemptions
2 for bona fide medical or religious reasons) for other diseases as a preventive public health measure
3 including: measles, mumps, rubella, tetanus, and meningitis;⁸

4 *Whereas*, the Supreme Court Case *Jacobson v. Massachusetts* (1905) established that a state has
5 the constitutional authority to enforce compulsory vaccinations;⁹

6 *Whereas*, the Supreme Court of the United States later ruled in *Zucht v. King* (1922) that a
7 school system has the constitutional authority to refuse admission to a student who fails to receive
8 required vaccinations;¹⁰

9 *Whereas*, the Seventh Circuit Court of Appeals heard *Klaassen v. Indiana University* (2021) and
10 denied their appeal on the grounds that the aforementioned cases show that vaccine mandates are
11 Constitutional;¹¹

12 *Whereas*, Chancellor Rose issued a statement on May 6, 2021, indicating that NSHE was
13 planning for mandatory vaccinations and that “NSHE is asking all students and their families to be
14 prepared for this possibility”;

15 *Whereas*, on August 20th the Nevada State Board of Health unanimously approved amendments
16 to Nevada Administrative Code (NAC) 441A.755, which states that all students must be fully
17 vaccinated by November 1, in order to enroll for spring classes;

18 *Be it resolved that*, the Associated Students of the University of Nevada strongly support the
19 Emergency Regulation Amendment of Nevada Administrative Code (NAC) 441A.755, relating to
20 university, community college and state college students providing proof of immunity to certain
21 communicable diseases, including COVID-19. We further support the continued implementation by

⁸ <https://www.unr.edu/admissions/undergraduate/freshman/immunizations>

⁹ <https://www.law.cornell.edu/supremecourt/text/197/11>
www.law.cornell.edu/supremecourt/text/197/11.

¹⁰ www.law.cornell.edu/supremecourt/text/260/174.

¹¹ <https://media.ca7.uscourts.gov/cgi-bin/rssExec.pl?Submit=Display&Path=Y2021/D08-02/C:21-2326;J:Easterbrook;aut:T;op:N;2741753;S:0>

1 NSHE and its institutions of prudent measures to counteract the spread of COVID-19 and all it's
2 variants;

3 *Be it further resolved that,* The Senate of the Associated Students of the University of Nevada
4 directs the ASUN Department of Campus Wellness to pursue policy, programming, and resources in
5 full compliance with the Amendment of Nevada Administrative Code (NAC) 441A.755, with the
6 goal of promoting a fully vaccinated campus community;

7 *Be it further resolved that,* this legislation be sent to the following individuals: Jiego Lim, Director
8 of Campus Wellness; Keegan Murphy, Vice President of the Associated Students, Austin Brown,
9 President of the Associated Students; Brian Sandoval, President of the University of Nevada, Reno;
10 Melody Rose, NSHE Chancellor; Members of the Board of Regents- Cathy Mcadoo, Chair; Dr.
11 Patrick P. Carter, Vice Chair; Joseph C. Arrascada; Patrick J. Boylan; Byron Brooks; Amy J. Carvalho;
12 Carol Del Carlo; Mark W. Doubrava; Jason Geddes; Donald S. McMichael Sr.; John T. Moran; Laura
13 E. Perkins; Dr. Lois Tarkanian; Members of the Nevada State Board of Health- Jon Pennell, DVM,
14 Chairman, Representing Veterinary Medicine; Jeffrey Murawsky, M.D., Vice Chair, Representing
15 Doctor of Medicine; Trudy Larson, M.D., Board Member, Representing Doctor of Medicine; Monica
16 Ponce', DDS, Board Member, Representing Dental Surgery; Judith Bittner, Board Member,
17 Representing Nursing; Charles Smith, Board Member, Representing the general public.

[DISCUSSION DRAFT]

89th SESSION
2021-2022

**S. B. 89 -
AN ACT TO UPDATE SENATOR
TITLES IN THE SAS**

IN THE SENATE OF THE ASSOCIATED STUDENTS

SEPTEMBER 1, 2021

SUBMITTED BY SENATOR KIDD TO THE COMMITTEE ON GOVERNMENT OPERATIONS

**A Bill
AN ACT TO UPDATE THE SENATOR TITLES IN THE SAS**

Whereas, College of Community Health Sciences recently received accreditation as a School of Public Health;

Whereas, the College of Community Health Sciences has been working towards this accreditation for the last ten years;

Whereas, by becoming accredited, it puts our School in prestigious company and highlights the members outstanding education, research, and service;

Whereas, the College of Community Health Sciences officially changed its name to the School of Public Health on July 1, 2021;

Whereas, the current title representing the Senators of the College of Community Health Sciences is incorrect in the SAS;

Be it enacted, the Statues of the Associated Students reflect the changes in **Addendum A**.

○

Addendum A

Title 1

Chapter 101

Section 11: Apportionment

The seats in the Senate shall be apportioned among the colleges as follows:

- a) College of Agriculture, Biotechnology, and Natural Resources: two (2)
- b) College of Business: four (4)
- c) College of Education: two (2)
- d) College of Engineering: three (3)
- e) College of Liberal Arts: five (5)
- f) College of Science: four (4)
- g) ~~Community Health Sciences~~ School of Public Health/Orvis School of Nursing: three (3)
- h) Reynolds School of Journalism: one (1)
- i) Division of Health Sciences/ School of Medicine (Speech Pathology/ Social Work): one (1)

[DISCUSSION DRAFT]

89th Session
2021-2022

S.B. 89 -
AN ACT TO AMEND THE
STATUTES OF THE ASSOCIATED
STUDENTS FOR THE INCLUSION
OF NEW SECRETARIAL DUTIES

IN THE SENATE OF THE ASSOCIATED STUDENTS

AUGUST 13, 2021
SUBMITTED BY SENATOR ROWE TO THE SENATE OF THE ASSOCIATED STUDENTS

AN ACT TO AMEND THE STATUTES OF
THE ASSOCIATED STUDENTS

1 *Whereas*, the Statutes of the Associated Students establishes the Office of the Secretary
2 of the Senate and outlines their duties;

3 *Whereas*, communication between the Secretary of the Senate and Committee Secretaries
4 is an integral function in the Senate of the Associated Students;

5 *Whereas*, the Secretary of the Senate will be required to hold regular meetings with
6 Committee Secretaries, to ensure that the line of communication remains open and consistent, as
7 outlined in Addendum A;

8 *Whereas*, the Legislative Clerk will be present at such regular meetings, in order to provide
9 information on the status of legislation and ensure no other problems arise, as outlined in
10 Addendum A;

11 *Whereas*, the Secretary of the Senate will be required to give a report during the meeting
12 of the Senate, in order to provide information on their meetings with Committee Secretaries and
13 whatever information they may deem necessary, as outlined in Addendum A;

14 *Whereas*, the keeping of a record of incomplete minutes is beneficial to the Office of the
15 Secretary of the Senate, so that any incomplete minutes are known and may thus be completed;

16 *Whereas*, the Secretary of the Senate will be required to keep a current record of
17 incomplete minutes to be completed as time allows, as outlined in Addendum A;

18 *Whereas*, in the absence of the Secretary of the Senate, as outlined in the SAS, the
19 Legislative Clerk must take over their duties;

20 *Whereas*, the role of Senior Secretary will be established in the Statutes of the Associated
21 Students, as outlined in Addendum A;

22 *Whereas*, Title I, Chapter 101, Section 9, Point 3 and 4 shall be removed from the
23 Statutes of the Associated Students, as outlined in Addendum A;

24 *Whereas*, the Senior Secretary will assume the duties of the Secretary of the Senate if the
25 Secretary of the Senate is absent or if there is a vacancy, and the Legislative Clerk will no longer be
26 responsible for this, as outlined in Addendum A;

27 *Be it enacted that*, the changes in Addendum A will be reflected in the Statutes of the
28 Associated Students.

ADDENDUM A

STATUTES OF THE ASSOCIATED STUDENTS

TITLE I: THE LEGISLATIVE BRANCH

CHAPTER 101: COMPOSITION

SECTION 01: COMPOSITION

The Legislative Branch is composed of the Speaker of the Senate and twenty-two elected Senators which includes Chairs of Committees, Vice Chairs of Committees, the Parliamentarian and the Speaker Pro Tempore with the assistance of the Legislative interns, the Secretary of the Senate, the Legislative Clerk(s) and Committee Secretaries.

SECTION 02: SPEAKER OF THE SENATE

a) IN GENERAL:

The Senate shall elect from its membership a Speaker of the Senate who shall act as Chair of the Senate and the Committee on Oversight.

DUTIES:

The duties of the Speaker of the Senate include, but are not limited to:

- 1) Manage the Office of the Secretary.
- 2) Act as the signing authority for all accounts under control of the Senate.
- 3) Administer oaths and affirmations that are or may be required by the Constitution, or by law, to be taken by any Senator, officer of the Senate, witness, or other person in respect to any matter within the jurisdiction of the Senate.
- 4) Call meetings of the Senate as stated by law.
- 5) Produce the agenda for any given meeting of the Senate and give proper time for officer reports, committee reports and items of business. 6) Direct the Senate to maintain proper decorum during meeting
- 7) Manage Senator resignations and place the announcement of such resignations on the agenda.
- 8) Publicize and, at minimum, place advertisement in the Nevada Sagebrush for vacant Legislative positions.
- 9) Vote in matters of business where the speaker's vote would be decisive.
- 10) Sign all Acts of the Senate within Constitutional time limit.
- 11) Ensure Senate is following Nevada Open Meeting Law
- 12) Determine the quality of paper on which to print enrolled bills.
- 13) Email any legislation originally introduced within Senate or the Committee on Oversight to the Legislative Clerk(s) within 24 hours of posting the agenda.
- 14) Act as President if, by reason of death, resignation, removal from office, inability, or failure to qualify, there is neither a President nor Vice President to discharge the powers and duties of the office of President.

- 15) To serve as a member of the University Leadership Alliance.

SECTION 03: SENATORS

a) IN GENERAL:

A Senator, elected by peers in the college of the senator's major, serves a broad set of functions within the Association. However, the primary role of the Senator is that of legislator, amending and generating bills and resolutions which best reflect the needs and voices of the students during the Senators term as Senator. Senators must maintain a GPA consistent with the requirements of the Constitution, from an institution of higher education.

DUTIES:

The Senator is in the prime position to communicate between students and heads of colleges. The duties of the Senator include, but are not limited to:

- 1) Host four office hours within a two-week period
- 2) Regularly attend the entirety of the convening of the Senate and its committees to which the Senator has been assigned. Inability to attend the entirety of Senate meetings on a weekly basis will result in disqualification from the Office of Senator. In the instance of disqualification, a Senator shall resign from Office.
- 3) Report during committee meetings to which the senator is assigned with respect to the Senators activities as the previous meeting, whenever the chair of the committee requests.
- 4) Mentor and educate Legislative Intern(s) that may be assigned to them in concurrence with the standards proposed by the Speaker Pro Tempore and approved by the Senate body for that session.
- 5) Regularly attend meetings of the Student Advisory Board of the college which the officers are representing or take initiative regarding an inactive or nonexistent advisory board
- 6) Regularly attend meeting of the Diversity, Equity, and Inclusion Committee of the college which the officers are representing or take initiative regarding an inactive or nonexistent diversity committee.
- 7) Below are the minimum attendance requirements expected from a senator for the above duties outlined in Title 1, Section 03, B lines five and six, but officers can serve any additional time at their discretion:
 - a) Senators are only required to sit on half of the semesterly meetings for each group (SAB and DEI boards).
 - b) For colleges that only have one senator, that senator is expected to meet a quarter of semesterly scheduled meetings, so long as they are regularly attending their diversity committee meetings and their student advisory meetings.
 - c) For unique scheduling circumstances, the expected attendance of the senator will be at the discretion of the Speaker of the Senate.
 - d) Any senator has the option to satisfy all of their attendance requirements by being a member of just one board or committee, but must be permitted by the Speaker to do so. Only strenuous scheduling circumstances are recommended to be permitted and the senator is

expected to collaborate with fellow senators of their college on the information they learn in their role as a member.

SECTION 04: CHAIRS OF COMMITTEES

a) IN GENERAL:

One Senator shall be elected to the position of chair per committee of the Senate; any individual Senator who is not the Speaker may not chair more than one committee.

DUTIES:

The duties of the Chairs of Committees include, but are not limited to, the following: 1) Write agendas which reflect the intentions and projects of the Committee;

- 2) Sit on the Committee on Oversight; and
- 3) Deliver a report of the proceedings to their respective Committee during the weekly meeting of the Senate which will include highlights of Senators, topics considered, public comment, and results of interviews and audits performed in committee
- 4) Email any legislation originally introduced within the chairs committee(s) to the Legislative Clerk(s) within 24 hours of posting the agenda.

SECTION 05: VICE-CHAIRS OF COMMITTEES

a) IN GENERAL:

A vice chair is elected by each committee to serve as a substitute for the chairperson in the chairs absence.

DUTIES:

The duties of the Vice Chairs of Committees include, but are not limited to the following:

- 1) Assume the responsibility of the Chair person in the chairs absence.
- 2) Draft Minutes in the absence of a committee secretary.
- 3) In the absence of a Secretary at a committee meeting, distribute paper or electronic copies in a manner equivalent to the staff secretary and perform all other duties determined to be necessary by the presiding officer and the Office of the Secretary of the Senate

SECTION 06: SPEAKER PRO TEMPORE

a) IN GENERAL:

The Senate shall appoint from the membership of the Senate a Speaker Pro Tempore, subject to the majority approval of the Senate. The Speaker Pro Tempore will adopt the duties of the Speaker of the Senate when appropriate, serving at the discretion of the Speaker of the Senate.

DUTIES:

The duties of the Speaker Pro Tempore include, but are not limited to the following:

- 1) Run weekly meetings of the full-body Senate when the Speaker is not present
- 2) In the case of illness, leave, or omitted to make such an appointment of the Speaker, the Speaker Pro Tempore may perform the duties of the Speaker for a period not exceeding 14 days, subject to the approval of the Senate.
- 3) In the case of a vacancy in the Office of Speaker, the Speaker Pro Tempore shall act as Speaker until the election of a new Speaker. Pending such election

- the Speaker Pro Tempore may exercise such authorities of the Office of Speaker as may be necessary and appropriate to that end.
- 4) Sit on the Senate Standing Committee on Oversight, as a full member of the Committee on Oversight. The Speaker Pro Tempore shall report on the legislative internship program.
 - 5) Will serve as oversight and liaison to the Legislative Interns.
 - 6) Coordinate the application and resignation process of the legislative interns and meet regularly with the Chair of the Legislative Interns to advise on planning of Legislative Intern meetings during the Fall semester.
 - 7) Plan, organize, and execute the curriculum of the Legislative Internship program with the aid of the Legislative Chair to include, but not be limited to:
 - i) Produce the education components each week to include sentiments such as: Robert's Rules of Order, the ASUN governing documents, the current Rules of the Senate, the Nevada Open Meeting Law, functions of the Standing Committee, Nevada State and federal laws and policies, writing procedures for legislation, time management, leadership development and research skills
 - ii) Presentations or guest speakers that increase the learning mission of the program.
 - iii) Hold events where Legislative Interns are able to meet current Senators.
 - iv) Coordinate a "buddy system" where Senators are matched to mentor and educate Legislative Intern(s).
 - 8) Review candidates for the Legislative Internships for eligibility with the assistance of the administrative faculty of the Center for Student Engagement.
 - 9) Develop a standard for the Senators to follow during the mentorship of the assigned interns. This standard shall be proposed by the Speaker Pro Tempore and must be passed by majority approval of the Senate. The standard shall include, but is not limited to:
 - i) A minimum number of hours the Senator shall spend with the assigned interns on a two-week time cycle
 - ii) A method Senators shall use to document the time the Senator spends with an intern.
 - iii) Develop a system of demerits for instances when senators fail to fulfill these obligations.
 - 10) Report on the senators' compliance with the duties and standards approved by the senate body
 - 11) Responsible for the curation of the Senate Legacy Box and all files within it. These files shall provide proper documentation for future senators.

SECTION 07: PARLIAMENTARIAN

The Speaker shall appoint from the membership of the Senate a Parliamentarian, subject to the majority approval of the Senate, who shall advise the Speaker and individual Senators on matters of Senate procedure, the law and the Constitution of the Associated Students. The Parliamentarian shall be informally trained along with or by the Attorney General of the Association within 14 days of assuming office, and shall informally train officers and department directors on parliamentarian procedures. The Parliamentarian shall assume a voting position within the Committee of Oversight. The Parliamentarian

shall, in the absence of the Secretary or inability of the Secretary to discharge the Secretary's duties, make a roll of the Senators-elect before the first meeting of the following session of the Senate and place thereon the names of those persons, and of such persons only, whose credentials show that the Parliamentarian were regularly elected in accordance with the laws of the Associated Students.

SECTION 08: SECRETARY OF THE SENATE

a) ESTABLISHMENT:

There is hereby established the position of Secretary of the Senate. The Secretary of the Senate shall be hired by the Speaker of the Senate with input from professional staff.

DUTIES:

- 1) Send to the Center for Student Engagement Staff a certificate of the number of Senators to which a college or school is entitled within fifteen calendar days after the receipt of the President's statement regarding the whole number of persons in each college and school, and the number of Representatives to which each college and school, and the number of the then existing number of Senators.
- 2) Make a roll of the Senators-elect before the first meeting of the following session of the Senate and place thereon the names of those persons, and of such persons only, whose credentials show that Senators were regularly elected in accordance with the laws of the Associated Students.
- 3) At the commencement of each session of the Senate, call the Senators to order and proceed to record their presence by Colleges or Schools in alphabetical order, by call of the roll.
- 4) Pending the election of a Speaker, preserve order and decorum and decide all questions of order, subject to appeal by a Senator.
- 5) Announce to the Senate the existence of any vacancies at the time of its assembly, due to resignation or otherwise.
- 6) Prepare for the agenda for the first Senate meeting of the following session according to Title I.102.4.a.
- 7) Recognize Speaker nominees to deliver a 10 minute presentation to the Senate and to put the question of the election of the Speaker by roll call vote at the conclusion of a debate regarding the election of the Speaker.
- 8) Present bills signed by the presiding officer of the Senate to the President, or such other person in the Office of the President as the President may designate by written instrument, in person and note in a journal the date and time of presentment of enrolled bills and the official who received the enrolled bill.
- 9) Upon the return of a bill by the President, note in a journal the date and time of the return of a bill.
- 10) Certify to the Center for Student Engagement Staff the text of an amendment to the Constitution of the Associated Students proposed by the Senate.
- 11) Note in a journal the date and time of the receipt of a nomination to the Senate.
- 12) Whenever the Senate grants its consent to a nomination, the Secretary shall cause to be sent to the appointing authority a resolution of proper form attesting to the Senate's consent to the nomination.
- 13) Cause the oath of office to be printed, furnishing two copies to each Senator

who has taken the oath of office in accordance with law, which shall be subscribed in person by the Senator, who shall thereupon deliver them to the Secretary, one to be filed in the records of the Senate, and the other to be recorded in the Journal or the Minutes of the Senate.

- 14) Administer the provisions of Title IX.901 with respect to the Senate and its committees.
- 15) Acting jointly with the Archives of the Associated Students, be the custodian of documents, and to make arrangements with the committee secretary for the proper filing of all records with the Archives of the Associated Students.
- 16) Act as the chair of the meeting of the convening of the Senate, and act as the Parliamentary authority during the election of a Speaker at said meeting.
- 17) Enroll all bills and present them to the proper parties with certification after the Senate has passed them.
- 18) Maintain office hours and attendance for all Senators, as to provide record for Rules violations, and ensure that, of the two weekly required hours, one takes place at the Senate table.
- 19) To administer any oath or affirmation required by law, or by the rules of the Senate, to be taken by any officer of the Senate and to any witness produced before it.
- 20) Ensure accurate, verbatim as necessary, minutes be recorded and documented, both in text and audio format, for all meetings of the Senate and meetings of the Committees of the Senate, as to abide by Nevada Open Meeting Law.
- 21) Monitor Senate meeting attendance as to ascertain and keep a proper quorum.
- 22) Ensure the availability of drafts of minutes and bills for all appropriate persons.
- 23) Oversee the production of minutes to be completed by the Administrative Assistants and oversee all matters relating to their office
- 24) Hold regular meetings with committee secretaries, the Legislative Clerk, and the Senior Secretary
- 25) Keep a record of incomplete minutes

SECTION 09: LEGISLATIVE CLERK

a) ESTABLISHMENT:

There is hereby established the positions of Legislative Clerk. One (1) Legislative Clerk may be hired by the Speaker of the Senate with input from the Secretary of the Senate and professional staff.” DUTIES:

- The duties of the Legislative Clerk shall include, but are not limited to, the following:
- 1) Compile, edit and maintain the Public Laws, Resolutions and Statutes-at-Large and Statutes of the Associated Students in accordance with the laws governing such in conjunction with the Secretary of the Senate.
 - 2) Organize in chronological order, bind and index the following:
 - i) Agendas and minutes of all public bodies meeting within the ASUN Student Government, including: the ASUN Senate, Senate Committees, Association Elections, Department of Programming, Executive Cabinet, Department of Legislative Affairs, and Clubs and Organizations Commission.

- ii) Records of ASUN Judicial Council cases and opinions including: copies of charge sheets, written briefs and documents used in each case, and final judgments of the Council; and
- iii) Copies of the annual budgets of the ASUN and any related and clarifying budget material.

- ~~3) Assist the Secretary of the Senate with the enrollment of Public Laws and Resolutions of the Associated Students. In the event of vacancy or incapacity of the Secretary of the Senate, the Legislative Clerk shall assume the powers and duties of the Secretary.~~
- ~~4) In the absence of the Secretary or inability of the Secretary to discharge the Secretary's duties, send to the Center for Student Engagement Staff a certificate of the number of senators to which a college or school is entitled within fifteen calendar days after the receipt of the President's statement regarding the whole number of persons in each college and school, and the number of Representatives to which each college and school, and the number of the then existing number of Senators.~~
- 5) Endorse by stamp the date enrolled bills are received from the President or the Senate in the right-hand margin of the first page.
- 6) Receive approved bills and carefully preserve the originals.
- 7) Assign to each bill a unique serial number (Senate session—serial number) in the order in which it was submitted to the Legislative Clerk for introduction.
- 8) Keep a running document of the numbering of bills and resolutions for the Speaker and all Committee Chairs to see at any given time, and edit when adding legislation, so that the Legislative Clerk may assign any legislation originally submitted to a committee its own serial number.
- 9) Whenever official notice is received at the appropriate office that any amendment proposed to the Constitution of the Associated Students has been adopted, according to the provisions of the Constitution, cause the amendment to be published, with the legislative clerk's certificate, specifying the vote by which the same may have been adopted by both the students and the Board of Regents of the Nevada System of Higher Education, and that the same has become valid, to all intents and purposes, as a part of the Constitution of the Associated Students.
- 10) Cause to be compiled, edited, indexed, and published, the Associated Students Statutes at Large, which shall contain all the laws and resolutions enacted during each regular session of the Senate; all proclamations by the President in the numbered series issued since the date of the adjournment of the regular session of the Senate next preceding; and also any amendments to the Constitution of the Associated Students proposed or ratified since that date, together with the certificate of the Legislative Clerk of the Associated Students issued in compliance with the provision contained in Title I.103.12.
- 11) In the event of an extra session of the Senate, cause all the laws and resolutions enacted during said extra session to be consolidated with, and published as part of, the contents of the volume for the next regular session, unless such special session was held during a regular session or within one month of the regular session next preceding.

- 12) Administer the provisions of Title IX.901 with respect to all documents kept in the Legislative Clerk's custody, and any other public bodies of the Associated Students.
- 13) Keep in the custody the seal of the Associated Students and to affix the seal to commissions, proclamations by the President, promulgation instruments of ratified amendments to the Constitution, and such other documents or instruments as the Legislative Clerk may determine require the affixal of the seal.
- 14) Manage and compile the Archives of the Associated Students (or ASUN Archives) with the Office of the Secretary.
- 15) Evaluate all records, documents, reports, and other potential archival material in the ASUN before it is discarded.
- 16) Designate a staff member of the ASUN Administration, after consultation with the President and Director of ASUN, along with such other staff assistance as may be needed for compiling and maintaining the Archives.
- 17) Prepare and present to the Senate each year both a report on the progress of the Archives and budget requests for Archive funding.

SECTION 10: SENIOR SECRETARY

a) ESTABLISHMENT:

There is hereby established the position of Senior Secretary. The Senior Secretary shall be hired by the Speaker of the Senate with input from the Secretary of the Senate and professional staff.

DUTIES:

The duties of the Senior Secretary shall include but are not limited to the following:

- 1) Assist the Secretary of the Senate with the enrollment of Public Laws and Resolutions of the Associated Students. In the event of vacancy or incapacity of the Secretary of the Senate, the Senior Secretary shall assume the powers and duties of the Secretary
- 2) In the absence of the Secretary or inability of the Secretary to discharge the Secretary's duties, send to the Center for Student Engagement Staff a certificate of the number of senators to which a college or school is entitled within fifteen calendar days after the receipt of the President's statement regarding the whole number of persons in each college and school, and the number of Representatives to which each college and school, and the number of the then existing number of Senators

SECTION 10 11: ASUN SECRETARIES

a) ESTABLISHMENT:

There is hereby established the positions of ASUN Secretaries. The ASUN Secretaries shall be hired by the Speaker of the Senate with input from the Secretary of the Senate and professional staff.

DUTIES:

The duties of the ASUN Secretaries shall include but are not limited to the following:

- 1) Assist the Secretary of the Senate in all matters concerning the Senate Committees, Executive, and Judicial meetings.

- 2) Attend and transcribe the minutes of the Senate Committees, Executive, and Judicial meetings.
- 3) Assist the Secretary of the Senate in tracking attendance during Senate Committees, executive, and judicial meetings.
- 4) Ensure the Senate Committees, Executive, and Judicial meetings abide by the standing rules of order.
- 5) Abide by Nevada Open Meeting Law with respect to NRS 241.035 and provide printed versions of the agenda for the public.
- 6) Preside during Senate meetings if instructed to do so by the Secretary of the Senate.
- 7) Provide the Secretary with copies of drafts and approved minutes.
- 8) Assist in assembling a book of minutes for the body, which shall contain the original records listed below for each meeting in the following order:
- 9) The agenda:
 - i) Supporting material to the agenda
 - ii) The approved minutes
 - iii) The exhibits to the minutes
 - iv) Miscellaneous material
- 10) Shall record each meeting for the public.
- 11) Work jointly with the Secretary of Senate of the Associated Students to appropriately file each recording.

SECTION ~~11~~ 12: APPORTIONMENT

The seats in the Senate shall be apportioned among the colleges as follows:

- a) College of Agriculture, Biotechnology, and Natural Resources: two (2)
- b) College of Business: four (4)
- c) College of Education: two (2)
- d) College of Engineering: three (3)
- e) College of Liberal Arts: five (5)
- f) College of Science: four (4)
- g) Community Health Sciences/Orvis School of Nursing: three (3)
- h) Reynolds School of Journalism: one (1)
- i) Division of Health Sciences/School of Medicine (Speech Pathology, Social Work): one (1)

SECTION 12 13: REAPPORTIONMENT OF SENATORS

a) On the first day of December, or within one week thereafter, of the Seventy-Ninth session of the Senate and of each Senate thereafter, the President shall transmit to the Senate a statement showing the whole number of persons in each college and school, and the number of Representatives to which each college and school would be entitled under an apportionment of the then existing number of Senators. The apportionment method used shall be the Huntington Hill Method of Equal Proportions, whereby each seat is designated in sequence to the college with the highest priority value in descending order. Each college shall be charted on a horizontal axis and the row number on the vertical

axis. The priority value (q) is determined by dividing the population of the college (p) by the square root of (n-1)(n), "n" being equal to the row number in question. For the first row, each college will approach infinite priority and each will be granted one seat: $q = p / [(n-1)(n)^{(1/2)}]$ $q = p / [(1-1)(1)^{(1/2)}] = p / (0*1)^{(1/2)} = p / 0 = \infty$ The priority value of the fourth row, for example, will be determined as follows: 1) $q = p / [(n1)(n)^{(1/2)}]$ 2) $q = p / [(4-1)(4)^{(1/2)}] = (3*4)^{(1/2)} = 12^{(1/2)}$ 3) $q = p / 3.464101\dots$ One seat shall be granted to the college with the highest priority value, the next seat to the next highest priority value, and so on until each Senate seat is designated to a college.

b) Each college and school shall be entitled, in the Eightieth and in each Senate thereafter until the taking effect of a reapportionment under this section or subsequent statute, to the number of Senators shown in the statement required by subsection (a) of this section, no college or school to receive less than one Senator. It shall be the duty of the Secretary of the Senate, within fifteen calendar days after the receipt of such statement, to send to the Center for Student Engagement Staff a certificate of the number of Senators to which such college or school is entitled under this section. In case of a vacancy in the office of Secretary, or the Secretary's absence or inability to discharge this duty, then such duty shall devolve on the Legislative Clerk.

c) The basis of apportionment figures shall be the enrollment headcount of undergraduate students in each college and school that is not an administrative unit of another college or school as of the University census date for the fall semester next preceding reapportionment. The headcount shall accurately reflect actual membership in the Association, in accordance with the Constitution

