

## **Clubs and Organizations Commission**

**Department of Clubs and Organizations**

**Minutes for Friday September 17<sup>th</sup>, 2021 at 3:15 PM**

**Senate Chambers Meeting: Email [ADBudgetSEAB@asun.unr.edu](mailto:ADBudgetSEAB@asun.unr.edu) for more details**

**1. CALL MEETING TO ORDER**

- a. Director Marimberga called the meeting to order at 3:15 PM in the Laden Senate Chambers.

**2. ROLL CALL (INFORMATION ONLY)**

- a. Director Marimberga **P**
- b. Assistant Director Taylor **P**
- c. Assistant Director Dunn **P**
  - i. Commissioner Carpio Guerra **AE**
  - ii. Commissioner Suzuki **P**
  - iii. Commissioner Huber **AE**
  - iv. Commissioner McCoy **P**
  - v. Commissioner Lambert **P**
  - vi. Commissioner Lopez **P**

There is a quorum Present.

**3. PUBLIC COMMENT (INFORMATION ONLY)**

- a. Patrick Alejaga
  - i. Submit purchasing requests to pay for items with allocated funding.

**4. POLICIES, PROCEDURES, AND ADMINISTRATIVE ACTIONS (FOR POSSIBLE ACTION)**

- a. The Commission may discuss and/or act upon items regarding Department policies and procedures, Club Support Funding requests, conduct proceedings requests, and other matters related to the functions of the Department.
  - i. **Action:** The Commission will hear the following Club Support funding requests

<b>Funding Block</b>	<b>Time</b>	<b>Club Name</b>	<b>Tier Requested</b>	<b>Amount Requested</b>	<b>Tier Approved</b>	<b>Amount Approved</b>
	3:15 PM	Survivor Club	Operations	\$933.06	Operations	965.52
	3:15 PM	Nevada Loggers	Operations	\$974.86	Operations	969.86
<b>A</b>	3:15 PM	Community Garden Club	Community Service	\$268.80	Community Service	268.80
	3:15 PM	Community Garden Club	Community Service	\$37.98	Operations	37.98
	3:15 PM	Nerf UNR	Operations	\$998.64	Operations	920.94
	3:15 PM	Alpha Epsilon Pi	Operations	\$74.08	ABSENT	n/A

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**Non-food item line 4, 5, 7 line item price adjustments**

**Vote passed by unanimous consent**

**Nonfood line item 9 price change**

**Vote passed by unanimous consent**

**Community Service food line item 1,2 to nonfood line item 1,2**

**Vote passed by unanimous consent (CS)**

**Vote passed by unanimous consent (OPS)**

**Future combined event for community service joint with Community Gardening Club off campus**

**Nonfood line item 1 name and price change by unanimous consent**

**Adventure force 200 dark refill pack**

**Vote passed by unanimous consent.**

**Survivor Club:**

**President and Treasurer proxy recieved**

**Nevada Loggers:**

**President and Member proxy received**

**Community Garden Club:**

**President and Member proxy received**

**NERF UNR:**

**President and Treasurer proxy recieved**

**Alpha Epsilon Pi:**

**ABSENT**

**5. REPORT OF THE DIRECTOR OF CLUBS AND ORGANIZATIONS**  
**(INFORMATION ONLY)**

- a. The Director of Clubs and Organizations, Nick Marimberga, will give his report.
  - i. General updates from the Director regarding the Department.
    - i. I-Lead availability
    - ii. Pre-event meeting with the department for I-Lead
    - iii. Funding hearing proceeds as scheduled
    - iv. How to increase the number of attendees

- v. Fall Tasks for the clubs
  - 1. Meeting with club commissioners before October 31
- vi. Email Coalitions, doodle poll, gathering
  - 1. Personal discussion between club leaders and clubs and orgs commissioners
  - 2. Presentation by Assistant Director Taylor
  - 3. New Commissioner to be approved and to attend
  - 4. Submit a tech request for submitted photos
  - 5. Upload office hours and photos for website update
- vii. Meeting with Florez and Whitney to review the code of conduct
  - 1. Enforcement of COVID 19 policies if clubs are found in contempt of the policies

ii. Communications from the President, the Senate, and other officers of ASUN.

Suzuki- will frankie be at ilead

6. **REPORT OF THE ASSISTANT DIRECTORS OF CLUBS AND ORGANIZATIONS (INFORMATION ONLY)**

- a. The Assistant Director of Club Renewal and Interns, Tre Taylor, will give his report.
  - i. Interns have all been hired, 7 candidates
  - ii. Possible 1 on 1s to be scheduled with the commissioners
  - iii. Presentation for the Fall meeting
    - 1. Tips for the funding hearings, how to find the funding forms and basic walkthrough/how to work with the website from the clubs  
end
  - iv. Meeting soon for a walkthrough with commissioners for fall meeting
- b. The Assistant Director of Budget and SEAB, Charles Dunn, will give his report.
  - i. Tuesday group interviews
  - ii. I-lead meeting for the layout and logistics of the event
  - iii. Pack life and funding process meeting with the director
  - iv. Table banners inkbot issues meetings
- i. General updates from the Assistant Directors regarding the Club Support Funding account, SEAB, Club Renewal, and the Clubs and Orgs Internship Program.

7. **REPORT OF THE COMMISSIONERS (INFORMATION ONLY)**

- a. The Club Commissioners will each give their report.
  - i. Boris Carpio Guerra, Multicultural & Diversity, Campus Life  
AE
  - ii. Stacen Suzuki, Faith Based, Social & Political Involvement  
Submitted the pack life event and it has been approved  
Non ilead attendees solutions  
Logistics for tables at the joe with Dunn for event  
Workshop speakers sent schedule for meeting
  - iii. Connor Huber, Pre-Professional and Academic  
AE
  - iv. Malaya McCoy, Service and Community Outreach  
Meeting and correspondence with clubs  
Doodle poll/survey monkey  
Revamp presentation for I-lead  
Submit on pack life for clubs meetings? Reserved room?

- v. Kendell Lambert, Fraternity & Sorority Life
  - i. Speaking with workshop speakers
- vi. Yahit Lopez, Science and Engineering
  - i. Sent video about club renewal, to no response
  - ii. I-Lead meeting, change of hours
  - iii. Setting up for ilead? Club check in at 9:15\* amendsuzuki, should arrive by 9

## 8. **APPROVAL OF MINUTES (FOR POSSIBLE ACTION)**

There are no minutes to approve at this time.

## 9. **REMARKS (INFORMATION ONLY)**

- a. Members of the Commission may give remarks to the Director and Assistant Director.
  - i. Director Marimberga
    - a. Meeting with tyler
      - i. First aid kits now in storage (x20)
      - ii. 10 to be returned
      - iii. Shelves, first aid, etc
      - iv. Reserve field to build shelves and make sure tyler knows
  - 2. Frankie taking over sports and rec., welcome the new commissioner
    - a. Must be officially appointed next wed. senate meeting

## 10. **PUBLIC COMMENT (INFORMATION ONLY)**

- a. Items heard under public comment may be in regard to items either on or off the agenda. Action may not be taken on items raised under public comment. The Director may elect to take public comment on action items on this agenda. The Director may impose reasonable limits on the length members of the public may speak.

Florez—friendly reminder FRS And FSO offices status on organizations  
Why frozen clubs remain as such

Aja and Patrick while Florez is gone for the rest of the month for vacation

Marimberga—funding hearing applications must be amended post hearing  
Agendas can be erroneously

## 11. **ADJOURNMENT**

Director Marimberga adjourned the meeting at 3:58 PM in the Laden Senate Chambers.

*Note: Items on the agenda may be taken out of order. The commission may combine two or more agenda items for consideration. The commission may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.*

## **POSTED ON OR BEFORE 9:00 A.M. ON THE THIRD WORKING DAY BEFORE THE MEETING.**

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center and online at [www.nevadaasun.com](http://www.nevadaasun.com). ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the ASUN at

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(775) 784-6589 in advance so that arrangements may be conveniently made. If you would like a copy of any of the agenda items listed, please contact Charles Dunn, Assistant Director of Budget and SEAB, at [ADbudgetSEAB@asun.unr.edu](mailto:ADbudgetSEAB@asun.unr.edu).