

# Committee on Government Operations

Senate of the Associated Students 87th Session  
Agenda for Tuesday, October 15<sup>th</sup>, 2019 at 5:30 p.m.  
3<sup>rd</sup> Floor Joe Crowley Student Union Room 323

1. **CALL MEETING TO ORDER\***

2. **ROLL CALL\***

3. **PUBLIC COMMENT\***

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak

4. **MINUTES**

There are no minutes to be approved at this time

5. **OLD BUSINESS**

There is no old business to be discussed at this time



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## 6. NEW BUSINESS

- a. **S.B. 87 A Bill to Amend Legislative Clerks in the Statutes of the Associated Students**  
The committee will discuss the legislation and vote on favorably recommending the legislation to the Senate of the Associated Students
- b. **Changes to the SAS**  
The committee members will discuss potential changes to the SAS and changes they are currently making
- c. **Senator Reports**  
Senators sitting on the committee will report their work in projects and creating legislation for the 87<sup>th</sup> session of ASUN

## 7. PUBLIC COMMENT\*

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## 8. ADJOURNMENT

## 9. NOTES.

Unless otherwise marked by an asterisk, all items are action items upon which the Senate may take action. ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the Speaker of the ASUN at (775) 784-6589 in advance so that arrangements may be conveniently made.



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[DISCUSSION DRAFT]

87<sup>th</sup> SESSION  
2019-2020

S. B. 87-

AN ACT TO AMEND LEGISLATIVE CLERKS IN THE STATUES OF THE ASSOCIATED STUDENTS  
IN THE SENATE OF THE ASSOCIATED STUDENTS

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OCTOBER 9<sup>TH</sup>, 2019

SUBMITTED BY SENATOR SUPPLE TO THE COMMITTEE ON GOVERNMENT OPERATIONS

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**A BILL**

AN ACT TO AMEND LEGISLATIVE CLERKS IN THE STATUES OF THE ASSOCIATED STUDENTS

*Whereas*, The Statues of the Associated Students, Title I, Chapter 101, Section 9 details the duties of  
the Legislative Clerk for the Legislative Branch;

*Whereas*, there is only one (1) Legislative Clerk for the Senate of the Associated Students;

*Whereas*, money is allocated into the budget for two (2) Legislative Clerks;



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*Whereas*, stating one (1) Legislative Clerk in the Statutes of the Associated Students would allow for the President of the Associated Students to allocate funding elsewhere in the budget;

*Be it enacted*, the Statutes of the Associated Students reflects the changes in Addendum A.

#### Addendum A

#### SECTION 09: LEGISLATIVE CLERK(S)

a) ESTABLISHMENT: There is hereby established the positions of Legislative Clerks. ~~Up to two~~

**One (1)** Legislative Clerks may be hired by the Speaker of the Senate with input from the Secretary of the Senate and professional staff.”

b) DUTIES: The duties of the Legislative Clerks shall include, but are not limited to, the following:

1) Compile, edit and maintain the Public Laws, Resolutions and Statutes-at-Large and Statutes of the Associated Students in accordance with the laws governing such in conjunction with the Secretary of the Senate.

2) Organize in chronological order, bind and index the following:

i) Agendas and minutes of all public bodies meeting within the ASUN Student Government, including: the ASUN Senate, Senate Committees, Association Elections, Department of Programming, Executive Cabinet, Department of Legislative Affairs, and Clubs and Organizations Commission.



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- ii) Records of ASUN Judicial Council cases and opinions including: copies of charge sheets, written briefs and documents used in each case, and final judgments of the Council; and
- iii) Copies of the annual budgets of the ASUN and any related and clarifying budget material.

3) Assist the Secretary of the Senate with the enrollment of Public Laws and Resolutions of the Associated Students. In the event of vacancy or incapacity of the Secretary of the Senate, the Legislative Clerks shall assume the powers and duties of the Secretary.

4) In the absence of the Secretary or inability of the Secretary to discharge the Secretaries duties, send to the Center for Student Engagement Staff a certificate of the number of senators to which a college or school is entitled within fifteen calendar days after the receipt of the President's statement regarding the whole number of persons in each college and school, and the number of Representatives to which each college and school, and the number of the then existing number of Senators.

5) Endorse by stamp the date enrolled bills are received from the President or the Senate in the right-hand margin of the first page.

6) Receive approved bills and carefully preserve the originals.

7) Assign to each bill a unique serial number (Senate session–serial number) in the order in which it was submitted to the Legislative Clerks for introduction.



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8) Keep a running document of the numbering of bills and resolutions for the Speaker and all Committee Chairs to see at any given time, and edit when adding legislation, so that the Legislative Clerks may assign any legislation originally submitted to a committee its own serial number.

9) Whenever official notice is received at the appropriate office that any amendment proposed to the Constitution of the Associated Students has been adopted, according to the provisions of the Constitution, cause the amendment to be published, with the legislative clerks certificate, specifying the vote by which the same may have been adopted by both the students and the Board of Regents of the Nevada System of Higher Education, and that the same has become valid, to all intents and purposes, as a part of the Constitution of the Associated Students.

10) Cause to be compiled, edited, indexed, and published, the Associated Students Statutes at large, which shall contain all the laws and resolutions enacted during each regular session of the Senate; all proclamations by the President in the numbered series issued since the date of the adjournment of the regular session of the Senate next preceding; and also any amendments to the Constitution of the Associated Students proposed or ratified since that date, together with the certificate of the Legislative Clerks of the Associated Students issued in compliance with the provision contained in Title I.103.12.



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11) In the event of an extra session of the Senate, cause all the laws and resolutions enacted during said extra session to be consolidated with, and published as part of, the contents of the volume for the next regular session, unless such special session was held during a regular session or within one month of the regular session next preceding.

12) Administer the provisions of Title IX.901 with respect to all documents kept in the Legislative Clerk's custody, and any other public bodies of the Associated Students.

13) Keep in the custody the seal of the Associated Students and to affix the seal to commissions, proclamations by the President, promulgation instruments of ratified amendments to the Constitution, and such other documents or instruments as the Legislative Clerks may determine require the affixal of the seal.

14) Manage and compile the Archives of the Associated Students (or ASUN Archives) with the Office of the Secretary.

15) Evaluate all records, documents, reports, and other potential archival material in the ASUN before it is discarded.

16) Designate a staff member of the ASUN Administration, after consultation with the President and Director of ASUN, along with such other staff assistance as may be needed for compiling and maintaining the Archives.

17) Prepare and present to the Senate each year both a report on the progress of the Archives and budget requests for Archive funding



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