

Committee on Democratic Civic Engagement

Senate of the Associated Students 88th Session

Agenda for Monday, October 5th, 2020 at 5:30 p.m.

Zoom Meeting: Email Zane Taylor at senatortaylor@asun.unr.edu for more information

1. **CALL MEETING TO ORDER***

2. **ROLL CALL***

3. **PUBLIC COMMENT***

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak.

4. **MINUTES**

There are no minutes to be approved at this time.

5. **OLD BUSINESS**

There is no old business at this time.

6. **NEW BUSINESS**

a. **Election of a Vice-Chair**

The Committee will nominate and elect a Vice-Chair from the membership of the Committee.

b. **Accountability Contract**

The Committee will review, discuss and sign the accountability contract to be in place for the remainder of the 88th Session.

c. **Establishment of Liaison Positions**

The Committee will discuss and establish Committee membership to Liaison positions as outlined in the 88th Session Rules of the Senate.

d. **Discussion on the annual Veteran's Day Lunch**

The Committee will discuss ways of holding the annual Veteran's Day Lunch in the wake of the COVID-19 Pandemic

7. **PUBLIC COMMENT***

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8. ADJOURNMENT

9. NOTES.

Unless otherwise marked by an asterisk, all items are action items upon which the Senate may take action. ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the Speaker of the ASUN at (775) 784-6589 in advance so that arrangements may be conveniently made.



Posted online at www.nevadaasun.com.

If you would like a copy of any of the agenda items listed, please contact Senator Zane Taylor at senatortaylor@asun.unr.edu

Contract of Accountability

Committee on Democratic Civic Engagement

Purpose and Duties

The Committee on Democratic Civic Engagement for the 88th session of the Associated Students of the University of Nevada, Reno is committed to providing the best educational experience for all students. As outlined in the 88th Session's Rules of the Senate, the duties of the Committee on Democratic Civic Engagement include:

- Promote civic engagement to the students, faculty, and administration of the university as well as the Reno community.
- Formulate policies regarding bodies of governance at the local, state, and federal level, including the Reno City Council, the Nevada System of Higher Education Board of Regents, and the Nevada State Legislature.
- Voice student concerns regarding the Tuition and Fees of the University.
- Work with the Center of Student Engagement Professional Staff on democratic and civic engagement initiatives such as GivePulse and the Silver Paw Award.
- Support academic courses that endorse activism in the local and national community.
- Outreach to local non-profits to provide opportunities for students to serve in the community.
- Hold and contribute to planning the University Day of Service, Reno Education Awareness Drive, the annual Veteran's Day lunch, and paying tribute in honor of 9/11.
- Liaison with: The Office of Service Learning and Civic Engagement, President's Assistant on Public and Campus Relations, and the Director of Campus and Public Relations.

Attendance Policy

Absence from committee meetings will be merited as excused absences in the following scenarios:

- The senator must inform the chair of their absence 24 hours prior to the meeting AND provide a written report to be read at that week's meeting.
- Absence due to religious holy day observance:
- Absence due to University approved extracurricular activity:
University approved extracurricular activities are defined by the college dean and/or the Executive Vice President and Provost. It is the responsibility of each senator to arrange for written notice from the appropriate college dean or Office of the Provost for participation in such university-approved activities as soon as the senator is aware of the potential need to miss Senate or other senatorial duties. For all intents and purposes, unaffiliated sorority/fraternity recruitment will not be excused.
- Absence due to illness, family emergency, or bereavement:
Communication with the Chair shall occur as soon as possible. If the chair is unavailable due to extenuating circumstances, communication with the Vice-Chair

shall occur. The Vice-Chair shall communicate the absence to the Chair. Due to the nature of these events, it may not be possible to give prior notice of absence, and retroactive communication may be warranted. If the Chair is not aware of a potential absence prior to roll call, you will be marked absent unexcused until communication has been made with the Chair.

Tardy from committee meetings will be merited as an excused tardy in the following scenarios:

- The senator must inform the chair of their tardy 24 hours prior to the meeting.
- The senator has a reoccurring obligation and notifies the chair of their potentially repeated tardiness 24 hours in advance of the first committee meeting they will be tardy to.
- Unforeseen circumstances and events in which the Chair shall be notified as soon as the event occurs, and it is safe to notify the Chair.

Statements of Accountability

In order to fulfill the duties granted to us, the committee will set precise deadlines for the completion of projects, ensure that we are in constant communication with our liaison positions and adhere to the attendance policy established by the committee.

In the event that a senator does not fulfill these duties one week after a deadline that senator must meet with the Chair to discuss the completion of projects and their responsibilities.

In the event that a senator does not fulfill these duties two weeks after a deadline that senator must meet with the Speaker to discuss removal from the committee.

The senators of the Committee on Democratic Civic Engagement are committed to upholding the aforementioned duties of the committee throughout their term. Should a senator remove themselves from this committee, their signature will automatically become void.

Date

Senators:
