

**Clubs and Organizations Commission**  
Department of Clubs and Organizations  
Minutes for Thursday, September 17<sup>th</sup>, 2020 at 3:30 PM  
3<sup>rd</sup> Floor of the Joe Crowley Student Union Zoom Conference Meeting:  
Email [assistantdirectorco@asun.unr.edu](mailto:assistantdirectorco@asun.unr.edu) for more details

**1. CALL MEETING TO ORDER**

Director Nolan Lanza called the meeting of the Department of Clubs and Organizations to order at 3:33pm virtually via a Zoom conference meeting. Presiding secretary was Mackenzie Zappe.

**2. ROLL CALL**

Director Lanza, Assistant Director Marimberga, Club Commissioners Donohue, McCoy, Meza, Mabanta, Dunn, Taylor were present.

Club Commissioner Asefirad and Club Commissioner Pereyra was absent excused.

A quorum was present.

**3. PUBLIC COMMENT**

Assistant Director Ortiz Flores extended her congratulations to the department concerning the success of the club fair.

**4. POLICIES, PROCEDURES, AND ADMINISTRATIVE ACTIONS**

- a. The Commission may discuss and/or act upon items regarding Department policies and procedures, Club Support Funding requests, conduct proceedings requests, and other matters related to the functions of the Department.

- i. **Action:** The Commission will hear the following Club Support funding requests

Funding Block	Time	Club Name	Tier Requested	Amount Requested	Tier Approved	Amount Approved
A	3:30 PM	Association for Computing Machinery	Operations	\$38.99		

**Association for Computing Machinery** – President Kyle Brainard and Treasurer Prim Wandaevong requested operations funding to purchase JackBox collections 1,2,3 for virtual Game Nights.

Commissioner Dunn reviewed the application.

Commissioner Dunn moved to approve the operations application for \$38.99.

Commissioner Donohue seconded the motion.

The motion was carried.

**5. REPORT OF THE DIRECTOR OF CLUBS AND ORGANIZATIONS**

- a. The Director of Clubs and Organizations, Nolan Lanza, will give his report.
  - i. General updates from the Director regarding the Department.
  - ii. Communications from the President, the Senate, and other officers of ASUN.

Director Lanza congratulated the club fair committee specifically Commissioner Taylor, there were 1036 registrations and 800 attendees. He wanted to look into adding more club outreach throughout the semester,

maybe mini club fairs or something else. This is especially pertinent because Brazen is offering 75 free booths potentially. Additionally, Director Lanza projected that iLead for next week is looking promising.

## **6. REPORT OF THE ASSISTANT DIRECTOR OF CLUBS AND ORGANIZATIONS**

- a. The Assistant Director of Clubs and Organizations, Nick Marimberga will give his report.
  - i. General updates from the Assistant Director regarding the Club Support Funding account and the Clubs and Orgs Internship Program.

Assistant Director Marimberga seconded the congratulations to the club fair team and reported that he held the first in-person meeting with the interns this last Monday.

## **7. REPORT OF THE COMMISSIONERS**

- a. The Club Commissioners will each give their report.
  - i. **Charles Dunn, Multicultural & Diversity**  
Commissioner Dunn reported that he met with his intern and went over the Roberts Rules of Order and other logistics of the department. Additionally, he met with iLead team and finalized the InkBlot promotional items and the speaker contract. He stated that they are receiving registration forms now.
  - ii. **Glenn Taylor, Faith Based, Social & Political Involvement**  
Commissioner Taylor sent out a survey to clubs to receive feedback about club fair and sent out a DoodlePoll to continue scheduling commissioner meetings. He additionally met with his intern and gave them an overview of the department.
  - iii. **Shaun Mabanta, Pre-Professional and Academic**  
Commissioner Mabanta reported he has been working on iLead, club meetings, and meeting with his intern. He stated he was responsible for creating the registration forms for iLead and that most of his clubs have been questioning him about it. He further stated that he is meeting with Raul to finalize the online iLead specifics.
  - iv. **Sebastian Meza, Campus Life**  
Commissioner Meza met with his intern Tuesday and set up a weekly meeting time. He reported he has one club meeting left and is in contact with the iLead presenters. He will meet further with Senator Ribeiro to clarify expectations and has been working on the fundraising workshop he is presenting.
  - v. **Autena Asefirad, Sports and Recreation**  
Commissioner Asefirad reported that she finished up her commissioner meetings and had a good response from her clubs. She also met with the iLead committee to fine tune some technical aspects. She also hosted a coalition wide meeting to discuss how to stay engaged while play is suspended.
  - vi. **Malaya McCoy, Service and Community Outreach**  
Commissioner McCoy reported that she is finishing her club meetings and met with her intern Boris for five hours to teach him about funding requests. Additionally, she started the presentation for iLead.
  - vii. **Justine Pereyra, Science and Engineering**  
Commissioner Pereyra reported that they are creating a survey for improvement for the first virtual event and she met with half her clubs. She also stated she will meet with her intern for the first time.
  - viii. **John Donohue, Fraternity & Sorority Life**  
Commissioner Donohue congratulated Commissioner Taylor on club fair and reported he has ten more club meetings. He also said he has been meeting with his intern and will meet her in person later that day.

## **8. APPROVAL OF MINUTES**

- a. September 10th, 2020  
Director Lanza sought a motion to approve the minutes of September 10th, 2020.

Commissioner Donohue moved to approve the minutes of September 10th 2020.

Commissioner Dunn so-moved.

## **9. REMARKS**

- a. Members of the Commission may give remarks to the Director and Assistant Director.  
Assistant Director Marimberga reminded the department to fill out their commissioner-intern logs.

Director Lanza asked that all of the commissioners send out an email to their clubs about applying to funding.

Assistant Director Ortiz Florez suggested including a list of things approved to be funded.

## **10. PUBLIC COMMENT**

- a. Items heard under public comment may be in regard to items either on or off the agenda. Action may not be taken on items raised under public comment. The Director may elect to take public comment on action items on this agenda. The Director may impose reasonable limits on the length members of the public may speak.

Assistant Director Ortiz Flores stated that the Club Assistant Position is open and said to encourage people to apply, specifically sophomores or juniors.

Director Lanza asked if there will be marketing for this position.

Commissioner Mabanta asked about off campus volunteering and liability based on COVID procedures.

Assistant Ortiz Flores said she will follow up with the club.

Assistant Director Ortiz Flores reported that here and Aja Butler want to meet with the department concerning club recognition process after the meeting on October 8<sup>th</sup>.

## **11. ADJOURNMENT**

Director Lanza adjourned the meeting of the Department of Clubs and Organizations at 3:57pm.

*Note: Unless otherwise marked by an asterisk, all agenda items are action items upon which the Commission may take action. Action items may be taken out of the order to be presented at the discretion of the Chair.*

### **POSTED ON OR BEFORE 9:00 A.M. ON THE THIRD WORKING DAY BEFORE THE MEETING.**

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center and online at [www.nevadaasun.com](http://www.nevadaasun.com). ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the ASUN at (775) 784-6589 in advance so that arrangements may be conveniently made. If you would like a copy of any of the agenda items listed, please contact Nolan Lanza, Director of Clubs and Organizations, at [directorco@asun.unr.edu](mailto:directorco@asun.unr.edu) or Nick Marimberga, Assistant Director of Clubs and Organizations, at [assistantdirectorco@asun.unr.edu](mailto:assistantdirectorco@asun.unr.edu).

