

Rule IX: COMMITTEES

a) APPOINTMENT OF STANDING COMMITTEES

- 1) The Senate shall elect the standing committees specified in this Rule within one week after the commencement of each session of the Senate.
- 2) A resolution proposing to change the composition of a standing committee shall be privileged if offered by the chairperson of the committee concerned.
- 3) The Senate shall fill a vacancy on a standing committee by resolution.

b) STANDING COMMITTEES

The Senate shall elect Senators to the following standing committees:

- 1) Academics
- 2) Budget and Finance
- 3) Civic Engagement
- 4) Government Operations
- 5) Public Affairs
- 6) University Affairs
- 7) Oversight

c) COMMITTEE CHAIRPERSONS

The Senate may choose one Senator to serve as the chairperson of each standing committee, except for the committee on Oversight. Absent the Senate selecting a chairperson, such decision shall rest with the committee. The Speaker of the Senate shall chair the Committee on Oversight.

d) ADDITIONAL COMMITTEE OFFICERS

Each committee shall elect a vice chairperson from its membership at its first meeting, and again at such times the office might become vacant. The committee or the chairperson may designate additional officers.

e) DUTIES OF COMMITTEE CHAIRPERSONS

- 1) Committee chairpersons shall be responsible for such duties typical of the office of chairperson including but not limited to:
 - i.) Coordinating committee meetings;
 - ii.) Recording the attendance of committee members and determining excused or unexcused absences; and
 - iii.) Consolidate Reports of individual members of the Committee.
- 2) Committee chairpersons shall also perform duties pertaining to their committees by re-quest of the Speaker, not inconsistent with these Rules.
- 3) The vice chairperson shall fulfill the duties of the Chair at such times the Chair is unable to do so.

f) GENERAL DUTIES OF COMMITTEES

Standing committees shall be responsible for the consideration of all questions referred to them by the Senate or the Speaker, the preparation of legislation they deem necessary for the welfare of the Association or as directed by the Senate in instructions, and the preparation and delivery of all reports required by these Rules.

g) MEMBERSHIP SIZE REQUIREMENTS FOR COMMITTEES

- 1) Each committee shall be composed of at least five but not to exceed nine members unless pre-scribed elsewhere in these Rules for the committees. Each senator shall serve on at least two committees.
- 2) Should membership of a committee fall below its allotted minimum, the Speaker shall inform the Senate and seek Senators who wish to transfer to the committee.
- 3) Should a committee be unable to obtain the prescribed minimum number of members, it may continue to operate, provided that a quorum of the committee shall be a simple majority of its minimum prescribed membership.

h) POWER TO SIT AND ACT

For the purpose of carrying out any of its functions and duties under Rule X, a committee is authorized to sit and act at such times and places within the State of Nevada, whether the Senate is in session, has recessed, or has adjourned, and to hold such hearings as it considers necessary.

Rule X: STANDING COMMITTEE DUTIES

a) COMMITTEE ON ACADEMICS

The Committee on Academics shall be responsible for policies regarding academic reform and University academic policy. The Committee on Academics shall be responsible for maintaining the Nevada State Undergraduate Research Journal. The Chair of the Committee on Academics shall be liaison to the Faculty Senate committee with similar jurisdiction, the office of the Provost, the Office of Admissions and Records, and the University libraries. The Committee on Academics shall work in conjunction with the career studio and all advising centers. The Committee on Academics shall act as a liaison to all academic help centers and academic resources.

b) COMMITTEE ON BUDGET AND FINANCE

The Committee on Budget and Finance shall ensure responsible expenditure of Association funds. The committee shall review finance bills, review spending practices, regularly review balance sheets of ASUN accounts and provide written reports that reflect 4 these reviews, inspect budgets and expenses of agencies and departments, and generally shall extend to asking the Manager of the Nevada Wolf Shop to report to the committee at least once per semester about the financial and operating standing of the Wolf Shop as well as coordinating presentations to academic departments about the importance of professors submitting textbook requests to the Wolf Shop on time. The committee shall regularly inspect agreements that affect the Association financially and shall review and approve, through legislation, capital requests made by the President. The composition of the committee shall be no less than seven and no more than nine.

c) COMMITTEE ON CIVIC ENGAGEMENT

The Committee on Civic Engagement shall be responsible for promoting civic engagement to the students, faculty, and administration of the university as well as the Reno community. The committee shall be responsible for creating and executing projects that employ students to be civically engaged. The committee shall support academic courses that endorse activism in the local and national community. The committee shall outreach to local non-profits to provide opportunities for students to serve in the community. The committee shall promote service learning through volunteerism, fostering community partnerships, and advocating for service learning within undergraduate courses in all academic colleges at the university. The committee must hold and contribute to planning the University Day of Service and Reno Education Awareness Drive. The Committee shall liaison with the Office of Service Learning and Civic Engagement.

d) COMMITTEE ON GOVERNMENT OPERATIONS

The Committee on Government Operations shall be responsible for reviewing bills regarding the operations of the government of the Association, resolutions proposing amendments to the Constitution of the Associated Students, formulating election procedures, considering amendments to the Rules of the Senate, and reviewing matters of controversy in Senate procedure.

e) COMMITTEE ON PUBLIC AFFAIRS

The Committee on Public Affairs shall be responsible for formulating policies regarding bodies of governance at the local, state, and federal level, including the Reno City Council, the Nevada

System of Higher Education Board of Regents, and the Nevada State Legislature. This committee shall voice student concerns regarding the Tuition and Fees of the University. The committee shall review all matters of student concern external to the University, except where another committee has direct jurisdiction. This committee shall liaison with the President's Assistant on Public and Campus Relations. The committee on Public Affairs is responsible for holding the annual Veteran's breakfast within two weeks of Veteran's Day. The Committee on Public Affairs is responsible for holding the annual Veteran's breakfast within two weeks of Veteran's Day, as well as paying tribute in honor of 9/11, with assistance from the Department of Programming. This Committee shall serve as a liaison to the Director of Campus and Public Relations.

f) COMMITTEE ON UNIVERSITY AFFAIRS

The Committee on University Affairs shall be responsible for policies concerning any campus wide departments such as, but not limited to Buildings and Grounds, Parking and Transportation, Campus Planning, Construction, and the Student Legal Services. The Committee shall also be responsible for the promotion of Senate among the Student Body, creation and distribution of materials concerning Senate, communication between Senate and the university community; addressing issues of diversity concern with the assistance of the Director of Diversity and Inclusion; policies concerning University Housing, the Greek Councils, the Residence Hall Association, the Student Union Activities Board, Recognized Student Organizations, events and Athletics, including Ticket Distribution Policies. The Committee on University Affairs shall provide a Senate liaison to different departments or organizations chosen by the committee. These liaisons will work to unify different sections on Campus. The Committee will also work with the executive board to implement campus-wide initiatives.

g) COMMITTEE ON OVERSIGHT

The Committee on Oversight shall be responsible for evaluating the nature of Senate absences, reviewing personnel matters, and conducting investigations regarding the impeachment of Governmental Officials, in accordance with the Senate punitive powers. The Committee shall be composed of the chairpersons of the Standing and Special Committees and chaired by the Speaker of the Senate. The Speaker of the Senate shall not have voting power except when his, her, or their vote would be decisive. Those who attend conferences on behalf of ASUN will be required to present to the committee discuss the educational value of the conference and how they will use what they learned to better the Association within two scheduled oversight meetings upon arrival back from the conference. The Committee also has jurisdiction over all nominations to office within ASUN, which require the consent of the Senate, the jurisdiction of the other committees to the contrary notwithstanding. The committee shall also meet to discuss updates, business and any concerns regarding each of the standing committees. The Committee on Oversight, acting as the check on the Senate and the Executive Branch of ASUN, shall be responsible for reviewing, questioning and/or requiring updates from ASUN student officers and their respective departments

h) THE COMMITTEE ON SAFETY, SUSTAINABILITY AND WELLNESS

The Committee on Safety, Sustainability and Wellness shall be responsible for policies concerning campus wide departments regarding student safety and wellness, including but not limited to: the Campus Sustainability Committee, University Police, Student Health Services, Counseling Center, Campus Dining, Title IX Office, The Student Wellness Advisory Group, Pack Provisions, Student Cadets, Campus Escort, the ASUN Director of Sustainability and the ASUN Director of Campus Wellness. The Committee shall develop relationships with mental and physical health related student organizations. The Committee shall assist and consult the Director

of Sustainability in the promotion of sustainable campus initiatives, the Sustainable Nevada Initiative Fund, and events such as Public Lands Day, Earth Day, and Arbor Day. The Committee shall be responsible for legislation regarding sustainable practices on and off campus, any policy concerning student health and student safety on campus and in the community, as well as anything else that the Chair finds pertinent to the Committee. The Committee will also work with the Director of Campus Wellness to allot at least four days within the academic year for the promotion of health and wellness and resources available to students.