

Clubs and Organizations Commission

Department of Clubs and Organizations

Agenda for Friday, August 2nd, 2019 at 10:00 AM

Joe Crowley Student Union, Presidents Conference Room

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1. CALL MEETING TO ORDER

2. ROLL CALL*

3. PUBLIC COMMENT*

4. POLICIES, PROCEDURES, AND ADMINISTRATIVE ACTIONS

- a. The Commission may discuss and/or act upon items regarding Department policies and procedures, Club Support Funding requests, conduct proceedings requests, and other matters related to the functions of the Department.

- i. **Action:** The Commission will discuss the following Budget Proposal requests

1. **Club Fair 2019**

5. REPORT OF THE DIRECTOR OF CLUBS AND ORGANIZATIONS*

- a. The Director of Clubs and Organizations, Davis Florence, will give his report.
 - i. General updates from the Director regarding the Department.
 - ii. Communications from the President, the Senate, and other officers of ASUN.

6. REPORT OF THE ASSISTANT DIRECTOR OF CLUBS AND ORGANIZATIONS*

- a. The Assistant Director of Clubs and Organizations, Abigail Smith will give her report.
 - i. General updates from the Assistant Director regarding the Club Support Funding account and the Clubs and Orgs Internship Program.

7. REPORT OF THE COMMISSIONERS*

- a. The Club Commissioners will each give their report.
 - i. Justine Pereyra, Fraternity & Sorority Life, Multicultural & Diversity
 - ii. Darwin Snyder, Faith Based, Service & Community Outreach
 - iii. Connor Keegan, Science and Engineering
 - iv. Maggie Baker, Pre-Professional and Academic
 - v. Nolan Lanza, Sports and Recreation
 - vi. Nicholas Marimberga, Social & Political Involvement, Campus Life

8. APPROVAL OF MINUTES

9. REMARKS*

- a. Members of the Commission may give remarks to the Director and Assistant Director.

10. PUBLIC COMMENT*

- a. Items heard under public comment may be in regard to items either on or off the agenda. Action may not be taken on items raised under public comment. The Director may elect to take public comment on action items on this agenda. The Director may impose reasonable limits on the length members of the public may speak.

POSTED ON OR BEFORE 9:00 A.M. ON THE THIRD WORKING DAY BEFORE THE MEETING.

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11. ADJOURNMENT

Note: Unless otherwise marked by an asterisk, all agenda items are action items upon which the Commission may take action. Action items may be taken out of the order to be presented at the discretion of the Chair.

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ASUN DEPARTMENT OF CLUBS/ORGS EVENT & BUDGET PROPOSAL FORM

CONTACT INFORMATION

Commissioner: Davis Florence Phone: 775-388-4034
 Intern: n/a Phone: n/a

EVENT INFORMATION

Event Name: Fall Club Fair 2019 Event Date: 8/29/2019

Event Synopsis: Event for clubs and organizations to table and recruit new members

Event Location: The Quad Hours of Event: 4:00 PM - 8:00 PM

Expected Attendance: 3000 Target Attendance: Students General Public Other _____

Learning Outcomes:

1. Students will learn different ways to become engaged on campus through joining various clubs and organizations.
2. Students will engage themselves with various resources provided on our campus, which in turn, leads to increases in retention and academic success.

BUDGET INFORMATION *Please itemize your ENTIRE event budget below:*

DESCRIPTION	AMOUNT	VENDOR
1. 8' x 30" Formica Top Table-Folding Legs	\$1,050	Top Hat Party Rentals
2. 8' x 30" Wood Top Table-Folding Legs	\$487.50	Top Hat Party Rentals
3. Plastic Folding Chair-Brown	\$330.00	Top Hat Party Rentals
4. Delivery (Drop-Off)	\$85.00	Top Hat Party Rentals
5. Delivery (Pick-Up)	\$40.00	Top Hat Party Rentals
6. Emergency	\$100.00	Unknown
TOTAL EVENT BUDGET	\$2,092.50	
TOTAL ASUN REQUEST	\$2,092.50	