# Clubs and Organizations Commission

**Department of Clubs and Organizations**

**Minutes for Friday, March 15th, 2019 at 4:00 PM**

**Joe Crowley Student Union, Rita Laden Senate Chambers, 3rd Floor**

1. CALL MEETING TO ORDER

Director Bittar called the meeting of the department of clubs and orgs to order on Friday March 15th at 4:02 pm in the Rita Laden Senate Chambers of the Joe Crowley Student Union. Presiding secretary Kaitie Christensen.

1. ROLL CALL

Director Bittar, Florence, Commissioner Fullmer, Commissioner Young, Commissioner Raquel, and Commissioner Fiore were present.

Commissioner Setnan was absent excused.

A quorum was present.

1. PUBLIC COMMENT

There was no public comment at this time.

1. POLICIES, PROCEDURES, AND ADMINISTRATIVE ACTIONS
2. The Commission may discuss and/or act upon items regarding Department policies and procedures, Club Support Funding requests, conduct proceedings requests, and other matters related to the functions of the Department.
   * 1. **Action:** The Commission will hear the following Emergency Spring I funding requests

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Funding Block** | **Time** | **Club Name** | **Tier Requested** | **Amount Requested** | **Tier Approved** | **Amount Approved** |
| **A** | 4:00 PM | Students to Abolish Sex Slavery | Emergency: Community Service | $250.00 |  |  |

* + 1. **Action:** The Commission will hear the following Early Spring II funding requests

Public Relations Student Society of America Nevada introduced their president and treasurer. Neither were ASUN officials. Their application was for their event they were sponsoring. The tier was off campys. They were requesting early because the speaker wanted her speaker fees sooner.

Commissioner Fullmer said it looked good. She was requesting the 50% that was the 2500.

Public Relations Student Society of America Nevada said yes

Commissioner Fullmer said he had to change it to nonfood item. Moved to change food item one to nonfood item line one unanimously. Motion carried.

Director Bittar said they had a funding cap of $1000 on the off campus tier and they had to make some budget cuts. They will approve for 63% of the cap.

Commissioner Fullmer moved to approve Public Relations Student Society of America Nevada for $630 for off campus

Seconded by Commissioner Young

Motion carried

Alpha Sigma Phi introduced their president and vice president. They sent a proxy email. Neither were ASUN officials. Their request was for a conference that they have every other year. IT was a national conference that required at least two delegates. They wanted to send seven delegates and wanted money for the registration. They wanted to reserve the plane tickets.

Commissioner Fiore asked what was included in the registration fee

Alpha Sigma Phi said he wasn’t sure if lodging was included they were told it came with the conference itself. The registration covered food while they were there and memorabilia, planning the conference.

Commissioner Fiore said they cannot fund lodging at all. If they were able to confirm that it didn’t have lodgeing or get a breakdown of costs then they can approve everything except lodging.

Director Bittar said there would be a stipulation to prove that lodging was not included.

Commissioner Fiore said she would add that stipulation. On the supporting documents, it had the round trip fare. Moved to add a stipulation that a break down of the registration fee must be shown to central station.

Motion carried.

Commissioner Fiore moved to approve for 1343.03

Seconded by Commissioner Fullmer

Motion carried

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Funding Block** | **Time** | **Club Name** | **Tier Requested** | **Amount Requested** | **Tier Approved** | **Amount Approved** |
| **A** | 4:00 PM | Public Relations Student Society of America Nevada | Early: Off-Campus | $2,500.00 |  | $630 |
|  | 4:00 PM | Alpha Sigma Phi | Early: Travel | $2,131.80 |  | 1343.03 |

* + 1. **Action:** The Commission will hear the following Operations funding requests

UNR Knitting and Crochet Club introduced their treasurer and vice president. Neither were ASUN officials. Their operations request was for three events they will work on. Two were charity and one was an exploration.

Commissioner Fiore said it looked good but she had some questions. What is the gift card for?

UNR Knitting and Crochet Club said the first event was a hat making event. It was a contest who could make the most hats and the winner could use it to get more yarn.

Commissioner Fiore said they woul dhave to strike that because it was a congratulatory item. She would have to change some things. Moved to change line item nine to unit price $3 unanimously

Motion carried

Commissioner Fiore moved to strike nonfood item line 15 from the application unanimously

Motion carried

Commissioner Fiore said it looked good. Moved to approve for 63.93

Seconded by Commissioner Raquel

Motion carried

Model United Nations introduced their treasurer and member. They sent a proxy. Neither were ASUN officials. Their request was for funding to attend a conference that they have been preparing for to emnulate the actual United Nations.

Commissioner Raquel said the quantities on the invoice don’t match the spreadsheet

Model United Nations said the original invoice was for ten members but they were only sending five

Commissioner Raquel asked if the price changed

Model United Nations said the price was still the same

Commissioner Raquel said it looked good. Moved to approve for 299.25

Model United Nations asked if they had to have the funds in by a certain time

Director Bittar said clubs can access the full $1000 but every request was funded at 63%. They would revist the budget cut after all the spring two applications were submitted to see the current budget situation.

Commissioner Raquel said their club was inactive

Model United Nations said they were activated

Seconded by Commissioner Young

Motion carried

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Funding Block** | **Time** | **Club Name** | **Tier Requested** | **Amount Requested** | **Tier Approved** | **Amount Approved** |
|  | 4:00 PM | UNR Knitting and Crochet Club | Operations | $123.06 |  | 63.93 |
|  | 4:00 PM | Circle K International | Operations | $716.50 |  |  |
| **A** | 4:00 PM | Powerlifting Club | Operations | $399.90 |  |  |
|  | 4:00 PM | NevadaTeach STEM | Operations | $158.11 |  |  |
|  | 4:30 PM | NevadaTeach STEM | Operations | $158.11 |  |  |
| **B** | 4:30 PM | Model United Nations | Operations | $475.00 |  | 295.25 |

1. REPORT OF THE DIRECTOR OF CLUBS AND ORGANIZATIONS
2. The Director of Clubs and Organizations, Luke Bittar, will give his report.

Director Bittar said no report

1. REPORT OF THE ASSISTANT DIRECTOR OF CLUBS AND ORGANIZATIONS
2. REPORT OF THE COMMISSIONERS
3. The Club Commissioners will each give their report.
4. Megan Fiore, Greek Life / Social & Political Involvement

Commissioner Fiore said the applications for the awards for banquet were sent out and she wanted them to send them out to coalitions. The deadline was April 1st to submit. After that they would have to meet as a commission and vote on awards.

1. Wes Fullmer, Campus Life / Multicultural & Diversity

Commissioner Fullmer said thank you for submitting everyone’s documents. He was editing the funding manual. He wanted to have it done by the end of spring break but there were a lot of changes to be made.

Director Bittar said they would discuss that at meeting.

1. Connor Keegan, Faith Based / Service & Community Outreach

Director Bittar read Commissioner Keegan’s report into the record: He and Thomas were working on the community service project and were looking at an early April date.

1. Keenan Raquel, Pre-Professional and Academic: Science & Engineering

Commissioner Raquel said he went over funding policy last week. They would discuss changes.

Director Bittar said the meeting would be long so they might do two separate meetings. They would figure it out when they get back.

Commissioner Raquel said they had one more council meeting April 5th

Director Bittar said club renewal would open soon

1. Thomas Setnan, Sports and Recreation

Director Bittar read Commissioner Setnan’s report into the record: He was reaching out to sports and recs club to add a new webpage. He would work with Rauqle to add this webpage to the ASUN website next year. He reached out to two homeless shelters and was working with Connor to organize a drive and they may have an event serving a meal.

1. James Young, Pre-Professional and Academic: Arts, Business, & Education

Commissioner Young said the funding guide was going on the website soon so please let clubs know. A friend from intervarsity invited him to a movie so he went to that event and hung out. He met a lot of people.

1. APPROVAL OF MINUTES
2. February 8, 2019 and February 9, 2019
3. March 8, 2019

Commissioner Raquel moved to approve the February minutes

Seconded by Commissioner Fullmer

Motion carried

1. REMARKS

Director Bittar asked someone to reach out to powerlifting and Nevada Teach Stem

Commissioner Young said he talked to Powerlifting about their tshirts and it was retroactive

Commissioner Fullmer said he would reach out to Nevada Teach Stem to reschedule their request

1. PUBLIC COMMENT

There was no public comment at this time.

1. ADJOURNMENT

Director Bittar adjourned the meeting at 4:23 pm

*Note: Unless otherwise marked by an asterisk, all agenda items are action items upon which the Commission may take action. Action items may be taken out of the order to be presented at the discretion of the Chair.*