# Clubs and Organizations Commission

**Department of Clubs and Organizations**

**Minutes for Friday, March 8th, 2019 at 4:00 PM**

**Joe Crowley Student Union, Rita Laden Senate Chambers, 3rd Floor**

1. CALL MEETING TO ORDER

Director Bittar called the Department on Clubs and Organizations to order at 4:03 pm in the Rita Laden Senate Chambers on the Third Floor of the Joe Crowley Student Union. Presiding secretaries, Kaitie Christensen and Breanna Czerlanis.

1. ROLL CALL

Director Bittar, Assistant Director Florence, Commissoner Fullmer, Commissoner Keegan, Commissioner Setnan, Commissioner Young were present.

Commissioner Fiore and Commissioner Raquel were absent excused.

A quorum was present.

1. PUBLIC COMMENT

There was no public comment at this time.

1. POLICIES, PROCEDURES, AND ADMINISTRATIVE ACTIONS
2. The Commission may discuss and/or act upon items regarding Department policies and procedures, Club Support Funding requests, conduct proceedings requests, and other matters related to the functions of the Department.
   * 1. **Action:** The Commission will hear the following operations funding requests

Association for Computing Machinery introduced their president and treasurer. Neither were ASUN officials. They were requesting for their March meeting for pizza.

Commissioner Young said they left “Little Cesars Cheese Pizza” blank

Association for Computing Machinery said it should be four

Commissioner Young moved to change food item line seven to quantity four, unit price $5

Motion carried

Director Bittar said they still had the 63% funding

Commissioner Young moved to approve for $111.48

Seconded by Commissioner Keegan

Motion carried

Women’s Club Soccer introduced their treasurer and member. They sent a proxy email. Neither were ASUN officials. They were requesting for their league fees due on March 15th. They weren’t sure how much operations they had left.

Director Bittar said they had the full operations still remaining. They didn’t spend their September amount so it remitted.

Commissioner Setnan moved to approve for $630

Seconded by Commissioner Fullmer

Motion carried

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| **Funding Block** | **Time** | **Club Name** | **Tier Requested** | **Amount Requested** | **Tier Approved** | **Amount Approved** |
| **A** | 4:00 PM | Association for Computing Machinery | Operations | $160.95 | Operations | $111.48 |
|  | 4:00 PM | Women’s Club Soccer | Operations | $1350.00 | Operations | $630 |

* + 1. **Action:** The Commission will discuss and make decisions regarding the allocation of funds from the Department of Clubs and Organizations Budget

1. ASUN Clubs and Organzations Banquet - $740.00

Director Bittar said the total budget about was $740 for the ballroom, food, awards, and other expenses.

Commissioner Setnan moved to approve the ASUN banquet for $740

Seconded by Commissioner Fullmer

Motion carried

1. REPORT OF THE DIRECTOR OF CLUBS AND ORGANIZATIONS

Director Bittar said he met with Director Jinkling and Senator Flangas to work on expanding club resources to be more sustainable. They will start with a BBQ kit made up of more sustainable things for clubs. They will get reusable items like pie tins and cups. They will meet to talk about that. He met with Megan about the banquet and emerging leadership conference. Raquel and he would meet to discuss policy changes tomorrow and he met with the provost.

1. REPORT OF THE ASSISTANT DIRECTOR OF CLUBS AND ORGANIZATIONS

Assistant Director Florence said they would finish the mock hearing after the meeting. Reminded commissioners to keep working with their mentee.

1. REPORT OF THE COMMISSIONERS
2. The Club Commissioners will each give their report.
3. Megan Fiore, Greek Life / Social & Political Involvement

Commissioner Fiore said she met about the emergening leadership conference. After the banquet budget was approved she would send out the form. Please send it out ASAP.

1. Wes Fullmer, Campus Life / Multicultural & Diversity

Commissioner Fullmer said the meetings were both on Monday. He was working on the policy changes and he only received one email. It was a long process to make those changes and he wanted to get them done before then. They still had to go through committee and senate.

1. Connor Keegan, Faith Based / Service & Community Outreach

Commissioner Keegan said his next coalition council meetings on the 5th and 27th would discuss club renewal with Jeff. He would work with Kiara to develop a Givepulse training with Katrina so they had more ideas. He would start on the homeless resource project.

1. Keenan Raquel, Pre-Professional and Academic: Science & Engineering

Commissioner Raquel said his council meeting went well and he talked about the ASUN candidates, STEM teaching jobs, and brought in speakers to present. He reminded clubs about renewal and would go over policy changes. There was one inactive club in his club but they would be recognized at the next check.

Director Bittar asked if club renewal was closed for the year

Jeff said they were still allowing applications

Director Bittar asked if they should keep reaching out

Jeff said yes

1. Thomas Setnan, Sports and Recreation

Commissioner Setnan said some clubs were reaching out to him. Jeff had the idea to add sports and rec to the webpage. He would try to reach out to clubs to see if they wanted to included a picture or a website. He was reaching out to organizations around Reno like the Gospel Mission and Volunteers of America. They said depeding on the size fo the group, they could help serve meals or organize a fundraiser to collect items like hygiene products.

1. James Young, Pre-Professional and Academic: Arts, Business, & Education

Commissioner Young said he talked to Jeff about putting the “how to apply for funding sheet” on the website and it was good to go. He would put it on there. He was talking to Rauel about ADA accessibility. The art fair was in the works. At the coalition Jeff talked about renewal.

1. APPROVAL OF MINUTES
2. March 1, 2019

Commissioner Fullmer moved to approve.

Commissioner Setan seconded.

There was no dissent; motion carries.

The minutes from March 1, 2019 were approved.

1. REMARKS

There were no remarks at this time.

1. PUBLIC COMMENT

There was no public comment at this time.

1. ADJOURNMENT

Director Bittar adjourned the meeting at 4:18 pm.