Committee on Event Programming

Executive Board of the Associated Students 86th Session
Agenda for Tuesday, December 4, 2018 at 6:00 p.m.
President's Conference Room, Third Floor of the Joe Crowley Student Union

1. CALL MEETING TO ORDER*
   Call Meeting to Order must be listed by Secretaries

2. ROLL CALL*
   Roll Call must be listed by Secretaries

3. PUBLIC COMMENT*
   Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak

4. MINUTES
   a. The committee will consider the approval of the minutes from October 23, 2018. Upon conclusion of the discussion the committee may choose to approve the minutes.

5. BUDGET REVIEW
   a. The Assistant Director of Budget and Finance will provide an update of the budget so the department is aware of the remaining balance of the budget before approving a budget proposal.

6. REPORTS
   a. Alyssa Abbs, Event Programmer
   b. Demitri Bannoura, Event Programmer
   c. Holly White, Event Programmer
   d. Justin Kuykendall, Event Programmer
   e. Madison Mastrangioli, Event Programmer
   f. Nicholas Killian, Event Programmer
   g. Paulena Kinel, Event Programmer
   h. Trevor Christy, Event Programmer
   i. Austin Thummel, Assistant Director

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, Mathewson- IGT Knowledge Center, and online at www.nevadaasun.com.

If you would like a copy of any of the agenda items listed, please contact Director Lensch at directorofprogramming@asun.unr.edu.

j. Gabrielle Lew, Assistant Director
k. Austin Lensch, Director

7. OLD BUSINESS
8. There is no old business at this time.

9. NEW BUSINESS
    a. The department will review, discuss, and debate the following event and budget proposals. Actions may be taken to approve favorable proposals.
        a. Diversity Summit Speaker Fee

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11. ADJOURNMENT

12. NOTES.
    Unless otherwise marked by an asterisk, all items are action items upon which the Senate may take action. ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the Speaker of the ASUN at (775) 784-6589 in advance so that arrangements may be conveniently made.

ASUN DEPARTMENT OF PROGRAMMING
EVENT & BUDGET PROPOSAL FORM

CONTACT INFORMATION

Programmer: Austin Lensch Phone: 775-722-3431

Intern: _____ Phone: _____

EVENT INFORMATION

Event Name: Diversity Summit Speaker Event Date: April 11, 2019

Event Synopsis: Speaker on the topics of identity, diversity, and equity.

Event Location: JCSU Ballrooms Hours of Event: 7pm-9pm

Expected Attendance: 900+ Target Attendance: ☒ Students ☐ General Public ☐ Other _____

Learning Outcomes:

1. Learn more about identity, diversity, and equity.
2.
3.

BUDGET INFORMATION *Please itemize your ENTIRE event budget below:*

DESCRIPTION	AMOUNT	VENDOR
1. Speaker fee	$ 15,000.00	Speaker Agency
2.	$	
3.	$	
4.	$	
5.	$	
6.	$	
7.	$	
8.	$	
9.	$	
10.	$	
TOTAL EVENT BUDGET	$ 15,000.00	
TOTAL ASUN REQUEST	$ 15,000.00	