

Committee on Event Programming

Executive Board of the Associated Students 86th Session
Minutes for Tuesday, November 27, 2018 at 6:00 p.m.
President's Conference Room, 3rd Floor of the Joe Crowley Student Union

1. CALL MEETING TO ORDER*

Director Lensch called the meeting of Programming to order on Tuesday, November 27th, at 6:01 pm in the President's Conference Room on the third floor of the Joe Crowley Student Union. Presiding Secretary Kaitie Christensen.

2. ROLL CALL

Director Lensch and programmers Lew, Thummel, Abbs, Bannoura, Christy, Killian, Kinel, Kuykendall, and White were present.

Programmer Mastrongioli was absent unexcused.

A quorum was present.

3. PUBLIC COMMENT*

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak.

4. MINUTES

- a. The committee will consider the approval of the minutes from October 23, 2018. Upon conclusion of the discussion the committee may choose to approve the minutes.
- b. The committee will consider the approval of the minutes from October 30, 2018. Upon conclusion of the discussion the committee may choose to approve the minutes.
- c. The committee will consider the approval of the minutes from November 2, 2018. Upon conclusion of the discussion the committee may choose to approve the minutes.
- d. The committee will consider the approval of the minutes from November 13, 2018. Upon conclusion of the discussion the committee may choose to approve the minutes.

Assistant director Thummel moved to approve the minutes unanimously.
Motion carried.



Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, Mathewson- IGT Knowledge Center, and online at www.nevadaasun.com.

If you would like a copy of any of the agenda items listed, please contact Director Lensch at directorofprogramming@asun.unr.edu.

5. BUDGET REVIEW

- a. The Assistant Director of Budget and Finance will provide an update of the budget so the department is aware of the remaining balance of the budget before approving a budget proposal.

6. REPORTS

- a. Alyssa Abbs, Event Programmer
Programmer Abbs said her and Maddie changed the event from silent disco to soup at the KC and they will give away soup for free.
- b. Dimitri Bannoura, Event Programmer
Programmer Bannoura said for the winter carnival they submitted the budget and will meet briefly after their meeting to talk and discuss.
- c. Holly White, Event Programmer
Programmer White said they were doing coffee crawl stuff. They needed to update the checklist and she was going to go to the SEAB meeting and get the OK from people.
- d. Justin Kuykendall, Event Programmer
Programmer Kuykendall said they were working on New Year New Me and submitted the SEAB form and he wanted to go to the meeting tomorrow. He just reached out to someone that can help them with academic support, physical health, mental health, and financial success. He was waiting to hear back. He hadn't started on getting the food.
- e. Madison Mastrangioli, Event Programmer
- f. Nicholas Killian, Event Programmer

Programmer Killian said they were going to reach out to a healthier restaurant because that went with the theme.
- g. Paulena Kinel, Event Programmer
Programmer Kinel said last event she made the mistake of doing the emergency credit card too late.
- h. Trevor Christy, Event Programmer
Programmer Christy said Dimitri said everything.
- i. Austin Thummel, Assistant Director
No report
- j. Gabrielle Lew, Assistant Director
Assistant Director Lew said she submitted a work order for Welcome Back Week and Family Weekend and she was going to submit the dragshow tonight. In the group me, they have a Christmas party at Lena's on December 14th. It will be fun. Also, interns, they have a meeting this Friday at 1:30.
- k. Austin Lensch, Director
Director Lensch said Matt Dutcher should have sent everyone an email regarding retreat with some options. He wanted to make sure they choose a date that works for most of

them. It was a Doodle poll, please select the dates that work for them. Retreat would be mandatory without an event. Wintermester counts so that would be excused or if they pick a day that you indicate you can't go to email him and he will excuse it. Usually it's 8 to 5. He wanted to encourage everyone to attend ASUN events because they get a lot of support from other departments. To pay back and be more involved he wanted everyone to attend those events and he would send them in the group me to remind them. He wanted to show more support from their department. They were almost close to Winter break so remember the deadlines and keep on top of that. They need a 2.75 cumulative GPA to keep their position, both programmers and interns. Make sure you are studying and working hard on finals and projects. If they aren't able to make that grade they won't be able to keep their position because they want to make sure they are putting school first. They do check.

7. OLD BUSINESS

- a. There is no old business at this time.

8. NEW BUSINESS

- a. The department will review, discuss, and debate the following event and budget proposals. Actions may be taken to approve favorable proposals.

- a. Winter Carnival

Programmer White moved to approve the budget.

Assistant Director Lew seconded.

Programmer Christy said they did \$500 for hot chocolate and snacks. They originally had 350-400 but based on ice skating last year they wanted to have more so they don't have to spend money on the ice rink. They could increase that. After cleaning the office there was a lot of cotton candy sugar and liquid so they just needed a machine. Fake snow balls were for games. Carnival props were for the games. There were \$500 for miscellaneous. That was still under the budget.

Director Lensch said ASUN has a cotton candy machine

Programmer Kuykendall moved to amend the budget to remove the second line item, cotton candy machine, unanimously

Motion carried

Gaby asked what the fake snowballs were for

Programmer Christy said it was for the carnival games.

Director Lensch said it was a winter carnival theme so they would bowl with snowballs or knock cans off with the snowball

Programmer Kuykendall said would they have other organizations come out like Howlfest or would they provide it all?

Programmer Bannoura said this was in conjunction with the club fair to promote and get people there.

Director Lensch said they would be running the games.

Budget was approved.

- b. Drag Show

Programmer Abbs moved to approve the budget

Seconded by Programmer Christy

Programmer Abbs said she didn't really know what to explain. This was the budget.

Drag show budget was approved.

- c. Family Weekend
Programmer White moved to approve
Seconded by programmer Thummel

Programmer Kuykendall said when he and Dimitri were talking about the budget, because it was so far out, they decided they wanted to approve the higher budget that was allocated and then narrow it down from there.

Director Lensch said in February they would approve a final budget.

9. PUBLIC COMMENT

Programmer Kuykendall said about the basketball game, the actual Nevada Vs UNLV game will be in February because the January games was at UNLV. They have more time than they thought.

Gaby asked if they talked about the Beat UNLV blood drive

Director Lensch said Vice President Bradley did a great job on the blood drive. They did one the past Wednesday. Their goal was 25 donations and they reached 50 on campus and also had the community donate as well

Gaby said they won

Director Lensch said they won and now UNLV has to hang a banner in the student union with the opposite school's logo.

10. ADJOURNMENT

Director Lensch adjourned the meeting at 6:18 pm

11. NOTES.

Unless otherwise marked by an asterisk, all items are action items upon which the Senate may take action. ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the Speaker of the ASUN at (775) 784-6589 in advance so that arrangements may be conveniently made.