

# Committee on Event Programming

Executive Board of the Associated Students 86th Session  
Agenda for Tuesday, October 30, 2018 at 6:00 p.m.  
President's Conference Room, 3<sup>rd</sup> Floor of the Joe Crowley Student Union

## 1. **CALL MEETING TO ORDER\***

Call Meeting to Order must be listed by Secretaries

## 2. **ROLL CALL\***

Roll Call must be listed by Secretaries

## 3. **PUBLIC COMMENT\***

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak.

## 4. **MINUTES**

No minutes to review at this time.

## 5. **BUDGET REVIEW**

- a. The Assistant Director of Budget and Finance will provide an update of the budget so the department is aware of the remaining balance of the budget before approving a budget proposal.

## 6. **REPORTS**

- a. Alyssa Abbs, Event Programmer
- b. Demetri Bannoura, Event Programmer
- c. Holly White, Event Programmer
- d. Justin Kuykendall, Event Programmer
- e. Madison Mastrangioli, Event Programmer
- f. Nicholas Killian, Event Programmer
- g. Paulena Kinel, Event Programmer
- h. Trevor Chisty, Event Programmer
- i. Austin Thummel, Assistant Director



Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, Mathewson- IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com).

If you would like a copy of any of the agenda items listed, please contact Director Lensch at [directorofprogramming@asun.unr.edu](mailto:directorofprogramming@asun.unr.edu).

- j. Gabrielle Lew, Assistant Director
- k. Austin Lensch, Director

**7. OLD BUSINESS**

- a. There is no old business at this time.

**8. NEW BUSINESS**

- a. The department will review, discuss, and debate the following event and budget proposals. Actions may be taken to approve favorable proposals.
  - a. Beat UNLV Football Tournament
  - b. Beat UNLV Tailgate

**9. PUBLIC COMMENT\***

Items heard under public comment may be for items either on or off the agenda. Action may not be taken on items raised under public comment. The Chair may elect to take public comment on action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak.

**10. ADJOURNMENT**

**11. NOTES.**

Unless otherwise marked by an asterisk, all items are action items upon which the Senate may take action. ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the Speaker of the ASUN at (775) 784-6589 in advance so that arrangements may be conveniently made.

# ASUN DEPARTMENT OF PROGRAMMING EVENT & BUDGET PROPOSAL FORM

## **CONTACT INFORMATION**

Programmer: Justin Kuykendall

Phone: 702-569-6602

Programmer: Nick Killian

Phone: 757-810-4985

## **EVENT INFORMATION**

Event Name: Beat UNLV Week Football Tournament

Event Date: 11/20/18

Event Synopsis: Flag football tournament (round robin) between teams created by students.

Event Location: IM Fields

Hours of Event: 11am-2pm

Expected Attendance: 300

Target Audience:  Students  General Public  Other \_\_\_\_\_

Learning Outcomes:

1. Students get to experience the tradition of Beat UNLV week.
2. Students will become more engaged and excited for the rivalry UNLV game.
3. Students will experience campus tradition that further ties them to the university.

## **BUDGET INFORMATION** *Please itemize your ENTIRE event budget below:*

DESCRIPTION	AMOUNT	VENDOR
1. Space heaters	\$210.00	Camelot/Top Hat
2. Hot Cocoa	\$150.00	Walmart
4. Fitness and Recreation expenses (staffing, IM fields, etc.)	\$300.00	UNR FRS
3. Misc.	\$250.00	Misc.
<b>TOTAL EVENT BUDGET</b>	<b>\$910.00</b>	
<b>TOTAL ASUN REQUEST</b>	<b>\$910.00</b>	

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## **CONTACT INFORMATION**

Programmer: Justin Kuykendall

Phone: 702-569-6602

Programmer: Nick Killian

Phone: 757-810-4985

## **EVENT INFORMATION**

Event Name: Beat UNLV Week Tailgate

Event Date: 11/19/18

Event Synopsis: Tailgate full of games, prizes, and tie dying to start the rivalry week leading up to the UNR vs UNLV game.

Event Location: KC Lawn

Hours of Event: 11am-2pm

Expected Attendance: 700

Target Audience:  Students  General Public  Other \_\_\_\_\_

Learning Outcomes:

1. Students get to experience the tradition of Beat UNLV week.
2. Students will become more engaged and excited for the rivalry UNLV game.
3. Students will experience campus tradition that further ties them to the university.

## **BUDGET INFORMATION** *Please itemize your ENTIRE event budget below:*

### **DESCRIPTION**

### **AMOUNT**

### **VENDOR**

1. Yard games	\$150.00	Walmart
2. Tie dye materials	\$250.00	Walmart
3. Navy Blue Beat UNLV t-shirts	\$1,500.00	Wolf Pack Stores
4. White Beat UNLV t-shirts (for tie dying)	\$500.00	Wolf Pack Stores
5. Prizes	\$100.00	Wolf Pack Stores
6. Food (catered)	\$700.00	Canes
7. Misc.	\$250.00	Misc.
<b>TOTAL EVENT BUDGET</b>	<b>\$3,450.00</b>	
<b>TOTAL ASUN REQUEST</b>	<b>\$3,450.00</b>	