

Clubs and Organizations Commission
Department of Clubs and Organizations
Minutes for Friday, August 24th, 2018 at 8:00 AM
Mathewson-IGT Knowledge Center, Room #423, 4th Floor

1. CALL MEETING TO ORDER

Director Bittar called the Department of Clubs and Organizations meeting to order at 8:11 am in Room #423, 4th Floor of the Mathewson-IGT Knowledge Center. Presiding secretary, Andrea Godoy.

2. ROLL CALL

Director Bittar, Assistant Director Hickman, and Commissioners Fiore, Fullmer, Keegan, Setnan, and Young were present.

Commissioner Raquel was absent excused.

A quorum was present.

3. PUBLIC COMMENT

There was no public comment at this time.

4. POLICIES, PROCEDURES, AND ADMINISTRATIVE ACTIONS

Funding Block	Time	Club Name	Tier Requested	Amount Requested	Tier Approved	Amount Approved
A	8:00 AM	Panhellenic Council	Emergency: On Campus for All Students	\$272.70	Emergency: On Campus for All Students	\$272.70

Panhellenic Council sent the President and Vice President; they are not ASUN officials. Panhellenic said they applied for funding but there was a problem with the grills from Camelot Rentals. \$272.70 was the total amount they were asking for.

Commissioner Fullmer said a supporting document didn't match the spreadsheet so he will need to change that.

Commissioner Fullmer moved to change nonfood item line 5 to "Labor/delivery" by unanimous consent. There was no dissent; motion carried.

Commissioner Fullmer moved to approve Panhellenic Council's emergency app for on campus for \$272.70. Commissioner Setnan seconded.

POSTED ON OR BEFORE 9:00 A.M. ON THE THIRD WORKING DAY BEFORE THE MEETING.

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Pennington Student Achievement Center, the Mathewson IGT Knowledge Center and online at www.nevadaasun.com. ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the ASUN at (775) 784-6589 in advance so that arrangements may be conveniently made. If you would like a copy of any of the agenda items listed, please contact Luke Bittar, Director of Clubs and Organizations, at directorco@asun.unr.edu or Katherine Hickman, Assistant Director of Clubs and Organizations, at assistantdirectorco@asun.unr.edu.

Motion carried.

Funding Block	Time	Club Name	Tier Requested	Amount Requested	Tier Approved	Amount Approved
A	8:00 AM	Orvis Student Nurses' Association	Early: Travel	\$2322.60	Early Travel	\$1148.65
	8:00 AM	Nevada Equestrian Team	Early: Travel	\$2500.00		

Orvis Student Nurses' Association sent the Web Coordinator and Fundraising Chair; they are not ASUN officials. Their app was to fund six tickets to the national convention in Louisville, Kentucky. Ticket prices are getting more expensive. They didn't have the exact numbers, but the treasurer did send in the exact numbers.

Commissioner Fullmer moved to strike food item line 1, Add nonfood item line 1: Flight to Kentucky quantity 6 unit price \$152.56 and add nonfood item line 2: Flight to Reno quantity 6 unit price \$166.51.

Commissioner Setnan seconded.
 Motion carried.

Commissioner Fullmer moved to approve Orvis Student Nurses' Association's travel app for \$1,148.65.
 Commissioner Setnan seconded.
 Motion carried.

Funding Block	Time	Club Name	Tier Requested	Amount Requested	Tier Approved	Amount Approved
A	8:00 AM	Nevada Disney	Operations	\$137.00	Operations	\$137.00
	8:00 AM	MEDLIFE Nevada	Operations	\$69.09	Operations	\$69.09
	8:00 AM	Nevada eSports	Operations	\$997.09	Operations	\$997.09
	8:00 AM	The American Medical Student Association	Operations	\$284.91	Operations	\$137.00
B	8:30 AM	Interfraternity Council	Operations	\$1853.20	Operations	\$1000.00
	8:30 AM	University of Nevada Rocketry Society	Operations	\$277.56		
	8:30 AM	Panhellenic Council	Operations	\$1000.00		
	8:30 AM	Kappa Phi Lambda	Operations	\$725.23	Operations	\$725.23
	8:30 AM	Women's Ultimate Frisbee	Operations	\$520.00	Operations	\$520.00
	8:30 AM	Phi Mu Alpha	Operations	\$413.89	Operations	\$376.45
	8:30 AM	Kappa Delta Chi	Operations	\$57.00	Operations	\$57.00
C	9:00 AM	Pi Kappa Phi	Operations	\$330.00	Operations	\$130.00
	9:00 AM	National Association for Music Education Collegiate	Operations	\$369.99	Operations	\$369.99
	9:00 AM	Nevada Neuro Society	Operations	\$345.19	Operations	\$345.19
	9:00 AM	UNR Spanish Club	Operations	\$448.00		
	9:00 AM	Nevada Glee Club	Operations	\$35.99	Operations	\$35.99
	9:00 AM	Nevada Advertising Club	Operations	\$40.00	Operations	\$20.00
	9:00 AM	Pi Tau Sigma-Nevada Reno Beta Nu	Operations	\$231.37		
D	9:30 AM	Acoustical Electronics	Operations	\$228.79		
	9:30 AM	Sigma Alpha Iota	Operations	\$475.00	Operations	\$258.62
	9:30 AM	Musical Therapy Club	Operations	\$136.06	Operations	\$136.06

	9:30 AM	Lambda Phi Xi Multicultural Sorority, Inc.	Operations	\$1000.00	Operations	\$692.62
	9:30 AM	UNR Kendo	Operations	\$960.00	Operations	\$960.00

MEDLIFE Nevada sent the president and treasurer; they are not ASUN officials. Their app was for recruitment for everyone on campus to learn more about their club.

Director Bittar asked if they were doing general recruitment.

MEDLIFE Nevada said it was in PSAC and was a general, informational meeting.

Commissioner Fullmer moved to approve MEDLIFE's operations app for \$69.09.

Commissioner Setnan seconded.

Motion carried.

Nevada eSports sent the president and secretary; they are not ASUN officials. Their app was for 125 member shirts. In the email sent by the treasurer last night, they should see the three things Commissioner Raquel requested.

Commissioner Young said they had to split the t-shirt sizes.

Commissioner Setnan asked if they sent in extra supporting docs because right now for their logos, he couldn't see them clearly.

Nevada eSports said they had the logo on them.

Commissioner Setnan asked if they were including the ASUN logo on there.

Nevada eSports said yes.

Director Bittar said when the club submits their credit card request, they will have to upload a logo.

Commissioner Young moved to strike line item 1 and add nonfood item line item 5: Small Shirts quantity 20 unit price \$3.00, line item 6: Medium Shirts quantity 60 unit price \$3.00, line item 7: Large Shirts quantity 35 unit price \$3.00, and line item 8: X-Large Shirts quantity 10 unit price \$3.00.

Commissioner Setnan seconded.

Motion carried.

Commissioner Young asked the Commission if they wanted to add the screen printing fee to the app.

The Commission said yes; it was in Commissioner Raquel's notes.

Commissioner Young moved to add line item 9: Screen Printing Fee quantity 125 unit price \$3.00 by unanimous consent.

There was no dissent; motion carried.

Commissioner Young moved to approve Nevada eSports' operations app for \$997.09.

Commissioner Fiore seconded.

Motions carried.

Director Bittar asked if the club emailed Commissioner Raquel about the first right of refusal.

Nevada eSports said yes.

American Medical Student Association (AMSA) sent the president and treasurer; they are not ASUN officials. Their app is for funding website costs and food for first meeting. Everyone was allowed at the first meeting and was to tell them what AMSA was about.

Director Bittar asked if it was like recruitment.

AMSA said yes.

Commissioner Setnan said Commissioner Raquel wanted to know if this was an open meeting or just for the club.

AMSA said it was open.

Commissioner Setnan moved to approve AMSA's operations app for \$284.91.
Commissioner Fiore seconded.
Motion carried.

Director Bittar said that PRSSA submitted a travel application but this was an operations meeting.

PRSSA said they received an email saying the app was being heard today.

Director Bittar said they had big funding hearings where they hear all applications for on and off campus events and travel unless there is an emergency or early request. In that case, they need to email someone on the Commission and request to be heard.

PRSSA asked when the next hearing would be.

Director Bittar asked when their event will be.

PRSSA said October 5th.

Director Bittar said they will need to apply for the hearing and be heard September 14th or 15th. He apologized for the confusion.

Kappa Phi Lambda sent the president and treasurer; they are not ASUN officials. They need funds for rush. It was a weeklong period where they invite potential members to join their sorority. They need funding for supplying snacks, their dinner, and to make DIY crafts.

Commissioner Fiore asked who the event was open to.

Kappa Phi Lambda said the event was open to all students.

Commissioner Fiore reminded the club they had 30 days to spend the money. She reminded them that the cap was \$1000 for the whole year under operations.

Director Bittar said they submitted an application in the summer. He wanted to let them know that money was remitted.

Kappa Phi Lambda said they knew and that was why they requested money today.

Commissioner Fiore moved to approve Kappa Phi Lambda's operations app for \$725.23.
Commissioner Keegan seconded.
Motion carried.

Phi Mu Alpha sent the secretary/treasurer and vice president; they are not ASUN officials. They are asking for funds for rush events.

Director Bittar asked if this was open to all students.

Phi Mu Alpha said this was open to potential members only.

Commissioner Fiore mentioned that pizza can only be funded up to \$10; they will have to cover the difference.

Phi Mu Alpha said the Monday special was half off plus \$1. He can send in the information again if she didn't get it.

Commissioner Fiore said they would need to change some things on the spreadsheet if that was the case.

Commissioner Young asked if they had supporting docs that stated the special.

Commissioner Fiore said they only saw the menu, not the special.

Commissioner Young said they can't fund based on the special since they didn't have supporting docs for it; they can only do up to \$10.

Phi Mu Alpha said it was fine, they can cover the rest.

Director Bittar said the commission will only fund closed events for a club one time per semester according to their funding manual. Since this wasn't open to all students, the Commission will need re-read the manual and decide if this was considered open recruitment.

Commissioner Setnan asked if this was considered a club meeting.

Commissioner young asked they explain the event again.

Phi Mu Alpha said it was their fall rush meeting and focused on recruitment. The Friday meeting was a closed meeting for interviews.

Director Bittar said this was different than because It was for a selective group.

Commissioner Fullmer asked if this food was being used the entire week or all at once.

Phi Mu Alpha said it was being used throughout the entire week. The pizza night was on Monday. The next night was info night with snacks and drinks; those same items are being utilized Tuesday-Friday.

Commissioner Fullmer said their policy said that if the event wasn't open to all students, they could only fund one time per semester. With that, they will have to decide which dinner they wanted funded.

Phi Mu Alpha asked if that was only under operations for one time funding or in general.

Commissioner Fullmer said that was for any funding. Since they had different events throughout the week, the Commission would only be able to fund one of their events.

Phi Mu Alpha said they had one dinner, the rest was snacks and drinks. If it came down to it, they can fund the other stuff. The Friday night dinner was more important.

Commissioner Young asked what was on Friday.

Phi Mu Alpha said Friday was the interview night. It was the culmination of them getting to know potential members and that is how they decided who they wanted to take through the full process.

Commissioner Fullmer asked what items they needed from the spreadsheet for the Friday dinner.

Phi Mu Alpha said the two platters. That was the main thing. He asked if just the Monday night pizzas are being removed. The snack items are just for potential new members.

Director Bittar since snacks are technically a food item, they wouldn't qualify. It would fall under their manual's stipulation.

Dr. Beattie said what the Commission was getting at is that they can either fund the Monday night dinner or the Friday night dinner since they only fund closed meetings once per semester. They must choose one and the corresponding items for the other will be removed.

Phi Mu Alpha said they can remove food items 17-19.

Commissioner Young moved to strike food items lines 17-19 by unanimous consent.
There was no dissent; motion carried.

Commissioner Young moved to approve Phi Mu Alpha's operations app for \$376.45.
Commissioner Fiore seconded.
Motion carried.

Interfraternity Council sent the president and the director of academics and professional development; they are not ASUN officials.

Commissioner Setnan moved to strike nonfood item line 1 and add nonfood item 1: Small quantity 7 unit price \$5.65, nonfood item 2: Medium quantity 100 unit price \$5.65, nonfood item 3: Large quantity 133 unit price \$5.65, nonfood item 4: X-Large quantity 77 unit price \$5.65, and nonfood item 5: XXL quantity 11 unit price \$5.65 by unanimous consent.
There was no dissent; motion carried.

Commissioner Setnan said commissioner Raquel reviewed the app and he said the design looked good with the ASUN logo but they needed to split up the shirts by size.

Director Bittar said the cap was \$1000 for operations, they must pay the remaining amount.

Commissioner Young moved to approve Interfraternity Council's operations app for \$1000.
Commissioner Fiore seconded.
Motion carried.

Women's Ultimate Frisby sent the president and treasurer; they are not ASUN officials. Their application was for more discs. She asked for 100 discs at \$5.20 and there was an \$80 fee that they can cover if they needed to.

Director Bittar asked if they had supporting docs for that fee.

Women's Ultimate Friese said they can look it up right now and screenshot it.

Director Bittar said the Commission set precedence that they will not accept supporting docs if clubs need to look up the docs. If they bring it to the meeting, they will review the docs but not let clubs look them up at the table. If it was a future expenditure, operations apps are heard every week, so they can apply again.

Women's asked if they had to use the funds now.

Director Bittar said within one month.

Commissioner Fiore asked if there was a design on the disc.

Commissioner Fullmer said since it was not apparel, the item didn't require the ASUN Logo. They just need to submit the logo, so they can make sure it was appropriate.

Director Bittar said there are some restrictions on logos.

Women's Ultimate Frisbee asked if they needed to submit the logo for next week and be heard again.

Fullmer said if they approved the application, when they submit the credit card request, they will need to submit designs and logos.

Director Bittar said for next week, if they wanted to request the startup fee, that would be for last week.

Commissioner Young moved to approve Women's Ultimate Frisbee's operations app for \$520.

Commissioner Fiore seconded.

Motion carried.

Nevada Disney sent the treasurer and vice president; they are not ASUN officials. Their app was submitted by their president and they didn't know what the app was for.

Commissioner Fullmer said he emailed the president about a design since they needed a table cloth for club fair. They should be able to approve the table cloth but won't be able to purchase it until they see a design. When the request the credit card, they will need to submit the design and it must have the ASUN logo. If the design costs more than what they approve now, they will need to hear the app again. He said they can talk about it later if they need to.

Commissioner Fullmer moved to add nonfood item line 1: 6ft. Table Cloth Throw quantity 1 unit price \$137 with the stipulation that design must be submitted prior to purchase by unanimous consent.

There was no dissent; motion carried.

Commissioner Fullmer moved to approve Nevada Disney's operations app for \$137.

Commissioner Young seconded.

Motion carried.

Kappa Delta Chi sent the president and treasurer; they are not ASUN officials.

Commissioner Fiore moved to approve Kappa Delta Chi's operations app for \$57.
Commissioner Setnan seconded.
Motion carried.

Pi Kappa Phi sent the president and treasurer; they are not ASUN officials. They are requesting funds to buy items for recruitment events on Thursday. They are buying pizza and they got the \$200 fee waived.

Director Bittar asked if this was open to all students.

Pi Kappa Phi said yes.

Commissioner Keegan moved to strike nonfood item line 1 by unanimous consent.
There was no dissent; motion carried.

Commissioner Keegan moved to approve Pi Kappa Phi's operations app for \$130.
Commissioner Young seconded.
Motion carried.

National Association for Music Education Collegiate sent the president and treasurer; they are not ASUN officials. Their app was for their club's recruitment. In the past, the club didn't give much effort to recruitment but wanted to change that this year.

Commissioner Keegan reviewed the application.

National Association for Music Education Collegiate asked if a design needed to be submitted for the shirts and banner.

Director Bittar said yes. When they go to request the card, they will be asked to upload it. he asked them to make sure the ASUN banner is on the shirts and banner.

Commissioner Young said he didn't see a design.

National Association for Music Education said they had the design right now. They didn't bother going to a third party and are using the Wolf Shop.

Commissioner Young moved to approve National Association for Music Education Collegiate's operations app for \$369.99.
Commissioner Setnan seconded.
Motion carried.

Nevada Neuro Society sent the president and treasurer; they are not ASUN officials. Their application was for recruitment events. it showed how neurons worked and was a great way to get new members. The stickers, candy and banner were for club recruitment. They submitted the logo design for the banner but didn't have the ASUN logo. That will need to be added.

Commissioner Fullmer moved to add stipulation that a design must be submitted with the ASUN logo prior to purchase by unanimous consent.
There was no dissent; motion carried.

Commissioner Keegan moved to approve Nevada Neuro Society's operations app for \$345.19.

Commissioner Setnan seconded.
Motion carried.

Nevada Glee Club sent the president and treasurer; they are not ASUN officials. The application is for a banner for Club Fair.

Commissioner moved to approve Nevada Glee Club's operations app for \$35.99.
Commissioner Setnan seconded.
Motion carried.

Nevada Advertising Club sent the president and treasurer; they are not ASUN officials.

Commissioner Keegan recused himself and left the room at 9:13 am.

Nevada Advertising Club said the items are for a recruitment event.

Commissioner Young stated that the items are pizza and have a cap of \$10.

Commissioner Young moved to change food item lines 1-2 to unit price \$10 by unanimous consent.
There was no dissent; motion carried.

Commissioner Young moved to approve Nevada Advertising Club's operations app for \$30.
Commissioner Fiore seconded.
Motion failed.

Commissioner Fiore moved to strike nonfood line 1: Tax and Tip.
Commissioner Young seconded.
Motion carried.

Commissioner Fiore moved to approve Nevada Advertising Club's operations app for \$20.
Commissioner Young seconded.
Motion passed

UNR Kendo sent the vice president and treasurer; they are not ASUN officials. Their application is for club equipment.

Director Bittar said they received an email about proxy but it didn't state the name of the person who would be the proxy. He asked if they can send an email right now with the name of the proxy.

UNR Kendo asked if they should just reply to the original email about the hearing.

Director Bittar said yes.

UNR Kendo said their app was an estimate and he know it was a hefty number. They can definitely underspend and will have a better of what to spend later. That amount was there for an idea; they either get that amount or few depending on what happened at club fair.

Director Bittar said as long as they get the process started for renewal, they can table.

Commissioner Setnan said the app said operations but Caspio ssaid on campus.

Director Bittar said it was fine as long as the app said operations.

Commissioner Setnan said they were asking for bow staffs.

UNR Kendo said in kendo, use wooden swords. The sport was hitting certain points in the armor but not getting hit back. It was defensive style but influenced by Japanese.

Commissioner Setnan asked if this was going to be used during practice.

Director Bittar asked Dir. Rodriguez if these would be considered a weapon.

Director Rodriguez asked what was on the end.

UNR Kendo said a cushion; nothing would happen. It was a wooden stick and it was like a thump. The garments also cushion them.

Dir. Rodriguez asked if there were rules about hitting the face.

UNR Kendo said yes.

Dir. Rodriguez said it would be considered a tool, but the university might decline the purchase. They will pick it up at the accounting office.

Fullmer how long will the tool last.

UNR Kendo said months to years.

Commissioner Setnan moved to approve UNR Kendo's operations app for \$960.

Commissioner Young seconded.

Motion carried.

Lambda Phi Xi Multicultural Sorority Inc. sent the president and treasurer; they are not ASUN officials. Their application is for recruitment. The Wolf Shop just got back to them.

Commissioner Setnan said he was missing supporting documents for several of the items.

Commissioner Setnan moved to change food item 10 to unit price \$4.97, food item 18 to unit price \$2.97, and nonfood item 4 to unit price \$1.88 by unanimous consent.

There was no dissent; motion carried.

Commissioner Setnan moved to strike food item 16 and nonfood items 10-11 by unanimous consent.

There was no dissent; motion carried.

Commissioner Setnan moved to add a stipulation that the ASUN Logo must be added prior to purchase by unanimous consent.

There was no dissent; motion carried.

Commissioner Setnan moved to approve Lambda Phi Xi Multicultural Sorority Inc.'s operations app for \$692.29.

Commissioner Young seconded.

Commissioner Fullmer asked if the shirts were itemized on the supporting documents.

Commissioner Setnan said they were not and there was a discrepancy in the spreadsheet.
Motion failed.

Commissioner Setnan moved to change nonfood item 1 to quantity 21, unit price \$6 by unanimous consent.
There was no dissent; motion carried.

Commissioner Setnan moved to approve Lambda Phi Xi Multicultural Sorority Inc.'s operations app for \$92.62.
Commissioner Young seconded.
Motion carried.

Sigma Alpha Iota sent the president and treasurer; they are not ASUN officials. Their application is for recruitment.

Commissioner Setnan moved to strike all food items by unanimous consent.
There was no dissent; motion carried.

Commissioner Setnan moved to add food item 1: Coke quantity 2 unit price \$1.70, food item 2: Sprite quantity 2 unit price \$1.70, food item 3: Pretzels quantity 2 unit price \$2.88, and food item 4: Chips quantity 2 unit price \$5.98 by unanimous consent.
There was no dissent; motion carried.

Commissioner Setnan moved to strike nonfood items 1-4 by unanimous consent.
There was no dissent; motion carried.

Commissioner Setnan moved to add nonfood item 1: Plastic Cups quantity 2 unit price \$1.58 and nonfood item 2: Roses quantity 10 unit price \$75.
Commissioner Setnan retracted his motion.

Commissioner Setnan moved to add nonfood item line 1: Shirts quantity 2 unit price \$6.
Commissioner Setnan retracted his motion.

Commissioner Setnan moved to add nonfood item 1: Shirts quantity 25 unit price \$6, nonfood item 2: Roses quantity 10 unit price \$7.70, and nonfood item 3: Cups quantity 2 unit price \$1.58 by unanimous consent.
There was no dissent; motion carried.

Commissioner Setnan moved to add food item 5: Confetti Cupcakes quantity 2 unit price \$2.97 by unanimous consent.
There was no dissent; motion carried.

Commissioner Young moved to change nonfood item 2 to quantity 1 unit price \$75 by unanimous consent.
There was no dissent; motion carried.

Commissioner Setnan moved to approve Sigma Alpha Lota's operations app for \$258.62.
Commissioner Young seconded.
Motion carried.

Musical Therapy Club sent the president and treasurer; they are not ASUN officials. Their application is for supplies for their organization.

Commissioner Setnan moved to change to unit price \$100 by unanimous consent.
There was no dissent; motion carried.

Commissioner Setnan moved to approve Musical Therapy Club's operations app for \$136.06.
Commissioner Young seconded.
Motion carried.

5. REPORT OF THE DIRECTOR OF CLUBS AND ORGANIZATIONS

Director Bittar said Camp Crowley was coming up Wednesday from 6 pm – 9 pm. They will play giant Jenga, hand out shirts, and pass out information about ASUN. He asked two of them to team up to get the game form the Joe. They will include questions on it about clubs and orgs to make it more interactive.

Commissioner Fiore aske di they need to be her early to setup.

Director Bittar said about 5:30 pm. there wasn't a lot of setup.

Commissioner Setnan asked for the time.

Director Bittar said it will be in Gateway Plaza from 6pm – 9pm. they can head over to Wolf it Down later. For club renewal, open the master sheet and find out which clubs are not renewed yet and address their questions. He asked the commission send their office hours and renewals to Raul as soon as possible.

6. REPORT OF THE ASSISTANT DIRECTOR OF CLUBS AND ORGS

Assistant Director Hickman said setup for Club Fair was at 11am since tables will be delivered around 11. Once tables are delivered, they will start setup and she needed all hands-on deck. She will have a map for the setup and who goes where with numbers. If they had any conflicts, please let her know. Class was the only reason to not be there.

Commissioner Keegan asked if they needed to be there around 11 am but the event started at 4 pm.

Commissioner Hickman said if they can be there at 11 to start setup of tables. Clubs will arrive at 3 pm. If they can be there for check in that would be great as well since it got hectic when 200 clubs show up at once. It was a commissioner's duty talk to their own clubs and orgs during the actual event.

Commissioner Fiore asked if they should plan for an hour for cleanup or longer.

Assistant Director Hickman said an hour since clubs should be moving their tables. Facilities will take care of their won tables and the rented tables will be picked up by the rental company. They will need to pick up the trash afterwards, but it took around 45 minutes, so it wasn't bad. She will schedule a doodle poll later today to review everything for the fair and Camp Crowley.

Director Bittar said he will touch on Camp Crowley in his report.

7. REPORT OF THE COMMISSIONERS

- a. Megan Fiore, Greek Life / Social & Political Involvement
Commissioner Fiore had no report at this time.
- b. Wes Fullmer, Campus Life / Multicultural & Diversity

Commissioner Fullmer ILEAD is coming along. He meets with the Joe on Monday to review specifics with the conference and get an exact quote. He will have an update on Monday for that. he had a question for Dr. Beattie and asked if they have heard back yet from their speaker.

Dr. Beattie said no, they asked for additional insurance.

Commissioner Fullmer said other than that, he will reach out to the Commission shortly to go over the conference and see what else needed to be added.

- c. Connor Keegan, Faith Based / Service & Community Outreach
Commissioner Keegan was excited for Club Fair.
- d. Keenan Raquel, Pre-Professional and Academic: Science & Engineering
Commissioner Raquel was not present.
- e. Thomas Setnan, Sports and Recreation
Commissioner Setnan had no report at this time.
- f. James Young, Pre-Professional and Academic: Arts, Business, & Education
Commissioner Young had no report at this time.

8. **APPROVAL OF MINUTES**

- a. July 13, 2018
Commissioner Young moved to approve the minutes from July 13th, 2018.
Commissioner Setnan seconded.
Motion carried.

9. **REMARKS**

10. **STAFF REPORT(S)**

Dir. Rodriguez asked they please fill out the technology request for contacting Raul. Raul was a nice guy and had a tendency to drop everything if you walked in the door. His student workers can get projects done for them faster. She had a question for the Commission. She came to observe them. There was a student club that didn't have the documentation they needed submitted. What was the logic of making the exception for them.

Director Bittar said in the summer, if a club came in without the docs on them and they weren't submitted they didn't let the clubs look it up. But if a club came prepared, they accepted the documents since they considered that as doing due diligence. What happened it the past, clubs would google etchings and that made hearings longer. This was set in the summer.

Dir. Rodriguez asked why they create rules that don't apply equally. If a club comes in with everything submitted properly, why are certain clubs not having to follow that rule. What she witnessed took up a lot of time. They don't need to answer her now. she witnessed a receipt being used as a document. In reality, it took 30 minutes to run to Walmart and take a picture and submit the numbers. she encouraged them to make sure clubs follow the policy. Then they had the conversations about prices when that should already be documented. That was the first go around of clubs but as they go on throughout the year, she needed them to be stricter about the policies and applying them equally. The first couple of hearings everyone needs to be their feet wet, so commissioners needed to be responsive. At the end of the day, student workers need make sure they allocate the funds properly.

Director Bittar asked why a receipt didn't qualify if it showed price and quantity. He asked why clubs cant scan it versus bringing it.

Dir. Rodriguez said in the end, if the application had been submitted properly, they wouldn't need to have this conversation. They need to communicate about applications. She recommended that after each hearing, they send out an email with things they noticed so that clubs know they are being held more accountable. The new professional staff director of Clubs and Organizations was Jeffery Green. On October 18th will be the Governor's Points of Light. It exemplifies volunteerism and civic engagement. She wanted to send Commissioner Keegan and Senator Feil to this conference.

11. PUBLIC COMMENT

There was no public comment at this time.

12. ADJOURNMENT

Commissioner Fullmer moved to adjourn at 10:17 am.

Commissioner Setnan seconded.

Motion carried unanimously.