**Department of Legislative Affairs Meeting**

**Agenda for Wednesday, March 1st 2018 at 7:00 PM**

**Room 406, 4th Floor of the JCSU**

1. CALL MEETING TO ORDER
2. ROLL CALL\*
3. PUBLIC COMMENT
4. APPROVAL OF MINUTES
5. REPORTS OF THE DEPARTMENT OFFICERS\*
6. Director Spencer Schultz
7. Assistant Director Keely Gardner
8. Policy Director Quinton Overholser
9. Policy Analyst Katie Worrall
10. Projects Director Jake Truscott
11. Projects Coordinator Mackenzie Nelson
12. NEW BUSINESS

The Department will review, discuss, and debate the following event and budget proposals. Actions may be taken to approve favorable proposals.

I. Meet Your Legislator Update

II. Silver State Exchange Discussion

III. Priorities for next year (Timeline/Goals)

a. Individual Presentations

IV. Legislative Tracker Preliminary Budget Discussion

V. Allocation of $250 for the purchasing of a Department Table Cloth

VI. Allocation of up to $1500 for CLDE Travel for Policy Director Overholser

1. REMARKS\*
   1. Members of the Department may give remarks to the Director and Assistant Director
2. STAFF REPORT(S)\*
   1. Members of the ASUN professional staff may provide comments and updates to the Department
3. PUBLIC COMMENT
4. ADJOURNMENT

NOTES: Unless otherwise marked by an asterisk, all items are action items upon which the Department may take action. Action items may be taken out of order by the Director.