

# Clubs and Organizations Commission

Department of Clubs and Organizations

Agenda for Tuesday, February 20<sup>th</sup>, 2018 at 7:30 PM

Joe Crowley Student Union, Room #323, 3<sup>rd</sup> Floor

1. **CALL MEETING TO ORDER**
2. **ROLL CALL\***
3. **PUBLIC COMMENT\***
4. **POLICIES, PROCEDURES, AND ADMINISTRATIVE ACTIONS**

- a. The Commission may discuss and/or act upon items regarding Department policies and procedures, Club Support Funding requests, conduct proceedings requests, and other matters related to the functions of the Department.

- i. **Action:** The Commission will hear the following Spring I Club Support Funding requests

Funding Block	Time	Club Name	Tier Requested	Amount Requested	Tier Approved	Amount Approved
<b>A</b>	7:30 PM	Lambda Psi Rho	On-Campus	\$1200.00		

- ii. **Action:** The Commission will hear the following Emergency Spring I Club Support funding requests

Funding Block	Time	Club Name	Tier Requested	Amount Requested	Tier Approved	Amount Approved
<b>A</b>	7:30 PM	Institute of Electrical and Electronics Engineers	Emergency: Travel	\$2415.68		

- iii. **Action:** The Commission will hear the following Operations funding requests

Funding Block	Time	Club Name	Tier Requested	Amount Requested	Tier Approved	Amount Approved
<b>A</b>	7:30 PM	Muslim Student Association	Operations	\$99.63		
	7:30 PM	Criminal Justice Club	Operations	\$767.20		
	7:30 PM	Photography Club	Operations	\$43.17		
	7:30 PM	HDFS Club	Operations	\$216.00		
<b>B</b>	8:00 PM	Institute of Electrical and Electronics Engineers	Operations	\$354.89		
	8:00 PM	Omega Delta Phi	Operations	\$440.00		
	8:00 PM	Nevada Women's Lacrosse Club	Operations	\$204.59		

**POSTED ON OR BEFORE 9:00 A.M. ON THE THIRD WORKING DAY BEFORE THE MEETING.**

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, the Mathewson IGT Knowledge Center and online at [www.nevadaasun.com](http://www.nevadaasun.com). ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the ASUN at (775) 784-6589 in advance so that arrangements may be conveniently made. If you would like a copy of any of the agenda items listed, please contact Jared Desamero, Director of Clubs and Organizations, at [directorco@asun.unr.edu](mailto:directorco@asun.unr.edu) or Luke Bittar, Assistant Director of Clubs and Orgs, at [fundingmanager@asun.unr.edu](mailto:fundingmanager@asun.unr.edu).

8:00 PM	Nevada Neuro Society	Operations	\$800.00		
8:00 PM	Nevada eSports	Operations	\$150.00		
8:00 PM	The Business Student Council	Operations	\$357.38		

**5. PROJECTS AND DEPARTMENT INITIATIVES\***

- a. The Department of Clubs and Orgs may discuss short-term projects, year-long projects, or large-scale Department initiatives for the purpose of developing new/existing programs, building Department infrastructure, or engaging clubs and organizations on campus.
  - i. Proposition of New Projects or Department Initiatives
  - ii. Short-Term Projects:
    - 1. Clubs and Orgs Bulletin Board: Keenan Raquel
    - 2. Mini-Club Fairs in Residence Halls: Keenan Raquel
    - 3. SAS Change Chapter 202, Sections 7-12: Katie Hickman
    - 4. Club Awards / Banquet: Katie Hickman and Brooke MacNeill
    - 5. New Club Workshop: Noah Adams
    - 6. Credit Card Machines: Patrick Gomez
    - 7. Transition Process: Noah Adams
    - 8. Day of Community Engagement: Jared Desamero
  - iii. Year-Long Projects:
    - 1. Funding Tracker: Luke Bittar
    - 2. Internship Program: Luke Bittar
    - 3. Inactive Clubs: Patrick Gomez
    - 4. Sports Council: Keenan Raquel
    - 5. Universal Funding Manual: Keenan Raquel
    - 6. Club Sports Manual Update: Keenan Raquel
    - 7. Impact Report for Clubs and Orgs: Katie Hickman
    - 8. Connect Service Clubs with Non-Profits: Brooke MacNeill
    - 9. Cross-Department Collaboration with the Department of Diversity and Inclusion: Noah Adams
    - 10. Club Resources Accountability and Policy Change: Jared Desamero
    - 11. Department Marketing: Keenan Raquel
    - 12. Budget Expansion Analysis: Luke Bittar and Jared Desamero
    - 13. Processes Audit: Patrick Gomez
  - iv. Department Initiatives:
    - 1. clubLead
    - 2. Club Retention Program
    - 3. CSF Outreach to Clubs

**6. REPORT OF THE DIRECTOR OF CLUBS AND ORGANIZATIONS\***

- a. The Director of Clubs and Organizations, Jared Desamero, will give his report.
  - i. General updates from the Director regarding the Department.
  - ii. Communications from the President, the Senate, and other officers of ASUN.

**7. REPORT OF THE ASSISTANT DIRECTOR OF CLUBS AND ORGS\***

- a. The Assistant Director of Clubs and Organizations, Luke Bittar, will give his report.
  - i. General updates from the Assistant Director regarding the Club Support Funding account and the Clubs and Orgs Internship Program.

**8. REPORT OF THE COMMISSIONERS\***

- a. The Club Commissioners will each give their report.
  - i. Keenan Raquel, Sports and Recreation
  - ii. Katie Hickman, Greek Life / Social & Political Involvement
  - iii. Patrick Gomez, Pre-Professional and Academic: Arts, Business, & Education
  - iv. Pre-Professional and Academic: Science & Engineering

- v. Brooke MacNeill, Faith Based / Service & Community Outreach
- vi. Noah Adams, Campus Life / Multicultural & Diversity

**9. APPROVAL OF MINUTES**

- a. December 6<sup>th</sup>, 2017
- b. December 7<sup>th</sup>, 2017
- c. January 30<sup>th</sup>, 2018
- d. February 2<sup>nd</sup>, 2018
- e. February 3<sup>rd</sup>, 2018
- f. February 6<sup>th</sup>, 2018
- g. February 13, 2018

**10. REMARKS\***

- a. Members of the Commission may give remarks to the Director and Assistant Director.

**11. STAFF REPORT(S)\***

- a. Members of the ASUN professional staff may provide comments, update the Commission, and discuss outreach to pending clubs and organizations.

**12. PUBLIC COMMENT\***

- a. Items heard under public comment may be in regards to items either on or off the agenda. Action may not be taken on items raised under public comment. The Director may elect to take public comment on action items on this agenda. The Director may impose reasonable limits on the length members of the public may speak.

**13. ADJOURNMENT**

*Note: Unless otherwise marked by an asterisk, all agenda items are action items upon which the Commission may take action. Action items may be taken out of the order to be presented at the discretion of the Chair.*