

**Department of Event Programming**  
**Executive Board of the Associated Students 85th Session**  
**Minutes for Thursday, November 9, at 7:00 PM**  
**Joe Crowley Student Union, 3<sup>rd</sup> Floor, President's Conference Room**

1. **CALL MEETING TO ORDER**

Director Kinel called the Programming meeting to order at 7:02 pm in the President's Conference room, 3<sup>rd</sup> floor of the Joe Crowley Student Union. Presiding secretary Zanae' Jones.

2. **ROLL CALL**

Director Kinel, Assistant Director Feng, Assistant Director Lensch, Programmer Bickel, Programmer Dutcher, Programmer Kinel, Programmer White and Programmer Lew was present

Programmer Hemphill and Programmer White was absent excused.

A quorum was present.

3. **PUBLIC COMMENT**

There was no public comment at the time.

4. **MINUTES**

Director Kinel asked for a motion for the approval of October 10, 2017 minutes.

Programmer Dutcher so moved.

Assistant Director Feng seconded.

Motion carried.



Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, Mathewson- IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com).

If you would like a copy of any of the agenda items listed, please contact Director of Programming, Mia Kinel, at [directorofprogramming@asun.unr.edu](mailto:directorofprogramming@asun.unr.edu)

5. **BUDGET REVIEW**

- a. Assistant Director Feng said he noticed that they are missing receipts for homecoming still and he asked if alumni order porta potty's for March of the Arch.

Programmer Dutcher said that he can send an invoice to him.

Assistant Director Feng asked if he could send him an invoice for the photo booth too.

Programmer Dutcher said yes.

Assistant Director Feng said for the wolf pack pageant he still needed an invoice from the Joe staff.

Director Kinel said they had not sent that yet and once she receives it she will send it to him.

Assistant Director Feng said nothing had change and they spent \$14,000 on Homecoming when they approved \$23,000 so that was pretty good. The cost per student was \$2.65. He also said he did estimates for spring with the remaining money they have left and he will put a report into Nevada box.

6. **REPORTS**

- a. Erica Bickel, Programmer  
Programmer Bickel had no report.
- b. Matt Dutcher, Programmer  
Programmer Dutcher said that he had two guest speaker ideas from the women studies department and he was going to forward that to Austin and Kyle. One of them was a women's state center from California and the other is the founder of a Magazine and she is also a Jewish rights advocate. He said he will send the information to everyone.
- c. Ronald Hemphill, Programmer  
Programmer Hemphill was absent excused.
- d. Paulena Kinel, Programmer  
Programmer Kinel had no report.
- e. Gabi Lew, Programmer  
Programmer Lew had no report.
- f. Holly White, Programmer  
Programmer White was absent excused.
- g. Kyle Feng, Assistant Director  
Assistant Director Feng had no report.
- h. Austin Lensch, Assistant Director

Assistant Director Lensch said tonight that the interns will be getting up and presenting. The interns will have about a minute to introduce who they are and everyone is free to ask those questions after their introduction. He also said they will vote on them and if anyone had a problem with one of them they could remove them. However, the committee will try to add them on all in one slate. He also said to get event details to him by Friday at 5pm.

Programmer Dutcher asked if that was tomorrow.

Assistant Director Lensch said no it is Friday November 17<sup>th</sup>, 2017.

Programmer Lew asked if they knew if it will be SAB.

Director Kinel said she will ask Dr. Beattie and she does not believe there is a set schedule yet but, she thinks there will be a meeting.

Assistant Director Lensch said even if there is not a SAB meeting, just send him an email because they can always email inkblot and change that later.

i. Emilia Kinel, Director

Director Kinel said she is working on changes to the SASS. She said she was approached by Senator Bellman to see if they wanted to make changes. She said she wanted to change wording and procedures for interns. She asked if they could look through the SASS and if they could tell her anything they should change about the SASS.

7. **OLD BUSINESS**

There is no old business at this time.

8. **NEW BUSINESS**

a. Assistant Director Lensch asked if they were nominating as a slate can they list all of their names at one time.

Secretary Jones said yes.

Director Kinel motioned to approve interns Brain Lamson, TJ Christy, Brady Long, Alyssa Abbs, Alexia Smith, and Madison Mastrangioli.

Assistant Director Lensch so moved.

Programmer Dutcher so moved.

I. Approval of Intern- Brian Lamson

Assistant Director Lensch said Intern Lamson cannot be here because of class so he is going to read a letter from him. It read, "Hi, good afternoon everyone. Sorry, I could not attend tonight, but, my name is Brain Lamson and I am a sophomore pre nursing major and I am looking to go on to get my master in public health and move on to work on preventative care such as education for diseases like, diabetes and other diseases affecting our population. My time at ASUN as a programming intern has been an amazing experience and I look forward to bringing that to the next semester. I have been in leadership experiences all throughout my life starting in elementary school and carrying into high school and now in college. I believe with my experience here at the University of Nevada, makes me a great candidate for this position and approval. Thank you for your time."

## II. Approval of Intern- TJ Christy

Assistant Director Lensch called Intern Christy and said he could start his presentation whenever he is ready.

Intern Christy said his name is TJ Christy and he is 18 years old. He said he really loves the outdoors and people and being involved in both of those. He said he is a Jesus lover and unashamed Christian. He would like to go into marketing in the future and go into the realm of digital media. He said he loves leadership opportunities and ways to impact the community in a positive way. He said programming to him has been great as far as getting to know everyone and do things for the campus as otherwise wouldn't do as a freshman. He said his involvement is more personable on campus as a programming intern."

Director Kinel asked what he hopes to get out of the internship if he was approved today.

Intern Christy said he would like to further do what they did in the fall and getting in more opportunities to be in that position of leadership.

Programmer Dutcher asked how you handle pressure and stress.

Intern Christy said by doing what is stressing him out and to focus on one thing at a time.

Programmer Bickel asked after seeing the first semester of events what would you like to change as a board as a whole and why.

Intern Christy asked for a better context.

Director Kinel said maybe a better way to phrase the question is identifying a weakness in the department during the fall semester and how would he go about changing it.

Intern Christy said that helping out more because he had more experience with different situations and he thinks being more comfortable knowing everyone.

## III. Approval of Intern- Brady Long

Intern Long said his name is Brady Long. He said he is a biology major and hoping to go into medicine one day as a physician assistant or doctor. He said he had worked in leadership positions for three to four years now. He said has been always interested in the student government. He wanted to pursue this internship because he wanted to build more leadership skills and meet new people.

Programmer Lew asked what his favorite part of his internship was.

Intern Long said the department members.

Programmer Kinel what was his greatest strength.

Intern Long said being on time.

Director Kinel asked to identify a weakness in the department during the fall semester and how would you change it.

Intern Long said more meetings that communicate more on what is coming for events.

Assistant Director Feng asked what one goal is for next semester that involves programming.

Intern Long said being able to help the department members more because has more experience now.

#### IV. Approval of Intern- Alyssa Abbs

Intern Abbs said her name is Alyssa Abbs and she was studying social work. She said she loves being an intern and took the internship because she was a transfer student and wanted to get more involved. She hoped to get more leadership skills and confidence out of the program.

Programmer Lew said based on welcome week interns tended to quit because of the stress. She asked why she stressed.

Intern Abbs said it was stressful starting a new semester of college and this however, she already knew how it was being a college student. Also she was in student council and knew how stressful events can be.

Programmer Kinel asked what she hopes to get out of the internship.

Intern Abbs said to learn more how to plan events and be able to plan an event by herself.

Director Kinel asked to identify a weakness in the department during the fall semester and how would you change it.

Intern Abbs said communicating with Interns ahead of time.

#### V. Approval of Intern- Alexia Smith

Intern Smith said she was very excited to talk to you guys. She said as they know she is a junior. She said everyone there is incredible and she loves everyone so much. She loves that all of the events make such a big impact for the students. She said that welcome week was fun, however, stressful and love being a part of ASUN and love the relationships that she had made in the past few months. She said vote for me.

Programmer Bickel asked her best strength.

Intern Smith said his best strength is her communication skills and being able to adapt to every situation.

Programmer Kinel asked how she handles pressure and stress.

Intern Smith said ice cream and gossip girl. She said that she also takes a deep breath and looking over other past and looks at the best possible situation.

Programmer Lew said she was curious because during welcome week they lost a lot of interns and asked what made her stay.

Intern Smith said going in the first week was going to be very stressful. She said she thought about leaving however she rethought and figured out it wasn't worth leaving. She said she had been in other leadership positions that has tested her patience however, this position was not one of them.

Director Kinel asked to identify a weakness in the department during the fall semester and how would you change it.

Intern Smith said communication could be better and keeping interns involved and in the loop.

Director Kinel asked for any more questions for Intern Abbs.

Intern Smith said not really, hope you guys have a great night.

#### VI. Approval of Intern- Madison Mastrangioli

Intern Mastrangioli said she is a freshman at the university and was currently undeclared and hoping to declare a major in journalism soon. She said as well as a programming intern she also pledged in a Greek sorority. She has been involved in leadership opportunities her whole life and she loves that. She said that it kept her busy and on her toes. She decided to become an intern because she started to become bored in college. She is hoping to gain more knowledge on how to actually planning an event and she is still kind of confused and said hopefully she will learn more next year.

Programmer Bickel asked if she was planning on becoming a programmer next year.

Intern Mastrangioli said yes, she is very confident that she will learn more next year too.

Director Kinel said maybe a better way to phrase the question is identifying a weakness in the department during the fall semester and how would she change it.

Intern Mastrangioli said during welcome week is was jammed pack and as interns we all had a job. She said if everyone stayed in their assigned areas the events would had gone by smoother.

Programmer Lew said she was curious because during welcome week they lost a lot of interns and asked what made her stay.

Intern Mastrangioli said that the first week was jammed back but, she personal does not give up. She said she didn't want to quit in the beginning.

Assistant Director Feng said they should approve all of them because they are fun group of people.

Programmer Dutcher said they went over the minute time.

Programmer Kinel said they all should be approved because she thinks they would all come back as programmers too.

Programmer Bickel said it was a huge difference of the group of interns they had last year compared to this year because there was at least one or two people that was like a maybe however, this year she thinks they should approve all of them.

Programmer Lew said the interns mesh very well with the other programmers and the board gets along very well.

Assistant Director Lench said they are all great and come to all of their meetings. He said they all participate in the discussions and none of them are slacking.

Director Kennel said she loves that everyone is positive and she is looking forward to the next semester.

Director Kinel motioned to approve interns Brain Lamson, TJ Christy, Brady Long, Alyssa Abbs, Alexia Smith, and Madison Mastrangioli.  
Motion carried.

VII. Department Attire

Director Kinel said she is looking for a motion to approve Department Attire.  
Programmer Dutcher so moved.  
Programmer Bickel seconded.  
Motion carried.

Programmer Kinel said this is really good because they are usually freezing outside and they will be happier.

Director Kinel said permitted in the budget and asked if they should get attire for the interns.

Assistant Director Lench moved to amend the budget to read \$800 dollars for quarter zips.  
Assistant Director Feng so moved.  
Motion carried.

Director Kinel asked for any more discussion.

Director Kinel moved to amend the budget on line number A to \$800.  
Motion carried.

Director Kinel moved to approve the overall budget.  
Motion carried.

9. **OPEN DISCUSSION/ COMMENTS AND ANNOUNCEMENTS**

a. There were no comments or announcements to be made at this time.

10. **PUBLIC COMMENT**

There was no public comment at this time.

11. **ADJOURNMENT**

Director Kinel adjourned the meeting at 7:37 p.m.



**TO:** Mia Kinel, Director of Event Programming

**FROM:** Austin Lensch, Assistant Director of Event Programming

**DATE:** November 1, 2017

**RE:** Nomination for the Position of Programming Intern

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Director Kinel,

I nominate the following individuals to the position of Programming Intern for the Department of Event Programming:

- Brian Lamson
- TJ Christy
- Brady Long
- Alyssa Abbs
- Alexia Smith
- Madison Mastrongioli

Thank you,

**Austin Lensch**

Assistant Director of Event Programming  
ASUN Department of Event Programming  
3rd Floor Joe Crowley Student Union | Mailstop 058  
The University of Nevada Reno  
Reno, NV 89557

## ASUN DEPARTMENT OF PROGRAMMING EVENT & BUDGET PROPOSAL FORM

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**CONTACT INFORMATION**

Programmer: Mia Kinel

Phone: 7026357506

Programmer: Kyle Feng

Phone: 7026309388

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**EVENT INFORMATION**

Event Name: Department Attire

Event Date: NA

Event Synopsis: NA

Event Location: NA

Hours of Event: NA

Expected Attendance: NA

Target Audience: NA

Learning Outcomes:

- 1.
- 2.
- 3.

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**BUDGET INFORMATION** *Please itemize your ENTIRE event budget below:*

DESCRIPTION	AMOUNT	VENDOR
1. Quarter Zips	\$ 400.00	Nevada Wolf Shop
2.	\$	
3.	\$	
4.	\$	
5.	\$	
6.	\$	
7.	\$	
8.	\$	

9.	\$	
10.	\$	