

# President's Cabinet of the Associated Students

Agenda for Tuesday, October 3rd, 2017 at 6:00 p.m.  
President's Conference Room, Third Floor of the Joe Crowley Student Union

## 1. CALL MEETING TO ORDER

President Teixeira called the President's Cabinet of the Associated Students to order on Tuesday, October 3rd, 2017 at 6:00 pm in the President's Conference Room on the third floor of the Joe Crowley Student Union.

## 2. ROLL CALL

President Teixeira, Vice President Atienza, Chief of Staff Bradley, Attorney General Harris, Director Henderson, Director Desamero, Director Kinel, Director Schultz, and Director Gbenjo were present.

Director Walberg and Director Nason were tardy excused.

A quorum was present.

## 3. PUBLIC COMMENT

Speaker Jackson said that the Las Vegas candlelight vigil is at 7 and help is needed.

## 4. MINUTES

There were no minutes to be approved at this time.

## 5. REPORTS OF OFFICERS

- A. President of the Associated Students, Noah Teixeira said he is working on a partnership with Uber to see if they can get a sober driver program up and running. He wants students to stray away from using Campus Escort in the wrong way, however, he does not want to put extra money into it. He is also working on a partnership with K-12 Outreach with Walberg, Speaker Jackson, other students that attended Reno High School.
- B. Vice President of the Associated Students, Sebastian Atienza said he sent an email out about the Pack Internship Grant Program (PIGP), and the marketing for the program will include a banner that will be hung in the Joe. There may be a new bill, which he is speaking with President Teixeira about, allowing two additional internships. They are looking at agriculture and data analysis internships. Regarding PIGP, there is a change in the data and five students have been given full-time positions. When the Director of Wellness, Director Henderson comes in, he will take the forefront of the new sexual assault awareness week. Anne Jones does work on SONA credits, about speaking out and coming forward as a rape victim. University Mental Health Day this year will be on March 2nd, and they will look into an event at Vanderbilt, breaking the stigma against mental health. As for Wolf Pack Radio, in the month of September, 5,100 people were reached, Insight reached 483 people, and Brushfire reached 1,642 people. He wants to plan with publications on how to expand the outreach of these departments and educate them on how to better use the budgets allocated toward them. There are different goals for each different department. Sagebrush reaches out to 38,000 people on Facebook alone. As for fall events, they are going to stray away from physical fitness and lean more toward mental health. He has been working with the committee for swag (Student Wellness Advisory Groups)

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Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, Mathewson- IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com).

If you would like a copy of any of the agenda items listed, please contact Chief of Staff at [chiefstaff@asun.unr.edu](mailto:chiefstaff@asun.unr.edu).



Schultz is working on mental health legislation based on the AICS counseling services, which recommends one counselor for every 1500 students. Hopefully, the legislation will be released in March. Considering that Nevada is fourth highest suicide rate in the nation, this will be helpful. He will coordinate with Atienza and they will talk about that project together.

Senator Smith is also working with Carla Franich from counseling services, so they can connect with her.

President Teixeira said he wants to know their five goals and make sure they are possible with the budget and timeline. Add budget and timeline considerations in with those five goals.

- C. Chief of Staff, Carissa Bradley said she went through intern interviews and there were 12 interviewees for the executive internship. The rest were dictated to separate departments. She will update senators on structure, have a weekly meeting where interns are taught about ASUN, and clubs and organizations leaders will be utility players of knowing anything that has to do with ASUN. Week 3 will be a social/speed dating round. They have put down which three Senators they would like to intern for in their interviews. She needs senators to teach interns the specifics of their job that can't be included in a PowerPoint. Positions are specific, so she can only teach interns to a certain extent. Regarding Diversity Inclusion and Elections, the applications weren't up when the applications went live. There are more than enough interns for each department, so interns are being asked if they can do a different internship in either Diversity or Elections. Elect Her Leadership conference will be November 18 12:30-5:30 in the Pennington. Half of the committee panel is filled. Important women are speaking at the event, she is still sending out invitations. There will also be a canned food drive event during Greek week.
- D. Director of Sustainability, Steven McNeece talked about important dates for SNIF. His department will start going out to students and handing out handbills. They will give the handbills to faculty and staff to pass out to their classes. He already has an idea of committee members for SNIF. Regarding the Informational Recycling Campaign- the department is trying to decide what to put in the bins, figure out e-waste, and inform the university on how the recycling program has improved over the last couple of years. He wants to the school thinking more about sustainability. He is also preparing for the sustainability conference, which will be the biggest in the nation and focuses on campuses' sustainability. He is hoping to learn more about what he can do for the association with people that have experience. He is confident about the election for SNIF officers, how the election process works, and how it will be implemented. The application will become available starting November 1<sup>st</sup> and he has a clear image of what they are trying to convey for the interview process. John Stagebill will be helping him with the interviews. They have a strict timeline for what they want to do with the project. Going forward, it will be easy for the next person to step in and take over. It will be a simple turnover, and is just a matter of picking dates and sticking to them.

Director Desamero said that the science and engineering clubs want to apply for the SNIF positions and he can forward it to them.

- E. Director of Campus and Public Relations, Brandon Walberg discussed the K-12 Action Plan. ASUN will be having a marketing and communications joint meeting, which will include the I Am The Real Nevada campaign. They are going to Clayton Middle School on November 13<sup>th</sup>. They have white shirts for the high schools with the intent of creating a five-year plan, not for the campaign itself but for the whole culture shift. The plan affects the whole campus, and they can't change only one age group, so they want to focus on more. They are also trying to get as many participants as possible for Reading Day (in the spring). Speaker Jackson had an idea for a Build a Tree campaign, for Kids U. This has been neglected in the past, so they want to work on a way to bring back the community-

university campaign. One idea they have is a photo-shoot of community leaders, which would be a good way for ASUN to connect to the business campaign as well as to political leaders. I Am The Real Nevada campaign is not just a campus issue. He wants to work with Sebastian on promoting the PIGP. He asked Schultz, in regards to smart talks, if there are ways to broadcast the information for those who can't make it to the Talk. He is brainstorming ways besides paying for live streaming, which is about \$3 a minute, and put in a work order with Inkblot to make an image/tweet.

Director Schultz said that there is a highlight of the main points that can be broadcasted. Each individual will have different points, so he can give a 2-3 sentence explanation of each speaker's talking points. Most questions are scripted so they the speakers will already know the questions before they are asked. The questions are specifically focused on different issues and the speakers will give 2 or 3 sentence explanations about why they are there. He get him text and Walberg will pass it on to the media.

Walberg said that live streaming can be pricey, so they will just live tweet about it.

President Teixeira asked who Walberg will be working with for the K-12 Action Plan, and how they will work to stay congruent with efforts.

Walberg said he he is working with Senator Flangas on connections within the community and asked if anyone has any connections within the community. He will be working with marketing and communications, Senator Flangas, and Speaker Jackson to create an ideal timeline, which will be ready in about two weeks.

Regarding the K-12 Action Plan, Teixeira asked how they are going to relate the I Am The Real Nevada campaign and reach out to the community, not just the campus. This will be the biggest program of the year.

Courtney Kinsela talked with James and priorities of timelines. Priority is scheduling rooms for preliminary debates- there are Excel sheets with each debate and its room. She is opening applications for the position underneath her, and is looking for someone detail oriented. PR and marketing plan, inkblot, future events for elections, discuss with Steven what will be changed about debates, because the rules changed in the packet to make it easier to understand.

President Teixeira asked what the plan was for commission.

Kinsela said they would see what they want to change regarding tabling events with food. Two weeks from now, there will be a marketing outline. Also, Senators can start to hire students on their commissions, and they just need to get the applicants names to Speaker Jackson. She will open up the positions for two applicants. He plans to work with Director Gbenjo about the underrepresented groups on campus, to create a more diverse pool of applications.

- F. Attorney General, Cameron Harris said that it is hard to have concrete goals and is working on an opinion from Senator Thummel about the no report issue. He will be meeting with Director Kinsela to discuss changes she wants to make to the SAS, and see what she thinks needs to be changed. Senator Bussman wants to work with them too. He asked if the Director of Campus Wellness is in the advisory cabinet. President Teixeira said that it is not in the SAS, but they can make the change. He will be meeting later with him about that. Regarding the intern program, he will gather his interns and go section by section in the SAS see where discrepancies exist. For instance, Campus Wellness positions are not listed correctly. He will meet with each director as the semester unfolds just to show him or her their SAS and their duties, and to see if they are actually obtainable. He will be

getting feedback from directors as soon as possible, rather than stumbling upon it later. He will be sitting in on the Committee on Oversight meetings for legality and government operations. Director Desamero said they have liaisons for each department.

Director Rodriguez asked why only certain people have to agendize meetings to spend money. If McNeece gives out SNIF dollars, he should agendize beforehand. She asked if he could send out a memo reminding all bodies to agendize. Also, the Senate has been inconsistent about spending money outside of their account, so they need to go over policy, process, and protocol.

Harris said to make sure committees are agendizing before meetings and to come to him with questions so there are no issues.

Chief of Staff Bradley asked if she spends money on food for a meeting, if she has to agendize it in the meeting.

Director Rodriguez said that all of heads of agencies that have a budget should be agendizing during executive board meetings and for day-to-day operations program.. Day-to-day expenditures are not a part of the agency structure under the executive branch.

President Teixeira said that the legacy binder and previous director have extra information that many Senators do not know. Next year, give incoming Senators a detailed packet about what happens when the Senate has extra money to spend by the end of the year.

- G. Director of Event Programming, Mia Kinel said that Homecoming starts this week, and that captain meetings will be held Thursday and Friday, at 8 and 7, in room 423 of the JCSU. They will be going over the packet as well as the point system. The department will be on a strict disaffiliation period during this time. ASUN can be affiliated but cannot ask for perks- such as no coming back stage, etc. The department is working on spring event dates so they're not planning last minute, such as the Welcome Back Week, the Spring Concert, and Unity Week. She is looking forward to working with Director Gbenjo, and said that Unity does not have to be secluded to one week. They will be taking suggestions for artists for the Spring Concert- students will just have to fill out a genre poll. She hopes for a more solidified transitioning for the Department of Programming next year. Also, they usually do events for finals week, and an idea for this year is a "collective scream" at Mackey stadium. She wants to hold these events at least once a month. She said the Senate also needs to budget for both semesters so that there is an equal amount of funds for each semester. In the case that there is another event, they need to make sure that there is money left over from the Homecoming event. Director Kinel asked about the packet that Noah was bringing up. She said that maybe they can throw in an event in the gateway plaza. She said there will be a presentation given during the retreat and posted on the ASUN website.
- H. Director of Clubs and Organizations, Jared Desamero listed every completed project and every project in progress. There are currently 5 short-term projects completed, 6 short-term projects in progress, and 11-long term projects in progress, and 2 department initiatives in progress. The Commissions Team has enjoyed their projects so far. They have had good progress recently, and have been able to achieve a lot in department. Clubs and Organizations is having a Jeopardy game night, and next year they plan to only have Club Fair and iLead, and then have a small event that reinforces both of these. This will be on October 25<sup>th</sup>. Commissioner Wang's travel policy form says clubs cannot travel 400 miles or more with a personal vehicle. They are working on finding ways for clubs to travel more than the 400-mile radius. As for long-term projects for the whole year, he's only had 1 project, but plans to have more this coming year. President Teixeira mentioned the timeline,

which is short term- only 1-2 months. Long-term projects are projects that develop throughout the year. He has agendized on department meetings. He is also working on 6 personal projects, a club resource policy, and expansion. Jacob Bold and Jared Desmato are formalizing a department procedure and determining new club resources. There is money in the budget that hasn't been used, so they will be conducting a club resource audit every two years. He has some ideas for the Student Union, focusing on creating a central page on JCSU website, booking, regular meetings, and expanding on storage space in Center for Student Engagement. Regarding policy updates, Commissioner Adams is updating the format and reaching out to each club coalition. He is expanding for all coalitions because the manual is outdated, as well as working on club support changes, updating policy on funding, and expanding. Club Commissioner Hickman's project for SAS is to update 7-12 clubs on department of clubs and orgs chapter. She will update ADA compatible funding applications and forms. She will be meeting with them to discuss how to make spreadsheets more accessible. As for the Clubs and Organizations internship program, there are 13 candidates moving forward. They can have a minimum of 6 and a maximum of 8 interns. They will support all commissioner's projects and resources as needed. The case non-profit index is a list of places where students can volunteer. They need to start using the funding tracker. Lastly, if commissioners have too much on their plates, or if they get overwhelmed, they can scale back.

- I. Director of Legislative Affairs, Spencer Schultz discussed legislation in the SAS regarding attendance and bringing political officials to campus, such as Masto, Sandoval, and Keller. Legislative brief NSHE system, Board of Regents, and officials affordability study is running during off-season. He is almost positive that he is able to get the position because there are 9 interviewees, and they will be taking at least 6 people. He is also preparing for the next legislative session and giving a presentation to understand depths of NSHE system and how his department can get things done through that. Current projects members will make sure the interns have an interest moving forward. During interviews, they will be looking for sustainability. Then they will create a timeline for legislative breakdown, which will include the passing of 30-40 bills. NSHE has to say what they need to be done, and it has to be done in a timely manner. At the next Wolf Pack Smart Talk, attendees should not ask the speakers questions, because with questions they, will start to back off, so it needs to be short and to the point. They must make sure it does not get framed as a campaign event.

Carissa Bradley said she has interns and wants to work cross departments that will work with Director Schultz as well.

Schultz discussed the success of the last two weeks' events- the Make Your Mark event was successful, and he counted 150 students that came and sat down. He wants to increase the budget for next semester and make it a bigger event with t-shirts, etc. He also wants to ask students what their priorities are. Gaby volunteered from ASUN, and Director Rodriguez ran the voting booth on the 24<sup>th</sup>. Carnegie data was used, but the department cannot release models for the data. They are researching to figure out where figures came from. They are preparing for the next Wolf Pack Smart Talk and the next Make Your Mark event. They still need to contact Inkblot to advertise these events.

- J. Director of Diversity and Inclusion, Precious Gbenjo said that the Northern Nevada Diversity Summit has solidified a theme. However, they wanted something active rather than just another talk. Within the Diversity Summit, there will be competition with the question: "What is your greatest challenge?..." Speech competition students will be able to present and the best speech will be chosen. Another goal after speaking with Amy and Sandy, is the NASBA Undergraduate Fellows Program. It is a nationwide undergraduate fellows program, but will start on campus with an application. They will then help people apply for the national program. The biggest focus is underrepresented groups and student affairs that will hopefully help them to get to that point. This is their biggest goal long-

term. She is working on the department, and is attending an Oversight meeting tonight. She has planned for a short, condensed department training meeting on Friday. Her goal is figuring out what works because this is a trial year, and it is the same with interns. The Diversity barbecue will be held once a semester and she is working with Inkblot to advertise it. The idea is "many wolves, one pack" as well as an educational aspect. Integration of Title 9- she wants to get the Green Dot program out to students and train students to reach upperclassmen. Noah Adams said he wants to work with Diversity and Inclusion. Core objectives include student-learning objectives, and they will choose from them next meeting.

Goals include getting a Kaepernick monument on campus. Students need a message that their complaints and suggestions are being received.

President Teixeira said that the core objectives need to be sent in by October 15<sup>th</sup>.

Gbenjo said that at the next meeting for task force, that would be discussed. At the last meeting they decided they should look at other institutions for ideas.

Director Rodriguez said that Director Desamero is considering working with inclusion, but she has to approve the application. NASBA holds a four-day conference.

President Teixeira asked if Gbenjo got in contact with Brett Simmons, who runs Ted X.

Gbenjo said she hadn't, but that might be good to ask for help with the speech contest. She is also getting other volunteers for speech judges.

Gbenjo said she wants to focus on upperclassman, but is aiming for a wide outreach, through fraternity and sorority life, and she is also interested in paring up with clubs and organizations. They want to get to as many people as they can reach, because all students will benefit from Green Dot training; they can reach athletes as well.

- K. Director of Campus Wellness- not yet appointed.
- L. Director of Blue Crew, Cole Nason said that Wolf Pack weekend is coming up- there is a volleyball game on Thursday, a soccer game on Friday, and the first 50 students at the volleyball game get priority entry at the football game. The goal for the year is to try to promote more sports. He has two events that are already SEAB approved, scheduled to go to gateway plaza. This will be Thursday October 19<sup>th</sup> from 5-7. It is open to all students, participating in homecoming, pep rally , homecoming is a competitive week, bring everyone together, cheerleaders, marching band,

There will be a throwback men's basketball game Friday November 3<sup>rd</sup> in Virginia Street Gym. They are only letting in a few hundred students. Our women's basketball is playing Yukon basketball team, and it will be a big game. The Reno community is also excited because of the name recognition of Yukon.

President Teixeira asked about activism with police brutality and talking to athletes first. It is important to get athlete's voices out so they feel important.

Gbenjo said athletes may not speak out because they don't want to risk losing their scholarship.

- M. Elections Chair, Courtney Kinsella

N. Speaker of the Senate, Hannah Jackson

**6. REPORT OF UNIVERSITY COMMITTEES**

The Cabinet and other officers of ASUN will provide informational updates to the President on the University Committees that they sit on:

- Arboretum Board: Director McNeece
- Athletic Association of the University of Nevada: Director Nason
- Campus Bicycle Committee: Director McNeece
- Campus Recreation and Wellness Advisory Board: Chief of Staff Bradley
- Core Curriculum Board:
- Cultural Diversity Committee: Director Gbenjo
- FRC Committee:
- Green Dot Committee: Director Gbenjo and Chief of Staff Bradley
- Intercultural Council: Director Gbenjo
- Parking and Traffic Board:
- Strategic and Master Plan Committee:
- Student Fee Review Committee-President Teixeira, Speaker Jackson, Chief of Staff Bradley
- Student Health Center Advisory Committee:
- Student Services Food Committee:
- Student Union Advisory Board: Director Desamero and Director Gbenjo
- Student Union Retail Committee:
- Subcommittee for the Student Success Collaborative:
- Title IX Task Force:
- Undergraduate Research Review Committee:
- University Athletics Committee: Director Nason
- University Courses and Curriculum Committee:
- University Sustainability: Director McNeece

**7. OLD BUSINESS**

There is no Old Business.

**8. NEW BUSINESS**

**a. Cabinet Projects**

The Cabinet will discuss updates on Executive Branch projects. These items are strictly informational. 3-5 projects each, reports above the surface, don't float above to get the attention of everyone, as a group, can do better, next week, can go a lot later, same tempo, double the time, next meeting know exactly what to talk about

**b. Discussions Relating to Student Concerns**

The Cabinet will discuss student concerns to address as an Association. Discussions surrounding this item are informational.

**9. PUBLIC COMMENT**

President Teixeira commended the Cabinet on their preparedness for the meeting. He reminded the Cabinet to make sure reports are legitimate.

Desamero asked if they are interested in joining a committee, what they should do.

President Teixeira said they will discuss it in Senate the next evening.

**10. ADJOURNMENT**

President Teixeira adjourned this meeting at 7:05.