# Committee on Academics

**Senate of the Associated Students 85th Session**

**Minutes for Wednesday, May 10th, 2017 at 11:00 a.m.**

**Joe Crowley Student Union Room #405**

1. CALL MEETING TO ORDER

Senator Cammie Lee called the committee on Academics to order at 11:02 am in Room 405 in the Joe Crowley Student Union. Presiding secretaries, Andrea Godoy and Kaitie Christiansen.

1. ROLL CALL

Senators Becker, Senator Cammie Lee, Senator Cynthia Lee, Lippi, and Paningbatan were present.

Senator Cook was absent excused

Senator Se was tardy unexcused

 A quorum was present.

1. PUBLIC COMMENT

There was no public comment at this time

1. MINUTES

There are no minutes to be heard at this time

1. OLD BUSINESS

 **a. Committee Goals**

1. NEW BUSINESS
2. Election of a Vice Chair

Senator Cammie Lee said the duties included assuming responsibly of chair in absence, draft minutes in absence of secretary, distribute paper or electronic copies equivalent similar to the secretary and perform all other necessary duties. Opened nominations can nominate themselves or anyone else

Senator Becker nominated Senator Cynthia Lee; Senator Cynthia Lee accepted.

No further nominations.

*Senator Se entered at 11:04 am*

Senator Cammie Lee asked if they had any questions they wanted to ask.

Senator Paningbatan wanted to ask what her goals were.

Senator Cynthia Lee was running for vice chair. Passions lie in research and working with students to integrate UNR with the community. Project working on is creating mutually beneficial for NCAR and ASUN. NCAR was applied research facility in the Office of Enterprise and Innovation. They sought to enhance the industry with the university’s assets. In the past weeks, met with Dr. Cardillo and discussed the visions they had for UNR. Not only will companies receive support fromundergra labor they will gain research experience in the fields of sustainability. Dr. Cardillo gave full support to academics and was interested in NCAR partnering with ASUN. One immediate project was intelligent mobility. It wanted to create a safe, clean, and efficient transportation option. As for the infrastructure, she was tasked with creating a website. The goals were drafts and subject to change. By having a list in hand, NCAR can match needs with students, and companies can negotiate a paid position for students. She set up a meeting with the career center. She will be the chair person in Senator Cammie Lee’s absence, perform the duties of the secretary, and perform all other duties.

Senator Paningbatan asked for goals.

Senator Cynthia Lee said integrating NCAR with ASUN and by doing that, she planned on working with Elizabeth Lowe part of Career studio to also integrate NCAR with Pack Internship Program.

Senator Cammie Lee asked if they would be able to start that before the semester started.

Senator Cynthia Lee said it depended on what they did over the summer. Dr. Cardillo was in and out over the summer but will be able to meet in June and July.

Senator Cammie Lee asked if she had any other goals besides NCAR

Senator Cynthia Lee wanted to work with Lippi to extend the hours of the KC as part of academic support.

No further questions; body moved to discussion.

*Senator Cynthia Lee left the room at 11:11 am.*

Senator Lippi thought she was qualified and will do great

Senator Paningbatan agreed with Lippi; she had qualifications and goals that lined with the university.

Senator Becker said they also matched up with Senator Cammie Lee’s goals and will be able to work hand in hand.

No further discussion.

Senator Becker moved to approve nomination of Cynthia Lee as vice chair

Senator Paningbatan seconded.

Motion carried unanimously.

*Senator Cynthia Lee entered the room at 11: 13 pm.*

1. Legacy Binder Review

Senator Cammie Lee said the last senator, Henderson, gave her a binder. Wanted to go over it. Disappointed that there wasn’t much. She did stuff like faculty of the year and promoted silver core but wanted her committee to do more.

Senator Becker agreed

Senator Cammie Lee said they had goals but Henderson may have been overwhelmed. Gave tips on how to be successful. Wanted her to assign liaison positons. Positions were libraries, admissions and records, etc. Some of their goals aligned with the positions, like Lippi, could be libraries because he wanted to extend the library hours. She would not assign them so they don’t get a position they don’t like

Senator Becker asked what the office of provost was.

Senator Cammie Lee said they did administration of academic programs related to support services, like faculty development, tenure, budgeting, and academic affairs. Faculty senate was probably faculty related to ASUN like Sandy and James.

Senator Cynthia Lee said thought it was reaching out to people in the university.

Senator Cammie Lee asked that she explain it.

Senator Cynthia Lee asked what it meant.

Senator Cammie Lee said she thought it was the faculty members who are part of ASUN. Wanted them to have a close relationship

Senator Paningbatan asked Dr. Beattie what the faculty senate was and what they did.

Dr. Beattie said it was student government senate but from represented across all the colleges. Spoke to issues related to academic affairs, and they would speak with faculty and then they could present to senate.

Senator Becker asked Dr. Beattie if each college had a faculty senate.

Dr. Beattie didn’t know if that was faculty senate or a leadership council. There were different councils comprised of faculty, students, and staff.

Senator Cammie Lee said those were some positions. She will outline them in an email and they could pick

Senator Cynthia Lee asked when they are due

Senator Cammie Lee said she will send them out today and they will pick whenever

Senator Cynthia Lee asked if it was first come first serve

Senator Cammie Lee said yes

Senator Becker asked if she will send the positions in an email

Senator Cammie Lee said she will send a list of the positions with descriptions. They should have a close relationship with directors and meet regularly. They also hold monthly research community meetings. Asked if they were familiar with it

Senator Becker asked if there was public comment

Senator Cammie Lee said no, it was more just to come and hear what everyone was doing, how to apply to grants and scholarships. Encouraged them to go.

Senator Becker asked she send the dates out.

Senator Cammie Lee said they were every Thursday once a month this semester but they stopped them already. They talked about goals last meeting but asked if they met with anyone.

Senator Lippi and Cook were talking with Dean of libraries to discuss.

Senator Cammie Lee said they should let her know what they say after meeting

Senator Cynthia Lee met with Cardillo and discussed NCAR and ASUN meetings. Contacted Lowe as well, but she hasn’t gotten back yet.

1. Strategic Plan for the 85th Session Committee

Senator Cammie Lee they had Lippi and Cook were meeting with the dean of libraries. Senator Cynthia Lee and herself met with Cardillo yesterday. He was a busy guy but he liked the plan for more research opportunities. They need people there anyway since they had a hard time finding people, so they used word of mouth. Liked that they wanted to help out for that since they were struggling.

Senator Cynthia Lee wanted to make it more formal and organized. If they created a website or database or partnering with internship program to assign people to positions and it would be more organized.

Senator Becker asked if they thought about who would make the website.

Senator Cammie Lee said it was still a rough outline. She didn’t think the website was beneficial since people still have to go to it. Thought it was best to work with internship program.

Senator Cynthia Lee said they can brainstorm ways to advertise the website. If people don’t apply, from 70 people to 40 people, what happened.

Dr. Beattie said one thing that happened was that ASUN failed to advertise. There was a schedule of advertising they agreed to. If it was not in there he can email it, they are supposed to do social media and using TV’s leading up to it. The SAS had a detailed outline but since it was his first full year advising, he was unaware of it and saw it when they redid the SAS. They missed their responsibility on their part.

Senator Paningbatan asked who was in charge of advertising.

Dr. Beattie said advertising for grants was the committee through the chair.

Senator Paningbatan asked for Facebook and things like that .

Dr. Beattie said for that, they could put in an inkblot request or they could work through the director of campus and public relations. They are supposed to do social media stuff related to the government.

Senator Cammie Lee said they needed to nudge them to do what they want

Senator Cynthia Lee said they should talk about the summer.

Dr. Beattie said they will need to meet and discuss that next week. Next Wednesday, Jackson will have legislation to suspend some parts of senate and one part is committees, that way they are not bound to meet. Will have to look to see if they were prohibited from passing legislation and making decisions.

Senator Becker understood that committee may be suspended but they should still send in availability so they can get a hold of them.

Senator Cynthia Lee said they should stay updated and have informal meeting

Senator Cammie Lee asked if they will be here

Dr. Beattie and Senator Lippi will be here the whole summer.

Senator Cammie Lee asked if they will be gone the whole summer.

Senators Becker, Paningbatan, and se said yes

Dr. Dr. Beattie said they could all get on their computers and it will show all their faces. It’s better than Skype which is just one person. They will use it for senate this summer, and Hannah will call the Joe to get it. At One has a really cool one, whose camera moves to whoever is speaking. They’re expensive.

Senator Cammie Lee said during the summer, they will have meetings since they will need them. Didn’t know how they would do it yet, maybe every two weeks. Wanted to assign them something to do but knew Lippi and Cook were busy and she and Cynthia Lee were doing NCAR. For the rest of them, she will assign them something to do but didn’t know what.

Senator Paningbatan asked what she meant by assign

Senator Cammie Lee wanted them to meet with their liaisons, but not sure how that will work over the summer. Probably on top of their goals will assign something asked for his goals

Senator Paningbatan wanted to find a way to meet with faculty and directors to implement new majors.

Senator Cammie Lee asked if he met with anyone yet

Senator Paningbatan said not yet but was going to meet before the summer ended

Senator Cynthia Lee said it was hard because no one was available, and they couldn’t really meet with people. They could brainstorm a possible plan.

Dr. Beattie said over the summer, Jackson was free to FastTrack things so if they had legislation in regards to the committee, they would send it to Hannah. They can still do stuff.

Senator Cammie Lee asked how they would do it

Dr. Beattie said normally you do a first meeting with committee, but since the committees can’t meet over summer, Hannah will fast track it so it is sent out. Normally he wouldn’t recommend that since committees vet it out, but they aren’t meeting.

Senator Cammie Lee said he hadn’t met with anyone yet brainstorm what will be said and didn’t know if they were available over summer she can present when the school starts. .

1. PUBLIC COMMENT

There was no public comment at this time.

1. ADJOURNMENT
The meeting of the Committee on Academics was adjourned at 11:33 am.