

Clubs and Organizations Commission

Department of Clubs and Organizations

Minutes for Saturday, March 4th, 2017 at 1 PM

Joe Crowley Student Union, Presidents' Conference Room, 3rd Floor

1. CALL MEETING TO ORDER

Director Long called the meeting of the Department of Clubs and Organizations to order at 1:12 PM in the President's Conference Room on the third floor of the Joe Crowley Student Union. Presiding Secretary, Kaitie Christensen

2. ROLL CALL

Director Long and Commissioners Bittar, Desamero, Hidalgo, Tarr, and Wang were present. Commissioner Ronquillo was tardy excused. Commissioner Carrasco was absent excused.

3. PUBLIC COMMENT

Director Long said go pack!

4. POLICIES, PROCEDURES, AND ADMINISTRATIVE ACTIONS

- a. The Commission may discuss and/or act upon items regarding Department policies and procedures, Club Support Funding requests, conduct proceedings requests, and other matters related to the functions of the Department.

- i. **Action:** The Commission will make edits and discuss governing documents for the Department of Clubs and Organizations.

- a. **Club Support Funding Policy Manual**

Commissioner Tarr said he moved to suspend Roberts Rules until 2:30 PM

Commissioner Bittar seconded

Director Long said he is in favor of this, but reminded everyone to be respectful and not cut everyone off

Motion carried.

Commissioner Tarr said he hoped everyone had read the policy manual. He was meeting with senators for the last couple days, and their biggest thing is that they don't know what is being changed or what it was like before. None of the senators knew what club support funding policy was like. They made a fuss about Club Support Funding the first time there was a policy change. The one thing about the first right of refusal, they wrote out a policy. It will look like this in the SAS and in their end. Will have everyone read it and give context to the compromises they reached. He can show them how to pull this doc up on laptops

Commissioner Hidalgo asked if this meant that if a club wanted to order t-shirts or hats, they had to go to the Wolfshop first

Commissioner Tarr said yeah, that was one of the compromises. The way senate originally had it –

Director Long asked if the policy was final

Commissioner Tarr said yeah, there were two of them, it's the Google Drive one. This will be in the SAS. It's similar, but some major changes are that this isn't just for apparel, it's for everything that ASUN could spend for. It's meant to direct towards the Wolfshop first. For clubs, one of his concerns was that it was weird for them to go to the Wolfshop for everything first. We agreed on just apparel to start with. Voiced the concern that a club may

find another place that can go cheaper. If they can find cheaper and the Wolfshop won't price match, they can go to another vendor because it was unfair to make them go to the Wolfshop if they can find cheaper.

Commissioner Wang asked if that counted how Branded will charge for screen printing and the price of the shirts. Asked how they would price match that.

Commissioner Tarr said it would be the overall cost.

Commissioner Wang asked if he was sure, or if it was up to the commission at that point

Commissioner Tarr said it would be up to the commission. It is noticeable that there is more stuff left up to the discretion of the commission because the budget can be different at the time, but it is still a good structure. There is more flexibility and room for expansion

Director Long asked if he could show the table of contents as an outline on the side. One of the things grammatically is that it says "items but not limiting to," and then you have "etcetera" at the end, which doesn't make sense grammatically, and "shall give the Wolf shop around three weeks time"

Commissioner Tarr said that was another compromise. It's not a set in stone time for clubs, its' for ASUN departments. If a club didn't know they had to give them three weeks notice, they might get screwed over, so "around" three means the Wolfshop needs about three weeks time. The Wolfshop could get it done earlier. It's not an enforceable policy. This is all up to change

Commissioner Wang said it didn't specify what a standard material is vs special orders. Asked how you distinguish between special orders

Commissioner Tarr said the senators did not elaborate on that. They could take it out and just say "about three weeks"

Commissioner Wang asked if had been passed through senate

Commissioner Tarr said in the next few weeks, it is going through University affairs

Commissioner Wang asked is they would have to vote on it

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Commissioner Tarr said from what it sounded like there was no reason it wouldn't pass

Commissioner Desamero asked if the Wolfshop specifically defined special and standard material

Commissioner Tarr said he didn't know. Another concern was Wolfshop invoicing, and the senators said the Wolfshop should be able to get invoices in in a timely manner. It sounded like they wanted ASUN to spend their money within ASUN.

Commissioner Desamero asked if the change was okay

Commissioner Wang asked if he would identify what standard means

Commissioner Tarr said any order in general, they don't need to differentiate between standard and special. They can revisit next year. There is not enough information right now

Commissioner Wang said she agreed with Adam, that they don't need to specify between three weeks and four weeks

Director Long said instead of "shall give" it should say "should allow" so it's less concrete

Commissioner Wang said she highlighted it

Commissioner Tarr said they could make that change. They have to motion it in anyway, because it's not in the agenda policy manual. Like "shall allow"

Director Long said he thought it was softer verbage and it allows the Wolf shop discretion on that.

Commissioner Tarr asked him to clarify what the Wolf shop would get discretion on

Director Long said on the suggested change, special orders.

Commissioner Wang said she didn't know if she agreed with the three week/four week thing

Commissioner Tarr said he could take it out

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Director Long suggested “shall allow the Nevada Wolfshop around a suggested three to four week time”

Commissioner Wang said and then get rid of all the standard material stuff.

Commissioner Bittar said that was better

Director Long said to change from editing to suggesting

Commissioner Tarr said that would track changes and keep a record

Director Long said it would read “shall allow the Nevada Wolf Shop around a three to four week lead time for orders,”.

Commissioner Wang asked if it should say apparel orders

Director Long said he didn’t think it needed to be specific.

Commissioner Tarr said it was specific at the top for apparel items, and the SAS changes are not specific to apparel. These clubs are different than the senate committees trying to order shirts.

Commissioner Wang said the Wolfshop can deny for other reasons

Commissioner Tarr said the Wolfshp can say no, but this is what they said they would deny for

Director Long asked if they should specify that only the Wolfshop can deny due to reached capacity. If the Wolf shop denies it for any other reason, the policy states they still have to go through the Wolfshop

Commissioner Tarr said they could take that out.

Commissioner Wang asked if that meant that if their funding date is March 4th and the hearing is last week, are they allowed to ask the Wolfshop three weeks in advance to review their order so that when we say yes on March 4th they can start their order. Would they need an early funding request?

Commissioner Tarr said that’s the reason for early funding, that’s also how they do it this year. They do it for the Greek organizations.

Commissioner Desamero asked if they should state that in the policy

Commissioner Hidalgo stepped out of the room at 1:29 PM

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Commissioner Tarr said the three week time is the Wolfshop's estimate. It's already stated.

Director Ayard asked if Tarr could make it a little bigger

Commissioner Tarr said she could also pull it up on her laptop on the Google drive

Director Long asked if they could get rid of the "etcetera"

Commissioner Wang said she was good with that.

Commissioner Tarr said that would be fine. A club would read "t-shirts, hats and sweatshirts..." Asked if they thought it would be better to add to the title for apparel items. Would remove "including but not limited to," to avoid confusion.

Director Long said if that is solely what this section is about, is for apparel through the Wolfshop, then yes

Director Ayard asked if they discussed price match with senate

Director Long said Tarr had meetings with senate

Commissioner Tarr said the price matching will not be in the SAS, but he talked to club and orgs and they agreed it was unfair to penalize them for that.

Director Long said a club shouldn't have to pay extra money just because we want to keep it at the university, if they find it cheaper somewhere else.

Director Ayard said it doesn't say anything about the clubs and orgs

Commissioner Tarr said it's in the SAS

Commissioner Hidalgo stepped back in at 1:32 pm

Director Long asked Tarr what he had next

Commissioner Tarr said he had more, but he wanted to do that first because he had that meeting yesterday. They can make changes, but have to keep all the suggested changes on the side because it hasn't been motioned in

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Director Long said they would have discussion about what they want to do, and then get on agreement about what they want to add in. They could do straw polls.

Commissioner Tarr said they have this room until four, so they can finish it next department meeting. Thought they would get most of it done.

Director Long said nothing really changed in the definition of the Department of Clubs and Organizations.

Commissioner Tarr said correct. It was all the same.

Commissioner Wang asked if they needed a period after the parenthesis in Chapter A, at the end.

Commissioner Tarr said technically yeah. Motion in a period

Director Long said they could still make motions, he doesn't have to call on her

Commissioner Wang moved to add a period to Chapter A's ending paragraph unanimously.

Motion carried

Commissioner Desamero said it said "statues" instead of "statutes."

Commissioner Hidalgo moved to add a t to statues

Commissioner Wang seconded

Motion carried

Director Long said "director" and "club commissioner" needed to be capitalized

Commissioner Hidalgo asked if it defines what the director does for the club commission, should they add what the funding manager does.

Commissioner Tarr said the Funding Manager is not a part of the commission in terms of voting. They were part of the department.

Commissioner Hidalgo asked if there was a section about what the funding manager would do

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Commissioner Tarr said that was in the manual, this is just what they need to worry about when they show up to request funding.

Director Long said he is working with senator Bradley to change the funding manager to assistant director.

Commissioner Wang moved to change chapter B, the C in Club to be capitalized and the Commissions C to be capitalized and change the font to be uniform, unanimously.

Motion carried

Commissioner Tarr said the font is 11

Commissioner Wang moved to change the font of chapter B to 11 unanimously

Motion carried

Commissioner Tarr said he didn't think they had to motion for fonts

Director Long said it didn't matter

Commissioner Desamero said in regards to Hidalgo's question, there was something he was going to propose regarding powers and rights of funding managers to make exceptions. Asked if that would affect anything. It's at the bottom of title five

Director Long said he thought that was interesting because they have been more accepting of making changes this year, but other commissions have been hard core. It's a dynamic portion of the commission.

Commissioner Tarr said Chapter C, Policy. Asked if it looked good.

Director Long said yes

Commissioner Tarr said Chapter D, policy application and authority

Commissioner Desamero asked if they were on D

Commissioner Tarr said yes. It said what the commissions rights were. The director has certain defined authority that he can do without the commission, like changing percentages at the end of the year

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Commissioner Bittar moved to add an S to chapter D, "Organizations" unanimously

Motion carried

Commissioner Tarr said to make the changes, to just add it to the document.

Director Long said Chapter E

Commissioner Wang moved to add a comma after "organizational infrastructure" in Chapter E unanimously

Motion carried

Commissioner Tarr said he liked this because it gives you an argument what club support funding is supposed to be for.

Director Long asked if he added that or if it was already there

Commissioner Tarr said it was already there

Director Long said Chapter F

Commissioner Wang asked if they needed to parenthesis ASUN after the associated students of Nevada? Asked how interchangeably they can use ASUN

Commissioner Tarr said as long as it was used at the beginning it was good

Commissioner Wang said it was an inconsistency between spelling it out and not spelling it out. That doesn't add any loopholes or grey area

Commissioner Tarr said he didn't see anything wrong with it, people get what he means. Now they get to the definitions and terms, it sets the structure for the rest of the document. This defines everything so when they define the words so it's not arbitrary

Commissioner Desamero said all of his suggestions are section 14, unless he wants to go one by one

Commissioner Tarr said one by one. There is some order to the document. You start with definitions.

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Commissioner Wang said she was just going to make more grammatical moves. Moved to delete the space in Chapter F, 1 after the last organizations unanimously

Motion carried.

Director Long said because Kenneth is following along with them, he opened up the chat box so that he can make comments

Commissioner Tarr said he should be here in ten minutes

Director Long said they were under chapter F sections one through three

Commissioner Bittar said under section two they have it refer to a categorizations of costs or expenses expected to be associated with an event or activity by clubs or organizations. Asked if they wanted to change that to by clubs and organizations or by club or organization

Commissioner Tarr said it's better to say "or"

Commissioner Bittar moved to delete the letter S a the end of the word "organization" unanimously

Motion carried

Commissioner Wang moved to add a common after activities in section two unanimously

Motion carried.

Commissioner Hidalgo asked why the word sections, some are italicized and some aren't

Commissioner Tarr said over the year people have made changes differently. They could un-italicize it

Commissioner Wang asked if they could make a motion to un-italicize all of them.

Commissioner Tarr asked if the secretaries do formatting updates to the SAS.

Secretary Christensen said she was unsure, that would be Brooke

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Commissioner Tarr said they could un-italicize those. They can motion but it's not necessary, because it's just a formatting change.

Director Long said at the end, they can make one big motion to format accordingly

Commissioner Tarr said he could do that. This is where it keeps track.

Director Ayard asked if they were talking about section four.

Director Long said one to three.

Commissioner Bittar said it looked good

Commissioner Tarr said they already talked about capital expenditure, and no changes were made.

Commissioner Wang said they could move on. For section four, asked why they have a section four if they don't have capital item as a title

Commissioner Tarr said he saw it happening as at a funding hearing they say it's a capital item

Commissioner Wang said they don't use the word capital. Asked if they should put it under section two

Commissioner Desamero said he would make a change that uses the word capital item later

Commissioner Tarr asked him to explain the change

Commissioner Desamero said he was going to add it as a new section, it would have been title two, chapter C, Capital Item would read "capital items shall be funded at a rate not to exceed 100 dollars with the exception of table banners and it would remove capital items from the no list"

Commissioner Tarr said they could discuss more when they get to that

Director Long asked just remove the definition of capital item.

Commissioner Tarr said if they remove it, it will go against Jared's proposal

Commissioner Wang asked if they should add capital to section three.

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Commissioner Tarr asked for more discussion

Commissioner Bittar asked if they would talk about Desamero's thing later

Commissioner Desamero said yes

Commissioner Tarr said they could talk more about definitions.

Director Long said section five should include off campus facilities.

Commissioner Tarr said off campus facilities owned by the university

Director Long asked if they are owned by the university, they are cooperative extensions, they aren't directly owned.

Director Ayard said she thought they owned the equestrian center

Commissioner Tarr said on campus is defined as the main campus – the Manzanita bowl to the med school.

Director Long said UNR proper

Commissioner Tarr asked if the cooperative extensions could be on campus

Director Long said that is a discussion they have had in the past, about people having events at the innovation center, does that count as on or off?

Director Ayard said they would have to determine that. Whether it's part of the university or not isn't relevant.

Commissioner Tarr said an easier way to approach it is, if an event on Redfield campus would also be off campus. If we say no to that, it would be no to cooperative extensions.

Commissioner Bittar said the reason they have on campus events is to engage the students. He thinks they should engage that to the other campus or other centers to get students involved and it still belongs to the university.

Commissioner Wang agreed

Commissioner Bittar said they are still getting students engaged

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Director Long said the other issue is to get more students involved. You are more likely to get kids involved here than at the innovation center, even though it's only a mile away.

Commissioner Tarr asked if dorm kids would be able to get there

Commissioner Wang said she saw that side too, but they have shuttles. If the commission thinks it is a tier one event vs a tier three, it should be up to the commission to decide if people can get to that place. Clubs intentions aren't to exclude people. She had said some clubs can't have events on campus because of so many people that come

Commissioner Tarr said that is why the off campus tier is being created. That change would solve this problem as well.

Commissioner Wang was concerned about clubs double dipping. There is a lot of money in on campus compared to off campus. That would mean that they can't do their own closed off campus event

Commissioner Tarr asked what she meant by a closed off campus event

Commissioner Wang said like a tier three that only caters to their club. This limits how much they could do in an extension of the university area if they put it all in off campus

Commissioner Tarr asked for opinions. Asked if they should say that the Redfield campus, Innovation Center, and the agriculture center are considered off campus?

Director Long asked how far the agriculture center is from campus

Commissioner Tarr said he didn't think a club would hold an event there because it is for research.

Director Ayard asked if there was a location by Tahoe

Commissioner Wang asked if she meant 4H

Director Ayard said they don't have a lot of data to make such a drastic change. If the list becomes an on-campus event, what are the repercussions? Suggested doing something in the middle to state that they shall discuss on a case by case scenario to tell what is the purpose of the event and why they are going off campus. If you are receiving tier one for an event that is off campus, not everyone can get there. Not everyone can get there, even if you

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do campus escort. There are more obstacles. Without an in depth discussion and looking at all sides, they don't have all the information to make this decision

Commissioner Tarr agreed. Thought they should leave it so on campus is the main campus. In the eyes of 95% of the students, that's what on campus means anyway, and they are here to benefit the majority

Commissioner Wang said she liked what Richard said

Director Ayard asked if anyone wanted a taco

The commission said no

Commissioner Wang said they had thin mints

Director Long asked if they would rather specify and make it more gray or make it up to the commission to decide if it is on campus or not.

Commissioner Wang agreed

Commissioner Bittar said then they could see what students are trying to be involved.

Commissioner Ronquillo stepped into the room at 1:59 PM

Director Ayard asked if cooperative extensions included all the other areas, like innovation center and the equestrian center.

Commissioner Desamero said they should look into it

Commissioner Tarr suggested saying university property. This year they would have said yes to everything, but was unsure if future commissions would do that. Said to Kenneth that any changes they make are tracked on Google Drive.

Commissioner Bittar asked what if it isn't a university owned property

Commissioner Tarr said then it wouldn't be on campus

Commissioner Bittar said they all belong to the University of Nevada.

Commissioner Tarr said when he thinks of on campus, he thinks of the main campus.

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Commissioner Wang said there are other places that are considered on campus that aren't in our strip. She looked at the website for cooperative extensions, which included 17 Nevada counties.

Director Ayard said extensions are across the state of Nevada

Commissioner Ronquillo asked if they should say the ones located in Washoe county or Reno area. There are some clubs that want to have events at other centers, or use another place like sports or have a guest speaker in a nice center.

Commissioner Tarr said that was what the off campus tier was for

Director Ayard asked if there is an off campus tier, why are they set on the on-campus event and defining that

Director Long said tier caps. If they hold an event at the innovation center and we consider it on campus they would get more funds, or if it wasn't considered on campus they would be limited in funds.

Director Ayard said understood this, but she wanted to hear a strong case. They are making assumptions, but they don't know how many organizations have said this is an issue

Commissioner Long said there were some societies that wanted to hold events at a center because they could facilitate their robots, and the Joe Crowley student union couldn't. Other cooperative extensions include the 4H camps, and some organizations want to do retreats there. That also had to do with travel at that time.

Commissioner Wang asked if she wanted specific clubs. She knows of some who have said this year that they would want this funding. They use tier two for their conferences. The university has less space, and engineering clubs have no room or place to put their equipment, so they use the Innovation center to build their robots. Off campus they can show off what they do more, and they can bring in more people than at a club fair.

Director Ayard said she knows that, but asked if there was a stronger case. That reasoning doesn't outweigh the can of worms they are going to open. Now they would be sponsoring on campus events at the innovation center. How will that impact travel paperwork and SAEB. Now they can go to 4H without travel paperwork because it's an on campus event. Wanted them to think about if there was an option already and risk management. There is

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access already, but not a lot of resources and funds. It's not like there is a lack of opportunity. Keep in mind the repercussions. It's not just about policy but how that will impact department and offices.

Commissioner Tarr said he agreed with Director Ayard. Traveling is very specific. The 4H center doesn't feel on campus even if it is a campus function.

Director Ayard suggested making another area a little bit more flexible, so if students ever do want to use the events center, they can use it instead of changing an entire policy

Commissioner Desamero said on campus could still be defined by that. Gave an example of 60 miles, which still covers all these events from the innovation center and Lake Tahoe events. That is the purpose of off campus.

Commissioner Wang said she thought they are only allocating 1000 dollars for off campus

Commissioner Tarr said they could discuss that

Commissioner Wang said that is too much money being put in their caps

Commissioner Bittar said from a risk assessment point of view, it would have a domino effect. They can't think of everything that will happen now. Leaving it as it is will satisfy 95% of organizations. Didn't see the risk/reward. Too many clubs might use this.

Commissioner Desamero said that because this is so experimental, they won't know how much is requested. One thousand is still a sizeable amount, that's all the money they would give to tier four. Leaving it as it is a safer option and leaves room for experimentation for the future commissions.

Director Ayard said as they discuss this manual, they should have a philosophy about the purpose and what that means to provide funding to organizations and if it is intended to build a community or take the community off campus. This will change the culture if all of a sudden they can transform those events to a larger scale. Think of what those implications are if all of a sudden there are more off campus events than on campus events.

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Commissioner Tarr asked for a quick straw poll if they wanted on campus to include just the main campus. More people preferred on campus meaning just the main campus. The next thing to do is talk about the proposed funding caps

Commissioner Wang said she wanted community service to be its own section instead of taking it away from off campus

Commissioner Desamero asked why

Commissioner Wang said if a club wants to help out with a 5k and use 250 dollars for water bottles, that means they lose money from their off campus tier even though they are doing community service. Might discourage students from doing community service because that would lower their off campus cap, and they want that for another event at the innovation center.

Director Long said looking at numbers, that \$11750 that they can access if they hit all of them. Ten thousand, five hundred for the second one. That is less than the new in total of what you can pick and choose from if everything was funded 100%. The difference is the operations tier will be even more highly used than the tier four they currently have, so having a smaller number is wise not knowing how much the budget will be increased next year, that is up to the next president and director. Asked for a budget increase this year and got shot down. It may not be a bad thing to only have \$750 for off campus, because they can use operations for community service

Commissioner Wang asked what if they wanted to have a service event on campus

Director Long said they could use on campus or operations

Director Ayard challenged everyone to look at the bigger picture, and to not get so focused on the details and money. What is the message when they remove a tier that is focused on service. Think about the culture of ASUN. You have Givepulse and a push for civic engagement. Thought they were sending a loud message when they tell students there is a tier they can apply for service, even if it is only \$250.

Commissioner Wang said she agreed with Director Ayard

Commissioner Ronquillo thought they had more options this way, or they could pull out of operations if they keep it how it is now. This is more

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money to do service events, gives them three different options to use money for service.

Commissioner Tarr said the 250 is off campus

Commissioner Ronquillo said right now they have three different options

Director Ayard asked what the difference is. They can use the service tier for off campus or on campus

Commissioner Tarr said how the change tiers based on the intent of the event, if it was in its own tier the commission could change it in the future if they wanted to do it on campus instead.

Commissioner Desamero said right now there is a lot of flexibility.

Commissioner Ronquillo said both are flexible

Commissioner Desamero said tier five directs outreach to the community which implies off campus.

Director Ayard said not necessarily

Commissioner Ronquillo said some clubs can choose which tier they want to go into based off what they want to do because they have enough money

Commissioner Bittar asked if off campus was split, like 60/40

Commissioner Tarr said yes, with an exception to community service. It's 60-40 unless off campus is for community service, that's 100% funded at \$250.

Director Ayard said they were providing funding in the tiers right now, but there is nothing that says don't use your off campus tier entirely for service, they are not restricting that. If the commission has a tier for service, it sends the message that they highly value service and encourage clubs to apply for service. It's telling them that they can use 250 for service, which they can already do.

Commissioner Bittar asked for a straw poll on who would be in favor of having a community service tier.

Commissioner Hidalgo said since they added tier five, a lot of groups have used it way more often. Not having a service tier made it confusing, having

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a service tier made it more straight forward. Was unsure how it would be worded, but it made it easier for clubs

Director Long said Bittar and Hidalgo were discussing something, reminded everyone to keep side conversations down.

Commissioner Bittar said by reading about a service tier would encourage them to use it. There is aesthetic to having a service tier.

Director Ayard said it's the message that they are sending, especially when they have already had it. When you have had tier five and all of a sudden it's not listed, it sends a different message that says that this commission is just including community service as part of something else. That is from an outsider's perspective. A commission that wanted a community service would feel that way. If they had a different intention, wanted to hear it.

Commissioner Desamero said he was a little confused because there were no definitions, but he wanted flexibility. On campus service can be put under on campus or under operations, and off campus service can get the extra \$250. That was how he interpreted it and based his decisions. If community service was limited to all community service, it would limit clubs to only that 250 dollars, but now they have operations tier.

Commissioner Tarr said when he created this structure, he wanted to change was the common theme. The common theme was that the tiers were separated based on where the event was as opposed to what the event was, and he wanted a common theme, which is where the event was, whether it is on campus, off campus, or travel which is generally out of the state. Operations is more of a base allocation for clubs to apply, which is why he called it the "base tier hybrid." The other options are designated due to the location of the event rather than the purpose. They could change it to say \$250 can be used off campus or on campus fully funded.

Commissioner Desamero said the naming of tiers one through five is confusing, approached him about how it is hard for clubs to know what things are. This makes naming easier when they focus on location. That will be a basis for next year.

Commissioner Wang said ASUN is about civic engagement. Saw it as a positive reinforcement for clubs to do community service when there is a tier allocated for that, because they don't lose some of their cap. A lot of clubs use up tier four and tier five for a community event. The message of ASUN is community service and civic engagement.

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Commissioner Desamero said he agreed and was fine adding the service tier if it says off campus, because that gives them more room for interpretation of on campus service events.

Director Ayard asked if he meant off campus.

Commissioner Desamero said yes, the way it says right now

Commissioner Wang asked if he meant off campus

Commissioner Desamero said the way it says right now

Commissioner Wang asked if he meant the current definition or the new policy manual

Commissioner Desamero said the current definition in their policy manual for community service.

Commissioner Wang said that said off campus and on campus

Commissioner Tarr said they can only fund off campus funds

Commissioner Wang said sometimes they fund making sandwiches on campus.

Director Ayard said if they do pursue this, encouraged them to understand the way people hear community service. She thought of old fashion civic engagement. The center is moving towards all kinds of things, students are defining service in different ways, whether is it democratic engagement, civic engagement, or social engagement. Do service in any way, this way they can put things under the category of service. Leave off campus and on campus to be defined. Submitting letters to government officials is civic engagement.

Commissioner Tarr said they could request pizza to write letters to the governor.

Director Ayard said tier five needed to be redefined. The intention of that tier was supposed to be a lot more than just writing letters and having pizza, it was supposed to be activism. Thought it needed some work. That tier is for volunteering, not so much benefitting the students. It's more for making sandwiches and giving it to people in need, or volunteering at a site.

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Commissioner Wang said it has to directly benefit the organization or whomever they serve. Pizza for letter writing does not directly benefit the cause.

Commissioner Tarr said he thought they had approved that this year

Commissioner Wang said no they haven't.

Commissioner Tarr said that was beside the point.

Director Ayard said they don't have to decide, she wanted them to be able to have an understanding of what perceptions might come from this, and be able to defend them. Wanted a better answer why they chose to make these changes, and attach a value system to it rather than saying it was based on location or that it just kind of made sense.

Commissioner Tarr said he thought the location argument isn't a bad one for structuring a system, because it had to be intuitive. It doesn't reflect their opinions on community service, but thought that location shouldn't be dismissed.

Director Ayard said operations is not a location, and it gives organizations a structure.

Commissioner Tarr said that was the base-tier hybrid, that was the base and the tiered aspect is location.

Director Ayard said she interpreted that as being important. Asked why service couldn't also be a part of that structure and location, it is important.

Commissioner Hidalgo said when Dr. Beattie came in, he mentioned that community service under tier five was meant to engage the students in the community. Putting it under off campus encourages students to get out there and get engaged. It didn't say they lacked community service, but they want them to get out there with their club.

Commissioner Tarr said they could say an additional \$250 could be allocated under the off campus tier if it is a community service event. This disincentives the organization from losing money but getting to say they did something good. On the website they can still have the community service option that way it still says they value community service. It's just an added bonus, it doesn't detract from the \$1000.

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Director Ayard said she liked that, and it adds to it. Putting it on the website gives the message, and saying in addition to tells them that they value it more. Currently, they are telling them they can use \$250 for community service, but a club can use anything for community service. Saying you get an additional \$250 was good.

Commissioner Tarr asked if that was a better wording

Commissioner Ronquillo asked if they would get a bonus

Commissioner Tarr said yes, the off campus cap is \$1000 and then there is a parenthesis, plus \$250 if you do community service with it.

Commissioner Wang asked why he would be against having a different section for community service with the specification that it has to be off campus. She valued civic engagement and seeing a line for that, its own section, made it important.

Commissioner Tarr said clubs don't read the policy manual, they read the cliff notes on the website. They would still show that on the website.

Director Ayard said that was a valid question. When she goes to staff meetings and says tier five is removed, it's different. It's hard for her to understand the argument.

Commissioner Tarr said in terms of policy it would be an added \$250 for off campus, but on the website it would still have its own section, saying how they get money for community service. This is all clubs look at anyway

Director Ayard wanted him to say why they would remove tier five and changing community service.

Commissioner Tarr asked what she meant

Director Ayard said the proposed change is to remove tier five to make it for off campus.

Commissioner Long said combining it to a tier that has a lot more money would draw him into wanting to create a bigger service event. If he saw 250 dollars, he felt limited under tier five. But under another tier, there is 1000 dollars plus \$250 for community service regardless if it is on campus or off campus. With an extra thousand dollars, they can have money and make a bigger event. Associating it with a tier that has more money, they might see

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more large events rather than five or ten events that people have been requesting for tier five. They have not seen a lot of tier five events.

Commissioner Ronquillo said there are a lot of 5k runs on campus, and they want to go off campus, but they can't. So they have a lot of 5K runs in a year.

Commissioner Long said he understood keeping it separate and it makes him feel good, but to see events happen, they are just not seeing a lot from tier five right now. If they fund it at the same amount but associate it with a bigger tier, it could change.

Commissioner Ronquillo said if they choose to make it community service under off campus, then maybe change the percentage distribution.

Director Long said a 60/40 split, plus \$250 fully funded.

Commissioner Desamero said having this attachment in the same tier may cause some hybrid things to happen. It's easier to categorize it under one tier

Commissioner Wang asked when he talks about 5ks, a lot of clubs have used their tier five for their 5Ks on campus, if they leave it as off campus, should they move it off campus in order to use the extra 250 dollars? Four clubs are having 5ks this semester, and they all use tier five for it. Then they couldn't have their tier five for it

Commissioner Ronquillo said then they could use the on campus or operations tier

Commissioner Wang said then it wouldn't be 100% funded. If they want to keep community service off campus, should they move that off campus

Director Long said on campus 6k per year and 1k off campus, and have community service all funded.

Commissioner Wang asked if he meant \$500

Director Long said yes

Commissioner Wang said she liked that, but was unsure if the increase in budget would do anything

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Commissioner Ronquillo said he thought that was fine, because they took off \$2000 from on campus.

Commissioner Tarr asked what she was proposing

Commissioner Wang said \$250 for both, \$500 total

Director Long said any tier included travel, which was weird

Commissioner Hidalgo asked \$500 in total

Director Long said \$250 for on campus or \$250 off, that way they have an option to do one or both. If they are pushing for civic engagement, asked how many people would have a different definition of civic engagement.

Commissioner Wang said everyone

Director Long said men's rugby would have multiple definitions, but it was unlikely they would do multiple things. He has his definition of civic engagement. Hopefully everyone has a broad definition, but if there is one definition it's not likely they will use all 500 dollars.

Commissioner Wang asked what the impact is to give clubs the opportunity to have more money. They are worried if they increase caps it will cause a deficit if their budget isn't increased too.

Director Long said there is potential, but there is no data

Director Ayard said she may not be understanding it right, but this seems more complicated. The whole purpose was to make it easier. Now it's more read between the lines community service. The way tier five is set up was clear cut. Was not understanding why they would complicate it.

Director Long asked if they should do on campus

Director Ayard said reading the manual, she didn't understand and didn't think doing it that way would increase the number from tier five. Didn't think it would increase the number because they would think it was more complicated.

Director Long said community service would be an on campus or off campus event funded 100 percent.

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Director Ayard said she is not telling them what to do, but as an outsider, tier five is more clear. Once you make those changes maybe it will be different and make more sense. She wasn't able to explain it to someone else

Commissioner Tarr said he thought of changing it to describe community service, they wouldn't get rid of the tier five paragraph, they would say there is an opportunity for extra funding if they do community service with it.

Director Ayard said she understood that, but as an organization she will ask how they would apply for funding and where they would specify in the application.

Commissioner Tarr said in the application they would have another box for them to check if it was related to community service for the extra \$250

Commissioner Ronquillo said that was on the application already

Director Ayard said it was their decision, but she is letting them know her perspective. Can ask the staff and students for feedback, but thought it was more complicated than what students are used to than leaving tier five for off campus or on campus. Call tier five service instead. Asked if anyone would interpret this as not being valued as much

Commissioner Tarr said he didn't think so, but that was biased. He can illustrate his step by step process and how he created it.

Director Ayard said don't get stuck on this and make their decision, they can come back. Let's not fixate.

Commissioner Tarr said that was a good idea, they can continue and let everyone passively think about it.

Director Long said they already talked about what is on campus.

Commissioner Tarr said moving in to off campus events.

Director Long said he changed the font.

Commissioner Tarr asked if everyone agreed. Sections eight through ten.

Commissioner Desamero said he found instances in the manual where their definition may conflict with their actual fixed funding hearing days. Was

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considering renaming the fixed funding hearing days to something else and keeping the club support line item. They added that next year for specific situations.

Commissioner Tarr asked if it would be beneficial to take section nine out

Commissioner Desamero said then that would leave it undefined

Commissioner Tarr asked what he was thinking instead.

Commissioner Desamero said he was unsure.

Director Long said everyone was used to the date of funding hearings.

Commissioner Desamero said later in the manual they defined funding request hearing

Director Long said that was the OG funding request hearing, from a much earlier version.

Commissioner Tarr said they would have to change that too

Commissioner Desamero said they could call club support funding hearings as a general line item for operations.

Commissioner Tarr said they already did that at the end of last year. He originally picked up the revised one from last year that never went through.

Commissioner Desamero said he should redefine that and check for all instances to make sure that wording made sense

Commissioner Tarr asked if they should add to section nine, and have a paragraph or do a new section. Either works.

Director Long said he didn't think it mattered that much. They should level the funding hearing days for club support funding. If they want to do a line item for regular hearings, that could be a request hearing. Organizations are used to how it is, and there are 300 organizations.

Commissioner Desamero said to keep the current scheduled hearings and change the line item.

Commissioner Tarr said they could do the line items as funding requests. Operations is not bound to the funding hearings.

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Commissioner Wang said she agreed

Commissioner Desamero said the current one would be funding requests

Commissioner Tarr said section 13. They may have to take out the funding request there.

Director Long said that was fine

Commissioner Tarr said for section nine, how do they want to word the change

Commissioner Desamero said the current definition is funding request

Commissioner Tarr said okay.

Commissioner Desamero said yes.

Commissioner Tarr said it would be a club support funding request

Director Long said that would be the small one at regular meetings

Commissioner Tarr said this is just a structure of the document from a policy writing perspective.

Commissioner Desamero asked the current definition in the manual, that has the original definition for club support funding.

Commissioner Tarr said it didn't say. We will move that definition

Commissioner Desamero said move it and make it more specific

Commissioner Tarr asked if they could use that definition for club support hearing

Commissioner Desamero said they could make it more specific by adding the words "schedule" and "for each funding period,"

Commissioner Tarr said he moved to change the word "hearing" to "request" in the title of section nine unanimously

Motion carried

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Commissioner Desamero said he would add “name of the scheduled meeting’ and “takes place for a specific funding period”

Director Long said that was good

Commissioner Tarr asked if everyone liked that
Commissioner Tarr moved to add section ten “club support funding hearing: club support funding hearing is the name in which funding takes place in a specific funding period,” unanimously.
Motion carried

Commissioner Tarr said now they are on sections 11 through 13
Moved to adjust the numbering of the remaining sections, 11-18, unanimously

Motion carried

Commissioner Wang moved to add “st” to the end of line one, section 12
unanimously
Motion carried

Commissioner Tarr said this defines the funding period, what the fiscal year is, and remitted funds.

Commissioner Desamero said he would remove funding requests form section 14

Commissioner Wang asked on section 13 if it said “was” or “were” approved

Director Long said it was fine the way it was.

Commissioner Tarr said both words were past tense

Director Long said funding was a singular word

Commissioner Tarr said that word is used a lot in the document

Commissioner Desamero said that made sense

Commissioner Tarr said they were almost done with definitions.

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Commissioner Desamero said he discussed this a couple days ago, but section 15 part one should be changed to “funded for” rather than “applied for,”.

Commissioner Tarr said this states that a club can only request operations two times a month, or be approved two times a month, to make sure it prevents spamming and makes the meetings not go super long when clubs request tuff every week.

Commissioner Tarr moved to change the word “apply” to “funded” unanimously in section 15, part one

Motion carried

Commissioner Tarr moved to strike the word four in the same section unanimously

Motion carried

Commissioner Desamero asked if they were okay with the two times per month. If the next director had two meetings a week, would that affect anything?

Commissioner Ronquillo agreed, asked what if the same club came in every week.

Commissioner Desamero said it would only count if it was awarded. Asked to go back up to part two

Commissioner Wang asked if they had to delete requests on number three

Commissioner Tarr said yes

Commissioner Desamero said it was fine

Commissioner Tarr said this tier has on campus eligibility for emergency funding. Asked if they should allow off campus events to be eligible for emergency funding.

Commissioner Ronquillo said yes to on campus, no to off campus

Commissioner Bittar said he was thinking about how if you have an on campus event that required large amounts of funds, things should be planned

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Commissioner Desamero said that some off campus events require the same or even more planning, like conferences, retreats, etcetera. Asked if long term planning was contingent solely on the audience of the event.

Commissioner Ronquillo agreed with that. If they are on campus and they are approved, and the event is bad, it will be on them and ASUN.

Commissioner Tarr said it said “poor and improper planning will not be acceptable,”. Right now tier one funding can’t be approved for emergency is because it is such a big cap

Commissioner Desamero proposed they create a cap for on campus emergency funding. Took the average that was funded, and it was 779 dollars. The cap right now is 6000. Limiting it to 800 wouldn’t put a dent and will still limit the amount of money they would be funded.

Commissioner Wang said she didn’t understand

Commissioner Desamero said he took the average because they didn’t just want to throw a random cap, so he went with the average which was approximately 800 dollars. He would propose a cap for on campus emergency for 800 dollars.

Commissioner Tarr asked if Bittar thought off campus should not be allowed

Commissioner Bittar said he understood the other argument about off campus events

Commissioner Wang said emergency funding can be for on campus, off campus, and travel, but there is no cap for on campus

Commissioner Tarr said that was further down, it says there is no on campus funding, but he was going to strike it

Commissioner Wang asked if that was because he was unsure what they would do.

Commissioner Tarr said he missed it in the revision.

Commissioner Wang said she agreed with Bittar for on campus not being included, because of what Dr. Beattie said

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Director Long said by making the manual simpler, they shouldn't limit where the money is going. You could limit it based on a dollar amount. Tier one events are for the greater student population, and more students attend those, so you don't want to have a poorly planned tier one event. You could say emergency funding will not be for those events, or with a certain audience or dollar amount. Didn't think they should limit it because there are unforeseen circumstances

Commissioner Desamero said he agreed. The purpose of emergency can happen with any event. It's not just for other events excluding tier one, it can include tier one as well, our board has just never funded it

Commissioner Hidalgo said this is an emergency request, they shouldn't stipulate what tier it is under, it's not just poor planning, it's an emergency

Commissioner Tarr said it could also be for an additional item for an event that was already planned.

Director Long asked about off campus

Commissioner Tarr said it was already there

Commissioner Bittar asked what his data was based on

Commissioner Desamero said just this year.

Commissioner Wang said it was on the 8th page

Commissioner Tarr said off campus is 1000.

Commissioner Desamero said that he agreed. Asked if they could change it later

Commissioner Wang asked if clubs could double dip in off campus and travel if it is in the 60 mile radius

Commissioner Tarr said it was hard to think of an event that would allow them to. Off campus is the club hosting an event, and travel is for the club to travel to an event hosted by someone else.

Commissioner Desamero said it is defined as related to on campus, off campus, or travel, so the request has to be related to one tier or another. If travel is tagged on then it is related to travel.

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Commissioner Ronquillo said they have to pay for gas to and from events, they are already funding the items they are using for the event.

Director Long said if they are hosting an event at the 4H camp, they can do that and fund food and the gas to travel up there. That is their prerogative, they would end up limiting themselves on the plane flights they want to take to a conference later.

Commissioner Wang said she was just wondering.

Director Long said it was just a new point.

Commissioner Bittar asked if they would leave the on campus there, or if they were working on the cap now.

Commissioner Tarr said they are still in emergency requests. Straw poll if they should allow for emergency on campus

Commissioner Bittar moved to strike the “s” after approve in the third paragraph for grammatical purposes, unanimously.
Motion carried

Commissioner Tarr moved to strike “request” on the second line where it says funding request hearings, and to strike on the 3rd to last line “or lack of ASUN recognition” unanimously.

Motion carried

Commissioner Tarr said later on emergency requests are allowed for clubs that came in halfway through the session

Director Long asked if they could remove the line under four

Commissioner Tarr said he tried to, he couldn't

Commissioner Ronquillo said once he moved it to Word he could do it.

Commissioner Wang said it wasn't in the Word document.

Commissioner Tarr asked if there was anything on early funding. They are almost halfway done, and the rest is stuff they have already discussed. They will probably finish at the department meeting.

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Director Long said the budget look good. Asked if they could fix the formatting on section 17

Commissioner Desamero said they couldn't find an accurate definition of central station last year, so they left it bolded.

Commissioner Tarr said it was fine.

Director Long said formatting doesn't need a motion.

Commissioner Tarr said changing the font size doesn't change anything

Commissioner Desamero said adding a comma changes the definition.

Director Long said bolding doesn't change, they have to motion for commas and things.

Commissioner Bittar moved to add a comma after the words "club accounting" under section 17 unanimously

Motion carried

Commissioner Tarr said gift in kind is if the club gets a donation that is not cash but is an item worth 50 dollars, you can still write it down and say it was a 50 dollar donation

Commissioner Wang asked why the spacing was awkward in 16-18.

Director Long said they could fix it on Word later

Commissioner Tarr said under title two they can fix the structure. Operations is a base allocation, but it is easier to call it a tier. There is also the on campus and off campus travel tier.

Commissioner Tarr motioned to extend the suspension of Roberts Rules until the end of the meeting

Commissioner Wang seconded.

Motion carried.

Commissioner Tarr stepped out of the room at 3:20 pm

Commissioner Ronquillo suggested to approve funding applications to go along with the meeting

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Commissioner Wang said that it says on campus is any approved request

Director Long said because they said funded, they don't need approved

Commissioner Wang said on campus events that need Inkblot used to be tier one, but that would be a large scale event. Asked if a closed event would be up to Inkblot to deny it at that point.

Commissioner Ronquillo said because Jared's average was 700, that's because that's the approved for tier one anyway. If their budget is 500 dollars or more, then they can approve the whole thing

Commissioner Tarr stepped back into the room at 3:22 pm

Director Long asked how they should restructure for Inkblot because they are so swamped.

Commissioner Desamero was thinking if they exceed \$500 dollars, they get a lot of funding. If they are spending less than that it won't be a big on campus event.

Commissioner Bittar left the room at 3:22 PM

Commissioner Tarr asked if clubs could apply for Inkblot funding.

Director Ayard said she liked that idea, but thought that tier one

Director Long said that was like the gun law that was passed by Nevada that required getting a background check by the FBI, and then the FBI said 'no, you can't tell us what we're doing.'. That's what we're doing to Inkblot. They can't just toss a bunch of work on them.

Director Ayard said she thought that in the spirit, tier one was supposed to be large events, and it's fair to revisit that policy because organizations have been applying to tier one because of Inkblot, and sometimes those events aren't tier one. Organizations do want Inkblot. Was not sure, but maybe having a discussion with Inkblot would be beneficial.

Commissioner Desamero said a logistic solution tied well with the policy. They can use their definition for what clubs get funded for inkblot. On agendas they can put one new column that says Inkblot funded, so the commission can decide if it is eligible for Inkblot. They can decide on that at the meeting

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Director Ayard asked how they would determine what is Inkblot eligible.

Commissioner Desamero said they would use the current definitions on a case by case basis, if it is a large event that would be beneficial to use Inkblot marking

Commissioner Wang asked if that would push their decision onto Inkblot

Commissioner Desamero said all tier one applications are allowed to use Inkblot

Commissioner Wang asked if it was a 300-dollar event but it could get big, and they should use Inkblot and then Inkblot decides

Commissioner Ronquillo said when they explain what the event is for and who their audience is, they will determine if they are eligible.

Commissioner Desamero said he didn't think it would be too big of a problem. They get a lot of tier one applications.

Commissioner Wang said it would be the next commission

Commissioner Desamero said they get a lot of tier one applications, but if they narrow down what Inkblot will be used for that will lessen the amount of Inkblot funded applications.

Commissioner Long said he should have a discussion with Inkblot

Director Ayard agreed that you need to get their feedback. Encouraged them to talk to Amy, because she has historical knowledge about tier one and Inkblot. Include Amy and Blythe. Blythe is newer and doesn't understand why and when it started.

Commissioner Desamero said for the sake of pushing this policy, they should talk to them as soon as possible

Director Long asked if there was anything else in these sections

Commissioner Bittar stepped back into the room at 3:28 pm

Commissioner Tarr moved to replace "can submit" with "may have a maximum of," and add the word "funded" after applications on the second to last line and change the word "the" to "there" and add the word "assigned" unanimously

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Motion carried

Commissioner Tarr said they would meet with Inkblot as soon as possible. In section five travel tier, moved to add a comma after the word "competitions," unanimously.

Motion carried

Commissioner Tarr said they should make the decision on community service. This is where they classify the tiers. If they add it as a tier, they have to do it now.

Commissioner Hidalgo asked if they could go over the pros and cons of adding it as its own tier to help them decide

Commissioner Ronquillo asked what they were doing pros and cons on.

Commissioner Hidalgo said on having community service as its own tier.

Commissioner Wang said it promotes civic engagement and highlights the message of ASUN.

Director Long said for con it has a cap of \$250

Commissioner Tarr said for a con, it doesn't fit with the theme of the new structure

Commissioner Wang said a pro is to increase to \$500

Commissioner Tarr asked how that is a pro

Commissioner Wang said because the con is appears as only \$250

Commissioner Desamero said he could write one for each, with the pro being \$500. It would balance out.

Commissioner Tarr said he wasn't going to write pro and cons anymore because then it seems like a contest, and tries to weigh each argument equally, which isn't the case.

Commissioner Ronquillo asked if they all talked about it earlier

Commissioner Tarr asked everyone to summarize their thoughts. He liked adding it as an extra \$250 that can be on or off campus, but not making it its

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own tier in terms of policy. The website can show whatever they want, but in terms of policy making didn't think they should make it a tier.

Commissioner Ronquillo liked the idea of uniformity, doing it that way would be better.

Commissioner Desamero said he was for giving flexibility in funding to the club

Commissioner Tarr asked which he thought gave more flexibility

Commissioner Desamero said that would define how they define it. Asked for a recap of definitions.

Commissioner Tarr said they have a 1000 cap for off campus and 6000 for on campus, and if it is community service related, they get \$250 extra

Director Long said those tiers would be split 60/40 until you get to the cap, when you get \$250.

Commissioner Tarr said that would inflate funding by \$250 but only if it is service

Commissioner Ronquillo said if this were a funding hearing and the budget was \$500, it would still be 60/40. Asked if the \$250 would be subtracted.

Commissioner Tarr said for a \$500 application, \$250 could be fully funded, but the remaining \$250 would come from the \$1000

Commissioner Ronquillo asked if it would subtract out of there what is needed.

Commissioner Tarr said it was 100 percent funded. The first \$250 is funded, and the other \$250 is 60/40.

Director Long said if they wanted to do a bigger service event, we still fund them the \$250 but it appears in a more negative light because they still have to fund the other 60 percent. Even though they are getting more money than the current policy, it feels like they are being punished for wanting to host a bigger event because they are not being funded 100 percent.

Commissioner Hidalgo said he would like another tier for community service. It looks good and promotes community service. If you word it that

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it can be on or off campus, thought it was fine how it was now and that it should be its own tier to make it easier

Commissioner Desamero said he is for adding service for the sake of ease in the funding tracker

Commissioner Tarr asked if it was clarified

Commissioner Ronquillo said yes

Commissioner Tarr said they have this room for 23 more minutes, so they won't finish today. The discussion would have taken a month of weekly meetings to finish.

Commissioner Long said he was still thinking from the \$500-dollar budget, he was splitting it into 60/40 rather than splitting it into 250.

Commissioner Tarr motioned to roll call vote the addition of a community service tier. Yes is to add a community service tier, no is to not add. Thought that given the conflict of interest, he should abstain.

Seconded by Commissioner Wang.

Director Long said in the case of a tie he could vote.

Commissioner Tarr said yes is to add the tier, no is to not add the tier.

Roll call vote was held.

Yeas: Hidalgo

Nays: Bittar, Ronquillo, Wang

Motion did not carry

Commissioner Tarr said it stayed as it was

Director Long said with that decisions, it will be more work on their end to make it apparent to clubs when this policy goes through that they are not cutting their community service.

Commissioner Tarr said they could still put it on the website.

Director Long said that's the way he would have voted because it will benefit organizations once they understand that this allows them to have more for those events.

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Commissioner Ronquillo said he was working on the handbook so that it is clarified. The majority of the handbook will replace what is on the website.

Commissioner Desamero said to Director Ayard that this decision shouldn't give her or the staff cause for concern because the funding is still there, and the commission will still push the service aspect. They will be able to inform clubs during funding hearings. It is in the message of the commission next year.

Commissioner Tarr said he thought that was a good point, in the policy manual it should be written. That is the job of the director and the commission. Asked how they should fund it and word it – “additional towards the cap,” or “awarded an additional \$250 dollars towards the cap per fiscal year.”.

Commissioner Wang said she wanted that added to on campus too

Commissioner Tarr said they would bring that up next. That would allow for a maximum of \$500, with \$250 on and \$250 off.

Director Long said that would help broaden the definition of civic engagement

Commissioner Desamero said the policy manual below this section is named in words, so \$250 would be written out in words.

Commissioner Ronquillo said don't forget “dollars,”.

Commissioner Tarr said he wanted to say it was 100 percent funded.

Commissioner Hidalgo thought that already implied because it was an additional \$250

Director Long suggested “shall be awarded...”

Commissioner Tarr said “which shall be 100 percent funded,”.

Director Long suggested to at the word “be”

Commissioner Tarr moved to add the word “events” after community service, strike the “100 % funded at a max of \$250 per fiscal year,” and replace that with “be awarded at an additional two hundred and fifty (250) dollars which shall be 100% funded per fiscal year,” unanimously

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Motion carried

Commissioner Tarr asked what everyone thought about adding this to on campus.

The commission agreed

Commissioner Tarr moved to add to section three, on campus tier, “shall be awarded at an additional two hundred and fifty (250) dollars which shall be 100% funded per fiscal year” unanimously.

Motion carried.

Commissioner Tarr asked if everything else was good. This was the hard part, and definitions, because that was the structure. Everything else was straightforward. Now they would move into travel tier. It’s the same as tier two, he copy and pasted it.

Commissioner Wang asked how they felt about saying items should be consumable.

Commissioner Tarr said they couldn’t get a tire for a car, because that won’t be used by the end of the trip. They could reword.

Commissioner Wang said people have gotten snacks, because “consumable in nature”

Commissioner Ronquillo said that was also based on what the commission wants. Thought it should stay the same.

Commissioner Wang thought it should be considered

Commissioner Tarr asked if she had a specific proposal. He was fine keeping it the same, but he was biased.

Commissioner Wang said clubs have gotten snacks from it

Commissioner Tarr said if she didn’t like that, an approach would be to say food is not eligible

Commissioner Wang asked if they want food to be eligible

Commissioner Bittar said he was okay with food being available, thought it would hurt clubs to take that away

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Commissioner Wang was afraid of other commissions abusing it

Commissioner Tarr said that is the flexibility. Last year they would only approve a tier two application if it had the actual gas and tickets a part of it, but this year it's more flexible.

Commissioner Bittar asked what he meant

Commissioner Tarr said if they were registering a conference in Arizona, they wouldn't get approved because it wasn't travel because they were flying instead of driving.

Commissioner Wang said she didn't want to set up clubs to get denied because of the grey area.

Director Long said policy needed grey area

Commissioner Wang said she agreed with grey areas, but some things needed to be black and white so clubs don't get cheated

Commissioner Ronquillo said that by leaving it up to the commission clubs could abuse it. Clubs can say their story

Commissioner Tarr said that was the weird thing, because they have a finite budget if there is 1000 left and 30000 in budget. Tarr said Chapter B, restrictions on funding, this is tier caps. This fixes that it says it's a yearly cap instead of a semester cap

Commissioner Wang said she liked the tier cap

Commissioner Tarr said they could discuss the monetary value of the cap, asked if they agreed

Commissioner Ronquillo asked if they needed to add plus 250 community service

Commissioner Tarr said it would be easier to write a new section for that and describe the impact it has on caps. He would do that tonight.

Commissioner Ronquillo said it should go after general tiers.

Commissioner Tarr said for emergency, they were going to have emergency. Asked at what rate.

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Commissioner Tarr said section eight, nonperishable items or goods. This says they can ask them where they will store it and approve their decision. Charging for attendance, if they request club funding and they are charging unreasonably the commission can affect the price. Section 11 is cosponsored by two organizations, they still only get 6000 dollars

Commissioner Ronquillo asked if that would come out of both of their accounts

Commissioner Tarr said each club could request based on the amount they are spending. Still separate applications.

Director Long asked how many pages they go through

Commissioner Tarr said nine. Now that community service is resolved he doesn't see anything else

Director Long asked Desamero if there was anything else for Tuesday

Commissioner Desamero said no

b. Department Procedures Manual

5. REPORT OF THE DIRECTOR OF CLUBS AND ORGANIZATIONS

- a. The Director of Clubs and Organizations, Richard Long, will give his report.
 - i. General updates from the Director regarding the Department
 - ii. Communications from the President, the Senate, and other officers of ASUN

6. REPORT OF THE CLUB SUPPORT FUNDING MANAGER

7.

8. REPORT OF THE COMMISSIONERS

- a. The Club Commissioners will each give their report.
 - i. Luke Bittar, Sports and Recreation
 - ii. Roderick Hidalgo, Greek Life/Service and Community Outreach
 - iii. Adam Tarr, Pre-Professional and Academic: Arts, Business, & Education
 - iv. Rachel Wang, Pre-Professional and Academic: Science & Engineering
 - v. Casandra Carrasco, Multicultural & Diversity
 - vi. Kenneth Ronquillo, Campus Life/Faith Based/Social & Political Involvement

9. APPROVAL OF MINUTES

- a. February 3rd, 2017 @ 5 PM
- b. February 7th, 2017
- c. February 10th, 2017
- d. February 17th, 2017

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Department of Clubs and Organizations

03/04/2017

Minutes

- e. February 24th, 2017
 - f. February 28th, 2017
- Commissioner Bittar moved to approve the minutes from February 7th, 2017

Commissioner Hidalgo seconded

Motion carried.

10. REMARKS

11. STAFF REPORT(S)

12. PUBLIC COMMENT

13. ADJOURNMENT

Director Long adjourned the meeting of the department of Clubs and Organizations at 4:00 pm.

Note: Unless otherwise marked by an asterisk, all agenda items are action items upon which the Commission may take action. Action items may be taken out of the order to be presented at the discretion of the Chair.

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