

# Clubs and Organizations Commission

Department of Clubs and Organizations

Minutes for Tuesday, March 14<sup>th</sup>, 2017 at 5:30 PM

Joe Crowley Student Union, Presidents' Conference Room, 3<sup>rd</sup> Floor

## 1. CALL MEETING TO ORDER

Director Long called the Clubs and Orgs meeting to order at 5:38 pm in the Presidents' Conference Room, 3<sup>rd</sup> Floor of the JCSU. Presiding secretaries, Andrea Godoy and Kaitie Christiansen.

## 2. ROLL CALL

Director Long, CSFM Desamero, and Commissioners Bittar, Ronquillo, Tarr, and Wang were present.

Commissioners Carrasco and Hidalgo were absent excused.

A quorum was present.

Director Long said Carrasco had a car accident yesterday and is speaking with insurance, Hidalgo's girlfriend had issues he needed to tend to. They are fine.

## 3. PUBLIC COMMENT

There was no public comment at this time.

## 4. POLICIES, PROCEDURES, AND ADMINISTRATIVE ACTIONS

- a. The Commission may discuss and/or act upon items regarding Department policies and procedures, Club Support Funding requests, conduct proceedings requests, and other matters related to the functions of the Department.

- i. **Action:** The Commission will hear the following remittance requests for the Spring I Funding Period.

Club Name	Tier	Amount
Black Student Organization	Tier 1	\$987.35

- ii. **Action:** The Commission will hear the following emergency club support funding requests for the Spring I Funding Period.

Club Name	Tier Requested	Amount Requested	Tier Approved	Amount Approved
Women's Club Volleyball	Emergency: Tier 1	\$230.00		Postponed
Women's Club Volleyball	Emergency: Tier 4	\$120.00	4	\$120
Women's Club Volleyball	Emergency: Tier 1	\$66.00		Postponed
UNR Human Powered Vehicle Team	Emergency: Tier 2	\$600	2	\$521.06
American Marketing Association	Emergency: Tier 2	\$1,200	2	\$558.42

Women's Club Volleyball sent president and proxy for treasurer; they are not ASUN officials. Tier 1 apps were cancelled, they spoke with Jared. They paid for them since they didn't have enough funding for the 40%.

CSFM Desamero said he got notified after posting the agenda, and he just pushed the changes from last week.

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### POSTED ON OR BEFORE 9:00 A.M. ON THE THIRD WORKING DAY BEFORE THE MEETING.

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, The Mathewson IGT Knowledge Center and online at [www.nevadaasun.com](http://www.nevadaasun.com). ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the ASUN at (775) 784-6589 in advance so that arrangements may be conveniently made. If you would like a copy of any of the agenda items listed, please contact Richard Long, Director of Clubs and Organizations, at [directorco@asun.unr.edu](mailto:directorco@asun.unr.edu) or Jared Desamero, Club Support Funding Manager, at [fundingmanager@asun.unr.edu](mailto:fundingmanager@asun.unr.edu).



Commissioner Bittar moved to indefinitely postpone Women's Club Volleyball tier 1 apps.  
Commissioner Tarr seconded.  
Motion carried.

Commissioner Wang was looking at their supporting document and it said that after March 25<sup>th</sup> it would be \$170.  
Asked if they had enough time to get the discounted price

Women's Club Volleyball said yes.

Commissioner Wang asked why it was an emergency

Women's Club Volleyball said because they were just notified about when it when they applied for it, and it is due before the next funding period

Commissioner Wang asked why they couldn't apply for it in spring one

Women's Club Volleyball said they just got notified about two weeks.

Commissioner Wang asked if they were notified of the insurance fee

Women's Club Volleyball said yes

Commissioner Wang said that would have to consider if that was an emergency or not. The cap is \$300 for tier two.

Commissioner Ronquillo asked where the application was

CSFM Desamero said they needed use the same method as before to search the database.

Commissioner Ronquillo asked if they had proof that they were notified two weeks ago

Women's Club Volleyball said yeah

Commissioner Ronquillo asked if she could email that

Women's Club Volleyball said it was something new they did with the league this year. She had never dealt with it before

Commissioner Wang asked if they had enough money in the tier 4 cap

CSFM Desamero said they had \$178.28 left.

Commissioner Tarr said it sounded like it was an emergency to him. They were notified after the funding period.

Commissioner Wang said they were waiting for Women's Club Volleyball to confirm the notification date. On the invoice, the date given was February 23<sup>rd</sup>, 2017 and that was after their spring 1.

Commissioner Wang moved to approve Women's Club Volleyball's tiers 4 app for \$120.  
Commissioner Ronquillo seconded.  
Motion carried.

UNR Human Powered Vehicle Team sent the president and secretary; they are not ASUN officials. They didn't have a professional welder and didn't have the skills to weld, and they couldn't get the 40% in their account by the date, and they didn't have enough supporting documents because they didn't have the map for the mileage. It is for registration and gas money.

Director Long asked if they got funded

UNR Human Powered Vehicle Team said they got approved

Commissioner Wang only saw their old app in the data base. She couldn't find the new one.

CSFM Desamero said it should be the same app as before because they never added anything

Commissioner Wang said right, but she couldn't find it

Director Long asked how they submitted the app and if they submitted a new one

UNR Human Powered Vehicle Team said they believed so. He got a confirmation email.

Commissioner Ronquillo said they uploaded March 9<sup>th</sup>, 2017 at 1:09 pm.

Commissioner Wang said she saw it, they were good.

Director Long asked if they were using the ELC funding for the 40%

UNR Human Powered Vehicle Team said yes.

Director Long asked if they got a confirmation email

UNR Human Powered Vehicle Team said no, they don't get an email unless they request it and he didn't know they needed it. It is posted on their website.

Director Long said he would like to add a stipulation to make sure the funding went through to support the 40%

Commissioner Ronquillo asked how many cars they were planning on taking

UNR Human Powered Vehicle Team said one car

Commissioner Ronquillo asked if they put a quantity, it only said 300. Asked if those were gallons or miles.

UNR Human Powered Vehicle Team didn't know if they did gallons or miles but just got it to the point to max out the cap and the other gas will be funding externally

Commissioner Commissioner Ronquillo said that for accounting purposes they needed to put the total amount quantity that they will be driving. Based off the map they have 455 one way, so round trip would be 910.

Commissioner Ronquillo moved to change non-food line item 2 to quantity of 910 by unanimous consent  
There was no dissent; motion carried.

Director Long said the total for the app was \$446.06

Commissioner Wang said their emergency cap funding was \$600 for the 60% not 600 total.

Commissioner Ronquillo asked if the cap was \$600 that's still the 60%

CSFM Desamero said yes.

Commissioner Ronquillo asked if they were welcome to the 60%

Commissioner Wang said yes. There is another policy manual online that is still there even though it shouldn't be. She didn't know how it got there.

Commissioner Tarr said they needed to go to the ASUN website, not the one that comes up when they do a Google search.

Commissioner Wang said they should delete that one.

Commissioner Tarr said on the website, the current cap was \$2000.

Commissioner Wang said they need to delete these things.

Commissioner Tarr said even if the link is inactive on the ASUN website, Google still had it.

Commissioner Wang said okay, well...

Commissioner Ronquillo asked if they were good for approval.

Commissioner Ronquillo moved to approve UNR Human Powered Vehicle Team tier 2 application for \$446.06  
Commissioner Bittar seconded.

Commissioner Tarr asked if they were appealing the 400 mile radius

UNR Human Powered Vehicle Team said they were approved

Director Long said the only stipulation was that it was one vehicle.

Commissioner Wang said she forgot. Apparently they allocated for five of six people to go, so they must take five people. Asked if they needed to up the registration for 5 people. They need to up the registration for five people because they have to take five.

UNR Human Powered Vehicle Team said adding another registration could save the club.

Commissioner Ronquillo retracted the motion.

Director Long asked how many people were going

UNR Human Powered Vehicle Team said five

Director Long asked when it was

UNR Human Powered Vehicle Team said Thursday. They had club members quit.

Commissioner Ronquillo moved to change nonfood line item 1 to quantity 5

Commissioner Bittar seconded.

Motion carried.

CSFM Desamero asked if it was their first time requesting funding, or if they funded their tier four last time

UNR Human Powered Vehicle Team said yes

Commissioner Ronquillo asked if they were okay with the cap

CSFM Desamero said yes

Commissioner Ronquillo moved to approve UNR Human Powered Vehicle Team for \$521.06  
Commissioner Tarr seconded  
Motion carried.

American Marketing Association (AMA) sent the president and a proxy for treasurer. They had a recent leadership change for the president.

Commissioner Bittar said he is in this club

Director Long said he should abstain

Commissioner Bittar said he just wanted to let them know

Director Long asked if they had proxy email sent

Commissioner Bittar said it was co-treasurer and he was one of them. Asked if they still needed a proxy email.

Director Long said they still needed an email. He asked who was on Caspio as the treasurer.

CSFM Desamero said that to fit them on the agenda, their application was not submitted yet, but their app was an emergency so the amount on the agenda was wrong.

Commissioner Wang asked him to repeat that

Director Long said he didn't have an actual value for the amount requested because it is an absolute emergency, so to fulfill Nevada Open Meeting Law, he put in a requested amount

Commissioner Tarr received proxy email.

American Marketing Association said the backstory was that they won the competition last semester and found out in January. They got invited to go to New Orleans but the previous president didn't let them know they can go so when he switched over he tried to fundraise to be able to use ASUN and until March 8<sup>th</sup> their account was too low but they got \$1000 donation so it was worth it to apply. Then they got another \$1000 donation from the dean's office, office so now they are moving as fast as they could to get it in the works.

Commissioner Commissioner Wang asked the explain that the president didn't let them know

American Marketing Association said the rest of the club was under the impression that this trip was for a class. The IMC competition was what they applied for and did well in, it was a collaboration between the club and this class that works on it full time. For this class, you are told that if you are a finalist, you can go to New Orleans. They were semi-finalists, so it was a miscommunication between the professor and the club, but they didn't know until recently that they could actually attend the conference.

Commissioner Wang asked how they found out about the trip

American Marketing Association said the professor had asked how they planned on funding the trip, and they hadn't planned on going at all.

Ronquillo thought it was a valid reason. They were requesting for how many

American Marketing Association said they were requesting for 1 person but they would need to apply policy retroactively, because the trip is tomorrow.

Commissioner Tarr said he met with them and discussed this. They are revising it to one ticket, because the plane ticket is tomorrow, they couldn't wait until after this week to buy the tickets. He told them that there was a chance they would suspend the retroactive funding clause, should the commission think that was appropriate.

Commissioner Wang asked when they knew about the donations.

American Marketing Association said on March 7<sup>th</sup> he got an email from the professional chapter which operates locally, that they were donating \$1000 and picked up and deposited it March 8<sup>th</sup>. He had the deposit slip.

Commissioner Wang asked when they asked for the donation

American Marketing Association said he had worked on getting the donation for general club things for a while. March 2<sup>nd</sup> is when he officially asked.

Commissioner Wang asked if they got a donation from the dean

American Marketing Association said the dean's office pledged \$1000, but it hadn't gone through yet.

Commissioner Wang asked when they reached out to him

American Marketing Association said he didn't know the exact date because it was someone else in the club, but it was within the last 4 weeks.

Commissioner Tarr said that since March 8<sup>th</sup> is when they got the money that was last after last week's meeting. They couldn't have been agendaized any earlier. He was in favor of it.

Director Long asked they find the exclusion clause and read it.

Commissioner Tarr said it was just a no list thing.

Commissioner Ronquillo said that they are going to represent the school, and they are a finalist. Not letting them go would look bad on the school

Commissioner Tarr said page 17, section 3: "The commission reserves the freedom to implement these policies on a case-by-case basis, as to ensure fairness and provide student organizations with the resources to produce quality programs that enrich student experiences and development." What they got from it was that precedent didn't work her because it was a case by case basis. He was still in favor of it.

Commissioner Wang asked if they knew about their retroactive funding policy before they purchased the tickets.

American Marketing Association said yeah, they waited to talk to the commission. She had already purchased one, cancelled it, and purchased on again.

CSFM Desamero said he called them to explain the potential difficulties and explained the categories of emergency funding. He asked if they recalled that he talked about how they could not purchase something and then receive funding if they bought it before.

American Marketing Association said yeah, and they had spoken with Adam and got different inputs. By the time he spoke with his other member, she had already purchased the tickets. Jared told him not to get the tickets, but she had already bought the tickets, so there was a disconnect there

Director Long passed the gavel to CSFM Desamero  
Desamero accepted.

*Director Long left the room at 6:06 pm*

Commissioner Ronquillo asked if they will edit the excel sheet for one person

American Marketing Association said they were requesting funding for one person, if other people go it would be outside of club funding.

Commissioner Ronquillo asked what was on the application

American Marketing Association said the initial document was for three, but they were prepared to send up to three, but they didn't have the funding at the time.

Commissioner Ronquillo asked if this was including the plus two

American Marketing Association said they sent a new spreadsheet for one member. There was a possibility for 3 people to go. Asked what would be simpler

Commissioner Ronquillo said it wouldn't matter, but if they do approve the retroactive funding, what is the difference between one flight and three.

Commissioner Wang said she was looking at flights tomorrow if they were purchased today, but on her side they could buy tickets for \$484 for tomorrow through Sunday.

American Marketing Association said she had receipts for when she bought hers and they ended up being a lot less, because the day she looked at it, it was around \$300, and when she purchased them it was \$450

*Director Long entered the room at 6:08 pm*

Commissioner Wang said she was not for this case being that they change retroactive funding. If they bought the tickets today, they are only \$484

Commissioner Tarr said this was two days after.

Commissioner Wang asked what he meant

Commissioner Tarr said sometimes airlines lower their prices the day before the flight to fill up the flight.

Commissioner Wang said they didn't put them up

Commissioner Tarr said it didn't matter.

CSFM Desamero passed gavel back  
Director Long accepted.

Director Long asked what the discussion was on

Commissioner Wang said she wasn't for making an exception because she was looking at flights, and they were only \$484 if they were to purchase them now.

Director Long said they had a 24-hour credit card policy and the trip was tomorrow.

Commissioner Wang said she assumed they hadn't magically requested a key card yesterday

American Marketing Association said they hadn't.

Commissioner Wang said okay.

Commissioner Ronquillo asked if a portion of the members could come a day later.

American Marketing Association said yes

Commissioner Ronquillo said that would alleviate the 24-hour situation

Commissioner Tarr said they requested for one person.

American Marketing Association said they were requesting funding for 1 and the club could cover the rest.

Director Long said that because it was on the no list they needed to take a vote. It was up to their discretion. Spoke with Lucero and it was more paperwork on their end, but the retroactive policy has been followed because it is on their end, but there is nothing wrong with it. Rocio said it was a pain since they retroactively funded one organization this year. It's on the no list, but it's not the worst thing in the world.

Desamero asked if the process would stop them from travelling

Director Long said yeah, travel paperwork

American Marketing Association said they did the pipework a while ago

Commissioner Tarr said retroactive funding would just be reimbursed.

Commissioner Long said it would just be more work for central station. They still need a roll call vote.

Commissioner Tarr moved to approve to suspend the retroactive funding policy for this case. Yes means suspend, no means don't suspend.

Wang seconded.

Roll call vote:

Yeas: Ronquillo, Tarr

Nays: Wang

Abstentions: Bittar

Motion carried

Director Long said they don't have to follow the policy on that one.

Commissioner Tarr said that for quantity of 1, unit price would be \$558.42. Moved to approve AMA for \$558.42  
Commissioner Ronquillo seconded

CSFM Desamero asked if he changed both quantiles to one.

Commissioner Tarr retracted.

Commissioner Tarr moved to change non-food items lines one and two to one, unanimously  
No dissent

Commissioner Tarr moved to approve in the amount of \$558.42  
Commissioner Ronquillo seconded

CSFM Desamero said just so they know, they cut down the flights and the conference few to quantity of one.

Motion carried; Commissioner Wang voted nay and Commissioner Bittar abstained.

- iii.
- iv.
- v. **action:** The Commission will hear the following early club support funding requests for the Spring II Funding Period.

Club Name	Tier Requested	Amount Requested	Tier Approved	Amount Approved
Generation Action at Nevada	Early: Tier 1	\$338.62		
Outdoor Adventures Club	Early: Tier 2	\$673.17	2	\$439.97
Black Student Organization	Early: Tier 1	\$4,000		

Commissioner Wang said she was the treasurer of OAC.

Outdoor Adventures Club sent president and vice president; proxy notice was sent. Tier 2 was an early funding application for their trip to Yosemite, they need to book campsites soon because they run out easily.

Director Long asked if they requested gas

Outdoor Adventures Club said it was gas, campsites, and some food.

Director Long asked what they will do in Yosemite

Outdoor Adventures Club said hike, it's the weekend before Earth Day, so they get entrance for free.

Commissioner Wang said they funded gas at \$0.27

Outdoor Adventures Club said they might have done old amount

Commissioner Wang said they didn't even do the right amount.

Outdoor Adventures Club said oh. Okay then.

Commissioner Wang moved to change unit price for non-food items line one through five to \$0.27 by unanimous consent

No dissent; motion carried.

Commissioner Wang said they put the amount was \$0.24

Outdoor Adventures Club said they didn't know, Rachel

CSFM Desamero said the 60% was

Commissioner Ronquillo said that on the campsite they put 32. They don't fund taxes because they are tax-exempt

Outdoor Adventures Club asked if it was tax or a reservation fee. Thought they funded reservation fees.

Commissioner Ronquillo did some math.

Commissioner Bittar moved to change non-food line item to \$28.54 unanimously.

No dissent; motion carried

CSFM said it was now an application for \$439.97

Commissioner Tarr asked if gas was round trip

Outdoor Adventures Club said yes

Commissioner Tarr said it was 225 miles both ways.

Director Long said it added up fine

Commissioner Bittar moved to approve the application in the amount of \$439.97

Commissioner Tarr seconded.

Motion carried; Wang abstained.

Generation Action at Nevada sent the vice president and vice president of events.

Commissioner Ronquillo received proxy

Generation Action at Nevada they are requesting funding for inkblot for posters for Take Back the Night which was their annual event against sexual assault.

Director Long asked if they said inkblot

Generation Action at Nevada said yes

Director Long said that was interesting.

Commissioner Tarr said it was a normal tier one application and they wanted to use Inkblot services

Commissioner Wang said there were discrepancies between the application and supporting documents. The supporting document said it said they wanted paper plates at \$3.97 but the application said \$4.87, so she would have to change that. She also didn't have the supporting document for security. Asked if they need security.

Director Long said no

CSFM Desamero also spoke with their treasurer and notified her about security

Commissioner Wang said they had no docs for their one liter of soda; cannot fund that.

Generation Action at Nevada said they didn't submit it but that was fine.

Commissioner Wang said that was what she was about to do now, in case they got confused.

Commissioner Wang moved to change line 3 to unit price \$3.97 and strike food item line 3 unanimously  
No dissent; motion carried

CSFM Desamero said it was now an application in the amount of \$196.63

Commissioner Wang moved to approve Generation Action at Nevada in the amount of \$196.63

Commissioner Ronquillo seconded.

Motion carried.

- vi. **Action:** The Commission will make edits and discuss governing documents for the Department of Clubs and Organizations.
  - a. **Club Support Funding Policy Manual**

**b. Department Procedures Manual**

Commissioner Wang moved to suspend Roberts Rules until 6:45 pm  
Commissioner Tarr seconded.

Commissioner Ronquillo moved to friendly amend to end at 6:40 pm.  
Commissioner Wang accepted

Motion carried

Commissioner Tarr said that they finished on page 14. He looked at Desamero's changes and they were clerical so they don't need to motion but what isn't what they need to do now. Asked Andrea if they would have to motion in the table of contents

Secretary Godoy said no

Commissioner Wang said it looked good to her.

Commissioner Tarr said some things were clerical, and they will take like five minutes.

Commissioner Wang said yeah but they have all read this.

Commissioner Tarr said they shouldn't rush through it but some changes that Jared had were not clerical. Asked if they saw anything they should change on page 14 until the end. They are on page 14 to the end , the last 4 pages

CSFM Desamero said that Rachel was logged in, he saw her. In title three, chapter 3 the rule about the director having a conflict of interest, that is something they have never laid out.

Commissioner Tarr asked if he can just type it in, then they will motion it.

Commissioner Bittar asked if anything had officially gone through.

Commissioner Desamero said nothing had bene changed yet so they must make that change next year. Keep it same right now.

Commissioner Tarr asked if everything else looked good besides the last couple of changes

Commissioner Ronquillo changed one word in section six, on the mandatory workshop. He changed it to completed.

Commissioner Tarr said they should motion that in

CSFM Desamero wanted to change it to central station training

Commissioner Tarr moved to change section 6 where it say mandatory accounting training workshop to mandatory central station training workshop and to change the word attended to the word completed, and also change accounting in the next paragraph to central station as well.

Commissioner Ronquillo seconded  
Motion carried.

Commissioner Tarr said it was straightforward and said they needed at least 3 funding hearings. They do 5 but it can be changed. Proxy rule is in there and for remittance in section four.

Commissioner Wang asked if that was a thing

Commissioner Tarr said yes. They will not have to come, it will be automatically remitted after a month

Commissioner Ronquillo asked about their requests

Commissioner Tarr said other tiers needed to be remitted but not operations.

Commissioner Wang asked if he talked to inkblot

Commissioner Tarr said not yet, so he kept it the same as the previous manual. He will not mess with that.

Commissioner Wang was fine with Desamero's edits.

Commissioner Tarr moved to amend section 3 for duning hearing request chapter by adding "and in the case the director cannot cahir the meeting, this duty will be passed to the club support funding manager," unanimously at the end  
No dissent; motion carried.

Commissioner Tarr moved to amend title 4, section 1 to add "unused operations tier funding is automatically remitted," and in chapter B, Title Four to add business to calry business days by unanimous consent  
No dissent; motion carried.

CSFM Desamero asked if they had any other changes

Commissioner Wang said no.

Commissioner Wang asked where the case by case statement was

Commissioner Tarr said it was in duties of the commission section in part 2.

Commissioner Wang said she knew, she was reading it.

Commissioner Tarr said the exception was twice a year

Commissioner Wang said she was reading it.

Commissioner Wang moved to suspend Robert's rules until 6:45  
Commissioner Bittar seconded  
Motion carried

Commissioner Tarr said Desamero was just adding the powers of the director

CSFM Desamero said because it was technically something that both the director and funding manager can do, the title was powers.

Commissioner Tarr said the powers were listed in the department manual but it didn't hurt to restate them especially if they pertained to club support funding. Desamero wanted to put what was already done in writing. They can make exception after the hearing. Like if the Joe invoice comes in two periods late they can extend funding.

Commission agreed

CSFM Desamero said they had already done that already but as emergency funding that they have to do on the accounting side

Commissioner Tarr said it didn't happen often, they need extenuating circumstances

Commissioner Tarr move to add section 5 to chapter A: powers of the director and club support funding manager, stating the director and the club support funding manager can make exceptions for policies on a case by case basis based on extenuating circumstances. These may include late invoices, department errors, and item change requests with similar items, unanimously.  
There was no dissent; motion carried.

Commissioner Wang said it looked good

Commissioner Tarr moved to approve the new club support funding policy manual  
Commissioner Wang seconded  
Motion carried.

CSFM Desamero said congratulations!

## **5. REPORT OF THE DIRECTOR OF CLUBS AND ORGANIZATIONS**

Director Long asked what they should do for the policy since they were not discussing it today.

Commissioner Bittar asked when they had to have it done.

Commissioner Tarr said today. It was weird since gov ops didn't meet this Friday, but he thought they did because it wasn't actually spring break. There will be fast tracking to get it through to senate. As soon as they have the final version they will give it to gov-ops. They are on the last two pages.

Director Long asked what their thoughts were, he was going to have to leave for class.

Commissioner Wang said she was fine with finishing without him

Commissioner Bittar had class at 7 pm.

Director Long said keep eyes on email now and over spring break. Rocio had some things for them to them to discuss.

Commissioner Wang asked if spring break counted as business days, because she had a lot of clubs that needed to be on the agenda

Commissioner Tarr said yes. Business days were anything that wasn't a holiday.

Commissioner Wang said okay, just making sure.

Director Long said just make sure you watch your emails, they may need responses. Be safe and don't do anything he wouldn't do over spring break.

Commissioner Wang asked if he could skip one day of class

Director Long said no

Director passed the gavel to Desamero  
CSFM Desamero accepted.

**6. REPORT OF THE CLUB SUPPORT FUNDING MANAGER**

**7. REPORT OF THE COMMISSIONERS**

- a. The Club Commissioners will each give their report.
  - i. Luke Bittar, Sports and Recreation
  - ii. Roderick Hidalgo, Greek Life/Service and Community Outreach
  - iii. Adam Tarr, Pre-Professional and Academic: Arts, Business, & Education
  - iv. Rachel Wang, Pre-Professional and Academic: Science & Engineering
  - v. Casandra Carrasco, Multicultural & Diversity
  - vi. Kenneth Ronquillo, Campus Life/Faith Based/Social & Political Involvement

**8. APPROVAL OF MINUTES**

- a. February 3<sup>rd</sup>, 2017 @ 5 PM
- b. February 10<sup>th</sup>, 2017
- c. February 17<sup>th</sup>, 2017
- d. February 24<sup>th</sup>, 2017
- e. February 28<sup>th</sup>, 2017
- f. March 4<sup>th</sup>, 2017
- g. March 7<sup>th</sup>, 2017

Commissioner Bittar moved to approve the minutes from March 4  
Commissioner Tarr seconded  
Motion carried.

**9. REMARKS**

**10. STAFF REPORT(S)**

**11. PUBLIC COMMENT**

**12. ADJOURNMENT**

Commissioner Tar moved to adjourn at 6:45 pm  
Commissioner Bittar seconded  
Motion carried