

# Committee on Government Operations

## Senate of the Associated Students 84<sup>th</sup> Session

Minutes for Friday, October 21st, 2016 at 3:00 pm

Presidents Conference Room on the 3<sup>rd</sup> Floor of the Joe Crowley Student Union

### 1. CALL MEETING TO ORDER

The meeting on Government Operations was called to order on October 21<sup>st</sup> at 3:04 in the Presidents Conference Room on the 3<sup>rd</sup> floor of the Joe Crowley Student Union. Presiding Secretary, Brooke Hansen.

### 2. ROLL CALL

Senators Bond, Jacoby, Jordan, Smith and T Jackson were present.

Senators Feng, Duvall, and Macaballug were absent excused.

A quorum was present.

### 3. PUBLIC COMMENT

At this time, Senator Jordan asked that the new Legislative interns introduce themselves. Interns Martinez, Thummel, Se, and Alvarez were all present at the meeting.

### 4. MINUTES

There were no minutes to approve at this time.

### 5. OLD BUSINESS

#### a. Senator Updates on SAS Projects

The senators who brought up issues during discussion about these chapters will give an update on the research they made.

#### b. An Act to Amend the Event Programming Procedures Manual

Senator T Jackson proceeded to discuss the bill "An act to amend the Event Programming Procedures Manual." Senator T Jackson said that he met with Director Hurtle and talked about the potential changes to the documents pertaining to the

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, Mathewson- IGT Knowledge Center, 1664 N. Virginia St. Reno, NV 89503 and online at [www.nevadaasun.com](http://www.nevadaasun.com).

If you would like a copy of any of the agenda items listed, please contact Senator Jordan at [senatorjordan@asun.unr.edu](mailto:senatorjordan@asun.unr.edu).



department of event programming and said that Director Hurtle informed him that the department's procedural manual has not been updated since she was a programming intern a few years back. Senator T Jackson said that he went through the manual with Director Hurtle and edited the manual, most specifically in the areas of the manual where it said "event programming." Senator T Jackson said that it used to say just the department of programming, so changes were made in that regard. Senator T Jackson said that Blue Crew was still a part of the procedures manual in chapter 7 however, Senator T Jackson cut that section out completely. Senator T Jackson eliminated the section of the manual where it mentions that there are 2 associate programmers for blue crew, and changed the manual so that there would be six programmers instead of eight so it correlated with the eight interns the department of programming has. Senator T Jackson eliminated chapter 15, which was about programming chairs. Senator T Jackson said that it was a redundant method in keeping people accountable for talking to different departments on campus, which is already something that the department does as a whole. Senator T Jackson thought that giving individuals the tasks of talking to different departments was unnecessary and redundant.

Senator Jordan asked if that was clarified in the SAS.

Senator T Jackson said that it doesn't exist in the SAS and that the only thing that is clarified in the SAS is that the Department of Event Programming will hereby follow the department procedure manual.

Senator T Jackson went through his notes to make sure that he had clarified all of the changes that he was going to make to the manual.

Senator Jordan clarified that the SAS reflects the changes that were made and that it was just the programming manual that is being brought up to date.

Senator T Jackson pointed out that in the SAS it reads that the department of programming must follow the manual, and the manual and the SAS seemed non congruent, so Senator T Jackson kept that in mind when making the changes to the manual.

Senator T Jackson moved to approve the bill.

Senator Jordan reminded him that the motion is to "recommend favorably."

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, Mathewson- IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com).

If you would like a copy of any of the agenda items listed, please contact (Senator Jordan [senatorjordan@asun.unr.edu](mailto:senatorjordan@asun.unr.edu)).



Senator T Jackson moved to recommend favorably the act to amend the Event Programming Procedures Manual.

Senator Jordan said that the Bill may have to be amended. Senator Jordan said that in oversight it was said that if there is going to be a check on the executive branch, it is written as a binding resolution, not a bill. Senator Jordan said that the title would need to be amended.

Senator Bond seconded the motion to recommend the bill favorably.

During discussion of the bill, Senator Bond moved to amend the bill, “An act to amend the Event Programming Procedures Manual,” so that the title reads a binding resolution instead of a bill.

Senator Jordan said that the bill would need to be amended to read S.B.R 84 instead of S.B 84, to indicate that the document is no longer a bill, however is now a binding resolution.

Senator Bond moved to amend Senate Bill 84 “An act to amend the Event Programming Procedures Manual” title to read a “binding resolution.”

Senator Jackson seconded the motion.

The Senators of the committee all agreed to the changing of the bill.

The motion carried.

Senator Jordan moved to recommend the bill favorably and to send the binding resolution to Senate. All senators were in favor of the binding resolution.

Resolution was recommended favorably.

Senator Jordan wanted to remind the committee that the purpose of the committee is to discuss any problems with the legislation before it gets to Senate, even though the senators are aware that the legislation will be recommended favorably.

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, Mathewson- IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com).

If you would like a copy of any of the agenda items listed, please contact (Senator Jordan [senatorjordan@asun.unr.edu](mailto:senatorjordan@asun.unr.edu)).



c. **An Act to Adjust the Duties and Positions Regarding the Office of the Senate Secretary**

Submitted to the Committee by Senator Smith

Senator Smith introduced the bill, An Act to Adjust the Duties and Positions Regarding the Office of the Senate Secretary, saying that this was a completion of a project that was assigned to him three weeks ago. Senator Smith said that he met with Andrea, the Senate Secretary several times to discuss the importance of the bill. Senator Smith said that the bill is broken down into three items, Addendum A, B, and C. Senator Smith said that Addendum A discusses archiving, and that according to the SAS, it has to be completed and that it hasn't been done since the 79<sup>th</sup> session, which is an issue that needed to be addressed in the bill. Senator Smith said that there is currently one legislative clerk and that it is not feasible for one legislative clerk to archive and attend senate meetings. Senator Smith clarified that Addendum A allows the hiring of another legislative clerk so it gives ASUN the ability to employ two legislative clerks. Senator Smith mentioned that the current legislative clerk is working more hours than they should be working. Senator Smith moved to discuss Addendum B, which had the objective of hiring more secretaries. Senator Smith said that there is a big demand for secretaries, for currently each secretary is sitting on 3 to 4 committees due to the growth of the association. Senator Smith said that he wrote Addendum B so that more secretaries can be hired. Senator Smith moved on to discuss Addendum C, which talks about executive administrative assistance, and proceeded to say that there is currently no executive administrative assistance, only secretaries. Senator Smith said that the title of the secretaries would be changed from committee secretaries to ASUN secretaries so that way the secretaries are not bound to just committee rolls. Senator Smith said that this would decrease redundancy, allow for more secretaries for efficiency, and to make sure that there are meetings that would be on time with archiving.

Senator Jordan moved to recommend favorably senate bill 84 - An Act to Adjust the Duties and Positions Regarding the Office of the Senate Secretary.

Senator Bond seconded the motion.

The floor was now open for discussion.

Senator Jacoby asked Secretary Godoy if there were currently any executive assistants. The answer was no. Senator Jacoby looked at the budget and said that the legislative clerk

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, Mathewson- IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com).

If you would like a copy of any of the agenda items listed, please contact (Senator Jordan [senatorjordan@asun.unr.edu](mailto:senatorjordan@asun.unr.edu)).



and the executive administrative assistants have the same stipend amount which is 3,441 and that the idea of combining the 2 doesn't alter the budget.

Senator Smith asked if that bill is present.

Senator Jordan said that that bill will be going through budget and finance. Dr. Beattie clarified that the legislative clerk and the executive administrative assistants are hourly employees, so they should no longer be on a stipend. Senator Beattie said that that part of the bill should be amended.

Senator Jordan asked Senator Smith if he is striking that specific line in the budget.

Senator Smith said that he will be striking executive administration assistants, and moving that pay to ASUN secretaries, which is currently secretaries.

Senator Jordan said that that follows under hourly anyway, fixing the previous payment problem.

Senator Smith clarified and said that it would make it more consistent.

Jordan wanted to clarify that if any of the Senators run into an issue with their assignments during the session, that involves the budget, they need to remember that it has to go through budget and finance. Senator Jordan also said that he recommends that if a Senator has more than one bill, that they should go through budget and finance at the same time so that way they can be passed through senate the same week.

There was no more discussion at this time.

Jordan moved to recommend favorably "An Act to Adjust the Duties and Positions Regarding the Office of the Senate Secretary."

There were no oppositions to recommending favorably "An Act to Adjust the Duties and Positions Regarding the Office of the Senate Secretary."

Motion Carried

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, Mathewson- IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com).

If you would like a copy of any of the agenda items listed, please contact (Senator Jordan [senatorjordan@asun.unr.edu](mailto:senatorjordan@asun.unr.edu)).



d. **An Act to Amend the Department of Legal Services**  
Submitted to the Committee by Senator Duvall

Because Senator Duvall was not present to introduce the bill, Senator Jordan passed the gavel to Senator Jacoby.

Senator Jordan said that Senator Duvall met with the Department of legal services and the bill contains edits that were made that are constant with the SAS. Senator Jordan read a section of the bill, reading that “case workers do not have the training or legal ability to provide answers to legal questions, so they are no longer employed by the department of legal services.” Senator Jordan said that they are striking the line that says that the department of legal services no longer has case workers and the mission of the entire department is changing accordingly so the case workers would not be mentioned.

Senator Bond moved to approve Senate Bill 84-An Act to Amend the Department of Legal Services.

Senator Jordan seconded the motion.

At this time the gavel was given back to Senator Jordan.

There was no discussion at this time.

Senator Jordan moved to recommend the bill favorably.

There were no opposing opinions to the motion.

“An Act to Amend the Department of Legal Services” was recommended favorably.

Senator Jordan asked Dr. Beattie if he could check the budget to see if case workers are a part of the budget.

Dr. Beattie said that he did not have the account number with him at that time.

Senator Bond mentioned that Budget and Finance was having its meeting after the Government Operations meeting and said that Senator Feng should be asked about the account number.

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, Mathewson- IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com).

If you would like a copy of any of the agenda items listed, please contact (Senator Jordan [senatorjordan@asun.unr.edu](mailto:senatorjordan@asun.unr.edu)).



Dr. Beattie said that if it states wages in the case sheet, that that would include the director and assistant director. Dr. Beattie told Senator Jordan to ask President Boone if when he created the wages line if that included case workers or only the directors.

Senator Bond asked Dr. Beattie if it would be best to table the bill until the committee had all the appropriate information.

Dr. Beattie said that if there were going to be changes to the budget then it would go through budget and finance. Dr. Beattie said that the Committee could pass the bill then address the bill with the Budget and Finance Committee.

e. **An Act to Amend The Club Support Funding Policies Manual**  
Submitted to the Committee by Senator Bond

Senator Bond gave the floor to Director Long to introduce the Bill.

Director Long explained that he was confused about the process of which a bill is passed. Director Long said that he eventually decided to bring it to the Government Operations Committee and that Clubs and Organizations is asking to amend the club support funding manual for the proxy's to serve for their president and treasurer at the club support funding hearing. Director Long said that he also wanted to change the manual to read that ASUN elected officials or members are not allowed to serve as proxy at a club support funding hearing.

Senator Bond moved to approve Senate Bill 84- "An Act to Amend the Club Support Funding Policies Manual."

Senator T Jackson seconded the motion.

Senator Bond moved to Amend Senate Bill 84, An Act to Amend the Club Support Funding Policies Manual to read S.B.R 84, An Act to Amend the Club Support Funding Policies Manual, a Binding Resolution.

Senator T Jackson seconded the motion.

All senators were in favor

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, Mathewson- IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com).

If you would like a copy of any of the agenda items listed, please contact (Senator Jordan [senatorjordan@asun.unr.edu](mailto:senatorjordan@asun.unr.edu)).



Motion Carried.

Senator Jordan moved into discussion of the Bill.

Senator Jacoby asked Director Long if anyone could serve as a proxy.

Director Long explained that anyone can serve as a proxy.

Senator Jordan said that Dr. Beattie had information to share about the bill.

Dr. Beattie said that the members of the committee are more than welcome to bring up suggestions saying that there are parts of a manual that the senators may like, and there are parts that they will dislike. Dr. Beattie gave an example by saying that an argument might be made that by not allowing an ASUN officer represent their club, the club is at a disadvantage. Dr. Beattie said that they can try to come to an agreement on what it said on the bill, for example, if ASUN officers are allowed to attend the Funding Hearing, then they would be the only one that can represent their club. Dr. Beattie said that as the senators go over different rules within the manual, it is never black and white, or yes or no.

Senator Jordan asked the committee if they are satisfied with the way the bill is written.

Senator Bond asked Dr. Beattie if, the way the bill is currently written, if that would be a conflict of interest.

Dr. Beattie responded with a yes.

Senator Bond said that she believes that “An Act to Amend the Club Support Funding Policies Manual” is a very important bill because it creates transparency and obviously conflict of interest. Senator Bond said that it can be hard on the members of the Clubs and Organizations because they wouldn’t want to say no to an individual just for the mere fact that they are an ASUN officer or elected official.

Dr. Beattie said to think about it in a certain way and gave an example by saying that President Brandon is part of Blue Key and what if he were to walk in to the funding hearing asking for \$4,000 to have a campus wide event for Blue Key? Dr. Beattie said that you would have the President asking his employee for money. Dr. Beattie said that it is not about the intent, because President Brandon would never fire Director Long for not

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, Mathewson- IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com).

If you would like a copy of any of the agenda items listed, please contact (Senator Jordan [senatorjordan@asun.unr.edu](mailto:senatorjordan@asun.unr.edu)).



giving him money, so it is never about the intent; however it is a conflict of interest. Dr. Beattie said that this bill is about public perception.

Senator Jackson said that Dr. Beattie brought up a great point and that the bill is not saying that ASUN officers cannot assist those who attend the Club Support Funding hearing; however an ASUN officer would not be allowed to be present at the funding hearing.

Senator Jordan asked Director Long if ASUN senators are allowed to be in the room during a club support funding hearing.

Director Long said at the last club support funding hearing, President Boone came to observe and said that he asked the commissioners to leave the room if they were associated with a club that was seeking funding. Director Long said that Commissioner Hidalgo left the room when Phi Beta Sigma was requesting funds and at the same time, President Boone left the room even though he was only there to observe. Director Long said that it is not required that an ASUN official must leave the room during their clubs funding hearing.

Senator Jordan asked Director Long if the bill is going to be written as, "if the president or treasure does not have the ability to attend a club support funding meeting, they must submit to a member of the commission or the club support funding manager a written or electronically written notification, the club may not be heard and approved of funds until the proxy notification is received and ASUN appointed or elected officials may not represent their organizations."

Jordan said that the way it is written implies that it is up to the discretion of the commissioner or the elected or appointed official to leave the room during a club support funding hearing.

Commissioner Tarr said that an ASUN elected or appointed official cannot take part in the club support funding hearing. Commissioner Tarr said that if they want to sit in the room, they can, however they cannot sit at the table to represent their organization or club.

Dr. Beattie wanted to clarify that you cannot require someone to leave the room during a club support funding hearing.

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, Mathewson- IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com).

If you would like a copy of any of the agenda items listed, please contact (Senator Jordan [senatorjordan@asun.unr.edu](mailto:senatorjordan@asun.unr.edu)).



There was no further discussion at this time.

Senator Jordan moved to vote on recommending favorably senate 84, An Act to Amend the Club Support Funding Policies Manual.

All the senators of the committee were in favor of the bill.

Motion carried.

At this time Senator Jordan asked Senator Jacoby to give an update on the assignment that he was given.

Senator Jacoby said that he had no legislation to present to the committee because he found that no legislation can be created at this time. Senator Jacoby said that while the SAS is up to date, the funding for the ASUN veteran scholarship is not updated. When Senator Jacoby met with someone about scholarships, they requested an addition \$6,000, which is the amount that is allocated for that scholarship. Senator Jacoby said that another problem is the discrepancy between the SAS and the ASUN website, for currently the website has a 2.5 GPA listed for the majority of the scholarships. Senator Jacoby said that that needs to be changed because the Board of Regions requires a 2.75 GPA minimum requirement for any scholarships that are pushed through the University. Senator Jacoby said that if there are any outside scholarships then the GPA could requirement could be at a 2.5.

Senator Jordan asked Senator Jacoby if those problems are being fixed.

Senator Jacoby said that they are, however he needs to talk to an individual named Sandy in regards to the financial aspect of the scholarships and then also to Raul about the discrepancies on the website. Senator Jacoby said that if the Senate has any ideas for a scholarship that they need to notify him by January because that is when the next scholastic financial year starts.

Dr. Beattie said that the veteran's scholarship is actually called the battle born scholarship, and the way that it is in the SAS is currently incorrect. Dr. Beattie said that the wrong addendum must have been given to the senate secretaries because it says three scholarships for \$2,000 each when it is actually supposed to be 6 scholarships for \$1000. Dr. Beattie said that it was changed in University Affairs and was suggested by Senator Crupi and voted on unanimously, but the amounts were not discussed. Dr. Beattie said

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, Mathewson- IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com).

If you would like a copy of any of the agenda items listed, please contact (Senator Jordan [senatorjordan@asun.unr.edu](mailto:senatorjordan@asun.unr.edu)).



that he was aware that one of the scholarships do require a GPA of 2.5, that being the disabilities scholarship.

Senator Jacoby said that the disability scholarship specifically requires a GPA of 2.5.

Senator Jordan asked if all the GPA requirements are correct in the SAS.  
Senator Jacoby said yes, that in the SAS the GPA requirements are set at 2.75, however it is the website that is incorrect.

Senator Jordan asked how to go about changing the Website so that the GPAs for the scholarships are correct.

Dr. Beattie said that he will give the documents to Secretary Godoy so that it can be changed in the SAS. Dr. Beattie assumed that the first addendum was submitted from the University Affairs Committee. Dr. Beattie said that he checked the archives and found that the correct addendum was with the senate meeting, being 6 scholarships at 1000 each and said that the reason why it was changed from three at \$2,000 was because it would be more consistent with the rest of the ASUN scholarships.

Senator Jacoby told Senator Jordan that he can send an email clarifying that it is 6 scholarships at \$1,000 each.

Senator Jordan said that all the bills should be cleared at this point and that they will be sent to Speaker Teixeira to be put on the agenda for senate.

## 6. NEW BUSINESS

### a. **New Document Assignments**

The Committee will discuss new sections of the SAS to review and revise.

Senator Jordan assigned new titles of the SAS to the Senators of the Committee

Senator Smith was given title 16, campus escort. Senator Jordan told Senator Smith to read over the SAS to make sure everything was correct. Senator Jordan said that it was left intentionally vague to give the professional staff the ability to decide where they

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, Mathewson- IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com).

If you would like a copy of any of the agenda items listed, please contact (Senator Jordan [senatorjordan@asun.unr.edu](mailto:senatorjordan@asun.unr.edu)).



wanted to take the program. Senator Jordan told Senator Smith to talk to Amy and Bryan about his new assignment.

Senator Feng was assigned title 13, Inkblot.

Senator Duvall was assigned title 17, sound and lights.

Senator Macaballug was assigned title 19, sub city area employees, as well as being a liaison to Chief Justice Bruketta.

Senator Bond was assigned title 20, Pack Previsions. Senator Jordan said that in that part of the SAS there is a list that says delegation, parties involved, and things relating to them and told Senator Bond to look through the title to see who she needed to talk to. Senator Jordan said that Pack Previsions is underneath Chris Partridge and told Senator Bond to meet with him.

Senator T Jackson was assigned title 13, Turbo Vote. Senator Jordan said that he would want to talk to Dr. Beattie, Stephany, Director Charles, and the Civic Engagement Committee.

Senator Jacoby was assigned the Pack Internship Pack Program. Senator Jordan said that Senator Jacoby should talk to the Nevada Career Studio, most specifically an individual named Marry, vice President Springmeyer as well.

Senator Smith told Senator Jacoby that he will also want to speak with someone named Elizabeth, one of the main individuals at the pack program.

Senator Jordan said that the reason that he did not have a meeting the previous week was because not everyone had their assignments finished. Senator Jordan said that the two week time span is really important in order for the committee to be efficient. Senator Jordan said that he is holding the senators of Government Operations at a higher standard. Senator Jordan requested that meetings for their assignments should be scheduled within 3-4 days and said that he will be following up with the senators before the meeting.

There were no questions regarding their assignments.

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, Mathewson- IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com).

If you would like a copy of any of the agenda items listed, please contact (Senator Jordan [senatorjordan@asun.unr.edu](mailto:senatorjordan@asun.unr.edu)).



**7. PUBLIC COMMENT**

There was no public comment at this time.

**8. ADJOURNMENT**

The meeting adjourned at 3:37 pm.

**NOTES.**

Unless otherwise marked by an asterisk, all items are action items upon which the Senate may take action. ASUN supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the Speaker of the ASUN at (775) 784-6589 in advance so that arrangements may be conveniently made.

Posted at the ASUN Offices in the Joe Crowley Student Union, Frandsen Humanities Building, the Ansari Business Building, Mathewson- IGT Knowledge Center, and online at [www.nevadaasun.com](http://www.nevadaasun.com).

If you would like a copy of any of the agenda items listed, please contact  
(**Senator Jordan** [senatorjordan@asun.unr.edu](mailto:senatorjordan@asun.unr.edu)).

